

**AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE
SUMMER VILLAGE OF ROSS HAVEN TO BE HELD JANUARY 14, 2021
AT THE MAINTENANCE SHOP, ROSS HAVEN ALBERTA
COMMENCING AT 7:00 P.M.**

NOTE: DUE TO COVID-19 CONCERNS, GENERAL PUBLIC PARTICIPATION IN THE MEETING IS LIMITED TO
ELECTRONIC MEANS.

- 1) Call to Order:
- 2) Acceptance of Agenda:
- 3) Adoption of the Previous Minutes:
 - a) Minutes of the Regular Meeting – December 10, 2020
- 4) Public Hearings: None scheduled
- 5) Delegations: None
- 6) New Business:
 - a) Onoway Regional Fire Services – New Contract for signature.
- 7) Old Business:
 - a) Onoway Regional Medical Clinic – Request for one-time funding in the amount of \$1800.00 for physician incentive (\$900.00 in 2020 and \$900.00 in 2021) and a \$1200.00 contribution to the new medical clinic sign (\$1200.00 to be paid in 2020.
Motion to support the request.
- 8) Financial Reports:
 - a) Financial Statements
- 9) Correspondence:
 - a) FCSS January 2021 Receipt - \$510.00
 - b) Canadasurfs – Request for letter of support
 - c) Wildwater rates report
- 9) Councillor Reports:
 - a) Mayor Louis Belland:
 - b) Deputy Mayor Bruce Stonehouse
- 10) Administrators Report
 - a) CAO Report
- 11) Closed Session – Scheduled.
- 12) Adjournment: Next Council Meeting Date: February 11, 2021 at 7:00 pm.

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE
SUMMER VILLAGE OF ROSS HAVEN
IN THE PROVINCE OF ALBERTA, HELD ON DECEMBER 10, 2020,
AT THE MAINTENANCE SHOP, ROSS HAVEN, ALBERTA,
COMMENCING AT 7:00 P.M.**

**DUE TO COVID-19 CONCERNS, GENERAL PUBLIC PARTICIPATION IN THE MEETING
WAS LIMITED TO FOUR (4) AT THE VENUE, ELECTRONIC MEANS WERE ALSO
AVAILABLE.**

IN ATTENDANCE

Mayor Louis Belland
Deputy Mayor Bruce Stonehouse
CAO, Tony Sonleitner
0 Residents in the Gallery + 0 Residents via
teleconference.

CALL TO ORDER

The meeting was called to order at 7:04 p.m. by Mayor
Louis Belland.

**ACCEPTANCE OF
AGENDA**

Res. A20-144

Moved by Mayor Louis Belland that the Agenda be
accepted as presented, with the addition of:

- item 6e) Preliminary 2021 Operating and Capital
Budget;
- item 6f) 2021 ACP Application Regarding
Regionalization of Shared Services and
Establishing an Amalgamation Process – letter
of support requested.
- Item 7a) Second Street Traffic Island – Tree
restoration.

and

- item 6a) not to be addressed, as document not
available at time of meeting.

CARRIED

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE
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AVAILABLE.

**APPROVAL OF
MINUTES**

Res. A20-145

Moved by Mayor Louis Belland that the Minutes of the regular Meeting of November 12, 2020 be approved.

CARRIED

Res. A20-146

Moved by Mayor Louis Belland that the Minutes of the Special Meeting of December 1, 2020 be approved.

CARRIED

PUBLIC HEARINGS

None scheduled for this meeting.

DELEGATIONS

None scheduled for this meeting.

NEW BUSINESS

- b) Onoway Regional Medical Clinic – Request for one-time funding in the amount of \$1800.00 for physician incentive (\$900.00 in 2020 and \$900.00 in 2021) and a \$1200.00 contribution to the new medical clinic sign (\$1200.00 to be paid in 2020).

Res. A20-147

Moved by Deputy Mayor Bruce Stonehouse that the matter be deferred until the January 2021 regular meeting of Council.

CARRIED

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c) Ross Haven – 2021 Interim Budget.

Res. A20-148

Moved by Mayor Louis Belland that a 2021 Interim Operating and Capital Budget be approved at ½ of the 2020 Approved Operating and Capital Budget, and that these Interim Budgets cease to have any force and effect once the 2021 Operating and Capital Budget is approved.

CARRIED

d) Rich Valley FCSS Application

Res. A20-149

Moved by Deputy Mayor Bruce Stonehouse that the Rich Valley FCSS Application be reviewed by Administration, and where such application is deemed to meet the criteria set out by FCSS for such funding, amounts allocated to the Summer Village of Ross Haven and not spent by the Ross Haven FCSS are to be granted to the Rich Valley FCSS.

CARRIED

**e) Preliminary Ross Haven 2021
Operating and Capital Budgets**

Res. A20-150

Moved by Mayor Louis Belland that the Preliminary 2021 Operating and Capital Budgets, as presented by Administration, be adopted.

CARRIED

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- f) 2021 ACP Application Regarding
Regionalization of Shared Services and
Establishing an Amalgamation Process
– letter of support requested

Res. A20-151

Moved by Mayor Louis Belland that a letter be
sent supporting the relevant municipalities that
they proceed with the following applications:

- a) Council authorizes the Summer Village
of Val Quentin to participate in a 2021
Alberta Community Partnership
Application, under the Intermunicipal
Collaboration (IC) – Explore and
Opportunity Stream, to study the
potential for regionalization of shared
and common services among the
partner members, with the Summer
Village of Val Quentin acting as
Managing Partner.
- b) Council authorizes the Summer Village
of Sunset Point to participate in a 2021
Alberta Community Partnership
Application, under the Municipal
Restructuring (MR) – Restructuring
Study Stream, to establish a process
to facilitate the prospective
amalgamation of regional summer
villages, with the Summer Village of

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Sunset Point acting as Managing
Partner.

CARRIED

OLD BUSINESS

a) Second Street Traffic Island – Tree restoration.

Res. A20-152

Moved by Mayor Louis Belland that Administration work with Deputy Mayor Bruce Stonehouse in making contact with the individual who damaged the trees on the 2nd Street Traffic Island, and formalize the plans for restoration of the trees upon that site.

CARRIED

FINANCIAL REPORTS

Res. A20-153

Moved by Mayor Louis Belland that the November 2020 Financial reports be received for information.

CARRIED

**CORRESPONDENCE -
INFORMATION**

a) Invoice from LILSA in the amount of \$500.00 to support their Flowering Rush Project.

