AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE SUMMER VILLAGE OF ROSS HAVEN TO BE HELD AUGUST 8, 2020 AT THE MAINTENANCE SHOP, ROSS HAVEN ALBERTA COMMENCING AT 9:00 A.M. NOTE: DUE TO COVID-19 CONCERNS, GENERAL PUBLIC PARTICIPATION IN THE MEETING IS LIMITED TO ELECTRONIC MEANS

- 1) Call to Order:
- 2) Acceptance of Agenda:
- 3) Adoption of the Previous Minutes:
- **p 2-5** a) Minutes of the Regular Meeting July 11, 2020
- **b** Minutes of the Special Meeting July 16, 2020
 - 4) Public Hearings: none scheduled
 - 5) Delegations:
 - a) None
 - 6) New Business:
 - a) None
 - 7) Financial Reports:
- **p 8-11** a) Financial Statements
 - 8) Correspondence:
- p 12-13 a) Joseph Poulin Request for letter of support for Lac Ste Anne Foundation initiative
- b) FCSS August Payment \$511.00
- **p 15-18** c) Cold Lake letter re: gun control
 - **p 19** d) LSAC Library Board Request for funding
 - 9) Councillor Reports:
 - a) Mayor Louis Belland:
 - **p 20** b) Deputy Mayor Bruce Stonehouse
 - c) Councillor Bill Saunders
 - 10) Administrators Report
 - a) CAO Report

11) Closed Session - Pursuant to Section 197(2) of the Municipal Government Act and Section 21(1) of

the Freedom of information and Protection of Privacy Act (FOIP) - Disclosure Harmful to

Intergovernmental Relations - None scheduled.

12) Adjournment: Next Council Meeting Date: September 12, 2020.

DUE TO CONCERNS IN THE FACE OF THE COVID-19 PANDEMIC THIS MEETING WAS PHYSICALLY CLOSED TO THE PUBLIC, PUBLIC PARTICIPATION WAS BY TELECONFERENCE.

IN ATTENDANCE	Mayor Louis Belland Deputy Mayor Bruce Stonehouse Councillor Bill Saunders
	CAO, Tony Sonnleitner 0 Residents in the Gallery, 2 Residents via
	teleconference.

CALL TO ORDER The meeting was called to order at 9:05 a.m. by Mayor Louis Belland.

ACCEPTANCE OF AGENDA

Res. A20-069

Moved by Mayor Louis Belland that the Agenda be accepted as presented.

CARRIED

APPROVAL OF MINUTES

Res. A20-070

Moved by Mayor Louis Belland that the Minutes of the regular Meeting of June 13, 2020 be approved.

CARRIED

Res. A20-071

Moved by Mayor Louis Belland that the Minutes of the regular Meeting of June 13, 2020 be approved.

CARRIED

DUE TO CONCERNS IN THE FACE OF THE COVID-19 PANDEMIC THIS MEETING WAS PHYSICALLY CLOSED TO THE PUBLIC, PUBLIC PARTICIPATION WAS BY TELECONFERENCE.

PUBLIC HEARINGS None scheduled for this meeting.

DELEGATIONS Dave Ives, Fire Chief scheduled; alternate arrangements were made.

NEW BUSINESS a) Parkways – Shoreline Armouring

Res. A20-072 Moved by Mayor Louis Belland that Administration make application with AE & P for 690 ft. of shoreline armouring, and application for funding through MSI Capital Funding from Municipal Affairs.

In favour Belland, Stonehouse, Saunders CARRIED

FINANCIAL REPORTS

No report for this meeting.

<u>CORRESPONDENCE -</u> INFORMATION

 a) Kelechi Mandu, Minister of Municipal Affairs – Capital Region Assessment Services Commission.

Res. A20-073

Moved by Deputy Mayor Bruce Stonehouse that Capital Region Assessment Services Commission be engaged to provide Assessment appeal services for the Summer Village of Ross Haven.

In favour Belland, Stonehouse, Saunders CARRIED

DUE TO CONCERNS IN THE FACE OF THE COVID-19 PANDEMIC THIS MEETING WAS PHYSICALLY CLOSED TO THE PUBLIC, PUBLIC PARTICIPATION WAS BY TELECONFERENCE.

