

MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
APRIL 8, 2021 AT 7:00 P.M.
VIA ZOOM

ATTENDANCE

Official Administrator, Shari-Anne Doolaege
CAO, Tony Sonnleitner
22 Residents in the gallery via ZOOM

CALL TO ORDER

Official Administrator, S. Doolaege called the meeting to order at 7:00 p.m.

AGENDA

Res. A21-032

Moved by Official Administrator, S. Doolaege that the meeting agenda be adopted as presented.

CARRIED

MINUTES

Res. A21-033

Moved by Official Administrator, S. Doolaege that the following meeting minutes be approved as presented:

- March 11, 2021 Regular Council Meeting
- March 24, 2021 Special Council Meeting

CARRIED

DELEGATIONS

a) North 43 Lagoon Commission – Proposed Wastewater Transmission and Collection System

Official Administrator, S. Doolaege welcomed the following representatives of the North 43 Lagoon Commission to the meeting:

- Mr. Lorne Olsvik, Commission Chair
- Mr. Joe Duplessie, Administrator
- Mr. Mike Yakemchuck, Project Consultant
- Mayor Russ Purdy, Summer Village of Yellowstone
- Mayor Ian Kupchenko, Summer Village of Castle Island

The representatives provided an overview of the wastewater transmission and collection system (Force main) project proposed for the Summer Village of Ross Haven. Capital Costs are estimated between \$2.9M to \$3.5M with a 69.22% portion possibly funded by provincial Water for Life grant funding. Neighbouring summer village mayors described lessons learned and the benefits and challenges of installing the force main project in their communities.

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Res. A21-034

Moved by Official Administrator, S. Doolaege that the wastewater project presentation from the North 43 Lagoon Commission be accepted as information.

CARRIED

NEW BUSINESS

a) 2021 Election

i. Contract Services

Res. A21-035

Moved by Official Administrator, S. Doolaege that Wildwillow Enterprises Inc. be contracted to conduct the 2021 general election for the Summer Village of Ross Haven, for a total fee of up to \$4,300.00.

CARRIED

ii. Returning Officer

Res. A21-036

Moved by Official Administrator, S. Doolaege that Dwight Moskalyk be appointed as Returning Officer and that Diane Wannamaker be appointed as Substitute Returning Officer for the 2021 general election for the Summer Village of Ross Haven, in accordance with the *Local Authorities Election Act, s. 13.*

CARRIED

iii. Nomination Day

Res. A21-037

Moved by Official Administrator, S. Doolaege that Nomination Day for the 2021 general election for the Summer Village of Ross Haven be established as follows, in accordance with the *Local Authorities Election Act, s. 12.*

- Date: June 5, 2021
- Time: 10:00 a.m. to 12:00 p.m.
- Location: Municipal Shop, 700 Parkins Avenue, Summer Village of Ross Haven.

CARRIED

If an election is held, Election Day shall be July 3, 2021, which, by legislation is four weeks after Nomination Day.

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iv. Advance Vote

Res. A21-038

Moved by Official Administrator, S. Doolaege that an Advance Vote be held for the 2021 general election, in accordance with the *Local Authorities Election Act, s. 73(2)*; And that a convenient date and time for the advance vote be determined by the returning officer (s. 73(6)); And that the notice of advance vote be advertised in accordance with s. 74.

CARRIED

b) SVLSACE - 2021 Membership Fee

Res. A21-039

Moved by Official Administrator, S. Doolaege that Ross Haven's portion of the 2021 annual membership fee in the amount of \$1,092.06 be paid to the Summer Villages of Lac Ste. Anne County East (SVLSACE) partnership group.

CARRIED

FINANCIAL

Res. A21-040

Moved by Official Administrator, S. Doolaege that the March 31, 2021 financial statements be received as information.

CARRIED

BUDGET

Res. A21-041

Moved by Official Administrator, S. Doolaege that the updated draft 2021 operating budget be received as information, as a work in progress.

CARRIED

CORRESPONDENCE

Res. A21-042

Moved by Official Administrator, S. Doolaege that the correspondence items be received as information.

CARRIED

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COUNCIL REPORT

Official Administrator, S. Doolaege provided a verbal report of recent council role activities.

Res. A21-043

Moved by Official Administrator, S. Doolaege that the Official Administrator's report be received as information.

CARRIED

CAO REPORT

Res. A21-044

Moved by Official Administrator, S. Doolaege that the CAO report be received as information.

CARRIED

**NEXT REGULAR
MEETING DATE**

May 13, 2021 at 7:00 p.m. Meeting to be held via ZOOM.

ADJOURNMENT

Official Administrator, S. Doolaege adjourned the meeting at 9:45 p.m.

These minutes approved this 13th day of May 2021.

Official Administrator

Chief Administrative Officer