

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE  
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE  
HELD ON SEPTEMBER 9, 2021 AT THE ONOWAY CIVIC CENTRE – PUBLIC  
PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

- 1) Call to Order:
- 2) Acceptance of Agenda:
- 3) Adoption of the Previous Minutes:

**P. 2-7** a) Minutes of the Organizational Meeting – July 8, 2021

**P. 8-11** b) Minutes of the Regular Meeting – August 12, 2021

- 4) Public Hearings: None scheduled
- 5) Delegations: None scheduled
- 6) New Business: None scheduled
- 7) Financial Reports:

**P. 12-13** a) Financial Statements

- 8) Correspondence:

**P. 14-20** a) Playground Inspection Report

**P. 21-26** b) NSWA – Request for Funding

**P. 27** c) FCSS Funds Receipt – September 2021 - \$511.00

- 9) Councillor Reports:

- 10) Administrators Report

- a) CAO Report

- 11) Open Floor Discussion – (15 minute time limit)

- 12) Closed Session - None.

- 13) Adjournment: Next Council Meeting Date: October 14, 2021 at 7:00 pm.

MINUTES  
ORGANIZATIONAL MEETING  
SUMMER VILLAGE OF ROSS HAVEN  
JULY 8, 2021  
IN-PERSON AND VIA ZOOM

**IN ATTENDANCE**

Councillors: Ray Hutscal, Lolita Chadd  
Administration: CAO, Tony Sonnleitner  
11 Residents in the gallery via Zoom

**CALL TO ORDER**

CAO, Tony Sonnleitner called the meeting to order at 7:00 p.m.

**NOMINIATIONS**

Tony Sonnleitner called for nominations for Mayor.  
Councillor Lolita Chadd nominated Ray Hutscal.  
Tony Sonnleitner called for nominations a second time.  
Tony Sonnleitner called for nominations a third time.

Res A21-085

Moved by Councillor Lolita Chadd that nominations cease.

CARRIED

Ray Hutscal was declared Mayor and was administered the Oath of Office.

Mayor Ray Hutscal assumed the Chair

Mayor Ray Hutscal called for nominations for Deputy Mayor.

Mayor Ray Hutscal nominated Lolita Chadd.

Mayor Ray Hutscal called for nominations for Deputy Mayor a second time.

Mayor Ray Hutscal called for nominations for Deputy Mayor a third time.

Res A21-086

Moved by Mayor Ray Hutscal that nominations cease.

CARRIED

Lolita Chadd was declared Deputy Mayor and was administered the Oath of Office.

CARRIED

MINUTES  
ORGANIZATIONAL MEETING  
SUMMER VILLAGE OF ROSS HAVEN  
JULY 8, 2021  
IN-PERSON AND VIA ZOOM

Res A21-087                      Moved by Mayor Ray Hutschal that at 7:04 p.m. that the meeting recess.

CARRIED

Res A21-088                      Moved by Mayor Ray Hutschal that at 7:00 p.m. on August 12, 2021 the recess end and the meeting will come to order.

CARRIED

Councillor Dieter Brandt joined the meeting as it came to order. It was confirmed that he had sworn the Oath of Office as Councillor for the Summer Village of Ross Haven. The rest of Council and Administration welcomed him to Council and the meeting.

**APPOINTMENT OF COMMITTEE APPOINTEES**

- a) Emergency Management / Disaster Services – Lolita Chadd
- b) Regionalization and Shared Services – Ray Hutschal
- c) Onoway Regional Medical Clinic – Lolita Chadd
- d) North 43 Lagoon Commission – Dieter Brandt
- e) Highway 43 East Waste Commission – Dieter Brandt
- f) Wild Regional Water Commission – Ray Hutschal
- g) FCSS – all members of council
- h) Onoway Regional Fire Services – Lolita Chadd
- i) Summer Villages of Lac Ste. Anne County East – Ray Hutschal
- j) Other appointments: Sturgeon River Watershed Alliance, Lake Isle & Lac Ste. Anne Water Quality Management Society, Inter-Municipal Collaboration (ICF) / Inter-Municipal Development Plan, East End Bus, Yellowhead Regional Library, Lac Ste. Anne Foundation, Alberta Summer Villages Association, and Alberta Urban Municipalities Association – As needed, direction of Council.

Res A21-089                      Moved by Mayor Ray Hutschal that the appointment of committee appointees be as noted above.

