

**AGENDA**  
**REGULAR COUNCIL MEETING**  
**SUMMER VILLAGE OF ROSS HAVEN, ALBERTA**  
**June 10, 2021 AT 7:00 P.M.**  
**TO BE HELD VIA ZOOM**

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

- 1) **Call to Order**
- 2) **Adoption of Agenda**
- 3) **Approval of Previous Minutes**
  - a) May 13, 2021 Regular Council Meeting
- 4) **Delegations**
  - None
- 5) **New Business**
  - a) Drainage Project Update
  - b) 2021 Operating Budget and Three-Year Operating Plan
  - c) 2021 Capital Budget and Five-Year Capital Plan
  - d) Bylaw 286-2021 Special Wastewater Tax Bylaw
  - e) Bylaw 287-2021 Property Tax Bylaw
- 7) **Financial**
  - a) May 31, 2021 Financial Report
- 8) **Correspondence**
  - a) Summer Villages of Lac Ste. Anne County East (SVLSACE); February 27, 2021 Meeting Minutes
  - b) Onoway Regional Medical Clinic (ORMC); March 26, 2021 Meeting Minutes
- 9) **Council Reports**
- 10) **Chief Administrative Officer Report**
- 11) **Closed Session** – If needed
- 12) **Adjournment**

Next Regular Council Meeting Date: July 8, 2021; 7:00 p.m.

**MINUTES  
REGULAR COUNCIL MEETING  
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA  
MAY 13, 2021  
VIA ZOOM**

**ATTENDANCE**

Official Administrator, Shari-Anne Doolaege  
CAO, Tony Sonnleitner  
19 Residents in the gallery via ZOOM

**CALL TO ORDER**

Official Administrator, S. Doolaege called the meeting to order at 7:00 p.m.

**AGENDA**

Res. A21-045

Moved by Official Administrator, S. Doolaege that the meeting agenda be adopted as amended.

- Amendments:
  - a. Remove agenda item 4(c) Bolson Engineering delegation.
  - b. Add Bolson Engineering, Drainage Project Update to New Business

CARRIED

**MINUTES**

Res. A21-046

Moved by Official Administrator, S. Doolaege that the following meeting minutes be approved as presented:

- April 8, 2021 Regular Council Meeting

CARRIED

**DELEGATIONS**

**a) Ste. Anne Summer Villages Regional Emergency Partnership**

Official Administrator, S. Doolaege welcomed the following emergency management representatives to the meeting:

- Janice Christiansen, Regional Director of Emergency Management (RDEP)
- Marlene Walsh, Regional Deputy-Director of Emergency Management (RDDEP)

These representatives provided an overview of regional emergency management planning through the stages of prevention/mitigation, preparedness, response, and recovery.

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Res. A21-047

Moved by Official Administrator, S. Doolaege that the regional emergency management presentation be accepted as information.

CARRIED

**b) All-Net Municipal Solutions – All-Net Connect**

Official Administrator, S. Doolaege welcomed All-Net representative, Lana Bavlle to the meeting. Ms. Bavlle explained how the All-Net Connect system works as a mass communication tool for communities.

Res. A21-048

Moved by Official Administrator, S. Doolaege that the All-Net Connect presentation be accepted as information.

CARRIED

**NEW BUSINESS**

**a) 2021 Election – Vote by Special Ballot**

Res. A21-049

Moved by Official Administrator, S. Doolaege to authorize voting by special ballot for the July 3, 2021 general election for the Summer Village of Ross Haven in accordance with the *Local Authorities Election Act* (LAEA) s. 77(2);

And that, from June 5 to June 11, 2021, an elector who is unable to vote at either the advance vote or on election day as per the LAEA s. 77(2), may contact the returning officer in any of the following methods to request a special ballot:

- In writing
- By telephone
- By email

And that, in accordance with the LAEA s. 77(3.1), the sealed outer envelope containing the special ballot must be received by the returning officer prior to 2:00 p.m. (MST) on Friday, July 2, 2021.

CARRIED

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**b) October 2021 Senate Election**

Res. A21-050

Elections Alberta anticipates that a Senate Election and Referendum Vote will be held on October 18, 2021 in conjunction with Alberta municipal elections.

Moved by Official Administrator, S. Doolaege that another municipality be selected to oversee the October 18, 2021 Senate Election and Referendum Vote for the Summer Village of Ross Haven.

CARRIED

**c) Local Piers**

Res. A21-051

Moved by Official Administrator, S. Doolaege that the Summer Village of Ross Haven, as the upland landowner, grant permission to residents to access local piers, consistent with previous years;

And that residents coordinate with the Chief Administrative Officer for the placing of the piers;

And that this authorization be in place until the end of the 2025 season.

CARRIED

**d) Bolson Engineering, Drainage Project Update**

Res. A21-052

Moved by Official Administrator, S. Doolaege that the May 13, 2021 drainage project update from Bolson Engineering be accepted as information.

CARRIED

**FINANCIAL**

**a) Financial Statement**

Res. A21-053

Moved by Official Administrator, S. Doolaege that the April 30, 2021 financial statements be received as information.

