

**AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE
SUMMER VILLAGE OF ROSS HAVEN TO BE HELD DECEMBER 10, 2020
AT THE MAINTENANCE SHOP, ROSS HAVEN ALBERTA
COMMENCING AT 7:00 P.M.**

NOTE: DUE TO COVID-19 CONCERNS, GENERAL PUBLIC PARTICIPATION IN THE MEETING IS LIMITED TO
FOUR (4) AT THE VENUE, ELECTRONIC MEANS ARE AVAILABLE

- 1) Call to Order:
- 2) Acceptance of Agenda:
- 3) Adoption of the Previous Minutes:
 - P. 2-7 a) Minutes of the Regular Meeting – November 12, 2020
 - P. 8-9 b) Minutes of the Special Meeting – December 1, 2020
- 4) Public Hearings: None scheduled
- 5) Delegations: None
- 6) New Business:
 - a) Onoway Regional Fire Services – New Contract for signature.
 - b) Onoway Regional Medical Clinic – Request for one-time funding in the amount of \$1800.00 for physician incentive (\$900.00 in 2020 and \$900.00 in 2021) and a \$1200.00 contribution to the new medical clinic sign (\$1200.00 to be paid in 2020.
Motion to support the request.
 - c) Ross Haven – 2021 Interim Budget. Motion to adopt.
- 7) Old Business: None
- 8) Financial Reports:
 - a) Financial Statements
- 9) Correspondence:
 - P.10 a) Invoice from LILSA in the amount of \$500.00 to support their Flowing Rush Project.
 - P. 11 b) Email from Tom Hendrickson / Sunsetter Capital requesting that the Summer Village extend insurance indemnification to their lands in support of community recreational pursuits on those lands.
 - P. 12 c) FCSS December 2020 Receipt - \$511.00
 - P. 13 d) Letter from Tracy L. Allard, Minister of Municipal Affairs advising approval of Ross Haven Walkway Construction, \$24,019.00, under the MSP program.
 - P.14 e) Email from Kevin Miller, Municipal Accountability Advisor, advising the results of the MAP Review for the Summer Village of Ross Haven.
- 9) Councillor Reports:
 - a) Mayor Louis Belland:
 - P.15-16 b) Deputy Mayor Bruce Stonehouse – Report attached
- 10) Administrators Report
 - a) CAO Report - Attached
- 11) Closed Session – None scheduled.
- 12) Adjournment: Next Council Meeting Date: January 14, 2021 at 7:00 pm.

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE
SUMMER VILLAGE OF ROSS HAVEN
IN THE PROVINCE OF ALBERTA, HELD ON NOVEMBER 12, 2020,
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COMMENCING AT 7:00 P.M.**

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AVAILABLE.**

IN ATTENDANCE

Mayor Louis Belland
Deputy Mayor Bruce Stonehouse
CAO, Tony Sonnleitner
0 Residents in the Gallery + 2 Residents via
teleconference.

CALL TO ORDER

The meeting was called to order at 7:03 p.m. by Mayor
Louis Belland.

**ACCEPTANCE OF
AGENDA**

Res. A20-128

Moved by Mayor Louis Belland that the Agenda be
accepted as presented, with the addition of item d) to
New Business, a preliminary discussion of the 2021
Interim Budget.

CARRIED

**APPROVAL OF
MINUTES**

Res. A20-129

Moved by Mayor Louis Belland that the Minutes of the
regular Meeting of October 8, 2020 be approved.

CARRIED

PUBLIC HEARINGS

None scheduled for this meeting.

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DELEGATIONS

None scheduled for this meeting.

NEW BUSINESS

- a) Request to Minister to delay the election until August 21, 2021.

Res. A20-130

Moved by Mayor Louis Belland that Administration make request to the Minister of Municipal Affairs, with respect to MGA, Sections 165 and 605, for a Ministerial Order in regards to the vacancy on Council that occurred on October 8, 2020, that the timeframe per Section 162(a) be modified to state 10 months.

CARRIED

- b) Bylaw 285-2020 – Plan Cancellation Bylaw.

Res. A20-131

Moved by Deputy Mayor Bruce Stonehouse that the Summer Village of Ross Haven Bylaw 285-2020, being a Bylaw to provide for the cancellation of a portion of Plan 4883 KS, be given First Reading.