CARRIED

**APPOINTMENT OF MUNICIPAL AUDITOR**

Res A21-090                      Moved by Deputy Mayor Lolita Chadd that Seniuk and Company be appointed as municipal auditors.

CARRIED

MINUTES  
ORGANIZATIONAL MEETING  
SUMMER VILLAGE OF ROSS HAVEN  
JULY 8, 2021  
IN-PERSON AND VIA ZOOM

**APPOINTMENT OF FOIPP COORDINATOR**

Res A21-091 Moved by Deputy Mayor Lolita Chadd that the FOIPP Coordinator be confirmed as the Chief Administrative Officer of the Municipality.

CARRIED

**APPOINTMENT OF INTEGRITY COMMISSIONER**

Res A21-092 Moved by Mayor Ray Hutschal that Chief Administrative Officer of the Municipality be appointed as Integrity Commissioner.

CARRIED

**APPOINTMENT OF COMMUNITY PEACE OFFICER**

Res A21-093 Moved by Deputy Mayor Lolita Chadd that Chief Administrative Officer of the Municipality be appointed as Community Peace Officer.

CARRIED

**APPOINTMENT OF SUBDIVISION AUTHORITY**

Res A21-094 Moved by Deputy Mayor Lolita Chadd that All of Council act as the Subdivision Authority for the Municipality.

CARRIED

**APPOINTMENT OF CHIEF ADMINISTRATIVE OFFICER AND DESIGNATED OFFICER OF THE MUNICIPALITY**

Res A21-095 Moved by Deputy Mayor Lolita Chadd that Tony Sonnleitner be appointed as Chief Administrative Officer and Designated Officer of the Municipality.

CARRIED

**APPOINTMENT OF MUNICIPAL LEGAL COUNCIL**

Res A21-096 Moved by Deputy Mayor Lolita Chadd that Reynolds Mirth Richards & Farmer be appointed as Municipal Legal Counsel

CARRIED

MINUTES  
ORGANIZATIONAL MEETING  
SUMMER VILLAGE OF ROSS HAVEN  
JULY 8, 2021  
IN-PERSON AND VIA ZOOM

**APPOINTMENT OF DEVELOPMENT OFFICER AND DESIGNATED OFFICER  
OF THE MUNICIPALITY**

Res A21-097                      Moved by Deputy Mayor Lolita Chadd that Tony  
Sonnleitner be appointed as Development Officer and  
Designated Officer of the Municipality

CARRIED

**APPOINTMENT OF CLERK OF THE SUBDIVISION AND DEVELOPMENT  
APPEAL BOARD AND DESIGNATED OFFICER OF  
THE MUNICIPALITY**

Res A21-097                      Moved by Deputy Mayor Lolita Chadd that the  
designates from Lac Ste. Anne County being:  
Stacey Wagner  
Jane Holman  
Cindy Suter, and  
Trinity Hindes,  
per SDAB Contract, be appointed as Clerks of the  
Subdivision and Development Appeal Board and  
Designated Officers of the Municipality

CARRIED

**APPOINTMENT OF WEED INSPECTOR AND DESIGNATED OFFICER OF  
THE MUNICIPALITY**

Res A21-098                      Moved by Deputy Mayor Lolita Chadd that Jackie  
Gamblin be appointed as Weed Inspector and  
Designated Officer of the Municipality

CARRIED

**APPOINTMENT OF MUNICIPAL ASSESSOR AND DESIGNATED OFFICER  
OF THE MUNICIPALITY**

Res A21-099                      Moved by Deputy Mayor Lolita Chadd that Dan  
Kanuka – Municipal Assessment Services Group be  
appointed as Municipal Assessor and Designated  
Officer of the Municipality.

CARRIED

MINUTES  
ORGANIZATIONAL MEETING  
SUMMER VILLAGE OF ROSS HAVEN  
JULY 8, 2021  
IN-PERSON AND VIA ZOOM

**APPOINTMENT OF ASSESSMENT REVIEW BOARD, CLERK OF THE  
ASSESSMENT REVIEW BOARD AND  
DESIGNATED OFFICERS OF THE MUNICIPALITY**

Res A21-100

Moved by Deputy Mayor Lolita Chadd that the designates from Capital Region Assessment Services Commission shall act as the Assessment Review Board for the Municipality and Designated Officers of the Municipality, as per agreement. Further, Richard Barham be appointed as Assessment Review Board Clerk and Designated Officer of the Municipality.