CARRIED

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**b) Draft Budget**

Res. A21-054

Moved by Official Administrator, S. Doolaege that the updated draft 2021 operating and capital budgets be received as information, as a work in progress.

CARRIED

**CORRESPONDENCE**

Res. A21-055

Moved by Official Administrator, S. Doolaege that the correspondence items be received as information.

CARRIED

**COUNCIL REPORT**

Res. A21-056

Official Administrator, S. Doolaege provided a verbal report of recent council role activities.

Moved by Official Administrator, S. Doolaege that the Official Administrator's report be received as information.

CARRIED

**CAO REPORT**

Res. A21-057

Moved by Official Administrator, S. Doolaege that the CAO report be received as information.

CARRIED

June 10, 2021 at 7:00 p.m. Meeting to be held via ZOOM.

**NEXT REGULAR  
MEETING DATE**

**MINUTES  
REGULAR COUNCIL MEETING  
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA  
MAY 13, 2021  
VIA ZOOM**

**ADJOURNMENT**

Official Administrator, S. Doolaege adjourned the meeting at 9:33 p.m.

These minutes approved this 10<sup>th</sup> day of June 2021.

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Official Administrator

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Chief Administrative Officer

May 21<sup>st</sup>, 2021

File: 20-D-002

SAGE Analytics Inc.

Attn: Shari-Anne Doolaege, MPA

**RE: Summer Village of Ross Haven Drainage Improvements  
Additional Work Items**

Further to our discussions, please find summarized below our recommendations for additional work to be included under the current scope of the drainage improvements project and the current budget that is in place for this work:

1. 2<sup>nd</sup> Street Berm:
  - a. 2<sup>nd</sup> Street Berm Work: Install new 16.0m Culvert and regrade for drainage = \$4,700.00
  - b. 2<sup>nd</sup> Street Berm Shutoff Valve: Supply and Install shut off valve for new culvert = \$2,500.00
  - c. Engineering/Contingency/Survey: \$2,000.00

**TOTAL ESTIMATED BUDGET = \$9,200.00 + GST**

We recommend this work to proceed to minimize future potential flooding issues and to allow for public works to have a method to control the in and out flow of water at this location.

2. 8<sup>th</sup> Street Concrete Grate:
  - a. Supply and Install 4'x4' Concrete Catch Basin with grate: \$3,200.00 + GST

**TOTAL ESTIMATED BUDGET = \$3,200.00 + GST**

After careful consideration, we do recommend this work to proceed to allow for better drainage, mitigate safety concerns, and allow for surface drainage from the lots to have a proper location to discharge to. We do not recommend this work to be done at the 9<sup>th</sup> Street location.

Thank-you for your attention to this matter. If you have any questions or concerns, I can be reached by email at [tthompson@bolson.ca](mailto:tthompson@bolson.ca).

Sincerely,



Trent Thompson, P.Eng.