CARRIED

Res. A20-132

Moved by Mayor Louis Belland that Bylaw 285-2020, be given Second Reading.

CARRIED

Res. A20-133

Moved by Deputy Mayor Bruce Stonehouse that Bylaw 285-2020 be considered for Third Reading.

CARRIED

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Res. A20-134

Moved by Deputy Mayor Bruce Stonehouse that
Bylaw 285-2020, be given Third and Final
Reading.

CARRIED

c) Initial discussion on 2021 Election.

Res. A20-135

Moved by Mayor Louis Belland that
Administration seek out opportunities for
external contractors to conduct the Municipal
Election during the summer of 2021.

CARRIED

d) Interim 2021 Budget discussion.

Res. A20-136

Moved by Mayor Louis Belland that
Administration return to the December regular
meeting of Council with a recalculated Interim
Budget, incorporating budget discussions of the
November 12, 2020 meeting of Council.

CARRIED

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OLD BUSINESS

- a) Council response with respect to October 8, 2020 delegation – Doyle Serink & Frank Arlia – Proposed amendment to Drainage Plan.

Res. A20-137

Moved by Mayor Louis Belland that the Drainage Plan as approved by Council, and at the recommendation of the Municipality's contract Engineer to be followed, and as such the request for amendment be denied.

- b) Council response with respect to October 8, 2020 delegation – Leigh Makarewicz – Communication with CAO, and Council itself, as well as the processes of communication with ratepayers as a whole.

Res. A20-138

Moved by Mayor Louis Belland that the comments of the presenter be accepted as information.

- c) Order to be rescinded from Plan 4883 KS, Block 7, Lot 5.

Res. A20-139

Moved by Mayor Louis Belland to accept the letter rescinding the Order as information.

FINANCIAL REPORTS

Res. A20-140

Moved by Mayor Louis Belland that the October 2020 Financial reports be received for information.

CARRIED

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**CORRESPONDENCE -
INFORMATION**

- a) Letter from Patricia Lynn Sproat – Re:
Entrance widening for 415 4 Street, Ross
Haven – Access and Drainage
- b) FCSS – November 2020 Receipt - \$511.00.
- c) MOST Grant – Receipt - \$21,201.00

Res. A20-141

Moved by Deputy Mayor Bruce Stonehouse that the
correspondence be accepted as information.

CARRIED

COUNCIL REPORTS

- a) Mayor Louis Belland
- b) Deputy Mayor Bruce Stonehouse - Attached

Res. A20-142

Moved by Mayor Louis Belland that the Council
Reports be received as information.

CARRIED

**ADMINISTRATOR'S
REPORT**

Administration provided both a written and a verbal
report.

Res. A20-143

Moved by Mayor Louis Belland that the
Administrator's Report be received as information.

CARRIED

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**CONFIDENTIAL
ITEMS**

None

**NEXT REGULAR
MEETING DATE**

December 10, 2020 at 7:00 P.M. at the Maintenance Shop in Ross Haven. Provincial COVID-19 Protocols will apply.

ADJOURNMENT

Having no further business to attend to for this meeting, Mayor Louis Belland adjourned the meeting at 8:13 P.M.

**These minutes approved this 10th day of
December , AD 2020**

Mayor Louis Belland

Chief Administrative Officer

**MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE
SUMMER VILLAGE OF ROSS HAVEN
IN THE PROVINCE OF ALBERTA, HELD ON DECEMBER 1, 2020,
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IN ATTENDANCE

Mayor Louis Belland
Deputy Mayor Bruce Stonehouse
CAO, Tony Sonnleitner
0 Residents in the Gallery + 0 Residents via electronic means.

CALL TO ORDER

The meeting was called to order at 6:53 p.m. by Mayor Louis Belland.

**ACCEPTANCE OF
AGENDA**

Res. A20-144

Moved by Deputy Mayor Bruce Stonehouse that the Agenda be accepted as presented.

CARRIED

NEW BUSINESS

- a) Ross Haven Wastewater Collection and Transmission Main – Municipal commitment to the Project.

