

AGENDA FOR THE ORGANIZATIONAL MEETING OF COUNCIL FOR THE
SUMMER VILLAGE OF ROSS HAVEN TO BE HELD JULY 8, 2021 VIA ZOOM
COMMENCING AT 7:00 P.M.

- 1) Call to Order (By CAO)
- 2) Acceptance of Agenda for July 8, 2021 Organizational Meeting.
- 3) Election of Mayor – Nominations.
- 4) Election of Deputy Mayor – Nominations.
- 5) Swearing in of the Mayor, Deputy Mayor
- 6) Appointment of Committee Appointee's:
 - a)Emergency Management/Disaster Services_____ (Alternate_____)
 - b)Regionalization and Shared Services_____ (Alternate_____)
 - c)Onoway Regional Medical Clinic _____ (Alternate_____)
 - d)North 43 Lagoon Commission _____ (Alternate_____)
 - e)Highway 43 East Waste Commission _____ (Alternate_____)
 - f)WILD Regional Water Commission _____
 - g)FCSS _____ All members of Council
 - h)Onoway Regional Fire Services _____ (Alternate)_____
 - i)Summer Villages of Lac Ste. Anne County E. _____ (Alternate)_____

Other appointments: Sturgeon River Watershed Alliance, Lake Isle & Lac Ste Anne Water Quality Management Society, Inter-Municipal Collaboration (ICF) / Inter-Municipal Development Plan, East End Bus, Yellowhead Regional Library, Lac Ste. Anne Foundation, and Alberta Summer Villages Association, Alberta Urban Municipalities Association.

- 7) Confirmation of Municipal Auditor – Seniuk & Company.
- 8) Confirmation of FOIP Coordinator – CAO, Tony Sonnleitner
- 9) Appointment of Integrity Commissioner – NO INCUMBANT AT THIS TIME
- 10)Appointment / Confirmation of Community Peace Officer – Currently CAO
- 11)Confirmation of Subdivision Authority – All of Council
- 12)Confirmation of Chief Administrative Officer – Tony Sonnleitner
- 13)Confirmation of Legal Counsel – Reynolds Mirth Richards & Farmer
- 14)Appointment of Municipal Assessor – Dan Kanuka – Municipal Assessment Services Group
- 15)DESIGNATED OFFICERS
 - a) Confirmation of Municipal Assessor – Dan Kanuka – Municipal Assessment Services Group
 - b) Confirmation of Development Officer – Tony Sonnleitner
 - c) Appointment of Assessment Review Board Clerk – Richard Barham, Capital Region Assessment Services Commission

AGENDA FOR THE ORGANIZATIONAL MEETING OF COUNCIL FOR THE
SUMMER VILLAGE OF ROSS HAVEN TO BE HELD JULY 8, 2021 VIA ZOOM
COMMENCING AT 7:00 P.M.

- d) Confirmation of Weed Inspector – Jackie Gamblin
- 16) Subdivision & Development Appeal Board – Designates from Lac Ste. Anne County, being: Stacey Wagner, Jane Holman, Cindy Suter, and Trinity Hindes, per SDAB contract, be appointed as Clerks of the SDAB and Designated Officers of the Municipality.
- 17) Assessment Review Board – Designates from Capital Region Assessment Services Commission.
- 18) FINANCIAL CONFIRMATION
- a) Signing Authority – All of Council and CAO
- Currently two signatures required
 - One signature to any member of Council
 - One signature to be CAO, Tony Sonnleitner
- b) Banking Authority – Royal Bank of Canada (RBC)
- c) Council Remuneration & Expense Reimbursement Policy (Attached Policy and Comparison from other Summer Villages).
- 19) MEETING DATES - Set date, time, and place of regular meetings. (was second Thursday of each month commencing at 7:00 p.m. at the Municipal Shop, except for the months of February through June, 2021, and teleconferencing be deemed an acceptable method of holding a meeting and that any changes be posted on the website).
- 20) MUNICIPAL OFFICE LOCATION – 700 Parkins Avenue within the Summer Village of Ross Haven
- 21) COUNCIL'S LEGISLATIVE RESPONSIBILITIES – Distributed to Council: Roles and Responsibilities of Municipal Officials, Pecuniary Interest for Municipal Councillors, What Every Councillor Needs to Know, A Council Member Handbook, Municipal Government Act, and the Council & Procedural Bylaw (pursuant to Section 208(1)(d) of the Municipal Government Act outlining Council's legislative responsibilities be acknowledged as received).
- 22) Adjournment.