## 2021 Operating Budget & 3-Year Financial Plan

	Budgeted 2019	Actual 2019	Budgeted 2020	Actual 2020	Budgeted 2021	Projected 2022	Projected 2023	Projected 2024
General Government								
Expenses								
Council Remuneration	(10,000.00)	(8,893.16)	(13,400.00)	(10,500.00)	(7,000.00)	(10,000.00)	(10,000.00)	(10,000.00)
Council Mileage / Subsistence	(2,000.00)	(1,264.88)	(2,500.00)	(1,978.00)	(1,250.00)	(2,100.00)	(2,100.00)	(2,100.00)
Administrator Fee	(50,000.00)	(48,490.00)	(42,000.00)	(42,000.00)	(44,520.00)	(47,191.20)	(50,022.67)	(51,023.10)
Municipal Memberships	-	(2,969.00)	(3,000.00)	(3,534.94)	(3,500.00)	(3,500.00)	(3,500.00)	(3,500.00)
Professional Fees	(5,500.00)	(18,490.00)	(9,000.00)	(9,946.50)	(8,500.00)	(10,000.00)	(10,000.00)	(10,000.00)
Insurance	(5,500.00)	(5,000.29)	(5,000.00)	(5,215.47)	(5,500.00)	(5,600.00)	(5,700.00)	(5,800.00)
Office & Misc	(2,400.00)	(5,012.26)	(3,500.00)	(3,219.77)	(2,600.00)	(2,700.00)	(2,800.00)	(2,900.00)
Bank Charges	(400.00)	(253.68)	(400.00)	(272.24)	(300.00)	(300.00)	(300.00)	(300.00)
Cell / Communication	(2,400.00)	(2,006.86)	(2,000.00)	(1,573.96)	(1,600.00)	(1,700.00)	(1,800.00)	(1,900.00)
Utilities	(20,000.00)	(20,820.12)	(21,000.00)	(20,797.85)	(21,500.00)	(22,500.00)	(23,500.00)	(24,500.00)
Public Works Supplies	(9,400.00)	(6,106.12)	(6,500.00)	(6,836.13)	(6,800.00)	(6,900.00)	(7,000.00)	(7,100.00)
Wages	(69,500.00)	(71,113.30)	(80,000.00)	(79,123.48)	(80,000.00)	(82,500.00)	(83,000.00)	(83,500.00)
WCB Expense	-	(1,055.37)	(1,100.00)	(1,210.00)	(1,300.00)	(1,400.00)	(1,500.00)	(1,600.00)
Municipal Election	-	-	-	-	(4,300.00)	-	-	-
WILD Water	(7,200.00)	(7,217.85)	(7,200.00)	(7,225.90)	(7,230.00)	(7,330.00)	(7,430.00)	(7,530.00)
Yellowhead Regional Library	(2,890.00)	(4,138.00)	(4,500.00)	(702.40)	(800.00)	(1,000.00)	(1,200.00)	(1,400.00)
School Taxes	(151,716.98)	(151,717.98)	(152,008.31)	(161,716.98)	(148,264.03)	(147,166.00)	(147,166.00)	(147,166.00)
Lac Ste. Anne Foundation	-	(12,600.00)	(12,154.24)	(12,154.24)	(12,555.47)	(12,555.47)	(12,555.47)	(12,555.47)
	(338,906.98)	(367,148.87)	(365,262.55)	(368,007.86)	(356,421.47)	(364,442.67)	(369,574.14)	(372,874.57)
Revenue								
Rev - Property Taxes	255,000.00	256,200.11	256,200.00	256,051.62				
Rev - School Taxes	151,538.48	151,538.48	152,008.31	151,716.98	148,264.03	147,166.00	147,166.00	147,166.00
Rev - Lac Ste. Anne Foundation	-	12,600.00	12,154.24	12,154.24	12,555.47	12,555.47	12,555.47	12,555.47
Rev - FCSS Grant	6,141.00	8,551.60	6,141.00	6,141.00	6,132.00	6,132.00	6,132.00	6,132.00
Rev - MSI Operating Grant	8,000.00	10,000.00	9,174.00	9,174.00	8,539.00	8,000.00	8,000.00	8,000.00
Rev - Senate Election Grant	-	-	-	-	2,000.00	-	-	-
Rev - MOST Grant	-	-	-	-	2,256.00	-	-	-
Rev - Interest Income	8,000.00	19,550.83	10,500.00	10,814.71	1,400.00	100.00	100.00	100.00
Rev - Tax Certificates	400.00	495.00	400.00	2,498.45	500.00	500.00	500.00	500.00
	429,079.48	458,936.02	446,577.55	448,551.00	180,548.47	174,453.47	174,453.47	174,453.47
Net Revenue (Tax Subsidy)	90,172.50	91,787.15	81,315.00	80,543.14	(175,873.00)	(189,989.20)	(195,120.67)	(198,421.10)
Protective Services								
Expenses								
All-Net					(500.00)	(500.00)	(500.00)	(500.00)
Onoway Regional Fire Services	(30,000.00)	(23,249.10)	(30,000.00)	(23,522.36)	(23,506.96)	(23,506.96)	(23,506.96)	(25,000.00)
Policing	-	-	-	-	(4,419.00)	(8,800.00)	(8,800.00)	(8,800.00)
	(30,000.00)	(23,249.10)	(30,000.00)	(23,522.36)	(27,925.96)	(32,306.96)	(32,306.96)	(33,800.00)
Revenue								



Bylaw tickets								
				-	-	-	-	-
Net Revenue (Tax Subsidy)	(30,000.00)	(23,249.10)	(30,000.00)	(23,522.36)	(27,925.96)	(32,306.96)	(32,306.96)	(33,800.00)
<b>Transportation</b>								
Expenses								
Road R & M	(8,000.00)	(16,673.40)	(8,600.00)	(1,750.00)	(1,750.00)	(1,850.00)	(1,950.00)	(2,050.00)
Equipment R & M	(2,400.00)	(4,582.07)	(2,600.00)	(2,302.64)	(2,400.00)	(2,500.00)	(2,600.00)	(2,700.00)
	(10,400.00)	(21,255.47)	(11,200.00)	(4,052.64)	(4,150.00)	(4,350.00)	(4,550.00)	(4,750.00)
Revenue								
Government Transfers for Capital								
				-	-	-	-	-
Net Revenue (Tax Subsidy)	(10,400.00)	(21,255.47)	(11,200.00)	(4,052.64)	(4,150.00)	(4,350.00)	(4,550.00)	(4,750.00)
<b>Water/Wastewater</b>								
Expenses								
Lagoon / Wastewater	(34,000.00)	(5,075.88)	(6,000.00)	(5,075.88)	(5,100.00)	(5,200.00)	(5,300.00)	(5,400.00)
	(34,000.00)	(5,075.88)	(6,000.00)	(5,075.88)	(5,100.00)	(5,200.00)	(5,300.00)	(5,400.00)
Revenue								
Rev - Lagoon / Sewer Fund Tax	28,750.00	28,625.00	28,625.00	28,625.00	39,725.00	45,400.00	51,075.00	56,750.00
	28,750.00	28,625.00	28,625.00	28,625.00	39,725.00	45,400.00	51,075.00	56,750.00
Net Revenue (Tax Subsidy)	(5,250.00)	23,549.12	22,625.00	23,549.12	34,625.00	40,200.00	45,775.00	51,350.00
<b>Waste Management</b>								
Expenses								
Garbage Disposal	(7,000.00)	(6,240.00)	(8,000.00)	(6,974.21)	(7,000.00)	(7,500.00)	(8,000.00)	(8,500.00)
	(7,000.00)	(6,240.00)	(8,000.00)	(6,974.21)	(7,000.00)	(7,500.00)	(8,000.00)	(8,500.00)
Revenue								
Garbage Fees								
				-	-	-	-	-
Net Revenue (Tax Subsidy)	(7,000.00)	(6,240.00)	(8,000.00)	(6,974.21)	(7,000.00)	(7,500.00)	(8,000.00)	(8,500.00)
<b>Planning and Development</b>								
Expenses								
Municipal Assessment Services	(7,200.00)	(7,200.00)	(7,400.00)	(7,400.00)	(7,600.00)	(7,800.00)	(8,000.00)	(8,200.00)
Development / Safety Codes Expense	(8,500.00)	(6,100.00)	(8,500.00)	(8,688.46)	(8,700.00)	(8,800.00)	(8,900.00)	(9,000.00)
	(15,700.00)	(13,300.00)	(15,900.00)	(16,088.46)	(16,300.00)	(16,600.00)	(16,900.00)	(17,200.00)

