### MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE SUMMER VILLAGE OF ROSS HAVEN

## IN THE PROVINCE OF ALBERTA, HELD ON MARCH 11, 2017, AT THE MAINTENANCE SHOP, ROSS HAVEN, ALBERTA, COMMENCING AT 9:00 A.M.

**IN ATTENDANCE** Mayor Louis Belland

Deputy-Mayor Jack Ruiter Councillor Noel Tetzlaff

Municipal Administrator Larry Horncastle

Approximately 7 Residents

**ABSENT** 

<u>CALL TO ORDER</u> The meeting was called to order at 9:04 a.m. by Mayor

Louis Belland.

ACCEPTANCE OF AGENDA

Land Use Bylaw Review be added to the agenda as item 6

c)

Res. A17-486 Moved by Deputy Mayor Jack Ruiter that today's agenda,

be adopted as amended.

**CARRIED** 

**APPROVAL OF** 

MINUTES An error in motion A 17-467 was noted. The date should

read November 4, 2016

Res. A17-487 Moved by Deputy Mayor Jack Ruiter that the Minutes of

the Regular Meeting of Council held on February 11, 2017,

be approved, as amended CARRIED

**PUBLIC HEARINGS** There were no Public Hearings for this meeting.

**<u>DELEGATIONS</u>** There were no delegations at this meeting.

NEW BUSINESS 2017 Election Process

Mayor Louis Belland noted that 2017 was an election year for municipalities across Alberta. Summer Villages may hold elections in July or August. He also advised that potential candidates should check the Municipal Affairs web site and obtain the "Running for Municipal Office in

Alberta: A Candidates Guide".

Election dates

Res. A71-488 Moved by Mayor Louis Belland that Council set the

election date for the Summer Village of Ross Haven as Saturday August 5, 2017, from 10 AM to 7 pm and that the nomination date be set as Saturday July 8, 2017 from 10

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AM to Noon

**CARRIED** 

Res. A 17-489

#### Voter Identification

Moved by Deputy Mayor Jack Ruiter that the Summer Village of Ross Haven require Voter Identification as identified in Municipal Affairs Voter Identification requirements

CARRIED

Res. A17-490

#### Eligible Voters

Moved by Councillor Noel Tetzlaff that eligible voters in the Ross Haven election must be at least 18 years of age, Canadian citizen, and named on the Certificate of Title as the person who owns property within the Summer Village, or the spouse or adult interdependent partner of the person named - or-

having resided in Alberta for 6 months prior to the election day and place of residence is in the Summer Village on election day.

**CARRIED** 

Res. A17-491

#### Appointment of Returning Officer

Moved by Mayor Louis Belland that the Summer Village of Ross Haven appoint Larry Horncastle as Returning Officer.

**CARRIED** 

Res. A17-492

#### Approval of Elector Eligibility Declaration

Moved by Mayor Louis Belland that Council adopt Form 8SV as the declaration for voting within the Summer Village of Ross haven in accordance with the Local Authourities Election Act (sections 12, 47, 53, 59, 78)

**CARRIED** 

#### Land Use Bylaw Review

Mayor Louis Belland noted that the CAO was requested to review the Land Use Bylaw and bring back recommendations around enforcement of unsightly premises and dogs at large, since the Village no longer contracted Peace Officer Services

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#### BYLAWS AND POLICIES

Council Remuneration Policy

Res. A17-493 Moved by Mayor Louis Belland that the Council

Remuneration Policy be amended to reflect mileage reimbursement in accordance with the Automobile and Motor Vehicle Allowances as per Revenue

Canada Agency

**CARRIED** 

FINANCIAL REPORTS

Res. A 17-494 Moved by Mayor Louis Belland that Council approve the

Financial reports as submitted

**CARRIED** 

**CORRESPONDENCE** 

Mayor Louis Belland read portions of a letter from the President of the Alberta Urban Municipalities Association (AUMA) outlining AUMA's concern regarding the availability of capital grants to municipalities, and the lobbying that AUMA was undertaking with the Provincial Government to restore the capital grants that had been promised.

Mayor Louis Belland also referenced the 2016 Census for the Summer Village of Ross Haven and noted a population increase to 160 residents, a 16.8% increase since the last Census in 2011. The Census Report noted 215 private dwellings in the Village and 64 of these dwellings were occupied by usual residents.

Res. A 17-495 Moved by Mayor Louis Belland that the correspondence be

accepted as information

**CARRIED** 

**COUNCIL REPORTS** 

There were no Council Reports for this meeting

**ADMINISTRATORS REPORTS** 

**CAO** Report

Larry Horncastle provided a verbal report to the meeting in which he indicated that the Assessment Roll for 2017 was completed and residents could contact the CAO for information on their assessment values.

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He also discussed the election process for Alberta has changed with amendments to the Municipal Government Act and potential candidates should familiarize themselves with the new regulations.

An update on the new Ross Haven web site was provided as well as a report on recent meetings with regional CAO's and representatives from Municipal Affairs to discuss Intermunicipal collaboration

Public Works Report

Nothing to report at this meeting

**Development Report** 

There were no Development Permits issued in February

Res. A 17- 496 Moved by Deputy Mayor Jack Ruiter that the

Administrators Report be received as information.

**CARRIED** 

#### **CONFIDENTIAL**

#### **ITEMS**

Res. A17-497 Moved by Deputy Mayor Jack Ruiter that Council go in

camera to discuss Personnel matter and CAO Review and

discussion at 9:45 am.

**CARRIED** 

Res. A17-498 Moved by Councillor Noel Tetzlaff that Council come out

of in camera at 12:30 pm.

**CARRIED** 

#### NEXT REGULAR MEETING DATE

April 8, 2017, at 9:00 a.m. at the Maintenance Shop in Ross Haven.

#### **ADJOURNMENT**

Having no further business to attend to for this meeting Mayor Louis Belland adjourned the meeting at 12:30 pm.

These minutes approved this 8<sup>th</sup> day of April, 2017.

Mayor Louis Belland

Chief Administrative Officer
Larry Horncastle