- b) Government of Alberta FCSS July Payment -\$511.00
- Res. A20-074 Moved by Councillor Bill Saunders that the correspondence from the Government of Alberta be accepted for information:

In favour Belland, Stonehouse, Saunders CARRIED

COUNCIL REPORTS

- a) Mayor Louis Belland
- b) Deputy Mayor Bruce Stonehouse Attached
- c) Councillor Bill Saunders

Res. A20-075

Moved by Deputy Mayor Bruce Stonehouse that the Council Reports be received as information.

CARRIED

ADMINISTRATOR'S REPORT

Administration provided a verbal report.

Res. A20-076

Moved by Mayor Louis Belland that the Administrator's Report be received as information.

CARRIED

CONFIDENTIAL ITEMS

None at this meeting

DUE TO CONCERNS IN THE FACE OF THE COVID-19 PANDEMIC THIS MEETING WAS PHYSICALLY CLOSED TO THE PUBLIC, PUBLIC PARTICIPATION WAS BY TELECONFERENCE.

NEXT REGULAR MEETING DATE August 8, 2020 at 9:00 AM at the Maintenance Shop in Ross Haven.

ADJOURNMENT

Having no further business to attend to for this meeting, Mayor Louis Belland adjourned the meeting at 9:50 AM.

These minutes approved this 8th day of August, AD 2020

Mayor Louis Belland

Chief Administrative Officer

DUE TO CONCERNS IN THE FACE OF THE COVID-19 PANDEMIC THIS MEETING WAS PHYSICALLY CLOSED TO THE PUBLIC, PUBLIC PARTICIPATION WAS BY TELECONFERENCE.

IN ATTENDANCE	Mayor Louis Belland Deputy Mayor Bruce Stonehouse Councillor Bill Saunders CAO, Tony Sonnleitner 0 Residents in the Gallery, 0 Residents via teleconference.

CALL TO ORDER The meeting was called to order at 6:08 p.m. by Councillor Bill Saunders.

ACCEPTANCE OF AGENDA

Res. A20-077.

Moved by Deputy Mayor Bruce Stonehouse that the Agenda be accepted as presented.

CARRIED

NEW BUSINESSa) Status of correspondence, in the form of an
email, dated July 13, 2020, received by the
CAO, Deputy Mayor, and Councillor from
Mayor Louis Belland.Res A20-078.Moved by Councillor Bill Saunders that, pursuant to
Section 197(2) of the Municipal Government Act,
Council move In-Camera at 6:09 PM.
CARRIED

DUE TO CONCERNS IN THE FACE OF THE COVID-19 PANDEMIC THIS MEETING WAS PHYSICALLY CLOSED TO THE PUBLIC, PUBLIC PARTICIPATION WAS BY TELECONFERENCE.

Res A20-079 Moved by Councillor Bill Saunders that, pursuant to Section 197(2) of the *Municipal Government Act*, Council move out of In-Camera at 7:16 PM.

CARRIED

Res A20-080

Moved by Councillor Bill Saunders that the correspondence received from Mayor Louis Belland on July 13, 2020 does not, and did not, constitute a resignation pursuant to *Municipal Government Act*, Section 161.

In favour Stonehouse, Saunders

CARRIED

ADJOURNMENT

Having no further business to attend to for this meeting, Councillor Bill Saunders adjourned the meeting at 7:40 PM.