Res. A20-154

Moved by Mayor Louis Belland that the amount of the invoice, \$500.00, be paid to LILSA.

CARRIED

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- b) Email from Tom Hendrickson / Sunsetter Capital requesting that the Summer Village extend insurance indemnification to their lands in support of community recreational pursuits on those lands.

Res. A20-155

Moved by Mayor Louis Belland that a letter be sent to Mr. Hendrickson / Sunsetter Capital indicating that the matter had been investigated by Administration, but such was not found to be workable, and as such the request was to be denied.

CARRIED

- c) FCSS – December 2020 Receipt - \$511.00.
- d) Letter from Tracy L. Allard, Minister of Municipal Affairs advising approval of Ross Haven Walkway Construction, \$24,019.00, under the MSP Program
- e) Email from Kevin Miller, Municipal Accountability Advisor, advising the results of the MAP Review for the Summer Village of Ross Haven.

Res. A20-156

Moved by Mayor Louis Belland that the correspondence be accepted as information.

CARRIED

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COUNCIL REPORTS

- a) Mayor Louis Belland
- b) Deputy Mayor Bruce Stonehouse - Attached

Res. A20-157

Moved by Mayor Louis Belland that the Council Reports be received as information.

CARRIED

**ADMINISTRATOR'S
REPORT**

Administration provided both a written and a verbal report.

Res. A20-158

Moved by Mayor Louis Belland that the Administrator's Report be received as information.

CARRIED

**CONFIDENTIAL
ITEMS**

Res. A20-159

Moved by Mayor Louis Belland that, pursuant to Section 197(2) of the *Municipal Government Act*, Council move In-Camera at 8:11 PM to discuss the following item:

1. "Legal Matter" – FOIPP Act, Section 27

In favour Belland, Stonehouse

CARRIED

The following individuals were present at the Closed Meeting: Louis Belland, Bruce Stonehouse, and Tony Sonnleitner.

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Res. A20-160

Moved by Mayor Louis Belland that Council return to
the public meeting at 8:28 PM

In favour Belland, Stonehouse

CARRIED

**NEXT REGULAR
MEETING DATE**

January 14, 2021 at 7:00 P.M. at the Maintenance
Shop in Ross Haven. Provincial COVID-19 Protocols
will apply.

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ADJOURNMENT

Having no further business to attend to for this
meeting, Mayor Louis Belland adjourned the meeting
at 8:36 P.M.

**These minutes approved this 14th day of
January , AD 2021**

Mayor Louis Belland

Chief Administrative Officer

**Fire Services Costs - Onoway Regional Fire Services
2021 Contract Costs and Operating Budget Costs**

| | A | B | C | D | E | F | G | H | I | J | K | L | M | N |
|----|---------------------------|---------------------|-----------------------------|---------------------|-----------------------------------|---------------------|-------------------------------------|---------------------|-----------------------------------|---------------------|------------------------------------|--|---------|--|
| 1 | NWFR Contract | Parcel Count | 2016 rate per parcel | 2016 Cost | 2017 rate per parce (1.1%) | 2017 Costs | 2018 rate per parcel (2.39%) | 2018 costs | 2019 rate per parcel (1.5) | 2019 costs | 2020 rate per parcel (2.4%) | Parcel Count incl exempt for 2021 | | 2021 rate (2.7% + \$23,500) \$259,031.50 (Dec. 7 mtg) |
| 2 | Onoway | 564 | \$75.00 | \$42,300.00 | \$75.83 | \$42,768.12 | 77.64 | \$43,788.96 | 78.83 | \$44,460.12 | \$45,528.20 | 578 | \$88.00 | \$50,864.00 |
| 3 | Alberta Beach | 858 | \$75.00 | \$64,350.00 | \$75.83 | \$65,062.14 | 77.64 | \$66,615.12 | 78.83 | \$67,636.14 | \$69,261.00 | 868 | \$88.00 | \$76,384.00 |
| 4 | Silver Sands | 359 | \$65.00 | \$23,335.00 | \$65.72 | \$23,593.48 | 67.29 | \$24,157.11 | 68.32 | \$24,526.88 | \$25,115.84 | 354 | \$77.59 | \$27,466.86 |
| 5 | South View | 136 | \$65.00 | \$8,840.00 | \$65.72 | \$8,937.92 | 67.29 | \$9,151.44 | 68.32 | \$9,291.52 | \$9,514.60 | 130 | \$77.59 | \$10,086.70 |
| 6 | Yellowstone | 176 | \$65.00 | \$11,440.00 | \$65.72 | \$11,566.72 | 67.29 | \$11,843.04 | 68.32 | \$12,024.32 | \$12,313.08 | 176 | \$77.59 | \$13,655.84 |
| 7 | Nakamun Park | 191 | \$65.00 | \$12,415.00 | \$65.72 | \$12,552.52 | 67.29 | \$12,852.39 | 68.32 | \$13,049.12 | \$13,362.52 | 190 | \$77.59 | \$14,742.10 |
| 8 | Val Quentin | 202 | \$75.00 | \$15,150.00 | \$75.83 | \$15,317.66 | 77.64 | \$15,683.28 | 78.83 | \$15,923.66 | \$16,306.20 | 202 | \$88.00 | \$17,776.00 |
| 9 | Castle Island | 19 | \$75.00 | \$1,425.00 | \$75.83 | \$1,440.77 | 77.64 | \$1,475.16 | 78.83 | \$1,497.77 | \$1,533.72 | 26 | \$88.00 | \$2,288.00 |
| 10 | Sunset Point | 198 | \$75.00 | \$14,850.00 | \$75.83 | \$15,014.34 | 77.64 | \$15,372.72 | 78.83 | \$15,608.34 | \$15,983.32 | 305 | \$88.00 | \$26,840.00 |
| 11 | SSB Bible Camp (10%) | 19.8 | \$75.00 | <u>\$1,485.00</u> | \$75.83 | \$1,501.43 | 77.64 | \$1,537.27 | 78.83 | \$1,560.83 | \$1,598.32 | | | |
| 12 | Ross Haven | <u>243</u> | | | | <u>\$9,213.35</u> | 72.68 | <u>\$17,661.24</u> | 73.79 | <u>\$17,930.97</u> | <u>\$18,362.36</u> | <u>244</u> | \$77.59 | <u>\$18,931.96</u> |
| 13 | | 2965.8 | | \$195,590.00 | | \$206,968.45 | | \$220,137.73 | | \$223,509.67 | \$228,879.16 | 3073 | | \$259,035.46 |
| 14 | | | | | | | | | | | | | | |
| 15 | Operational Costs | | | | | | | | | | | | | |
| 16 | Onoway | 564 | \$10.00 | \$5,640.00 | \$10.00 | \$5,640.00 | \$20.00 | \$11,280.00 | \$20.00 | \$11,280.00 | \$11,280.00 | 578 | | \$10,837.50 |
| 17 | Alberta Beach | 858 | \$10.00 | \$8,580.00 | \$10.00 | \$8,580.00 | \$20.00 | \$17,160.00 | \$20.00 | \$17,160.00 | \$17,160.00 | 868 | | \$16,275.00 |
| 18 | Silver Sands | 359 | \$10.00 | \$3,590.00 | \$10.00 | \$3,590.00 | \$20.00 | \$7,180.00 | \$20.00 | \$7,180.00 | \$7,180.00 | 354 | | \$6,637.50 |
| 19 | South View | 136 | \$10.00 | \$1,360.00 | \$10.00 | \$1,360.00 | \$20.00 | \$2,720.00 | \$20.00 | \$2,720.00 | \$2,720.00 | 130 | | \$2,437.50 |
| 20 | Yellowstone | 176 | \$10.00 | \$1,760.00 | \$10.00 | \$1,760.00 | \$20.00 | \$3,520.00 | \$20.00 | \$3,520.00 | \$3,520.00 | 176 | | \$3,300.00 |
| 21 | Nakamun Park | 191 | \$10.00 | \$1,910.00 | \$10.00 | \$1,910.00 | \$20.00 | \$3,820.00 | \$20.00 | \$3,820.00 | \$3,820.00 | 190 | | \$3,562.50 |
| 22 | Val Quentin | 202 | \$10.00 | \$2,020.00 | \$10.00 | \$2,020.00 | \$20.00 | \$4,040.00 | \$20.00 | \$4,040.00 | \$4,040.00 | 202 | | \$3,787.50 |
| 23 | Castle Island | 19 | \$10.00 | \$190.00 | \$10.00 | \$190.00 | \$20.00 | \$380.00 | \$20.00 | \$380.00 | \$380.00 | 26 | | \$487.50 |
| 24 | Sunset Point | 198 | \$10.00 | \$2,000.00 | \$10.00 | \$2,000.00 | \$20.00 | \$3,960.00 | \$20.00 | \$3,960.00 | \$3,960.00 | 305 | | \$5,718.75 |
| 25 | SSB Bible Camp (10%) | 19.8 | | | | | \$20.00 | \$396.00 | \$20.00 | \$396.00 | \$396.00 | | | |
| 26 | Ross Haven | <u>243</u> | | | | <u>\$1,215.00</u> | \$20.00 | <u>\$4,860.00</u> | \$20.00 | <u>\$4,860.00</u> | \$4,860.00 | <u>244</u> | | <u>\$4,575.00</u> |
| 27 | | 2965.8 | | \$27,050.00 | | \$28,265.00 | | \$59,316.00 | | \$59,316.00 | \$59,316.00 | 3073 | | \$57,618.75 |
| 28 | Mutual Hwy Responses | | | | | | | | | | \$10,000.00 | | | \$5,000.00 |
| 29 | 2021 Surplus Hwy Response | | | | | | | | | | | | | \$10,000.00 |
| 30 | | | | | | | | | | | <u>\$69,316.00</u> | | | <u>\$72,618.75</u> |

