### MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE SUMMER VILLAGE OF ROSS HAVEN

## IN THE PROVINCE OF ALBERTA, HELD ON JANUARY 14<sup>TH</sup>, 2017, AT THE MAINTENANCE SHOP, ROSS HAVEN, ALBERTA, COMMENCING AT 9:00 A.M.

**IN ATTENDANCE** Mayor Louis Belland

Deputy-Mayor Noel Tetzlaff

Councillor Jack Ruiter

Municipal Administrator Larry Horncastle

Approximately 6 Residents

**ABSENT** 

**CALL TO ORDER** The meeting was called to order at 9:05 a.m. by Mayor

Louis Belland.

**ACCEPTANCE OF** 

**AGENDA** 

Res A17-449 Moved by Mayor Louis Belland that today's agenda, as

amended, be adopted. CARRIED

**APPROVAL OF** 

**MINUTES** 

Res A17-450 Moved by Mayor Louis Belland that the Minutes of the

Regular Meeting of Council held on December 10, 2016, as

presented, be approved. CARRIED

**PUBLIC HEARINGS** There were no Public Hearings for this meeting.

**<u>DELEGATIONS</u>** There were no Delegations for this meeting.

**NEW BUSINESS** Signing Authority

Res. A17-451 Moved by Mayor Louis Belland that Mayor Louis Belland,

Deputy Mayor Jack Ruiter, Councilor Noel Tetzlaff and Larry Horncastle, CAO be authourized to sign on behalf of the Village. And further, any two of the signing authourities named must sign on behalf of the Summer

Village of Ross Haven.

CARRIED

Change of Address

Res. A17-452 Moved by Mayor Louis Belland that the Summer Village

of Ross Haven accept the Change of Address as

Box 70, Site 19, RR1, Gunn Alberta T0E 1A0

Email <u>cao@rosshaven.ca</u>

Phone 780 217-5995

**CARRIED** 

### MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE SUMMER VILLAGE OF ROSS HAVEN

## IN THE PROVINCE OF ALBERTA, HELD ON JANUARY 14<sup>TH</sup>, 2017, AT THE MAINTENANCE SHOP, ROSS HAVEN, ALBERTA, COMMENCING AT 9:00 A.M.

#### **Tarp Structure**

Mayor Louis Belland reported that the property owner and the Summer Village of Ross Haven have entered into an agreement regarding the removal of the tarp structure

Provision of Snow Clearing Services to SV Yellowstone

Moved by Mayor Louis Belland reported that the Summer Village of Yellowstone had requested snow clearing services from Ross Haven, on an on-call basis, with the understanding that services would be provided to Ross Haven first, and snow clearing offered to SV Yellowstone as time and resources permitted.

#### 2016 Budget extension

Res. A17-453 Moved by Mayor Louis Belland that we extend the 2016

Budget to April 30, 2017, to allow Council time to develop

a new Strategic Plan and priorities for 2017.

**CARRIED** 

#### Request from Community League

The Ross Haven Community League requested permission to use the Maintenance Shop for their Family Day activities on Feb. 19, 2017. Mayor Louis advised that this request should be supported and did not require Council approval. Future requests may be handled through the CAO

#### **BYLAWS & POLICIES**

Schedule A to Bylaw #154 – Fees and Charges Bylaw

A17-454 Moved by Mayor Louis Belland that the Schedule A to

Bylaw #154 – Fees and Charges Bylaw be amended as circulated CARRIED

CARRIED

Bylaw 264-17 A Bylaw to Establish the CAO Position and

Rescind Bylaw 140

A17-455 Moved by Mayor Louis Belland that Bylaw 264-17 be read

a first time

CARRIED

A17-456 Moved by Mayor Louis Belland that Bylaw 264-17 be read

**CARRIED** 

a second time

Page 2 of 5

# MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA, HELD ON JANUARY 14<sup>TH</sup>, 2017, AT THE MAINTENANCE SHOP, ROSS HAVEN, ALBERTA, COMMENCING AT 9:00 A.M.