Revenue								
Rev - Development/Safety Codes	1,000.00	2,807.27	1,000.00	1,579.36	1,000.00	1,000.00	1,000.00	1,000.00
Rev - Development Permits	3,000.00	-	3,500.00	1,224.00	1,000.00	1,000.00	1,000.00	1,000.00
	4,000.00	2,807.27	4,500.00	2,803.36	2,000.00	2,000.00	2,000.00	2,000.00
Net Revenue (Tax Subsidy)	(11,700.00)	(10,492.73)	(11,400.00)	(13,285.10)	(14,300.00)	(14,600.00)	(14,900.00)	(15,200.00)
Recreation and Culture (including FCSS)								
Expenses								
FCSS & Recreation	(12,000.00)	(9,693.28)	(9,000.00)	(1,092.00)	(6,132.00)	(6,132.00)	(6,132.00)	(6,132.00)
Trees & Park Improvements	(7,000.00)	(12,126.61)	(12,000.00)	(1,430.00)	(10,000.00)	(10,000.00)	(10,000.00)	(10,000.00)
	(19,000.00)	(21,819.89)	(21,000.00)	(2,522.00)	(16,132.00)	(16,132.00)	(16,132.00)	(16,132.00)
Revenue								
Government Transfers for Operating								
User Fees								
Camp Ground Revenue								
Transfers from County								
				-	-	-	-	-
Net Revenue (Tax Subsidy)	(19,000.00)	(21,819.89)	(21,000.00)	(2,522.00)	(16,132.00)	(16,132.00)	(16,132.00)	(16,132.00)
Amortization								
Expenses								
	-	-	-	(54,746.00)	(55,000.00)	(55,000.00)	(55,000.00)	(55,000.00)
Net Revenue (Tax Subsidy)	-	-	-	(54,746.00)	(55,000.00)	(55,000.00)	(55,000.00)	(55,000.00)
Total Revenue					222,273.47	221,853.47	227,528.47	233,203.47
Total Expenditures					(488,029.43)	(501,531.63)	(507,763.10)	(513,656.57)
Excess Revenue (Shortfall)					(265,755.96)	(279,678.16)	(280,234.63)	(280,453.10)
Tax Required to Balance Budget					(265,755.96)	(279,678.16)	(280,234.63)	(280,453.10)
Add: Debt Principle Payments					-	-	-	-
Add: Surplus for future plans					-	-	-	-
Subtract: Amortization Expense					55,000.00	55,000.00	55,000.00	55,000.00
Total Cash Requirements (Tax Bylaw)	6,822.50	32,279.08	22,340.00	53,735.95	(210,755.96)	(224,678.16)	(225,234.63)	(225,453.10)
Accumulated Surplus, Beginning of Year:					4,122,059.00	4,216,784.00	4,222,459.00	4,228,134.00
Accumulated Surplus, End of Year:					4,216,784.00	4,222,459.00	4,228,134.00	4,233,809.00