CARRIED

**CONFIRMATION OF FINANCIAL INFORMATION**

Res A21-101

Moved by Deputy Mayor Lolita Chadd that the following financial information be confirmed:

- a) Signing Authority to be all of the Council and the Chief Administrative Officer.
  - Two signatures are required.
  - One signature to be any member of Council.
  - One signature to be the Chief Administrative Officer.
- b) Banking Authority – Royal Bank of Canada.

CARRIED

**APPOINTMENT OF PLACE, DATE AND TIME FOR COUNCIL MEETINGS**

Res A21-102

Moved by Councillor Dieter Brandt that regular meetings of Council be held on the second Thursday of each month at the Onoway Civic Centre, 4812 – 51 Street, Onoway, AB. T0E 1V0 and Via ZOOM Meeting, commencing at 7:00 p.m., and that any changes to the place, date or time of meetings be posted on the Summer Village website ([www.rosshaven.ca](http://www.rosshaven.ca)).

CARRIED

MINUTES  
ORGANIZATIONAL MEETING  
SUMMER VILLAGE OF ROSS HAVEN  
JULY 8, 2021  
IN-PERSON AND VIA ZOOM

**APPOINTMENT OF MUNICIPAL ADDRESS**

Res A21-103                      Moved by Councillor Dieter Brandt that the formal contact address for the Municipality shall be:  
700 Parkins Avenue within the Summer Village of Ross Haven. Further, the mailing address for the Municipality be:

Summer Village of Ross Haven, Box 70, Site 19, RR 1,  
Gunn, AB T0E 1A0

CARRIED

**ACKNOWLEDGEMENT OF COUNCIL'S LEGISLATIVE RESPONSIBILITIES**

Res A21-104                      Moved by Councillor Dieter Brandt that pursuant to Section 208(1)(d) of the Municipal Government Act outlining Council's legislative responsibilities be acknowledged as received.

CARRIED

**ADJOURNMENT**

Having no further business to attend to for this meeting, Mayor Ray Hutscal adjourned the meeting at 7:14 p.m..

**These minutes approved this 9<sup>th</sup> day of  
September , AD 2021**

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Mayor Ray Hutscal

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Chief Administrative Officer

**MINUTES  
REGULAR COUNCIL MEETING  
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA  
AUGUST 12, 2021  
IN-PERSON AND VIA ZOOM**

**ATTENDANCE**

Mayor, Ray Hutschal  
Deputy Mayor, Lolita Chadd  
Councillor, Dieter Brandt  
CAO, Tony Sonnleitner  
0 Residents in the gallery, 10 Residents via ZOOM

Prior to the Call to Order of the meeting, CAO, T. Sonnleitner congratulated Dieter Brandt on his election as Councillor.

**CALL TO ORDER**

Mayor, R. Hutschal called the meeting to order at 7:16 p.m.

**AGENDA**

Res. A21-105

Moved by Mayor, R. Hutschal that the meeting agenda be adopted as presented.

CARRIED

**MINUTES**

Res. A21-106

Moved by Councillor, Dieter Brandt that the following meeting minutes be approved as presented:

- July 8, 2021 Regular Council Meeting

CARRIED

**NEW BUSINESS**

**a) Elected Officials Education Program**

Res. A21-107

Moved by Mayor, Ray Hutschal that the Council for the Summer Village of Ross Haven authorize that the newly elected Council members be authorized to participate in the required education programs within the required 90 days of being elected, taking the Elected Officials Education Program Munis 101 or a similar session.

CARRIED

**b) Authorization for Deputy Mayor Lolita Chadd to attend the July 26, 2021 meeting of the Onoway Regional Fire Services Meeting retroactively.**

Res. A21-108

Moved by Mayor, R. Hutschal that Council retroactively approve the attendance by Deputy Mayor Lolita Chadd at the Onoway Regional Fire Services Meeting held on July 26, 2021.

CARRIED



**MINUTES  
REGULAR COUNCIL MEETING  
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA  
AUGUST 12, 2021  
IN-PERSON AND VIA ZOOM**

**c) Fire Ban Policy for the Summer Village of Ross Haven.**

Res. A21-109

Moved by Deputy Mayor, Lolita Chadd that the Council for the Summer Village of Ross Haven adopt the Fire Ban Declaration Policy – A-PRO-FIRE, as attached to the agenda.