Fire Services Costs - Onoway Regional Fire Services
2021 Contract Costs and Operating Budget Costs

| | A | B | C | D | E | F | G | H | I | J | K | L | M | N |
|----|----------------------------------|---|---------------------|---------------------|---------------------|---|---------------------|---------------------|---------------------|-----------------------------------|--------------------|---|---|---|
| 31 | | | | | | | | | | | | | | |
| 32 | | | | | | | | | | | | | | |
| 33 | | | | | | | | | | | | | | |
| 34 | <u>Rates 2020 to 2021</u> | | | | <u>2020</u> | | | | <u>2021</u> | | | | | |
| 35 | | | <u>NWFR</u> | <u>Admin</u> | <u>Total</u> | | <u>NWFR</u> | <u>Admin</u> | <u>Total</u> | <u>Difference in total</u> | | | | |
| 36 | Onoway | | \$45,528.20 | \$11,280.00 | \$56,808.20 | | \$50,864.00 | \$10,837.50 | \$61,701.50 | | \$4,893.30 | | | |
| 37 | Alberta Beach | | \$69,261.00 | \$17,160.00 | \$86,421.00 | | \$76,384.00 | \$16,275.00 | \$92,659.00 | | \$6,238.00 | | | |
| 38 | Silver Sands | | \$25,115.84 | \$7,180.00 | \$32,295.84 | | \$27,466.86 | \$6,637.50 | \$34,104.36 | | \$1,808.52 | | | |
| 39 | South View | | \$9,514.60 | \$2,720.00 | \$12,234.60 | | \$10,086.70 | \$2,437.50 | \$12,524.20 | | \$289.60 | | | |
| 40 | Yellowstone | | \$12,313.08 | \$3,520.00 | \$15,833.08 | | \$13,655.84 | \$3,300.00 | \$16,955.84 | | \$1,122.76 | | | |
| 41 | Nakamun Park | | \$13,362.52 | \$3,820.00 | \$17,182.52 | | \$14,742.10 | \$3,562.50 | \$18,304.60 | | \$1,122.08 | | | |
| 42 | Val Quentin | | \$16,306.20 | \$4,040.00 | \$20,346.20 | | \$17,776.00 | \$3,787.50 | \$21,563.50 | | \$1,217.30 | | | |
| 43 | Castle Island | | \$1,533.72 | \$380.00 | \$1,913.72 | | \$2,288.00 | \$487.50 | \$2,775.50 | | \$861.78 | | | |
| 44 | Sunset Point | | \$15,983.32 | \$3,960.00 | \$19,943.32 | | \$26,840.00 | \$5,718.75 | \$32,558.75 | | \$12,615.43 | | | |
| 45 | SSB Bible Camp (10%) | | \$1,598.32 | \$396.00 | \$1,994.32 | | | | | | | | | |
| 46 | Ross Haven | | <u>\$18,362.36</u> | <u>\$4,860.00</u> | <u>\$23,222.36</u> | | <u>\$18,931.96</u> | <u>\$4,575.00</u> | <u>\$23,506.96</u> | | <u>\$284.60</u> | | | |
| 47 | | | \$228,879.16 | \$59,316.00 | \$288,195.16 | | \$259,035.46 | \$57,618.75 | \$316,654.21 | | \$28,459.05 | | | |

