

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE
SUMMER VILLAGE OF ROSS HAVEN
IN THE PROVINCE OF ALBERTA, HELD ON APRIL 8, 2017,
AT THE MAINTENANCE SHOP, ROSS HAVEN, ALBERTA,
COMMENCING AT 9:00 A.M.**

IN ATTENDANCE

Deputy-Mayor Jack Ruiter
Councillor Noel Tetzlaff
Municipal Administrator Larry Horncastle
Approximately 7 Residents

ABSENT

Mayor Louis Belland

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Deputy Mayor Jack Ruiter.

**ACCEPTANCE OF
AGENDA**

Res.A17-499

Moved by Deputy Mayor Jack Ruiter that the agenda be accepted as presented. CARRIED

**APPROVAL OF
MINUTES**

Res. A17-500

Moved by Councillor Noel Tetzlaff that the Minutes of the Regular Meeting of Council held on March 11, 2017, be approved, as circulated. CARRIED

PUBLIC HEARINGS

There were no Public Hearings for this meeting.

DELEGATIONS

There were no delegations at this meeting.

NEW BUSINESS

Res. 17-501

Development Officer Services Contract

Moved by Deputy Mayor Jack Ruiter that the Summer Village of Ross haven enter into a contract with Tony Sonnleitner for the provision of Development Officer Services, effective May 1, 2017 CARRIED

Res. A 17-502

Fortis Alberta LED Street Light Conversion

Moved by Councillor Noel Tetzlaff that the Summer Village of Ross Haven approve the conversion of street lights to LED with Fortis Alberta

CARRIED

Res. A17-503

Radar Speed Warning Sign

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Moved by Councillor Noel Tetzlaff that the Summer Village of Ross Haven purchase a Radar Speed Sign from TransCanada Traffic Inc. at a price not to exceed \$3,800.,
CARRIED

BYLAWS AND POLICIES

Bylaw 266-17 to Amend Bylaw 167 – Appointment of A
Bylaw Enforcement Officer

Bylaw 266-17 will add a clause to section 2.1 of Bylaw 167 that will read

2.1 In the absence of an appointed Bylaw Enforcement Officer, the Chief Administrative Officer is required and authorized to perform the duties and obligations of a Bylaw Enforcement Officer until Council appoints a Bylaw Enforcement Officer

Res. A17-503 Moved by Councillor Noel Tetzlaff that Bylaw 266-17 be read a first time

CARRIED

Res A17-504 Moved by Councillor Noel Tetzlaff that Bylaw 266-17 be read a second time

CARRIED

Res A17-505 Moved by Deputy Mayor Jack Ruitter that by unanimous consent, Bylaw 266-17 be given all three readings

CARRIED UNANIMOUSLY

Res A17-506 Moved by Council Noel Tetzlaff that Bylaw 266-17 be read a third and final time

CARRIED

Bylaw 267-17, A Bylaw to Amend Bylaw 204, Animal
Control Bylaw

Bylaw 267-17 will amend Bylaw 204, by adding into the definition of an Animal Control Officer, Section 1, Definitions, Clause 4, *in the absence of an appointed Animal Control Officer, the Chief Administrative Officer shall perform the duties of the Animal Control Officer until such time as an Animal Control Officer is appointed.*

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Res A17-507 Moved by Councillor Noel Tetzlaff that Bylaw 267-17, an Amendment to Bylaw 204, Animal Control Bylaw be read a first time.

CARRIED

Res A17-508 Moved by Councillor Noel Tetzlaff that Bylaw 267-17 be read a second time

CARRIED

Res A17-509 Moved by Deputy Mayor Jack Ruiter that by unanimous consent, Bylaw 267-17, receive all three readings.

CARRIED UNANIMOUSLY

Res A17-510 Moved by Councillor Noel Tetzlaff that Bylaw 267-17 be read a third and final time

CARRIED

Bylaw 268-17, a Bylaw to Appoint a Development Authority

The Development Officer for the Summer Village of Ross Haven has tendered her resignation, effective April 30, 2017. Council has accepted a contract from Tony Sonnleitner to serve as Development officer. This Bylaw formally appoints the new Development Officer and rescinds the previous Bylaw for Karen Kormos

Res A17-511 Moved by Councillor Noel Tetzlaff that Bylaw 268-17, being a Bylaw to appoint a Development Authority, be read a first time

CARRIED

Res A 17-512 Moved by Councillor Noel Tetzlaff that Bylaw 268-17 be read a second time

CARRIED

ResA17-513 Moved by Deputy Mayor Jack Ruiter that, by unanimous consent, Bylaw 268-17 receive all three readings

CARRIED UNANIMOUSLY

ResA17-514 Moved by Councillor Noel Tetzlaff that Bylaw 268-17 be read a third and final time

CARRIED

FINANCIAL REPORTS

Res. A 17-515 Moved by Deputy Mayor Jack Ruiter, that Council approve the Financial reports as submitted

CARRIED

CORRESPONDENCE

Deputy Mayor Jack Ruiter highlighted some of the correspondence as listed, including recognition of the WCB

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Res A17-516 National Day of Mourning April 28, 2017 and asked residents in attendance if they had any questions regarding the correspondence listed on the agenda
Moved by Deputy Mayor Jack Ruitter that the correspondence be received as information
CARRIED

COUNCIL REPORTS

There were no Council Reports for this meeting.
Deputy Mayor Jack Ruitter indicated that Council was working on preparing the 2017 budget, and that a Special Council meeting will be held on April 22, 2017 at 9 AM to set the 2017 Mill Rate

ADMINISTRATORS REPORTS

CAO Report

Larry Horncastle provided a verbal report to the meeting to advise that the new web site for the Summer Village was up and running. Despite the difficulties encountered to move the site and the domain name, the web site project came in on time and under budget. The CAO reported survey work for the drainage issues on 4th and 5th streets will occur in the next week. This project is funded through the Villages MSI grants and will not impact the operating budget for 2017.

Public Works Report

Nothing to report at this meeting

Development Report

There was one demolition permit issued in March

Res. A 17-517 Moved by Deputy Mayor Jack Ruitter that the Administrators Report be received as information.
CARRIED

CONFIDENTIAL

ITEMS

Res. A17-518 Moved by Deputy Mayor Jack Ruitter that Council go in camera for CAO Review and discussion at 9:40 am.
CARRIED

Res. A17-519 Moved by Councillor Noel Tetzlaff that Council come out of in camera at 9:45 am.

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CARRIED

NEXT REGULAR MEETING DATE

May 13, at 9:00 a.m. at the Maintenance Shop in Ross Haven.

ADJOURNMENT

Having no further business to attend to for this meeting Deputy Mayor Jack Ruiter adjourned the meeting at 9:45 am.

These minutes approved this 13th day of May 2017.

Mayor Louis Belland

Chief Administrative Officer
Larry Horncastle