CARRIED

**d) Mechanism / format for public participation at an Open Floor Discussion as part of the regular meeting of Council.**

Res. A21-110

Moved by Mayor, R. Hutscal that the Council of the Summer Village of Ross Haven add an Open Floor Discussion as part of its regular meeting with the following guidelines for public participation:

- i. Maximum duration of the discussion is fifteen (15) minutes;
- ii. Each presenter is allocated a maximum of two (2) minutes;
- iii. The discussion is not to be a question and answer session; and
- iv. The discussion is not a debate.

CARRIED

**e) Signing or authorization of municipal documents; where per MGA s. 213(5) a signature may be printed, lithographed or otherwise reproduced if so authorized by Council.**

Res. A21-111

Moved by Mayor, R. Hutscal that the Council of the Summer Village of Ross Haven authorize, pursuant to MGA s. 213(5), the use of a signature that is printed, lithographed or otherwise reproduced on Municipal documents including Bylaws, Policies, Agreement, and Council Minutes.

CARRIED

**MINUTES  
REGULAR COUNCIL MEETING  
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA  
AUGUST 12, 2021  
IN-PERSON AND VIA ZOOM**

**f) Council Information Meetings.**

Res. A21-112

Moved by Mayor, Ray Hutscal that the Council of the Summer Village of Ross Haven, on an annual basis, schedule Council Information Meetings, one in May and another in August; where the one for 2021 shall be scheduled for August 28.

CARRIED

**g) Drainage Project Update.**

Res. A21-113

Councillor, Dieter Brandt provided a brief update to the ongoing Drainage Project.

Moved by Mayor, Ray Hutscal that the report from Councillor Dieter Brandt be accepted as information.

CARRIED

**h) Sewer Project Update.**

Mayor, Ray Hutscal provided a brief update to the proposed Sewer Project.

Res. A21-114

Moved by Deputy Mayor, Lolita Chadd that the report from Mayor, Ray Hutscal be accepted as information.

**FINANCIAL REPORTS**

**a) Financial Statement**

Res. A21-115

Moved by Mayor, Ray Hutscal that the July 31, 2021 financial statements be received as information.

CARRIED

**CORRESPONDENCE**

**a) FCSS Funds Receipt – August 2021 - \$511.00**

**b) Gas Tax Funding Letter – Honourable Ric McIver**

Res. A21-116

Moved by Deputy Mayor, Lolita Chadd that the correspondence be received as information.

CARRIED

**MINUTES  
REGULAR COUNCIL MEETING  
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA  
AUGUST 12, 2021  
IN-PERSON AND VIA ZOOM**

**COUNCIL REPORTS**

- a) Mayor, Ray Hutschal
- b) Deputy Mayor, Lolita Chadd
- c) Councillor, Dieter Brandt

Res. A21-117

Moved by Mayor, Ray Hutschal that the Councillor Reports be received as information.

CARRIED

**CAO REPORT**

Res. A21-118

Moved by Deputy Mayor, L. Chadd that the CAO report be received as information.

CARRIED

**OPEN FLOOR**

One member of the community availed himself of the opportunity to speak to Council.

**NEXT REGULAR  
MEETING DATE**

September 9, 2021 at 7:00 p.m. Meeting to be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, [www.rosshaven.ca](http://www.rosshaven.ca), for details.\$

**ADJOURNMENT**

Mayor, Ray Hutschal adjourned the meeting at 7:52 p.m.

These minutes approved this 9<sup>th</sup> day of September 2021.

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Mayor

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Chief Administrative Officer

# Summer Village of Ross Haven

## Balance Sheet Summary

As of August 31, 2021

|                                     | TOTAL                 |
|-------------------------------------|-----------------------|
| <b>Assets</b>                       |                       |
| Current Assets                      | 983,143.04            |
| Cash and cash equivalents           | 195,764.32            |
| Accounts receivable (A/R)           | 267,463.81            |
| <b>Total Current Assets</b>         | <b>1,446,371.17</b>   |
| Non-current Assets                  |                       |
| Property, plant and equipment:      | 3,276,272.16          |
| <b>Total Non-current Assets</b>     | <b>3,276,272.16</b>   |
| <b>Total Assets</b>                 | <b>\$4,722,643.33</b> |
| <b>Liabilities and Equity</b>       |                       |
| Current Liabilities                 | 452,915.33            |
| Accounts Payable                    | 0.00                  |
| Credit Cards                        | 784.98                |
| <b>Total Current Liabilities</b>    | <b>453,700.31</b>     |
| Non-current liabilities:            | 0.00                  |
| Equity                              | 4,268,943.02          |
| <b>Total Liabilities and Equity</b> | <b>\$4,722,643.33</b> |