Res. A20-145

Moved by Deputy Mayor Bruce Stonehouse that:

1. The Summer Village authorize their representative on the North 43 Lagoon Commission to indicate to the Commission that the Summer Village will support a Commission Resolution to proceed with the tendering of the Project;
2. The Summer Village also supports the Commission with discussions and finalization of the necessary Water for Life funding;

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3. The Commission advise the Summer Village of the result of discussion and finalization of the Water for Life funding; and
4. The Summer Village, upon receiving the result of the discussion and finalization of the Water for Life funding, may either accept or reject the financial commitment to proceed with the Project

CARRIED

ADJOURNMENT

Having no further business to attend to for this meeting, Mayor Louis Belland adjourned the meeting at 6:55.M.

**These minutes approved this 10th day of
December , AD 2020**

Mayor Louis Belland

Chief Administrative Officer

LILSA

PO Box 152

Alberta Beach, AB

TOE 0A0

LILSAwaterquality@gmail.com

Invoice No. 2021



Nov 13, 2020

Invoice To: Summer Village of Ross Haven

Date	Description	Amount Due
2020	Flowering Rush Project	\$500.00
	Total	\$500.00

Payable to LILSA either by cheque or etransfer

Box 152, Alberta Beach, AB TOE 1A0

lilsawaterquality@gmail.com

On Nov 23, 2020, at 1:07 PM, Tom Hendrickson <thendrickson@sunsettercapital.com> wrote:

Hi Louis and Bruce -- I thought the shared use of the 500 Parkins Ave lands worked well this summer with the community gardens, the Bible Camp and the RHCL. That seemed like a nice thing that Greg King spearheaded, with your support and / or that of the RHCL.

I'm open to the lands being available to cross country skiing, snowshoeing and any outdoor, human powered recreational activity but absolutely no motorized vehicles or guns, *but not without a similar indemnification.*

Is the village able to give this? Or the RHCL?

Without this indemnification I don't feel comfortable with folks using the land and would have to ask for your help in communicating and enforcing the land's use.

Let me know your thoughts, thanks.

--

Tom Hendrickson | Sunsetter Capital
780-982-1836
[@tomhendricksun](mailto:tomhendricksun)

VENDOR			VENDOR ID		DATE ISSUED	
SUMMER VILLAGE OF ROSS HAVEN			0000064363		24-Nov-2020	
DEPOSITED AT BANK: 000305259			DEPOSIT NO	DATE	AMOUNT	
BRANCH: 05259 ACCOUNT: 1016385			0068911776	27-Nov-2020	\$511.00	
			TOTAL			\$511.00
PAYMTE D 00001 SUMMER VILLAGE OF ROSS HAVEN SITE 19 BOX 70 RR 1 GUNN AB CAN T0E 1A0						

DEPOSIT NO: 0068911776		DEPOSIT DATE: 27-Nov-2020		
VOUCHER	DESCRIPTION/REASON FOR PAYMENT	INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
ET009969	FCSS DECEMBER PAYMENT	095261290FCSS120120	\$511.00	
	Total Payment From COMM & SOC SERV HEAD QUARTERS			\$511.00
	For Inquiries Call 825/468-4314			
DEPOSIT TOTAL			\$511.00	



PAYMTE D 1 HRI-1-1-31-00001

Rosshaven CAO

From: MA Municipal Stimulus <MA.MunicipalStimulus@gov.ab.ca>
Sent: November 27, 2020 3:22 PM
To: Rosshaven CAO
Cc: Rosshaven CAO
Subject: MSP Project Acceptance Notification - Summer Village of Ross Haven

Dear Mayor Belland,

The Government of Alberta is proud to provide municipalities and Metis Settlements with new infrastructure funding through the Municipal Stimulus Program (MSP). The MSP will help your community recover from the economic challenges posed by the pandemic and the downturn in energy prices. It also positions communities to support local jobs and participate in future economic growth.

I am pleased to accept the following eligible project submitted by your community under the MSP program:

Rosshaven Walkway Construction: \$24,019

My ministry welcomes the opportunity to celebrate your MSP project announcements with you. Municipalities and Metis Settlements are encouraged to refrain from making an MSP public announcement unless you have been in contact with your local MLA, or my office directly for approval, toll-free at 310-0000, then 780-427-3744, or at Minister.MunicipalAffairs@gov.ab.ca.