Town of Onoway

Memo

January 8th, 2021

To: Alberta Beach
Summer Village of Castle Island
Summer Village of Nakamun Park
Summer Village of Ross Haven
Summer Village of Silver Sands
Summer Village of South View
Summer Village of Sunset Point
Summer Village of Val Quentin
Summer Village of Yellowstone

From: Wendy Wildman, CAO Town of Onoway

Re: **Onoway Regional Fire Services – 5-Year Contract Extension and 2021 Budget**

Happy New Year everyone! Further to our October 23rd, 2020 meeting, and subsequent committee meetings, please be advised of the following:

- -outstanding fire incident invoices with Lac Ste. Anne County for highway responses have been paid
- -attached is the 5-year contract extension agreement between your municipality and the Town of Onoway. **Please execute and return two copies, and we will return to you one fully executed copy for your records.** This same agreement is being executed between each member municipality and the Town of Onoway.
- -for your information, we have also attached a copy of the 5-year contract extension agreement between North West Fire Rescue and the Town of Onoway
- -a copy of the approved 2021 Budget which includes both the North West Fire Rescue contract costs, and the annual admin.\operating costs, along with the revised parcel counts. You will find your municipality's 2021 total costs on page 2 of this document, high-lighted in yellow, for your budget purposes. As in past years, your municipality will receive quarterly invoices from the Town of Onoway for these 2021 costs.

We are continuing to work with the Province on utilization of our AFRRCS radios, and we have confirmed a date of Wednesday January 27 early afternoon for a meeting (exact time

and location/platform will be shared closer to – and will be dependent on AHS restrictions at the time). **Please mark your calendars for Jan. 27!**

On a final note, currently our municipalities as well as Lac Ste. Anne County receive their 9-1-1 dispatch services through Parkland County Emergency Call Centre. Lac Ste. Anne County is considering moving this service from Parkland County to Yellowhead County. We understand the County is considering this from both a financial point of view (will save approx.. \$0.70/capita) as well as service delivery (will receive a much broader and arguably better level of dispatch service). If the County does change their dispatch service provider we will be encouraging our municipalities to consider the change as well. More information will be shared as it becomes available, and as County reps will be at the Jan. 27 AFRRCS meeting maybe we can take a few minutes then to further discuss dispatch services.

Thank-you.

A handwritten signature in blue ink, appearing to read 'Wendy Wildman', with a long horizontal flourish extending to the right.

Wendy Wildman
Chief Administrative Officer
Town of Onoway

encls.

c.c. Committee Members

FIRE SERVICES AGREEMENT AMENDING AGREEMENT

THIS AGREEMENT is made effective the 1st day of January, 2021.

BETWEEN:

THE TOWN OF ONOWAY
of Box 540, Onoway, AB T0E 1V0
(hereinafter the "**Town**")

-AND-

NORTH WEST FIRE RESCUE - ONOWAY LTD.
of Box 1550, Onoway, AB T0E 1V0
(hereinafter "**North West**")

(Each a "**Party**" and collectively the "**Parties**" as the context requires)

BACKGROUND

WHEREAS the Parties signed a Fire Services Agreement effective as of January 1, 2016 (the "Master Fire Services Agreement");

AND WHEREAS paragraph 4 of the Master Fire Services Agreement provided that, at the Town's option, the Term of the Master Fire Services Agreement could be extended for a further term of five (5) additional years on the same terms with the exception of the fee schedule for the Fire Services;

AND WHEREAS the Town exercised its option to extend the term of the Master Fire Services Agreement for a further five (5) years, with such extended term being for the period January 1, 2021 to December 31, 2025 (the "Extended Term");

AND WHEREAS the Parties have worked cooperatively and in good faith to determine the fee schedule for the Extended Term and the purpose of this Agreement is to confirm such fee schedule;

AND WHEREAS the Additional Municipalities, as that term is defined in the Master Fire Services Agreement, as of the date of this Agreement are as follows: Alberta Beach, Summer Village of Sunset Point, Summer Village of Val Quentin, Summer Village of Silver Sands, Summer Village of South View, Summer Village of Yellowstone, Summer Village of Nakamun Park, Summer Village of Castle Island, and Summer Village of Ross Haven;

THE AGREEMENT

IN CONSIDERATION of the mutual covenants and obligations contained in this Agreement, the sufficiency of which is acknowledged by the Parties, the Town and North West agree as follows:

Definitions

1. In this Agreement, any defined words or phrases shall have the same meanings as in the Master Fire Services Agreement.

Amendment

2. Except as otherwise modified by the terms of this Fire Services Agreement Amending Agreement, the Master Fire Services Agreement remains in full force and effect.

Fee Schedule

3. The fee schedule for the Extended Term shall be as outlined at **Schedule "A"** to this Agreement.

THIS AGREEMENT IS SIGNED BY NORTH WEST:

NORTH WEST FIRE RESCUE - ONOWAY

LTD.

PER:

Name: David Ives

Position: Director

"I have authority to bind the Corporation"

(signature) Witness as to signature
(or corporate seal)

THIS AGREEMENT IS SIGNED BY THE TOWN:

THE TOWN OF ONOWAY

PER:

Name:

Position:

("I have authority to bind the Municipality")

(signature) Witness as to signature
(or municipal / corporate seal)

SCHEDULE "A"
Fee Schedule for Fire Services

Basic (Annual) Fee (not including any applicable GST)

The basic (annual) (standby) fee for Fire Services for the Town and the Additional Municipalities shall be \$259,031.50.

The basic fee is to be paid on a quarterly basis at the commencement of the quarter, and is earned whether North West is required to respond to an incident or not in the year in question. This fee shall be in place for the Extended Term, subject to the following adjustments: An annual adjustment for inflation commencing after the completion of the first year of the Extended Term with such adjustment to be based on the official published annual inflation rates for the Province of Alberta.

The Basic (Annual) Fee includes all response to Medical Aid / Medical Assist calls ("Enriched Medical Response"). The Basic (Annual) Fee does not include response to Motor Vehicle Accidents or calls for rescue-related services.

(It is recognized and acknowledged that the Town of Onoway may levy an annual fee greater than the amounts identified above to the other municipalities in respect of Fire Services. However, the Town shall be retaining this amount to address, among other things, annual operating and capital costs, and reserve funds).