5-Year Capital Plan Worksheet

Planned Capital Additions	2021 Opening Balance	2021	2022	2023	2024	2025	2026
Council							
Council Laptops, including setup		13,000					
Administration							
CAO Laptop, including setup		2,000					
Public Works							
Pickup Truck Replacement						50,000	
Skid-steer Replacement						35,000	
Mower Replacement						25,000	
Wastewater							
Force Main Engineering		51,363	3,448,637				
Drainage							
Drainage Project		256,031					
Streets / Walkways							
Second Street (Engineering)		10,000					
Second Street (Remediation)			150,000				
Sidewalk / Walkway		24,019					
Recreation							
Total Planned Capital Additions	-	356,413	3,598,637	-	-	110,000	-
Funding Sources							
Addition to Capital Reserves (TCA Depreciation)		55,000	55,000	55,000	55,000	55,000	55,000
Beginning Capital Reserve Balance	845,784	845,784	900,784	411,237	466,237	521,237	576,237
Grant Funding Carry Forward from Previous Year		452,946	317,462	327,862	493,937	665,687	843,112
MSI Capital Grant	236,823	113,025	100,000	100,000	100,000	100,000	100,000
BMTG Grant	25,674	-					
MSP Grant (Sidewalk / Walkway)	-	24,019					
MOST Grant	17,256	15,000					
GTF Grant	173,193	29,160	15,000	15,000	15,000	15,000	15,000
Water For Life Grant	-	-	2,415,000				
Total Grant Funding Available	452,946	634,150	2,847,462	442,862	608,937	780,687	958,112
Other Funding							
Taxes - Special Wastewater Tax	-	39,725	45,400	51,075	56,750	62,425	68,100
Capital Reserve Contribution from Budget	-	-	544,547	-	-	-	-
Borrowing	-	-	489,090	-	-	110,000	-
Less Total Planned Capital Additions	-	356,413	3,598,637	-	-	110,000	-
Ending Grant Funding Balance		317,462	327,862	493,937	665,687	843,112	1,026,212
Ending Capital Reserve Balance	845,784	900,784	411,237	466,237	521,237	576,237	631,237
Notes and Assumptions:							
MSI Capital - \$100,000/yr (\$113,025 in 2021)							
FGTF is \$15,000/yr (\$14,580 in 2021)							

Paid by MOST Grant

Paid by MOST Grant

Taxes

Taxes

Taxes

Paid by Reserves, Water for Life Grant, and Debenture

MSI Capital Grant

Paid by GTF Grant

Paid by GTF Grant

Paid by MSP Grant

MSP Grant approved for Sidewalk / Walkway  
COVID-19 Response Grant  
GTF Allocation will double in 2021 only  
Tentative Prov 69% - RH 31% Funding for Force Main Project

Borrowing for Force Main Project (2022); Truck / Skid Steer / Mower (2025)

## **BYLAW NO. 286-2021**

### **SUMMER VILLAGE OF ROSS HAVEN**

**BEING A BYLAW OF THE SUMMER VILLAGE OF ROSS HAVEN, IN THE PROVINCE OF ALBERTA, TO RAISE REVENUE TO PAY FOR THE COST OF EXPANSION, MAJOR REPAIRS, OPERATION OF THE VILLAGE'S WASTEWATER LAGOON, BEING THE NORTH 43 LAGOON COMMISSION.**

**WHEREAS**, pursuant to Section 382 of the *Municipal Government Act* (Alberta), the Council of the Summer Village of Ross Haven may pass a special tax by-law to raise revenue for a specific purpose or service; and

**WHEREAS**, the Council of the Summer Village of Ross Haven is of the view that revenue needs to be raised by way of a special tax to pay a portion of the costs to be incurred in the expansion, major repairs, operation of a water and sewer collection system within the Summer Village and Lac Ste. Anne County; and .

**NOW THEREFORE**, under the authority of the *Municipal Government Act* (Alberta), the Council of the Summer Village of Ross Haven hereby enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following special tax rate on each taxable property as shown on subdivision plans within the corporate limits of the Summer Village of Ross Haven.
2. That the amount payable per taxable property as a special tax shall be an amount of **\$175.00** levied in 2021 equally on all 227 taxable properties within the corporate limits of the Summer Village of Ross Haven.
3. That the **"Special Tax"** and said charge of **\$175.00** shall be levied and included on the 2021 Tax Notice and is a debt due to the municipality known as the Summer Village of Ross Haven and is payable July 31, 2021.
4. That this BYLAW shall come into force and effect for 2021 taxation on the date of third and final reading.

**Read a first time on this 10th day of June, 2021.**

**Read a second time on this 10th day of June, 2021.**

**Unanimous Consent to proceed to third reading on this 10th day of June, 2021.**

**Read a third and final time on this 10th day of June, 2021.**

**Signed this 10th day of June, 2021.**

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Official Administrator

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Municipal Administrator

# BYLAW NO. 287-2021

## SUMMER VILLAGE OF ROSS HAVEN

### A BYLAW OF THE SUMMER VILLAGE OF ROSS HAVEN, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE SUMMER VILLAGE OF ROSS HAVEN FOR THE 2021 TAXATION YEAR

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**WHEREAS**, the total requirements of the Summer Village of Ross Haven in the Province of Alberta as shown in the budget estimates are as follows:

Municipal General	\$161,069.99
Minimum Municipal	\$105,185.96
Lac Ste. Anne Foundation	\$ 12,555.47
ASFF Residential School Requisition	\$146,494.16
ASFF Non-Residential School Requisition	\$ 1,769.87
Designated Industrial Property Tax Requisition	\$ 15.97
<b>Total:</b>	<b>\$427,091.42</b>