# Summer Village of Ross Haven

## Profit and Loss

August 2021

|   | TOTAL                |
|---|----------------------|
| INCOME                                  |                      |
| 4-9000 Property Taxes                   | 22,616.84            |
| 4-9055 Lagoon/Sewer Fund Tax            | 3,325.00             |
| 4-9100 School Taxes                     | 13,557.28            |
| 4-9250 Lac Ste Anne Foundation          | 1,150.90             |
| <b>Total Income</b>                     | <b>\$40,650.02</b>   |
| <b>GROSS PROFIT</b>                     | <b>\$40,650.02</b>   |
| EXPENSES                                |                      |
| 6-2159 Administrator Fee                | 3,500.00             |
| 6-2511 Bank Charges                     | 12.27                |
| 6-2512 Cellphone & Communications       | 116.28               |
| 6-3540 Utilities                        | 1,971.99             |
| 6-4511 FCSS & Recreation Programs       | -511.00              |
| 6-4512 Public works - Supplies          | 851.66               |
| 6-4516 Parkways/Drainage                | 75,619.00            |
| 6-5510 Garbage Disposal                 | 695.20               |
| 6-6201 Development/Safety Codes expense | 355.00               |
| 6-7370 MSP & Physician Recruitment      | 3,950.00             |
| Expenses                                | 66.60                |
| wages                                   | 8,019.63             |
| <b>Total Expenses</b>                   | <b>\$94,646.63</b>   |
| <b>PROFIT</b>                           | <b>\$ -53,996.61</b> |

## Jaymad Contracting Inc.

Comp 18 Site 111 RR1 Alberta Beach, Ab  
780-924-2377

Sept 2, 2021

Council/ Administration  
S.V. Ross Haven

Dear Council/ Administration,

The inspection and report were completed by Jason Madge CPSI (Canadian Playground Safety Inspector) on August 21, 2021 at two playgrounds located in your community.

The CAN/CSA-Z614-14 standards were used to evaluate the safety of your playground and it's play equipment.

The hazards and non-compliant items will be identified in this letter and will indicate which classification each item falls under.

Playground hazards are classified into three categories:

**Class A**- a condition that has the potential to cause a life-threatening injury, or the permanent loss of a body part.

**Class B**- a condition that has the potential to cause serious injury, or temporary disability.

**Class C**- a condition that has the potential to cause a minor injury, or does not Comply with the CSA standard.

S.V Ross Haven  
Annual Playground Audit  
August 21, 2021



August 21, 2021

## Playground Overview

We inspected two parks located in your community today. The issues we encountered seemed to be overall minor in nature and should be able to be corrected for less than two hundred dollars.

The inspection at the park revealed that the protective surfacing requires some minor redistribution under the swings and at the slide exits. It was found that one bolt was missing from the bottom corner of one panel. No signage was present stating who owns and operates the playground. This is a requirement under the standards and should include a name and contact, a sample sign can be provided for your reference upon request.

It was noted that there is some exercise equipment and sporting equipment at this park. While these types of equipment are not covered under the Canadian playground standards, they were inspected and show no signs of repairs needed at this time however the cement piles are above the surface, which could create a potential hazard.

There were no previous records at the time of this inspection. 25% of injuries occur from not being inspected and maintained.

There were age appropriate stickers placed at most of the equipment in the park (required by CSA). Age specific signage is important as different age groups have different abilities. Playground age groups are 1.5- 5yrs 5- 12yrs. What is perfectly safe for an 8yr old could be potentially dangerous to a 3yr old.

To see more details please read the full inspection.