Additional Fees (not including any applicable GST)

The following additional fees apply:

| <u>Item</u> | <u>Member Municipalities and Mutual Aid Partners Fee</u> | <u>Non-Member Fee</u> |
|---|---|------------------------------|
| Municipal Fire, Rescue and Decontamination Services Wild Fire Land Suppression System and Standby Services | | |
| Fire Engine Unit complete with two (2) NFPA certified firefighters. Pump 1, 2, 3 | \$306.61 per hour, includes 2 members \$2.73 per kilometer | \$630.00 per hour |
| Fire Only Rapid Attack Unit complete with Two (2) NFPA certified firefighters | \$208.16 per hour, includes 2 members \$2.19 per kilometer | \$630.00 per hour |
| Class 6 Engine (on/off road) with one (1) NFPA Certified Operator Rap attack unit | \$208.16 per hour, includes 2 members \$2.19 per kilometer | \$630.00 per hour |
| Tandem Water Truck / Tender (body job) with Operator. Tender | \$153.30 per hour, includes 2 members \$2.73 per kilometer | \$630.00 per hour |
| Class 7 Engine (off road) with one NFPA Certified Operator Gator Unit side by side | \$135.93 per hour, includes 2 members \$1.53 per kilometer | \$630.00 per hour |

| <u>Item</u> | <u>Member Municipalities and Mutual Aid Partners Fee</u> | <u>Non-Member Fee</u> |
|---|---|------------------------------|
| Command / Transport Vehicle Charlie 1, 2 3, | \$147.83 per hour, includes 1 member \$1.53 per kilometer | \$185.00 per hour |
| Additional Fees | | |
| Additional firefighters | \$64.71 per hour (each) | \$64.71 per hour (each) |
| False Alarms | For a first call, a \$150.00 value "no-charge" invoice will be sent as an educational exercise and to act as a warning for a first incident. Thereafter, further charges will be at normal rates. | |
| Enriched Medical Response (Does not include response to Motor Vehicle Accidents or rescue services). | No Charge (A "no charge" invoice will be sent to the municipality reflecting the value of the service for information purposes.) | |

cao@onoway.ca

From: cao@onoway.ca
Sent: January 6, 2021 4:22 PM
To: 'Dave ives'
Cc: 'Jim Benedict'; 'Judy Tracy'; 'Bernie Poulin'; 'aboffice@albertabeach.com'; 'Jason Madge'; 'Debbie Giroux'
Subject: New Fire Services Agreement
Attachments: on-fireagreementnwfr-2021.pdf

Dave – further to our meeting before Christmas, here is the agreement revised after that meeting (removed West Cove from top of page 3, and removed draft stamp).

If in agreement please sign and seal two copies and return them to our office, we will return to you one fully executed copy.

Thx

W

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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FIRE SERVICES AGREEMENT AMENDING AGREEMENT

THIS AGREEMENT is made effective the 1st day of January, 2021.

BETWEEN:

THE TOWN OF ONOWAY
of Box 540, Onoway, AB T0E 1V0
a municipality incorporated under the
laws of the Province of Alberta,
(hereinafter referred to as the "Town")

-AND-

THE SUMMER VILLAGE OF ROSS HAVEN
of Box 70, SITE 19, RR 1, GUNN, AB T0E 1A0
a municipality incorporated under the
laws of the Province of Alberta,
(hereinafter referred to as "the Summer Village")

(Each a "**Party**" and collectively the "**Parties**" as the context requires)

BACKGROUND

WHEREAS the Town and the Summer Village signed a Fire Services Agreement effective as of December 31st, 2015 (the "Fire Services Agreement");

AND WHEREAS paragraph 3 of the Fire Services Agreement provided that, at the Town's option, the Term of the Fire Services Agreement could be extended for a further term of five (5) additional years on the same terms with the exception of the fee schedule for the Fire Services;

AND WHEREAS the Town exercised its option to extend the term of the Fire Services Agreement for a further five (5) years, with such extended term being for the period January 1, 2021 to December 31, 2025 (the "Extended Term");

AND WHEREAS the Parties have worked cooperatively and in good faith to determine the fee schedule for the Extended Term and the purpose of this Agreement is to confirm such fee schedule;

AND WHEREAS the Town has contracted with North West as its Fire Services Organization to provide firefighting and related services to, and on behalf of, the Town to other municipalities including the Summer Village. As a result, the fee schedule attached outlines the fees applicable to each of the municipalities to which the Town provides Fire Services (the "Member Municipalities"), including the Summer Village;

THE AGREEMENT

IN CONSIDERATION of the mutual covenants and obligations contained in this Agreement, the sufficiency of which is acknowledged by the Parties, the Town and the Summer Village agree as follows:

Definitions

1. In this Agreement, any defined words or phrases shall have the same meanings as in the Fire Services Agreement.

Amendment

2. Except as otherwise modified by the terms of this Fire Services Agreement Amending Agreement, the Fire Services Agreement remains in full force and effect.

Fee Schedule

3. The fee schedule for the Extended Term shall be as outlined at **Schedule "A"** to this Agreement with the fees applicable to the Summer Village as specifically outlined in such schedule.

THIS AGREEMENT IS SIGNED BY THE TOWN:

THE TOWN OF ONOWAY
PER:

Name: _____
Position: _____
("I have authority to bind the Municipality")

(signature) Witness as to signature
(or municipal / corporate seal)

THIS AGREEMENT IS SIGNED BY THE SUMMER VILLAGE:

THE SUMMER VILLAGE OF ROSS HAVEN
PER:

Name: _____
Position: _____
("I have authority to bind the Municipality")

(signature) Witness as to signature
(or municipal / corporate seal)

SCHEDULE "A"
Fee Schedule for Fire Services

The Fees payable by Member Municipalities to the Town and as outlined in detail below are as follows:

1. Operational Costs;
2. Basic (Annual) Standby Fee; and
3. Additional Fees.

The Fees in this Schedule are based on the following 2021 budget parcel count for Member Municipalities as follows:

| Municipality | Parcel Count (titled lot within the municipal boundaries) |
|---------------------------------|--|
| Alberta Beach | 868 |
| Town of Oneway | 578 |
| Summer Village of Silver Sands | 354 |
| Summer Village of Sunset Point | 305 |
| Summer Village of Ross Haven | 244 |
| Summer Village of Val Quentin | 202 |
| Summer Village of Nakamun Park | 190 |
| Summer Village of Yellowstone | 176 |
| Summer Village of South View | 130 |
| Summer Village of Castle Island | 26 |
| TOTAL | 3073 |

Fees for the Annual Operational Costs for Fire Services (not including any applicable GST)

The yearly operational costs for Fire Services will be set by a budget confirmed by the Town and Member Municipalities each year. These operational costs shall be recovered from (are payable by) the Member Municipalities to the Town on a pro-rata basis based on municipal parcel count.