**WHEREAS**, the total taxable assessment of land, buildings and improvements amount to:

Residential Vacant	\$ 717,600.00
Residential Improved	\$56,506,680.00
Non-Residential Linear Vacant	\$ 208,420.00
Non-Residential Commercial Vacant	\$ 262,290.00
Municipal Exempt	\$ 2,839,450.00
Church Exempt	\$ 150,380.00
<b>Total:</b>	<b>\$60,684,820.00</b>

**WHEREAS**, the estimated municipal expenditures and transfers set out in the budget for the Summer Village of Ross Haven for 2021 total \$ 488,529.43; and

**WHEREAS**, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$ 222,273.47 and \$ 105,185.96 from "Minimum Municipal Tax" and the balance of \$ 161,069.99 is to be raised by general municipal taxation; and

**WHEREAS**, the estimated contribution to the Lagoon / Wastewater Reserve fund is \$39,725.00, and

**WHEREAS**, the rates hereinafter set out are deemed necessary to provide the amounts required for municipal, school, and other purposes, after making due allowance for the amount of taxes which may reasonably be expected to remain unpaid; and

**WHEREAS**, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, RSA 2000, Chapter M-26, Part 10, Division 2; and

**NOW THEREFORE**, under the authority of the Municipal Government Act, the Council of the Summer Village of Ross Haven, in the Province of Alberta, enacts as follows:

# BYLAW NO. 287-2021

## SUMMER VILLAGE OF ROSS HAVEN

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Summer Village of Ross Haven:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
<b>General Municipal</b>			
Residential/Farmland	\$ 159,755.87	\$57,224,280.00	2.79175
Non-Residential – Commercial Vacant	\$ 732.25	\$ 262,290.00	2.79175
Non-Residential Linear Vacant	\$ 581.87	\$ 208,420.00	2.7321
<b>Total</b>	<b>\$ 161,069.99</b>	<b>\$57,694,990.00</b>	

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
<b>Alberta School Foundation Fund (ASFF)</b>			
Residential/Farmland	\$ 146,494.16	\$57,224,280.00	2.598372
Non-Residential	\$ 1,769.87	\$ 470,710.00	4.083446
<b>Total</b>	<b>\$ 148,264.03</b>	<b>\$57,694,990.00</b>	

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
<b>Lac Ste. Anne Foundation</b>			
Residential/Farmland	\$ 12,453.04	\$57,224,280.00	0.217618
Non-Residential	\$ 102.43	\$ 470,710.00	0.217618
<b>Total</b>	<b>\$ 12,555.47</b>	<b>\$57,694,990.00</b>	

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Tax Rate</u>
<b>Designated Industrial Property</b>			
Non-Residential Linear Vacant	\$ 15.97	\$ 208,420.00	0.0766
<b>Total</b>	<b>\$ 15.97</b>	<b>\$ 208,420.00</b>	

2. That the minimum amount payable as property tax on residential property for general municipal purposes shall be one thousand and one hundred dollars (\$1100.00).
3. That a penalty of eighteen percent (18%) shall be added on all current (2021) unpaid taxes remaining unpaid after July 31<sup>st</sup>, 2021 and shall be added on August 1<sup>st</sup>, 2021).

**BYLAW NO. 287-2021**  
**SUMMER VILLAGE OF ROSS HAVEN**

4. That a penalty of eighteen percent (18%) shall be added on to all outstanding taxes and related costs that remain unpaid after December 31<sup>st</sup>, 2021 and shall be added on January 1, 2022.
5. That this BYLAW shall come into force and have effect on the date of the third and final reading).

Read a first time on this 10th day of June, 2021.

Read a second time on this 10th day of June, 2021.

Unanimous Consent to proceed to third reading on this 10th day of June, 2021.

Read a third and final time on this 10th day of June, 2021.

Signed this 10th day of June, 2021.

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Official Administrator

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Municipal Administrator

# Summer Village of Ross Haven

## Balance Sheet Summary

As of May 31, 2021

	TOTAL
Assets	
Current Assets	984,711.39
Cash and cash equivalents	178,821.01
Accounts receivable (A/R)	-8,290.91
<b>Total Current Assets</b>	<b>1,155,241.49</b>
Non-current Assets	
Property, plant and equipment:	3,276,272.16
<b>Total Non-current Assets</b>	<b>3,276,272.16</b>
<b>Total Assets</b>	<b>\$4,431,513.65</b>
Liabilities and Equity	
Current Liabilities	458,580.74
Accounts Payable	0.00
Credit Cards	772.87
<b>Total Current Liabilities</b>	<b>459,353.61</b>
Non-current liabilities:	0.00
Equity	3,972,160.04
<b>Total Liabilities and Equity</b>	<b>\$4,431,513.65</b>



**MINUTES OF THE SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST  
REGULAR MEETING HELD ON SATURDAY FEBRUARY 27<sup>th</sup>, 2021 AT 9:00 A.M.  
HOSTED BY THE SUMMER VILLAGE OF YELLOWSTONE AT THE ONOWAY  
HERITAGE CENTRE**