These minutes approved this 8th day of August, AD 2020

Mayor Louis Belland

Chief Administrative Officer

BALANCE SHEET

As of August 7, 2020

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
1-1210 Operating Bank Account	322,762.93
1-1215 Savings Bank Account	220,907.84
In/out	-0.30
Undeposited Funds	547.15
Total Cash and Cash Equivalent	\$544,217.62
Accounts Receivable (A/R)	
1-2110 Accounts Receivable - Property taxes	-6,416.59
Total Accounts Receivable (A/R)	\$ -6,416.59
1-1226 GIC Investments	0.00
1238 GIC 12 Renewal Aug 2, 2019	0.00
1239 GIC 0034 renewal Dec 10, 2019	0.00
1240 GIC 0035 Renewal Dec 10, 2019	3.00
1241 GIC 0036 Renewal date - July 29, 2020	101,840.97
1242 GIC 0037, Renewal Date June 7, 2020	940,040.00
Total 1-1226 GIC Investments	1,041,883.97
1-2000 Accounts Receivable Set up by Accountant	0.00
1-2020 GIC Accrued Interest	2,056.95
1-2111 Arrears Property Taxes	0.00
1-2150 Grants Receivable	69,792.00
Assets	0.00
Year End Accounts Receivable	2,089.73
Total Current Assets	\$1,653,623.68

BALANCE SHEET

As of August 7, 2020

	TOTAL
Non-current Assets	
Property, plant and equipment	
1-6010 Land	2,094,041.00
1-6020 Land Improvements - 15 years	76,302.00
1-6021 Accu. Dep Land Improvement 15 years	-46,430.40
1-6025 Land Improvements - 20 years	28,433.00
1-6026 Accu. Dep Land Improvement 20 years	-17,772.95
1-6030 Buildings	423,452.00
1-6031 Accu. Dep Buildings	-175,569.24
1-6040 Engineered Paved Roads	493,683.40
1-6041 Accu. Dep Engineered Paved Roads	-416,377.61
1-6050 Engineered Gravel Roads	810,750.00
1-6051 Accu. Dep Engineered Gravel Roads	-810,750.00
1-6060 Machinery & Equipment	129,372.23
1-6061 Accu. Dep Machinery & Equipment	-83,516.27
1-6070 Vehicles	60,081.88
1-6071 Accu. Dep Vehicles	-6,795.99
1-6080 Water Drainage System	377,256.90
1-6081 Accu. Dep Water Drainage System	-24,660.23
1-6100 Accum. Dep Engineer Roads	-88.97
6090 Water Drainage System - WIP	15,100.00
6091 Engineered Structure Roads	5,338.00
Total Property, plant and equipment	\$2,931,848.75
Total Non Current Assets	\$2,931,848.75
otal Assets	\$4,585,472.43

BALANCE SHEET

As of August 7, 2020

	TOTAL
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
Accounts Payable (A/P)	0.00
Total Accounts Payable (A/P)	\$0.00
Credit Card	
2-2100 RBC Visa Previous CAO	0.00
2-2125 RBC VISA Tony	235.18
2-2150 RBC VISA Noel	0.00
Total Credit Card	\$235.18
1-2050 GST/HST Receivable	-5,999.84
2-2750 Accrued payables	6,830.83
2-2850 Prepaid Property Taxes	0.00
2-2855 Prepaid Taxes In/Out	0.00
3-8545 Deferred BMTG Grants	25,674.00
3-8550 Deferred FGTF Grants	157,886.00
3-8570 Deferred MSI Capital Grants	542,887.00
3-8580 Deferred FCSS/Other Grants	0.00
3-8585 Deferred ACP Grants	3,429.89
GST/HST Suspense	0.00
Total Current Liabilities	\$730,943.06
Non-current Liabilities	
2-2800 Long Term Debt - Truck Loan	0.00
Total Non-current Liabilities	\$0.00
Total Liabilities	\$730,943.06
Equity	
3-8000 Accumulated Surplus	157,191.89
3-8001 Operating reserve fund change	-221,124.00
3-8100 Equity in TCA	2,904,212.04
3-8140 Equity in TCA - additions	95,517.26
3-8200 Current Amortization Expense	-49,547.08
3-8300 Equipty in TCA - Disposal	-18,333.45
3-8500 Restricted Reserve	105,000.00
3-8540 Reserve - Lagoon/Wastewater	317,127.00
3-8541 Reserve fund Lagoon/Wastewater	0.00
Retained Earnings	394,425.84
Profit for the year	170,059.87
Total Equity	\$3,854,529.37
Total Liabilities and Equity	\$4,585,472.43