Basic (Annual) Fee (not including any applicable GST)

The basic (Annual) fee payable by Member Municipalities collectively shall be \$259,031.50 for the 2021 year. The Basic (Annual) standby fees shall be recovered (are payable by) the Member Municipalities as follows:

| Municipality | Fee per Parcel |
|---------------------------------|-----------------------|
| Alberta Beach | \$88.00 per parcel |
| Town of Oneway | \$88.00 per parcel |
| Summer Village of Silver Sands | \$77.59 per parcel |
| Summer Village of Sunset Point | \$88.00 per parcel |
| Summer Village of Ross Haven | \$77.59 per parcel |
| Summer Village of Val Quentin | \$88.00 per parcel |
| Summer Village of Nakamun Park | \$77.59 per parcel |
| Summer Village of Yellowstone | \$77.59 per parcel |
| Summer Village of South View | \$77.59 per parcel |
| Summer Village of Castle Island | \$88.00 per parcel |

The Operating Costs shall be set annually and for the 2021 year have been set at \$72,618.75, of which \$57,618.75 is to be recovered through a per parcel fee of \$18.75/parcel ($\$57,618.75/3073 = \18.75)

The Operational Costs (Annual) and Basic (Annual) fees are to be paid on a quarterly basis at the commencement of the quarter and are earned whether the Town is required to respond to an incident or not in the year in question.

The fees shall be in place for the Extended Term, subject to an annual adjustment for inflation commencing after the completion of the first year of the Extended Term in accordance with the Town's agreement with North West.

The Basic (Annual) Fee includes all response to Medical Aid / Medical Assist calls ("Enriched Medical Response"). The Basic (Annual) Fee does not include response to Motor Vehicle Accidents or calls for rescue-related services.

Additional Fees (not including any applicable GST)

All Member Municipalities shall pay additional fees based on the actual costs incurred by the Town for response to incidents. The fees are based on the fees determined pursuant to the Town's Fire Services Agreement with North West and are subject to change pursuant to the terms of the Town's agreement with North West.

The current rates for the additional fees (subject to change as outlined above) are:

| <u>Item</u> | <u>Member Municipalities and Mutual Aid Partners Fee</u> | <u>Non-Member Fee</u> |
|---|---|------------------------------|
| Municipal Fire, Rescue and Decontamination Services Wild Fire Land Suppression System and Standby Services | | |
| Fire Engine Unit complete with two (2) NFPA certified firefighters. Pump 1, 2, 3 | \$306.61 per hour, includes 2 members \$2.73 per kilometer | \$630.00 per hour |
| Fire Only Rapid Attack Unit complete with Two (2) NFPA certified firefighters | \$208.16 per hour, includes 2 members \$2.19 per kilometer | \$630.00 per hour |
| Class 6 Engine (on/off road) with one (1) NFPA Certified Operator Rap attack unit | \$208.16 per hour, includes 2 members \$2.19 per kilometer | \$630.00 per hour |
| Tandem Water Truck / Tender (body job) with Operator. Tender | \$153.30 per hour, includes 2 members \$2.73 per kilometer | \$630.00 per hour |
| Class 7 Engine (off road) with one NFPA Certified Operator Gator Unit side by side | \$135.93 per hour, includes 2 members \$1.53 per kilometer | \$630.00 per hour |
| Command / Transport Vehicle Charlie 1, 2 3, | \$147.83 per hour, includes 1 member \$1.53 per kilometer | \$185.00 per hour |
| Additional Fees | | |

| <u>Item</u> | <u>Member Municipalities and Mutual Aid Partners Fee</u> | <u>Non-Member Fee</u> |
|---|---|------------------------------|
| Additional firefighters | \$64.71 per hour (each) | \$64.71 per hour (each) |
| False Alarms | For a first call, a \$150.00 value "no-charge" invoice will be sent as an educational exercise and to act as a warning for a first incident. Thereafter, further charges will be at normal rates. | |
| Enriched Medical Response (Does not include response to Motor Vehicle Accidents or rescue services). | No Charge (A "no charge" invoice will be sent to the municipality reflecting the value of the service for information purposes.) | |

Summer Village of Ross Haven

BALANCE SHEET SUMMARY

As of December 31, 2020

| | TOTAL |
|-------------------------------------|-----------------------|
| Assets | |
| Current Assets | 74,835.58 |
| Cash and cash equivalents | 1,082,239.68 |
| Accounts receivable (A/R) | -9,101.37 |
| Total Current Assets | 1,147,973.89 |
| Non-current Assets | |
| Property, plant and equipment: | 2,931,848.75 |
| Total Non-current Assets | 2,931,848.75 |
| Total Assets | \$4,079,822.64 |
| Liabilities and Equity | |
| Current Liabilities | 711,332.34 |
| Accounts Payable | 0.00 |
| Credit Cards | 367.49 |
| Total Current Liabilities | 711,699.83 |
| Non-current liabilities: | 0.00 |
| Equity | 3,368,122.81 |
| Total Liabilities and Equity | \$4,079,822.64 |

Summer Village of Ross Haven

PROFIT AND LOSS

December 2020

| | TOTAL |
|---|----------------------|
| INCOME | |
| 4-9400 Interest Income | 216.94 |
| 4-9600 Tax Certificates, Maps, Snowplowing & Other Income | 25.00 |
| Total Income | \$241.94 |
| GROSS PROFIT | \$241.94 |
| EXPENSES | |
| 6-1151 Council Remuneration | 3,300.00 |
| 6-1211 Council Mileage & Subsistence | 451.94 |
| 6-2159 Administrator Fee | 3,500.00 |
| 6-2511 Bank Charges | 1.90 |
| 6-2512 Cellphone & Communications | 133.88 |
| 6-3251 Road - R&M | 1,750.00 |
| 6-3520 Equipment - R&M | 411.89 |
| 6-3540 Utilities | 1,824.73 |
| 6-4512 Public works - Supplies | 469.21 |
| 6-5510 Garbage Disposal | 340.42 |
| 6-6201 Development/Safety Codes expense | 1,459.52 |
| Expenses | 36,925.76 |
| wages | 6,016.80 |
| Total Expenses | \$56,586.05 |
| PROFIT | \$ -56,344.11 |