- 1) Protective surfacing on all areas requires some attention as there are low spots under the swings and at the slide exits. As per standard 10.4.4 regular monitoring and attention shall be required to ensure proper depth and grade are maintained, 10.4.5 loosefill protective surfacing shall be cleared, raked, replaced or added at regular intervals and 10.4.7 all protective surfacing shall be replaced or repositioned when it is worn or ceases to function as intended. **Class B**



- 2) The missing bolt on the bottom corner of the panel at the big park needs to be replaced. As per standard 12.3.1.1 **Class B**



- 3) There was no signage identifying who owns and operates the playgrounds. As per standard 11.2.2 Owner identification for emergency situations and for notification of defective equipment and hazards shall be posted on the premises.

**Class C**

- 4) Exercise Equipment have cement piles exposed which could cause potential injury to someone if the fall.



August 21, 2021

## Summary and Conclusion

Overall your parks are in good shape, but you do however require some immediate attention to those items identified in the inspection checklists to prevent injury. It is suggested that you maintain regularly scheduled maintenance and inspections.

If you have any questions in regard to this report please feel free to contact us.

Sincerely,

Jason Madge CPSI



## Disclaimer

The information contained in this playground safety audit is considered to be a true and accurate recording of the conditions found on these two sites at the time of our visit. Jaymad Contracting Inc. assumes no liability for any incidents that may arise from the application of any of the afore mentioned recommendations. This playground safety audit has been done at your request, with the sole intention of making your playground and it's play equipment safer.

It is recommended that you repair the class A hazards in this report and checklist **ASAP!** Any class B hazards should be repaired by the next scheduled maintenance visit of your crews. The class C hazards and CSA non-compliant items are usually minor and could wait until budget permits.

After the class A&B hazards are corrected a re-inspection should be completed. This shows due diligence on your part, and unless these repairs are performed by someone familiar with playgrounds they often make things worse as stats have shown.

Thank you for giving Jaymad Contracting Inc. the opportunity to help you make your playgrounds safer





202, 9440 49 Street, Edmonton, AB T6B 2M9 [NSWA.AB.CA](http://NSWA.AB.CA)

September 1, 2021

Mayor Louis Belland  
S.V. of Ross Haven  
PO Box 70, Site 19, RR1  
Gunn AB T0E 1A0

Dear Mayor Belland,

**RE: Municipal Contribution to NSWA**

I am pleased to provide a copy of the North Saskatchewan Watershed Alliance (NSWA) 2020-21 Annual Report, which summarizes the projects and collaborative partnerships that NSWA has conducted in your watershed during the past year. **This important work was accomplished thanks to the generous support of over 40 municipalities in our shared watershed.** We would again appreciate positive consideration by your Council for a \$0.50 per capita contribution to NSWA for 2021.

**How your financial contribution benefits your community**

Now more than ever municipalities must rely on partnerships to help provide key services to their communities. NSWA has successfully applied for **over \$3.0 million worth of provincial and federal grants to support municipalities and local stewardship groups in the last five years.** See the attached summary table and information sheet for how NSWA can help your municipality.

NSWA is helping to address many local watershed management issues including:

- Riparian and wetland habitat conservation and restoration
- River and creek hydrology studies
- Natural areas and groundwater recharge areas protection
- Fisheries habitat and aquatic health assessments, including invasive species issues
- Long term impacts of land use changes on watershed health
- Best management practices and planning policies related to riparian, wetland and natural area protection, stormwater management and flood protection and water conservation.

In addition to financial contributions from individual municipalities, our non-profit alliance depends on an annual operating grant from the Government of Alberta and contributions from EPCOR. More



information about the NSWA, our bylaws, finances and projects can be found online at [www.nswa.ab.ca](http://www.nswa.ab.ca).

In 2005, the Government of Alberta appointed NSWA as the Watershed Planning and Advisory Council for the North Saskatchewan River (NSR) basin under *Water for Life: Alberta's Strategy for Sustainability*. NSWA has made significant progress under this mandate, and in 2012 released an Integrated Watershed Management Plan (IWMP) for the North Saskatchewan River basin. This major undertaking provides advice and direction to protect the long-term supply and quality of water resources for future generations. IWMP implementation is now underway through strategic watershed partnerships with local municipalities and stewardship groups.

NSWA partners with individual municipalities and three sub-watershed alliances to assess local watershed conditions and issues, coordinate inter-municipal projects, and develop harmonized land policies to support long-term sustainability of watershed resources. NSWA also provides technical expertise, grant application support, consultant coordination and facilitation services for meetings and workshops.