PROFIT AND LOSS

January 1 - August 7, 2020

Total Income	\$379,160.93
GROSS PROFIT	\$379,160.93
EXPENSES	\$676,166.66
6-1151 Council Remuneration	6,500.00
6-1211 Council Mileage & Subsistence	1,210.18
6-2159 Administrator Fee	24,500.00
6-2224 Municipal Memberships	4,085.60
6-2230 Professional Fees	9,296.50
6-2274 Insurance	5,215.47
6-2510 Office & Misc Expense	1,888.60
6-2511 Bank Charges	62.15
6-2512 Cellphone & Communications	916.16
6-3520 Equipment - R&M	789.73
6-3540 Utilities	12,512.11
6-4511 FCSS & Recreation Programs	978.00
6-4512 Public works - Supplies	4,524.60
6-4516 Parkways/Drainage	49,256.61
6-4521 Trees & Park Improvements	980.18
6-5510 Garbage Disposal	3,649.16
6-6200 Municipal Assessment Service	5,550.00
6-6201 Development/Safety Codes expense	4,705.24
6-7370 MSP & Physician Recruitment	17,716.77
6-7395 Wild Water Commission	4,730.51
6-7396 Yellowhead Regional Library	702.40
Expenses	150.93
wages	48,501.42
wCB Expense	678.74
Total Expenses	\$209,101.06
PROFIT 11	\$170,059.87

From: Joseph B Poulin berniepoulin@icloud.com

Subject: Fwd: Request for Municipal support

Date: Jul 31, 2020 at 8:24:41 AM

To: Dwight ddm@kronprinzconsulting.ca, Wendy Wildman

cao@onoway.ca

Dwight

Can you forward to all Summer Villages Thanks Bernie

Begin forwarded message:

From: Dena Krysik <<u>dkrysik@lsaf.ca</u>> Subject: Request for Municipal support Date: July 29, 2020 at 7:46:58 AM MDT To: Bernie Poulin <<u>bpoulin@xplornet.com</u>>, "<u>petersmyl@whitecourt.ca</u>" <<u>petersmyl@whitecourt.ca</u>>, Town CAO <<u>cao@mayerthorpe.ca</u>>, aboffice <<u>aboffice@albertabeach.com</u>>, "<u>cao@onoway.ca</u>" <<u>cao@onoway.ca</u>>, Trista Court <<u>tcourt@lsac.ca</u>>, Ross Bohnet <<u>rbohnet@lsac.ca</u>>

Good morning,

Please accept this email as a formal request to the Mayor and Council for your municipality to provide a letter of support to the Lac Ste. Anne Foundation regarding our intent to submit an application to the Green Municipal Fund's (GMF) Sustainable Affordable Housing fund for the purpose of obtaining a Planning Grant.

Planning grants are designed to assist housing providers to initiate more sustainable affordable housing projects in their communities. The ultimate goal of this offer is to help providers successfully develop outputs that may support applications for additional sources of funding for further development of energy efficient affordable housing projects, such as SAH's study grant or CMHC's Seed Funding.

The Lac Ste. Anne Foundation Board of Directors feel an overall assessment of our current portfolio as well as a needs assessment to determine future development in all communities we support is critical at this time.

This grant is intended to support the initial planning phase of projects through a variety of activities and based on the needs of the Foundation. Activities supported by the planning grant include:

• **Project initiation:** meetings, project scoping, work plan and timelines, background review, project visioning and goal setting;

- Needs assessment: evaluating housing stock, resident support, preliminary review of building opportunities;
- Basic financial assessment: review of current budget information, tasks and scope to assess magnitude of project costs and potential savings and funding sources;
- Stakeholder engagement activities;
- Support to identify qualified design consultants and contractors.

Thank you for your time and consideration to this request, if you have any questions, please feel free to contact me.

