

BYLAW NO. 290-2022

SUMMER VILLAGE OF ROSS HAVEN

BEING A BYLAW OF THE SUMMER VILLAGE OF ROSS HAVEN, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF ESTABLISHING ONE OR MORE ASSESSMENT REVIEW BOARDS AND THE APPOINTMENT OF AN ASSESSMENT REVIEW BOARD CLERK.

WHEREAS Section 454 of the *Municipal Government Act* requires the Council of the Summer Village of Ross Haven to establish by bylaw a Local Assessment Review Board and a Composite Assessment Review Board; and

WHEREAS Section 456 of the *Municipal Government Act* requires the Council of the Summer Village of Ross Haven to appoint a designated officer to act as the Clerk of the Assessment Review Boards having jurisdiction within the Summer Village of Ross Haven;

NOW THEREFORE, the Council of the Summer Village of Ross Haven, in the Province of Alberta, duly assembled hereby enacts as follows:

Definitions

- 1) In this By-law, unless the context otherwise requires, the following definitions apply;
 - a) "Assessment Review Boards" (ARB) means either the Local Assessment Review Board (LARB) or the Composite Assessment Review Board (CARB);
 - b) "Assessment Clerk" means an individual appointed pursuant to Section 456 of the Municipal Government Act who is accredited by the Land and Property Rights Tribunal to act as the Clerk of Assessment Review Boards for the Summer Village of Ross Haven;
 - c) "CRASC" means Capital Region Assessment Services Commission contracted by the Summer Village of Ross Haven to provide full ARB administration services;
 - d) "Composite Assessment Review Board" (CARB) means a board established pursuant to Section 454 of the Municipal Government Act to hear and make decisions on complaints referred to in Section 460.1(2) of the Municipal Government Act;
 - e) "Council" means the duly elected Council of the Summer Village of Ross Haven;
 - f) "Local Assessment Review Board" (LARB) means a board established pursuant to Section 454 of the Municipal Government Act to hear and make decisions on complaints referred to in Section 460.1(1) of the Municipal Government Act;
 - g) "Summer Village" means the Summer Village of Ross Haven
 - h) "Municipal Government Act" means the *Municipal Government Act, RSA 2000, c M-26; and*
 - i) "Panelist" means an individual who is accredited by the Land and Property Rights Tribunal to hear Assessment Complaints and who will be appointed to the Assessment Review Boards.

Establishment of Boards

- 2) Council hereby establishes the following boards:
 - a) Local Assessment Review Board; and
 - b) Composite Assessment Review Board

Duties

3) The Assessment Review Boards shall carry out all duties and responsibilities as set out in the Municipal Government Act and its regulations.

Appointments of Board Members, Chair and Assessment Clerk

4) Annually Council will appoint the list of Panelists, the name of the Chair of the LARB and CARB and the name of the Assessment Clerk provided by the Summer Village by CRASC.

5) All Panelists and the Assessment Clerk serve at the pleasure of Council and may be removed by resolution of Council where, in the opinion of Council, removal is warranted.

Fees and Expenses

6) Compensation payable to CRASC for its performance including Annual fees, Hearing fees, Panelist fees and Assessment Clerk fees will be outlined in a Memorandum of Agreement between CRASC and the Summer Village.

Filing a Complaint

7) Upon receipt of an assessment complaint, the Summer Village shall provide to CRASC a completed Assessment Review Board Complaint form and supporting documentation in a timely manner.

8) A complaint must be accompanied by the appropriate fee as established by resolution of Council.

Rescind Bylaws

THAT Bylaw 156-2000, 195-2005, and 235-2010 are hereby rescinded with the passing of this bylaw.

Effective Date

THAT, this BYLAW shall come into force and have effect on the date of the third and final reading.

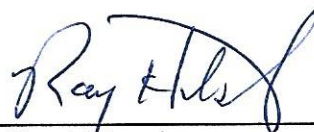
Read a first time on this 10th day of February, 2022.

Read a second time on this 10th day of February, 2022.

Unanimous Consent to proceed to third reading on this 10th day of February, 2022.

Read a third and final time on this 10th day of February, 2022.

Signed this 10th day of February, 2022.



Mayor, Ray Hutscal



Municipal Administrator, Tony Sonnleitner