

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE  
SUMMER VILLAGE OF ROSS HAVEN  
IN THE PROVINCE OF ALBERTA, HELD ON JANUARY 14<sup>TH</sup>, 2017,  
AT THE MAINTENANCE SHOP, ROSS HAVEN, ALBERTA,  
COMMENCING AT 9:00 A.M.**

**IN ATTENDANCE**

Mayor Louis Belland  
Deputy-Mayor Noel Tetzlaff  
Councillor Jack Ruiter  
Municipal Administrator Larry Horncastle  
Approximately 6 Residents

**ABSENT**

**CALL TO ORDER**

The meeting was called to order at 9:05 a.m. by Mayor Louis Belland.

**ACCEPTANCE OF  
AGENDA**

Res A17-449

Moved by Mayor Louis Belland that today's agenda, as amended, be adopted. CARRIED

**APPROVAL OF  
MINUTES**

Res A17-450

Moved by Mayor Louis Belland that the Minutes of the Regular Meeting of Council held on December 10, 2016, as presented, be approved. CARRIED

**PUBLIC HEARINGS**

There were no Public Hearings for this meeting.

**DELEGATIONS**

There were no Delegations for this meeting.

**NEW BUSINESS**

Res. A17-451

Signing Authority

Moved by Mayor Louis Belland that Mayor Louis Belland, Deputy Mayor Jack Ruiter, Councilor Noel Tetzlaff and Larry Horncastle, CAO be authorized to sign on behalf of the Village. And further, any two of the signing authorities named must sign on behalf of the Summer Village of Ross Haven.

CARRIED

Res. A17-452

Change of Address

Moved by Mayor Louis Belland that the Summer Village of Ross Haven accept the Change of Address as  
Box 70, Site 19, RR1, Gunn Alberta T0E 1A0  
Email [cao@rosshaven.ca](mailto:cao@rosshaven.ca)  
Phone 780 217-5995

CARRIED

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Tarp Structure

Mayor Louis Belland reported that the property owner and the Summer Village of Ross Haven have entered into an agreement regarding the removal of the tarp structure

Provision of Snow Clearing Services to SV Yellowstone

Moved by Mayor Louis Belland reported that the Summer Village of Yellowstone had requested snow clearing services from Ross Haven, on an on-call basis, with the understanding that services would be provided to Ross Haven first, and snow clearing offered to SV Yellowstone as time and resources permitted.

2016 Budget extension

Res. A17-453

Moved by Mayor Louis Belland that we extend the 2016 Budget to April 30, 2017, to allow Council time to develop a new Strategic Plan and priorities for 2017.

CARRIED

Request from Community League

The Ross Haven Community League requested permission to use the Maintenance Shop for their Family Day activities on Feb. 19, 2017. Mayor Louis advised that this request should be supported and did not require Council approval. Future requests may be handled through the CAO

**BYLAWS & POLICIES**

A17-454

Schedule A to Bylaw #154 – Fees and Charges Bylaw

Moved by Mayor Louis Belland that the Schedule A to Bylaw #154 – Fees and Charges Bylaw be amended as circulated

CARRIED

A17-455

Bylaw 264-17 A Bylaw to Establish the CAO Position and Rescind Bylaw 140

Moved by Mayor Louis Belland that Bylaw 264-17 be read a first time

CARRIED

A17-456

Moved by Mayor Louis Belland that Bylaw 264-17 be read a second time

CARRIED



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Mayor Louis Belland also thanked the volunteers who came out in December to help move the office equipment and files to the new CAO

Deputy-Mayor Jack Ruiter:

Deputy-Mayor Ruiter had no meetings to report on.

Councillor Noel Tetzlaff:

Councilor Tetzlaff reported on the meetings with the Highway 43 Lagoon Commission.

**ADMINISTRATORS  
REPORT**

Municipal Administrator Larry Horncastle as thanked the volunteers and especially Sandra and Dennis Evans for their ongoing support and help in transitioning the CAO services. Larry Horncastle also reported that the Maintenance Supervisor could plow roads in the Summer Village of Ross Haven on a fee for services basis, in the spirit of cooperation with our municipal neighbors

Public Works Report:

New tires had to be purchased for the Skid Steer in January.

Development Report:

There were no Development Permits issued in November.

FCSS Report:

**CONFIDENTIAL**

**ITEMS**

Res.A17-459

Moved by Mayor Louis Belland that Council go in camera to discuss CAO Review and discussion.

Because the Council and CAO are learning to work together in the transition, Council will have ongoing discussion and review of the CAO in in-camera sessions to provide support and direction

Res. A17-460

Moved by Mayor Louis Belland that Council come out of in camera at 9:55 am.

CARRIED

**NEXT REGULAR MEETING DATE**

February 11, 2017, at 9:00 a.m. at the Maintenance Shop in Ross Haven.

**ADJOURNMENT**

Having no further business to attend to for this meeting

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Mayor Louis Belland adjourned the meeting at 9:55a.m.

These minutes approved this 11<sup>th</sup> day of February, 2017.

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Mayor Louis Belland

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Chief Administrative Officer  
Larry Horncastle