Dena Krysik Chief Administrative Officer Office: <u>780-786-3167</u> | Fax: <u>780-786-4810</u> | Cellular: <u>780-269-0084</u> 4407 <u>42A Avenue, Mayerthorpe, AB T0E 1N0</u> www.lsaf.ca



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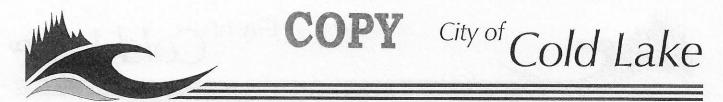
Government of Alberta 🔳

STATEMENT OF DEPOSIT NON-NEGOTIABLE

PAGE 1

VENDOR	VENDOR ID		DATE ISS	SUED	
SUMMER VILLAGE OF ROSS HAVEN	0000064363	63 31-Jul-2020		0000064363 31-Jul-202	2020
DEPOSITED AT BANK: 000305259	DEPOSIT NO	DATE		AMOUNT	
BRANCH: 05259 ACCOUNT: 1016385	0068772124	05-Aug-202	TOTAL	\$511.00 \$511.00	
PAYMTED E D 00001 SUMMER VILLAGE OF ROSS HAVEN SITE 19 BOX 70 RR 1 GUNN AB CAN TOE 1A0				Ъ.	
*					

DEPOSIT N	O: 0068772124	DEPOSIT DATE: 05-Aug-2	2020	
VOUCHER	DESCRIPTION/REASON FOR PAYMENT	INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
ET008525	FCSS AUGUST PAYMENT	095261290FCSS080120	\$511.00	
	Total Payment From COMM & SOC SERV HEAD QUARTERS			\$511.00
	For Inquiries Call 825/468-4314			
		DEPOS	SIT TOTAL	\$511.00



July 7, 2020

Via Email ps.ministerofpublicsafety-ministredelasecuritepublique.sp@canada.ca

Minister of Public Safety & Emergency Preparedness House of Commons Ottawa, ON K1A 0A6

Attention: Honourable Bill Blair

Dear Minister Blair:

Re: Criminal Code Amendment

At the City of Cold Lake's regular Council meeting of June 23, 2020, City Council debated and passed a motion regarding concerns relating to the criminal code amendments approved under an "Order in Council" on May 1, 2020. The City of Cold Lake is calling upon all municipalities in Alberta, Saskatchewan, and Manitoba to voice their concerns along with their respective provincial governments.

The following resolution has been passed:

"that Council lobby the federal government to revoke the amendments to the criminal code on May 1, 2020 under an "Order in Council" titled and referred to as "Regulations Amending the Regulations Prescribing Certain Firearms and Other Weapons, Components and Parts of Weapons, Accessories, Cartridge Magazines, Ammunition and Projectiles as Prohibited, Restricted or Non-Restricted: SOR/2020-96."

The City of Cold Lake supports initiatives to end violence; however, feels very strongly that the Government of Canada is wasting valuable resources and taking the wrong approach to gun control that will have zero effect on gun crime.

City of Cold Lake

-3-

The City feels that the federal government's gun ban will be an expensive exercise that will only serve to take law abiding people's property, while doing nothing to reduce crime. Municipalities are the level of government closest to the people, and a large part of our budget and operations is focused on providing safe and healthy communities. We see forecasts of hundreds of millions of federal dollars to be spent to buy guns back from people. As these are people who went through the necessary education, background checks, and licensing to purchase them, it seems to be a poorly thought out plan, especially if its aim is to reduce crime.

Respectfully,

Craig Copeland, Mayor

cc: Council Chief Administrative Officer K. Nagoya Right Honourable Justin Trudeau Prime Minister of Canada The Honourable David Lametti, Attorney General The Honourable Andrew Scheer, Leader of the Official Opposition David Yurdiga, MP Fort McMurray - Cold Lake The Honourable Jason Kenny, Premier of Alberta The Honourable Doug Schweitzer, Solicitor General Federation of Canadian Municipalities (FCM) Alberta Urban Municipalities Association (AUMA) Rural Municipalities Association of Alberta (RMA) and all municipalities within the provinces of Alberta, Saskatchewan and Manitoba

KN/cjr

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COPY City of Cold Lake

July 7, 2020

Via Email ps.ministerofpublicsafety-ministredelasecuritepublique.sp@canada.ca

Minister of Public Safety & Emergency Preparedness House of Commons Ottawa, ON K1A 0A6