As partners in supporting Alberta's communities, I look forward to working together to move your infrastructure priorities forward.

Sincerely,

Tracy L. Allard
Minister

cc: Tony Sonnleitner, Chief Administrative Officer, Summer Village of Ross Haven

Classification: Protected A

Rosshaven CAO

From: Kevin Brian Miller <Kevin.Brian.Miller@gov.ab.ca>
Sent: December 3, 2020 1:54 PM
To: Rosshaven CAO
Cc: Desiree Kuori
Subject: Municipal Accountability Program Review - Summer Village of Ross Haven

Good afternoon Tony,

Thank you again for your time this afternoon to discuss our findings of the MAP review process for the Summer Village of Ross Haven.

The following summarizes our findings as well as some of the other discussions we have had throughout the process. While the report should be sent to you shortly, this email will serve as an early notification of what the findings were concerning any legislative gaps and the municipality's responsibility to respond to these findings.

Upon receiving the report, the municipality will have eight weeks to respond to the Ministry on how the municipality intends to address the legislative gaps through a response plan. The municipality will then have a full year to implement the plan.

The report you receive will be much more comprehensive and include all the legislative items reviewed. Only non-complaint items will be monitored through the municipality's response plan.

The following is a list of legislative gaps that are noted in the MAP review for the Summer Village of Ross Haven:

- requirement to designate a place as the municipal office;
- requirement to conduct an annual chief administrative officer evaluation;
- requirement for the property tax bylaw to be in accordance with the *MGA*;
- requirement to establish a local and a composite assessment review board by bylaw;
- requirement for individuals performing bylaw enforcement officer duties to take the official oath;
- requirement for the public participation policy to be in accordance with the Public Participation Policy Regulation;
- requirement to adopt an annual capital budget;
- requirement for the salary and benefits disclosure to include all designated officers;
- requirement for a municipality to implement a three-year operating plan and a five-year capital plan;
- requirement for the content of assessment notices to be in accordance with the *MGA*;
- requirement for the content of tax notices to be in accordance with the *MGA*;
- requirement to list and publish policies related to planning decisions;
- requirement for nomination forms to be retained in accordance with the *LAEA*; and
- requirement to retain the ballot account.

Thank you again and if you have any questions or concerns, please do not hesitate to contact us.

Regards,
Kevin & Des

Councillor Report for Bruce for November 2020

1-Nov 12 Council Meeting

- approval of lot amalgamation on 4th street
- info on tree cutting in village, waiting for dates from Limbwalkers tree Service
- official letters of reply to several rate payers
- SV of LSA east applying for grant to investigate pros/cons of amalgamation/regionalization. Council has had prior discussions surrounding this topic, it is the groups belief that the Government is seeking to eliminate summer villages in the province. Further information to follow after the summer villages east meeting Dec 2
- Our CAO had a favourable MAP review at the end of October. Congratulations! He also attended new training for Elections as there has been changes

2- November 16 Highway 43 Waste Commission Information Open House

-Information on proposed Sewer Project for Rosshaven, attended by 94 Village property owners, by google meeting or phone in. Stantec Engineering provided info to us on the project and answered as many questions as possible in the 2.5 hours. The packages had been mailed to each village property owner Oct 29. Stantec, the Commission and Council were very pleased with the response and questions presented to Stantec, and to the representatives of Castle Island, and Yellowstone.

3- Met with more residents about the sewer System. Given contact info for Commission Manager, and Project Coordinator. Most questions surrounding tank specifications and differences between hooking up now or in a few years. Also answered questions about finishing work on culvert/ditch project.

Councillor Report for Bruce for December 2020

- 1- December 1 -Special Meeting for preparing motion on Gunn Force Main.
Motion supporting the Commission in tendering the project, also that the Commission report back to Council on the finalization of the W4L grant, and that Council may accept/reject the final commitment to proceed with the project
- 2- December 2 – Regionalization/Amalgamation Meeting of Summer Villages.
Discussions on going forward seeking solutions or viability to sharing of services between Summer Villages, such as road clearing and maintenance, grass cutting, garbage pickup, policing, Topic of amalgamation of villages into their respective counties or neighbouring villages also was touched on. Further discussions/exploration for next meeting in January.
- 3- December 10 Council meeting
See Agenda