Summer Village of Ross Haven

PROFIT AND LOSS

January - December 2020

| | TOTAL |
|---|-----------------------|
| INCOME | |
| 4-9000 Property Taxes | 256,639.85 |
| 4-9055 Lagoon/Sewer Fund Tax | 28,625.00 |
| 4-9100 School Taxes | 152,008.31 |
| 4-9200 ASFF | -75,336.52 |
| 4-9250 Lac Ste Anne Foundation | 12,154.24 |
| 4-9260 LSA Foundation Requisition | -12,154.20 |
| 4-9300 Grants - FCSS | 5,119.00 |
| 4-9302 Grants - MSI Operating | 9,174.00 |
| 4-9400 Interest Income | 16,128.56 |
| 4-9500 Development/Safety Codes | 976.96 |
| 4-9600 Tax Certificates, Maps, Snowplowing & Other Income | 2,498.45 |
| 4-9700 Fines & Penalties | 1,208.51 |
| 4-9800 Developement Permits | 1,224.45 |
| Other Income | 4,220.05 |
| Sales of Product Income | 1,355.34 |
| Total Income | \$403,842.00 |
| GROSS PROFIT | \$403,842.00 |
| EXPENSES | |
| 6-1151 Council Remuneration | 10,800.00 |
| 6-1211 Council Mileage & Subsistence | 1,998.42 |
| 6-2159 Administrator Fee | 42,000.00 |
| 6-2224 Municipal Memberships | 4,585.60 |
| 6-2230 Professional Fees | 9,771.50 |
| 6-2274 Insurance | 5,215.47 |
| 6-2510 Office & Misc Expense | 1,988.59 |
| 6-2511 Bank Charges | 272.24 |
| 6-2512 Cellphone & Communications | 1,573.96 |
| 6-3251 Road - R&M | 1,750.00 |
| 6-3520 Equipment - R&M | 2,141.78 |
| 6-3540 Utilities | 21,093.84 |
| 6-4511 FCSS & Recreation Programs | 1,092.00 |
| 6-4512 Public works - Supplies | 6,590.80 |
| 6-4516 Parkways/Drainage | 399,169.61 |
| 6-4521 Trees & Park Improvements | 1,430.18 |
| 6-5510 Garbage Disposal | 7,364.09 |
| 6-6200 Municipal Assessment Service | 7,400.00 |
| 6-6201 Development/Safety Codes expense | 8,688.46 |
| 6-7370 MSP & Physician Recruitment | 23,522.36 |
| 6-7380 Lagoon/Wastewater - LSAC | 5,075.88 |
| 6-7395 Wild Water Commission | 7,225.90 |
| 6-7396 Yellowhead Regional Library | 702.40 |
| Expenses | 68,933.39 |
| wages | 79,123.48 |
| wCB Expense | 678.74 |
| Total Expenses | \$720,188.69 |
| PROFIT | \$ -316,346.69 |

From: Rosshaven CAO <CAO@rosshaven.ca>
Sent: January 14, 2021 1:50 PM
To: pcm1@telusplanet.net
Subject: Ross Haven Council - FW: Payment Advice Notification

From: 1GXInvoiceInquiries@gov.ab.ca <1GXInvoiceInquiries@gov.ab.ca>
Sent: December 22, 2020 9:26 PM
To: Rosshaven CAO <CAO@rosshaven.ca>
Subject: Payment Advice Notification

Hello SUMMER VILLAGE OF ROSS HAVEN,

Please find below your electronic remittance advice for payments made to you by the Government of Alberta.

STATEMENT OF DEPOSIT

| VENDOR | | VENDOR ID | DATE ISSUED | |
|------------------------------|--|---------------------|-------------|-----------|
| SUMMER VILLAGE OF ROSS HAVEN | | 0070000393 | 24-Dec-2020 | |
| DEPOSITED AT BANK: | 000305259 | DEPOSIT NO | DATE | AMOUNT |
| BRANCH: | 05259 | 2000276145 | 24-Dec-2020 | \$520.00 |
| ACCOUNT: | *****6385 | TOTAL | | \$520.00 |
| | | | | |
| DEPOSIT NO: | 2000276145 | DEPOSIT DATE: | 24-Dec-2020 | |
| VOUCHER | DESCRIPTION/REASON FOR PAYMENT | INVOICE/CREDIT NOTE | AMOUNT | SUB-TOTAL |
| 1900322891 | FCSS JANUARY PAYMENT | 095261290FCSS010 | \$520.00 | |
| | Total Payment From C&SS For Inquiries Call 825 468 4314 | | | \$520.00 |
| | | DEPOSIT TOTAL | | \$520.00 |

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Regards:
Service Alberta Accounts Payable on behalf of the Government of Alberta

From: Rosshaven CAO <CAO@rosshaven.ca>
Sent: January 14, 2021 1:20 PM
To: pcm1@telusplanet.net
Subject: Ross Haven Council meeting FW: Canadasurfs

From: Stephen Friend <stephen.friend@canadasurfs.net>
Sent: January 11, 2021 12:54 PM
To: Rosshaven CAO <CAO@rosshaven.ca>
Subject: Fwd: Canadasurfs

uss Purdy

Good Day Mr. Sonleitner , we are hopeful that we can have a letter of support for our UBF project that will provide a tower in Sunset Point potentially delivering High Speed Internet of 50Mb/s down and 10Mb/s up. Our company is Broadband Surfer Canada Inc. better known as Canadasurfs which is our trademark and our website is canadasurfs.info. We need to complete our submission for this project by January 15th, which means we would need a letter of support before Friday this week. I appologize for the short notice on this. that is only because I didn't think of approaching you until now because it shows that your community right now gets 50Mb/s down and 10Mb/s up. We do get several calls from your area to provide service so we know that data is not correct.

Looking at Wiki it shows that:

In the [2016 Census of Population](#) conducted by [Statistics Canada](#), the Summer Village of Ross Haven recorded a population of 160 living in 64 of its 215 total private dwellings, a 16.8% change from its 2011 population of 137. With a land area of 0.71 km² (0.27 sq mi), it had a population density of 225.4/km² (583.7/sq mi) in 2016.^[2]

Does the above information look accurate? We believe that with the access of good internet coming into the community that it could stimulate more full time residents in the community. Having an idea on the number of homes and current population would help us.