Attendance

Bernie Poulin	Mayor	Silver Sands (Chair)
Richard Martin	Mayor	Sunset Point
Marlene Walsh	Deputy Mayor	Val Quentin (Zoom)
Katherine Hunter	Councillor	Castle Island
Vera Beck	Councillor	Sunrise Beach (Zoom)
Ann Morrison	Deputy Mayor	Sunset Point
Jackie Tremblay	Deputy Mayor	Sunrise Beach (Zoom)
Larry St. Amand	Mayor	West Cove
Gordon Drybrough	Mayor	Sandy Beach (Zoom)
Garth Ward	Councillor	South View
Don Bauer	Deputy Mayor	Yellowstone
Roger Montpellier	Mayor	Val Quentin (Zoom)
Shari-Anne Doolaege	Official Administrator	Ross Haven (Zoom)
Wendy Wildman	CAO	Silver Sands, South View, Sunrise, West Cove, Yellowstone
Harry Kassian	Councillor	Nakamun Park (Zoom)
Michael Harney	Deputy Mayor	Sandy Beach
Dennis Evans	CAO	Birch Cove and Val Quentin
Graeme Horne	Councillor	Silver Sands
Ren Giesbrecht	Deputy Mayor	West Cove (Vice Chair)
Matthew Ferris	CAO	Sunset Point (Zoom)
Brian Johnson	Deputy Mayor	South View (Zoom)
Glen Usselman	Mayor	Sunrise Beach (Zoom)
Russ Purdy	Mayor	Yellowstone
Dwight Moskalyk	Administration/CAO	SVLSACE/ Nakamun Park
Tony Sonnleitner	CAO	Ross Haven (Zoom)
Marge Hanssen	Mayor	Nakamun Park (Zoom)
Bob Lehman	Councillor	Val Quentin
Joe Blakeman	Reeve	Lac Ste. Anne County
Nick Gelych	Deputy Reeve	Lac Ste. Anne County
Shane Getson	MLA	Lac Ste. Anne Parkland

Call to Order

Chairman Poulin called the meeting to order at 9:04 a.m.

(1) Adopt Agenda:

Motion #1-21  
(Agenda)

Larry St. Amand – that the agenda for the February 27<sup>th</sup>, 2021 regular meeting be approved with the following additions:  
Reports: Highway 43 East Waste Commission, Written Report;

**MINUTES OF THE SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST  
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HERITAGE CENTRE**

Reports: WILD Water, Written Report;  
Reports: LILSA/ACP Flowering Rush/Watershed, Written Report;  
Reports: AUMA Update, Written Report;  
Business: Item 11, Regionalization Update (Sunset Point to report)  
Business: Item 12, Meeting Date Discussion (Yellowstone to introduce)

**Carried.**

(2) MLA Report (See after Item 11, below)

(3) Minutes:

Motion #2-21  
(Minutes)

Russ Purdy – that the October 24<sup>th</sup>, 2020 Regular Meeting Minutes be approved as presented.

**Carried.**

(4) Financial Update:

Motion #3-21  
(Financial Reports)

Richard Martin – that the financial report for September 1<sup>st</sup>, 2020 through December 31<sup>st</sup>, 2020 be accepted for information as presented.

**Carried.**

(5) Committee Reports:

Motion#4-21  
(Committee Reports)

Ann Morrison – that the committee reports for Highway 43 East Waste Commission, Lac Ste. Anne Seniors Foundation, Lac Ste. Anne East End Bus Society, WILD Water, LILSA/ALUS, Summer Village Emergency Management Committee, Association of Summer Villages of Alberta, Ste. Anne Regional Municipalities, and the Alberta Urban Municipalities Association updates be accepted for information as written and verbally presented.

**Carried.**

(6) 2021 Budget and Requisitions:

Motion #5-21  
(2021 Budget and Requisitions)

Richard Martin – that the 2021 SVLSACE Operating Budget and Multi-year Operating Budget Report be approved, and Administration Authorized to collect the resulting 2021 Requisitions, subject to the following amendments:

- i. Adjust the 2021 Member Requisition Income to \$10,830.00 (to remain consistent with prior year funding levels);
- ii. Adjust the 2021 Reserve Contribution to account for the additional revenue from member requisitions (above);
- iii. Adjust the Multi-Year Budget Report to incorporate the same.

**Carried.**

(7) Website Development for SVLSACE

Motion #6-21  
(Website Discussion)

Richard Martin – that the update and discussion regarding the development and launching of a SVLSACE website in spring 2021 be accepted as information.

**Carried.**



**MINUTES OF THE SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST  
REGULAR MEETING HELD ON SATURDAY FEBRUARY 27<sup>th</sup>, 2021 AT 9:00 A.M.  
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HERITAGE CENTRE**

**(8) Municipal Elected Official Training**

Motion #7-21  
(Municipal Elected  
Official Training)

Richard Martin – that SVLSACE use those funds set aside in the 2021 Operating Budget for election training, totaling a maximum of \$1,500.00, to facilitate and host a Municipal Elected Officials training course for the new council term sometime in early fall 2021, with the eligible costs including facility rental, instructor costs, meals and supplies but excluding any associated councillor remuneration costs.

**Carried.**

(9) Universal Broad Band Fund Discussion (deferred until LSAC arrived, see after Item 12, below).

