

MINUTES OF ORGANIZATIONAL MEETING OF THE COUNCIL OF THE
SUMMER VILLAGE OF ROSS HAVEN
IN THE PROVINCE OF ALBERTA, HELD ON AUGUST 8, 2020,
AT THE MAINTENANCE SHOP, ROSS HAVEN, ALBERTA,
COMMENCING AT 9:00 A.M.

IN ATTENDANCE

Councillors: Louis Belland, Bill Saunders, Bruce Stonehouse
Administration: CAO, Tony Sonnleitner
Public at Large: 0

CALL TO ORDER

CAO, Tony Sonnleitner called the meeting to order at 9:04 a.m.

NOMINIATIONS

Res A 20-081

Tony Sonnleitner call for nominations for Mayor.
Councillor Bruce Stonehouse nominated Louis Belland.
Tony Sonnleitner called for nominations a second time.
Tony Sonnleitner called for nominations a third time.
Moved by Councillor Bruce Stonehouse that nominations cease.

CARRIED

Louis Belland was declared Mayor.
Mayor Louis Belland assumed the Chair
Mayor Louis Belland called for nominations for Deputy Mayor.
Councillor Bill Saunders nominated Bruce Stonehouse.
Mayor Louis Belland called for nominations for Deputy Mayor a second time.
Mayor Louis Belland called for nominations for Deputy Mayor a third time.

Res A 20-082

Moved by Mayor Louis Belland that nominations cease.

CARRIED

Bruce Stonehouse was declared Deputy Mayor.

CARRIED

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APPOINTMENT OF COMMITTEE APPOINTEES

North 43 Lagoon Commission – Louis Belland
WILD Regional Water Commission – Louis Belland
Emergency Management Agency – Louis Belland
Development Appeal Board – Louis Belland
Risk management Committee – Louis Belland
FCSS – all members of council

Res A20-083 Moved by Mayor Louis Belland that the appointment
of committee appointees be as noted above.
CARRIED

APPOINTMENT OF MUNICIPAL AUDITOR

Res A20-084 Moved by Mayor Louis Belland that Seniuk and
Company be appointed as municipal auditors
CARRIED

APPOINTMENT OF MUNICIPAL LEGAL COUNCIL

Res A20-085 Moved by Mayor Louis Belland that Reynolds Mirth
Richards & Farmer be appointed as Municipal Legal
Counsel
CARRIED

**APPOINTMENT OF DEVELOPMENT OFFICER AND DESIGNATED OFFICER
OF THE MUNICIPALITY**

Res A20-086 Moved by Mayor Louis Belland that Tony Sonnleitner
be appointed as Development Officer and Designated
Officer of the Municipality

CARRIED

**APPOINTMENT OF CHIEF ADMINISTRATIVE OFFICER AND
DESIGNATED OFFICER OF THE MUNICIPALITY**

Res A20-087 Moved by Mayor Louis Belland that Tony Sonnleitner
be appointed as Chief Administrative Officer and
Designated Officer of the Municipality.

CARRIED

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**APPOINTMENT OF CLERK OF THE SUBDIVISION AND DEVELOPMENT
APPEAL BOARD AND DESIGNATED OFFICER OF
THE MUNICIPALITY**

Res A20-088

Moved by Mayor Louis Belland that the designates
from Lac Ste. Anne County being:
Stacey Wagner
Jane Holman
Cindy Suter, and
Trinity Hindes,
per SDAB Contract, be appointed as Clerks of the
Subdivision and Development Appeal Board and
Designated Officers of the Municipality

CARRIED

**APPOINTMENT OF WEED INSPECTOR AND DESIGNATED OFFICER OF
THE MUNICIPALITY**

Res A20-089

Moved by Mayor Louis Belland that Jackie Gamblin be
appointed as Weed Inspector and Designated Officer
of the Municipality

CARRIED

APPOINTMENT OF SUBDIVISION AUTHORITY

Res A20-090

Moved by Mayor Louis Belland that All of Council act
as the Subdivision Authority for the Municipality.

CARRIED

APPOINTMENT OF MUNICIPAL ASSESSOR

Res A20-091

Moved by Mayor Louis Belland that Dan Kanuka –
Municipal Assessment Services Group be appointed as
Municipal Assessor.

CARRIED

**APPOINTMENT OF ASSESSMENT REVIEW BOARD AND DESIGNATED
OFFICER OF THE MUNICIPALITY**

Res A20-092

Moved by Mayor Louis Belland that the designates
from Capital Region Assessment Services Commission
shall act as the Assessment Review Board for the
Municipality, as per agreement.

CARRIED

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APPOINTMENT OF FOIPP COORDINATOR

Res A20-093 Moved by Mayor Louis Belland that the FOIPP Coordinator be confirmed as the Chief Administrative Officer of the Municipality.

CARRIED

APPOINTMENT OF DATE AND TIME FOR COUNCIL MEETINGS

Res A20-094 Moved by Mayor Louis Belland that regular meetings of Council be held on the second Saturday of each month at the Municipal Maintenance Shop, 700 Parkins Avenue, commencing at 9:00 a.m., that teleconferencing be deemed an acceptable way of holding a meeting, and that any changes to the date of meetings be posted on the Summer Village website.

CARRIED

APPOINTMENT OF MUNICIPAL ADDRESS

Res A20-095 Moved by Mayor Louis Belland that the formal contact address for the Municipality shall be:
Summer Village of Ross Haven, Box 70, Site 19, RR 1
Gunn, Alberta T0E 1A0

CARRIED

CONFIRMATION OF FINANCIAL INFORMATION

Res A20-096 Moved by Mayor Louis Belland that the following financial information be confirmed:

- a) Signing Authority to be all of the Council and the Chief Administrative Officer.
 - Two signatures are required.
 - One signature to be any member of Council.
 - One signature to be the Chief Administrative Officer.

- b) Banking Authority – Royal Bank of Canada

CARRIED

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ADJOURNMENT

Having no further business to attend to for this meeting, Mayor Louis Belland adjourned the meeting at 9:18 AM.

**These minutes approved this 12th day of
September , AD 2020**



Mayor Louis Belland



Chief Administrative Officer