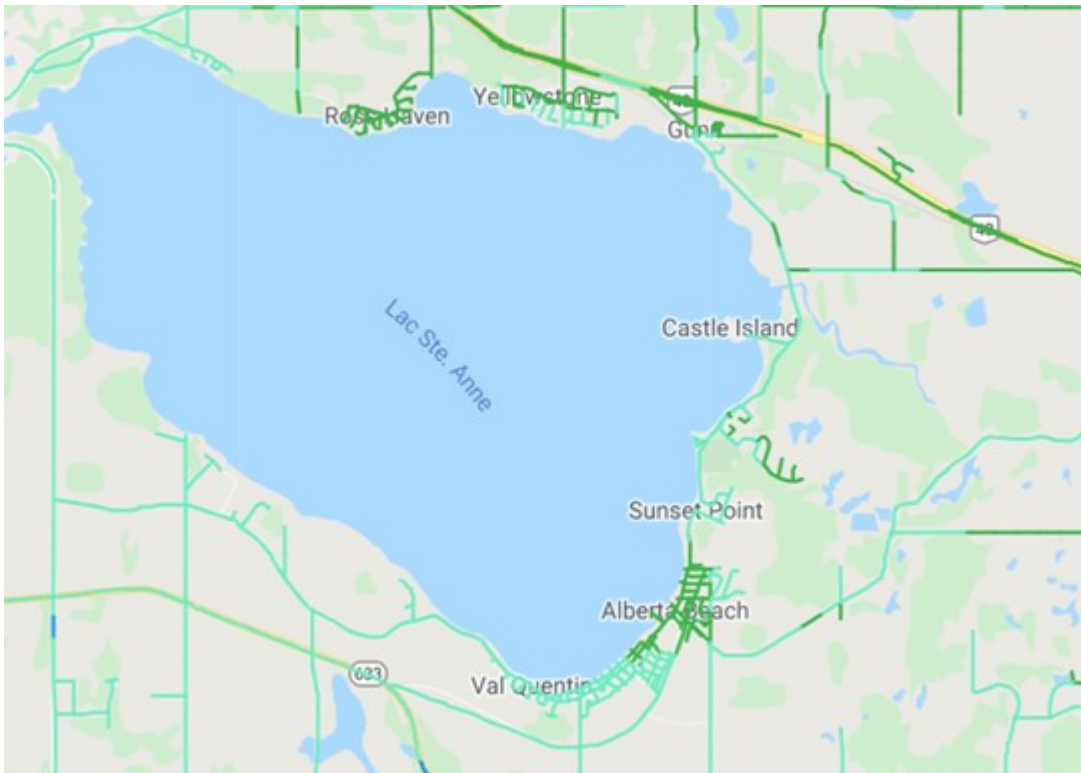
We have had a tower at the library in Alberta Beach now for close to 10 Years. With that tower we have direct access to the Supernet's fibre network and have an abundance of bandwidth available through that network.

Currently the Federal Government has a funding opportunity that we will be applying to provide City speed internet to your community. We have been providing service to residents of the Sunsetpoint Christian Camp. We approached them to see if they would be interested in us placing a tower on their property. They are in agreement with us and we have chosen a good location to place it.

The Federal Government has your community as a fundable area for our project. The goal of the project is to provide speeds of 50Mb/s down and 10Mb/s up to the residents. The tower that we are proposing to put up will be able to provide those speeds and higher due to new technologies that have developed over the past 2 years.

We are looking to see if we can get a letter of support from your community for this project. Having a letter of support will help with our submission which needs to be completed on the 15th of January.

We look forward to meeting you someday. I have attached a picture of the funding area that has been established for you to look at. The light green roads are the fundable area's that are only getting a small population with 50Mb/s down and 10Mb/s up.



Thanks for your time.

Stephen Friend
Broadband Surfer Canada Inc.
780-237-4606 cell
780-987-4118 home

Revised Jan. 12, 2021

WILD Water Commission - Projected Budget Requisitions per Member (2021)

| Member | Admin and Governance | Phase I Debenture | Phase II Debenture | Total Requisitions 2021 |
|----------------------------|----------------------|---------------------|---------------------|-------------------------|
| Alberta Beach | \$ 18,174.22 | \$ 24,763.94 | \$ 16,159.14 | \$ 59,097.30 |
| Alexis Nakota Sioux Nation | \$ 8,248.44 | \$ - | \$ - | \$ 8,248.44 |
| Lac Ste. Anne County | \$ 10,939.47 | \$ 14,948.96 | \$ 9,726.54 | \$ 35,614.97 |
| Parkland County | \$ 12,043.20 | \$ - | \$ - | \$ 12,043.20 |
| Paul First Nation | \$ 10,807.97 | \$ - | \$ - | \$ 10,807.97 |
| S.V. of Castle Island | \$ 164.47 | \$ - | \$ - | \$ 164.47 |
| S.V. of Kapasiwin | \$ 149.15 | \$ - | \$ - | \$ 149.15 |
| S.V. of Lake View | \$ 402.88 | \$ 604.00 | \$ 358.30 | \$ 1,365.18 |
| S.V. of Nakamun Park | \$ 985.15 | \$ 1,359.00 | \$ - | \$ 2,344.15 |
| S.V. of Ross Haven | \$ 2,216.49 | \$ 3,020.00 | \$ 1,970.78 | \$ 7,207.27 |
| S.V. of Sandy Beach | \$ 2,675.56 | \$ 3,624.00 | \$ 2,378.90 | \$ 8,678.46 |
| S.V. of Seba Beach | \$ 2,272.50 | \$ 3,020.00 | \$ 2,020.54 | \$ 7,313.04 |
| S.V. of Sunrise Beach | \$ 1,903.09 | \$ 2,567.00 | \$ 1,692.08 | \$ 6,162.17 |
| S.V. of Sunset Point | \$ 2,709.12 | \$ 3,624.00 | \$ 2,408.76 | \$ 8,741.88 |
| S.V. of Val Quentin | \$ 2,026.25 | \$ 2,718.00 | \$ 1,801.58 | \$ 6,545.83 |
| S.V. of West Cove | \$ 1,891.90 | \$ 2,567.00 | \$ - | \$ 4,458.90 |
| S.V. of Yellowstone | \$ 1,903.09 | \$ - | \$ - | \$ 1,903.09 |
| Town of Onoway | \$ 18,106.85 | \$ 24,612.94 | \$ 16,099.24 | \$ 58,819.03 |
| Village of Wabamun | \$ 12,455.20 | \$ - | \$ 11,074.22 | \$ 23,529.42 |
| Total | \$ 110,075.00 | \$ 87,428.84 | \$ 65,690.08 | \$ 263,193.92 |

*** Note: Some partners paid all or part of their debenture portions upfront. In those situations their portion will not be invoiced out, but rather covered by an internal transfer from their initial payment which is held as deferred revenue by the Commission.