Attention: Honourable Bill Blair

Dear Minister Blair:

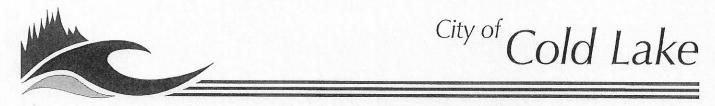
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-3-

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Respectfully,

Craig Copeland, Mayor

cc: Council

Chief Administrative Officer K. Nagoya Right Honourable Justin Trudeau Prime Minister of Canada The Honourable David Lametti, Attorney General The Honourable Andrew Scheer, Leader of the Official Opposition David Yurdiga, MP Fort McMurray - Cold Lake The Honourable Jason Kenny, Premier of Alberta The Honourable Doug Schweitzer, Solicitor General Federation of Canadian Municipalities (FCM) Alberta Urban Municipalities Association (AUMA) Rural Municipalities Association of Alberta (RMA) and all municipalities within the provinces of Alberta, Saskatchewan and Manitoba

KN/cjr

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ac Ste. Anne County Library Board

July 10, 2020

Attention: Council Summer Village of Ross Haven Box 70 Site 19 RR 1 Gunn, AB TOE 1A0

RE: Municipal Funding to Local Libraries

The Lac Ste. Anne County Library Board (the Board) was established through bylaw of Lac Ste. Anne County (LSAC) and operates three service point libraries: Darwell Public Library, Rich Valley Public Library, and Sangudo Public Library. The Board recognizes that County residents also access libraries in our neighboring municipalities, thus provides funding to the Alberta Beach Municipal Library, the Mayerthorpe Public Library and the Onoway Public Library. All funding provided by the Board is provided on an equitable per capita basis, based on library service areas determined by the Board. The County's population figures are determined by the most current data available, which for 2020 is the 2016 census data.

Annual increases in funding to the Board from LSAC confirms the commitment of LSAC Council to supporting libraries in local communities, with per capita funding growing from \$8.28 per capita in 2008 to \$15.57 per capita in 2020.

In many rural communities, libraries are a hub for information, socialization, and connectiveness. Sadly, they also struggle financially to make ends meet. I write to you today to ask you to review what funding your municipality currently provides to your local library (or libraries) and to request any additional funding increases possible to support those facilities. I know that any funding provided will be used conscientiously to support the patrons of that library in the most effective means possible.

Please take the time to visit your local library, talk to the Library Manager, and see what you and your municipality can do to support the amazing work they do in your community. If we all work together to support this community resource, they not only will survive, but will thrive.

Sincerely,

Judy Kield

Judy Kidd, Chairperson Lac Ste. Anne County Library Board

JK/dk

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Councillor Report for Bruce, Month of July.

1- July 11 Village Meeting

Discussions surrounding armouring of each municipal reserve lake front. Would need approximately 680' of riprap to protect the shorelines from further damage. CAO has spoken with AG if funding available. CAO directed to apply for funding, and AEP permit.

Discussion on dogs, off leash, and feces. CAO to look into cost of bag dispensers and collection receptacles on the pathways.

Residents reminded that they are responsible to keep their dogs on leash, and to pick up after them.

Contractor and Engineer for the Culvert and Ditch project meeting Monday July 13 with plan to start the project. Signage to be erected at Village entrance, also on the Village sign, and update on the Website.

2-July 16-Special Council Meeting re: Engineering Changes with Bolson Engineer

3-July 19-Special Council Meeting RE:2nd street Parkway damage

4-July 23-Summer Village Emergency Management Agency Meeting in Onoway. Attended with Mayor Belland. Discussions on the Emergency Agency, the selection of 2 locations to be the Emergency Operations Centers in case of a disaster. Talk surrounding risk management, mitigation, State of Local Emergency, and how/why they are declared. Planning for command post training hopefully will be allowed in later September, that we will be able to attend. We have started to supply our summer villages with Kits required for the DEM's of each village. Our Emergency kits are in the Shop, along with our emergency radios and our call out lists. Next Meeting is Aug 27/20