NSWA is also involved in many major intergovernmental projects such as the North Saskatchewan Regional Land Use Framework, Edmonton Metro Region Growth Plan, Industrial Heartland Water Management Framework and EPCOR's Drinking Water Protection Plan. This involvement, plus its close working relationship with many Alberta government agencies, allows NSWA to connect municipalities such as yours with the best resources to address watershed issues.

**NSWA would be pleased to discuss any watershed issues of concern to your municipality and to provide a briefing if requested by your Council or Administration.** Please feel free to contact NSWA's Executive Director, Ms. Leah Kongsrude at 587-525-6827 or [leah.kongsrude@nswa.ab.ca](mailto:leah.kongsrude@nswa.ab.ca) in this regard. Ms. Kongsrude has over 30 years of environmental experience, including ten years in municipal government, and appreciates the challenges and opportunities that municipalities face with local watershed management issues.

Thank you for your consideration. We have taken the liberty of enclosing an invoice.



Mr. Ken Crutchfield, President  
North Saskatchewan Watershed Alliance Society

Cc: Chief Administrative Officer

Attachments: NSWA Coordinated Sub-Watershed Project and Grant Summary  
NSWA Annual Report 2020-2021  
How can NSWA help your Municipality with Watershed Issues?



|                         |  |   |  |
|-------------------------|--|---|--|
|                         |  |   | <ul style="list-style-type: none"> <li>A \$200,000 Alberta Community Partnership Grant was received to implement priority action items from the Sturgeon River Watershed Management Plan in 2020- 2023.</li> </ul>   |
| <b>VERMILLION RIVER</b> | Vermilion River<br>Waskewi Creek<br>Cotton Creek<br>Birch Creek<br>Campbell Creek<br>Deer Creek<br>Stretton Creek                | County of Vermillion River<br>County of Minburn<br>Beaver County<br>County of Two Hills<br>County of St. Paul<br>Town of Vermillion<br>Town of Vegreville<br>Town of Two Hills<br>Town of St. Paul<br>Town of Elk Point<br>Town of Bruderheim<br>Village of Holden<br>Village of Innisfree<br>Village of Myrnam | <ul style="list-style-type: none"> <li>A four-year, \$1.4 million Water Resiliency and Restoration Program grant to promote riparian and wetland restoration projects in the watershed. To date over 100 ha of wetlands and riparian areas have been enhanced or restored through this project.</li> <li>A shared \$75,000 Water Resiliency and Restoration Program grant with Sturgeon River Watershed Alliance was used to assess long term land use changes in the watershed and its effect on the hydrology of the basin. This study uses ALCES, a cumulative assessment simulation assessment tool, to show the impacts of land use decisions. This tool has also been used by the Edmonton Metro Regional Board to support its planning discussions and policy.</li> </ul> |
| <b>BEAVERHILL</b>       | North Saskatchewan River<br>Beaverhill Creek<br>Astotin Creek<br>Beaverhill Lake<br>Cooking Lake<br>Hastings Lake<br>Antler Lake | Strathcona County<br>Lamont County<br>Beaver County<br>City of Fort Saskatchewan<br>Town of Bruderheim<br>Town of Tofield<br>Town of Ryley  | <ul style="list-style-type: none"> <li>A \$500,000 Canadian Agriculture Partnership Grant is being used to expand data on riparian health for the Beaverhill, White Earth, Vermillion, Frog and Monney subwatersheds.</li> <li>A Land Stewardship grant was used to complete a lake management plan for Antler Lake.</li> </ul>  |