A17-457 Moved by Deputy Mayor Jack Ruiter, that with unanimous

consent, Bylaw264-17 receive all three readings

CARRIED

A17- 458 Moved by Mayor Louis Belland that Bylaw 264-17, be read

a third time

**CARRIED** 

#### **FINANCIAL** Financial Reports for November:

Due to the transition of CAO services, financial reports for December 2016 were not available Council will approve the December financial reports at its regular scheduled February meeting

#### **CORRESPONDENCE**

A number of correspondence items were received as information, including, Lac Ste Anne Foundation Board minutes from August 24 and Sept 14, 2016; notice from Fortis Alberta to the Alberta Utilities Commission, 2016 Ministers Bulletin on Linear Assessment, information on 2017 election process; a letter from the Development Officer advising termination of her contract April 30, 2017, and an update from the Onoway Regional Clinic opening dates and available doctors.

Council also reviewed the 2017 Carry Forward from the FCSS Grant and will provide funding to the Rich Valley Family Skate

#### COUNCILLOR REPORTS

#### Mayor Louis Belland:

Mayor Belland reported on the Summer Villages meeting in December where the consultant presented various scenarios if the Villages and/or County and /or the Towns were to amalgamate. Mayor Louis noted that in each of the scenarios, the Summer Village of Ross haven would be better off as a standalone Summer Village. Further research into the data shows that the Summer Village of Ross Haven has one of the lowest operating costs on a per capita basis

### MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE SUMMER VILLAGE OF ROSS HAVEN

## IN THE PROVINCE OF ALBERTA, HELD ON JANUARY 14<sup>TH</sup>, 2017, AT THE MAINTENANCE SHOP, ROSS HAVEN, ALBERTA, COMMENCING AT 9:00 A.M.

Mayor Louis Belland also thanked the volunteers who came out in December to help move the office equipment and files to the new CAO

Deputy-Mayor Jack Ruiter:

Deputy-Mayor Ruiter had no meetings to report on.

**Councillor Noel Tetzlaff:** 

Councilor Tetzlaff reported on the meetings with the Highway 43 Lagoon Commission.

#### ADMINISTRATORS REPORT

Municipal Administrator Larry Horncastle as thanked the volunteers and especially Sandra and Dennis Evans for their ongoing support and help in transitioning the CAO services. Larry Horncastle also reported that the Maintenance Supervisor could plow roads in the Summer Village of Ross Haven on a fee for services basis, in the spirit of cooperation with our municipal neighbors

Public Works Report:

New tires had to be purchased for the Skid Steer in January.

#### **Development Report:**

There were no Development Permits issued in November.

#### FCSS Report:

#### CONFIDENTIAL

#### **ITEMS**

Res.A17-459 Moved by Mayor Louis Belland that Council go in camera

to discuss CAO Review and discussion.

Because the Council and CAO are learning to work together in the transition, Council will have ongoing discussion and review of the CAO in in-camera sessions to

provide support and direction

Res. A17-460 Moved by Mayor Louis Belland that Council come out of

in camera at 9:55 am.

**CARRIED** 

#### **NEXT REGULAR MEETING DATE**

February 11, 2017, at 9:00 a.m. at the Maintenance Shop in Ross Haven.

**ADJOURNMENT** Having no further business to attend to for this meeting

# MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA, HELD ON JANUARY 14<sup>TH</sup>, 2017, AT THE MAINTENANCE SHOP, ROSS HAVEN, ALBERTA, COMMENCING AT 9:00 A.M.

Mayor Louis Belland adjourned the meeting at 9:55a.m.

These minutes approved this 11<sup>th</sup> day of February, 2017.

Chief Administrative Office	May	or Loui	s Bell	and	
Chief Administrative Office					
Chief Administrative Office					
Chief Administrative Office					
	Chi	ef Admi	nistra	tive O	ffic