**(10) Municipal Affairs Reply Letter:**

Motion #8-21  
(Reply Letter from  
Municipal Affairs)

Larry St. Amand – that SVLSACE accepts the December 15<sup>th</sup>, 2020 letter from Municipal Affairs, which replies to the SVLSACE's earlier letter regarding the Assessment Model Review, for information.

**Carried.**

**(11) Regionalization Options and Initiatives:**

Motion #9-21  
(Regionalization  
Update)

Larry St. Amand – that SVLSACE accepts the update and discussion on the regionalization and shared service grant applications, submitted by the Summer Villages of Sunset Point and Val Quentin, for information.

**Carried.**

MLA Getson Arrived

MLA Shane Getson Arrived (10:02am)

(2, continued) – MLA Shane Getson, Lac Ste. Anne Parkland:

Motion#10-21  
(MLA Report)

Ren Giesbrecht – that the MLA Report as verbally presented by Shane Getson, MLA Lac Ste. Anne Parkland, be accepted for information.

**Carried.**

Recess

Recess (10:45am – 10:55am)

**(12) Lac Ste. Anne County Update:**

Motion #11-21  
(LSAC Report)

Russ Purdy – that the update from Lac Ste. Anne County, as verbally presented by Reeve Joe Blakeman and Deputy Reeve Nick Gelych, be accepted for information.

**Carried.**

**(13) Universal Broadband Fund – Rural Connectivity:**

Motion #12-21  
(Universal Broadband  
Fund Discussion)

Ren Giesbrecht – that SVLSACE explore options for a regional connectivity infrastructure project and to jointly apply for a Universal Broadband Fund application in the 2022 intake for same, including options to collaborate with Lac Ste. Anne County and other municipal partners.

**MINUTES OF THE SUMMER VILLAGES OF LAC STE. ANNE COUNTY EAST  
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HERITAGE CENTRE**

**Carried.**

**(14) Meeting Date Options:**

Motion #13-21  
(Saturday Meeting  
Date Discussion)

Richard Martin – that the discussion on potentially changing the SVLSACE regular meeting dates to a different day of the week be deferred and returned following the 2021 Summer Village election cycle to allow for the input of any newly elected councillors.

**Carried.**

**(15) Next Meeting Date**

Motion #14- 21  
(Next Meeting Date)

Ren Giesbrecht – that the next SVLSACE Regular Meeting be scheduled for Saturday June 5<sup>th</sup>, 2021 hosted by the Summer Village of Birch Cove.

**Carried.**

**(16) Adjournment**

All matters being addressed Chairman Poulin adjourned the meeting at 11:45 a.m.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Administration



ONOWAY REGIONAL  
MEDICAL CLINIC

## Onoway Regional Medical Clinic Meeting Minutes

March 26, 2021, 1:00 p.m. County Council Chambers

### Attendance:

Chair Nick Gelych, LSAC, Mike Primeau, LSAC, Cindy Suter, LSAC, Brian Hartman, LSAC,  
Bernie Poulin, Summer Village of Silver Sands  
Larry St. Amand, Summer Village of West Cove,  
Roger Montpellier, Summer Village of Val Quentin  
Judy Tracy, Mayor, Town of Onoway

	<b>Chair Gelych called the meeting to order at 1:35 p.m.</b>
<b>01-2021</b>	<b>Bernie approved the agenda as presented.</b> <b>Carried.</b>
<b>02-2021</b>	<b>Mayor Judy Tracy approves the November 25, 2020 meeting minutes, as amended.</b> <b>Carried.</b>
<b>03-2021</b>	<b>Roger Montpellier that the ORMC Board approves the 2021 Budget with deferring the renovation payback to 2022.</b> <b>Carried.</b>
<b>04-2021</b>	<b>Bernie Poulin that the ORMC Board approves discussion regarding the PIA for information.</b> <b>Carried.</b>
<b>05-2021</b>	<b>Larry St. Amand accepts the expansion update report for information.</b> <b>Carried.</b>
<b>06-2021</b>	<b>Mayor Judy Tracy approves the discussion on the grand opening, for information.</b> <b>Carried.</b>
<b>07-2021</b>	<b>Bernie Poulin accepts the discussion on Dr. Kozakiewicz for information.</b> <b>Carried.</b>

08-2021	<p>Bernie Poulin accepts that the future meeting discussion for information and further directs Administration to schedule accordingly.</p> <p style="text-align: right;">Carried.</p>
09-2021	<p>Roger Montpellier moved to go in closed session at 2:31 p.m. to discuss:</p> <p>-personnel</p> <p>Subject to Section of 16, 17 and 24 of <i>The Freedom of Information and Privacy and Protection Act (FOIP)</i>.</p>
10-2021	<p>Bernie Poulin that we move out of closed session at 2:59 p.m.</p>
	<p>Next meetings are scheduled for April 14, 2021, June 16, August 18, October 13, and December 15, 2021 at 10:00 at the East End Fire Department.</p>
	<p>Chair Gelych adjourned the meeting at 3:05 p.m.</p>