## NSWA Coordinated Sub-Watershed Project and Grant Summary

| SUB-WATERSHED  | MAJOR WATERBODIES   | MUNICIPALITIES  | PROJECTS   |
|----------------|---|---|--|
| HEADWATERS     | North Saskatchewan River<br>Cline River<br>Clearwater River<br>Ram River<br>Brazeau River<br>Modeste Creek<br>Strawberry Creek<br>Wabamun Lake              | Clearwater County<br>Brazeau County<br>Parkland County<br>Leduc County<br>Wetaskiwin County<br>Town of Drayton Valley<br>Town of Rocky Mountain House<br>Town of Devon<br>Town of Thorsby<br>Village of Wabamun   | <ul style="list-style-type: none"> <li>\$130,000 Alberta Water Resiliency and Restoration Program grant used to create an online web portal for data on the health of riparian areas in the Modeste, Strawberry and Sturgeon subwatersheds. This data will be used to conserve or restore high priority riparian areas that will provide greater flood/drought resistance, improve water quality, and enhance wildlife habitat. The Riparian Web Portal is being expanded to include new data for the Beaverhill, White Earth, Vermillion, Frog and Monnery subwatersheds in 2021.</li> <li>The Wabamun Lake Watershed Management Plan was finalized in 2020 with involvement of local municipalities and lake stewardship groups</li> </ul> |
| STURGEON RIVER | Sturgeon River<br>Isle Lake<br>Lac St. Anne<br>Birch Lake<br>Matchaway Lake<br>Sandy Lake<br>Kilini Creek<br>Riviere Qu'Barre<br>Atim Creek<br>Carrot Creek | Lac St. Anne County<br>Parkland County<br>Sturgeon County<br>City of Edmonton<br>City of St. Albert<br>City of Spruce Grove<br>Town of Stony Plain<br>Town of Onoway<br>Town of Morinville<br>Town of Gibbons<br>Summer Villages of Lac Ste. Anne County East | <ul style="list-style-type: none"> <li>\$512,000 from three provincial and federal grants was used to summarize information on: <ul style="list-style-type: none"> <li>surface water and groundwater hydrology</li> <li>wetland and natural areas</li> <li>water quality</li> <li>fisheries habitat and aquatic life</li> <li>riparian intactness</li> <li>policy and planning tools for watershed protection</li> </ul> </li> <li>This information was used to complete a Sturgeon River Watershed Management Plan (2020) which provides guidance and actions to protect the watershed.</li> </ul>  |





# NSWA

NORTH SASKATCHEWAN  
WATERSHED ALLIANCE

## Invoice

| Date       | Invoice # |
|------------|-----------|
| 01/10/2021 | 2022.111  |

202 - 9440 49 Street NW  
Edmonton, Alberta  
T6B 2M9

|          |                       |
|----------|-----------------------|
| Phone #  | 587.525.6827          |
| E-mail   | ellen.cust@nswa.ab.ca |
| Web Site | www.nswa.ab.ca        |

| Invoice To  |
|---|
| Summer Village of Ross Haven<br>Mayor Louis Belland<br>PO Box 70, Site 19, RR 1<br>Gunn, Alberta<br>T0E 1A0 |

|  |     | P.O. No.     |          |
|--|-----|--------------|----------|
| Description  | Qty | Rate         | Amount   |
| Summer Village Contribution January 1 to December 31, 2022 - Funding Request | 1   | 100.00       | 100.00   |
| Thank you for your support   |     | <b>Total</b> | \$100.00 |

GST/HST No. 890443419



Hello SUMMER VILLAGE OF ROSS HAVEN,

Please find below your electronic remittance advice for payments made to you by the Government of Alberta.

## STATEMENT OF DEPOSIT

| VENDOR                       |  | VENDOR ID           | DATE ISSUED |           |
|------------------------------|--|---------------------|-------------|-----------|
| SUMMER VILLAGE OF ROSS HAVEN |  | 0070000393          | 08-Sep-2021 |           |
| DEPOSITED AT BANK:           | 000305259  | DEPOSIT NO          | DATE        | AMOUNT    |
| BRANCH:                      | 05259  | 2001370654          | 08-Sep-2021 | \$511.00  |
| ACCOUNT:                     | *****6385  | TOTAL               |             | \$511.00  |
|                              |  |                     |             |           |
| DEPOSIT NO:                  | 2001370654   | DEPOSIT DATE:       | 08-Sep-2021 |           |
| VOUCHER                      | DESCRIPTION/REASON FOR PAYMENT                             | INVOICE/CREDIT NOTE | AMOUNT      | SUB-TOTAL |
| 1901631605                   | FCSS SEPTEMBER PAYMENT                                     | 095261290FCS0921    | \$511.00    |           |
|                              | Total Payment From C&SS<br>For Inquiries Call 825 468 4314 |                     |             | \$511.00  |
|                              |  | DEPOSIT TOTAL       |             | \$511.00  |

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Regards:

**Service Alberta Accounts Payable on behalf of the Government of Alberta**

Please note: If you need to contact us please email [1GXInvoiceInquiries@gov.ab.ca](mailto:1GXInvoiceInquiries@gov.ab.ca) or call our central inquiry line at 780-427-7481.