

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE
HELD ON FEBRUARY 10, 2022 VIA ZOOM COMMENCING AT 7:00 P.M.
NO IN-PERSON ATTENDANCE IS AVAILABLE FOR THIS MEETING DUE TO
COVID-19 PROTOCOLS.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

1) Call to Order:

P. 1-3 2) Acceptance of Agenda:

3) Adoption of the Previous Minutes:

a) Minutes of the Regular Meeting – January 13, 2022

P. 4-7 *(Motion to approve minutes as read, or with amendments thereto)*

4) Public Hearings: None scheduled

7) Delegations: None scheduled

8) New Business:

a) Force Main Project – Update

(Action as directed by Council at meeting time.).

b) Bylaw 290-2022 Assessment Review Board Bylaw and rescind Bylaw 235-2010.

P. 8-9 *(Bylaw 235-2010 is a bylaw which established an Assessment Review Board; however, this bylaw has ceased to conform with Municipal Government Act requirements. Bylaw 290-2022 establishes a Local Assessment Review Board and a Composite Assessment Review Board; and appoints a designated officer as the Clerk of the Assessment Review Boards having jurisdiction within the Summer Village of Ross Haven. The now obsolete Bylaws 156-2000, 195-2005, and 235-2010, are to be rescinded. It is recommended that all three readings be given to Bylaw 290-2022.).*

c) Bylaw 291-2022 Establishment of the Assessment Review Board Clerk as a Designated Officer of the Municipality.

P. 10 *(Bylaw 291-2022 establishes the position of Assessment Review Board Clerk as a Designated Officer of the Summer Village of Ross Haven. It is recommended that all three readings be given to Bylaw 290-2022.).*

d) Assessment Review Board (ARB) – Appointment of ARB Chairman, Certified ARB Clerk, and Certified ARB Panelists.

P. 11 *(Motion that Council appoint ARB officials for 2022 as follows:*

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1. ARB Chairman – Raymond Ralph
2. Certified ARB Clerk – Gerry Amarin
3. Certified Panelists:
 - i. Darlene Chartrand
 - ii. Tina Grozko
 - iii. Stewart Hennig
 - iv. Richard Knowles
 - v. Raymond Ralph

or other direction of Council at meeting time.).

- e) AMSC – Clean Energy Improvement Program.

P. 12-20

(Motion that the Council for the Summer Village of Ross Haven engage with the Alberta Municipal Services Corporation to begin further investigation and commence the required steps for our landowners to take advantage of the Clean Energy Improvement Program or other direction of Council at meeting time.).

- 9) Financial Reports:

P. 29-30

- a) Financial Statements

(Motion to accept for information.).

- 10) Correspondence:

P. 21-23

- a) Farm Safety – Request for donation

- b) Northern Gateway Public Schools – Invitation to Alberta Rural Education Symposium –
March 6 – 8, 2022.

P. 24

(Motion to accept for information or other action as dictated by Council at meeting time.).

- 11) Councillor Reports:

P. 25

- a) Mayor - Attached

P. 26

- b) Deputy Mayor- Attached

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- P. 27 c) Councillor - Attached
 (Motion to accept for information.).

12) Administrators Report

- P. 28 a) CAO Report - Attached
 (Motion to accept for information.).

13) Open Floor Discussion – (15 minute time limit)

14) Closed Session - None.

15) Adjournment: Next Council Meeting Date: March 10, 2022 at 7:00 pm.

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
JANUARY 13, 2022
IN-PERSON AND VIA ZOOM**

ATTENDANCE

Mayor, Ray Hutschal
Deputy Mayor, Lolita Chadd
Councillor, Dieter Brandt
CAO, Tony Sonnleitner
0 Resident in the gallery, 11 Residents via ZOOM

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:02 p.m.

AGENDA

Res. A22-001

Moved by Mayor, R. Hutschal that the meeting agenda be adopted as presented.

CARRIED

MINUTES

Res. A22-002

Moved by Mayor, R. Hutschal that the following meeting minutes be approved as presented:

- December 9, 2021 Regular Council Meeting

CARRIED

DELEGATIONS

None

NEW BUSINESS

a) Animal Control Bylaw 204 – Update for Council

Councillor Dieter Brandt provided an update on the progress of the review of the Animal Control Bylaw.

b) Public Participation Policy

Res. A22-003

Moved by Deputy Mayor, L. Chadd that the Council for the Summer Village of Ross Haven adopt the Public Participation Policy effective January 13, 2022.

CARRIED

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
JANUARY 13, 2022
IN-PERSON AND VIA ZOOM**

c) Parkway Storage Policy

Res. A22-004

Moved by Mayor, R. Hutscal that the Council for the Summer Village of Ross Haven adopt the Parkway Storage Policy effective January 13, 2022.

CARRIED

d) Highway 43 Waste Commission – Council Representative

Res. A22-005

Moved by Mayor, R. Hutscal that the Summer Village of Ross Haven appoint Deputy Mayor, Lolita Chadd as Council's representative on the Highway 43 Waste Commission, replacing Councillor, Dieter Brandt.

CARRIED

e) Ross Haven Community League – Invoice Re: Portable Toilets

Res. A22-006

Moved by Councillor D. Brandt that the cost of Portable Toilet rentals in conjunction with events held by the Ross Haven Community League during 2021 be paid by the Summer Village of Ross Haven in the amount of \$640.00.

CARRIED

f) Force Main Project – Update

Mayor, R. Hutscal and Councillor, D. Brandt provided an update on the progress of the Municipality's involvement in the Force Main Project.

g) TransAlta – Electricity Contract Renewal

Res. A22-007

Moved by Mayor, R. Hutscal that the Council for the Summer Village of Ross Haven Authorize Administration to execute the renewal of the AMSC Energy Master Agreement for the provision of electrical power to the Summer Village for the period of January 1, 2022 through December 31, 2025 at a rate of \$65.40/MWh.

CARRIED

**MINUTES
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h) FCSS – Funds expenditure

Res. A22-008

Moved by Deputy Mayor, L. Chadd that the Council for the Summer Village of Ross Haven provide funds, in the amount of \$2000.00, in support of the Lac Ste. Anne Food Bank under the FCSS Program.

CARRIED

FINANCIAL REPORTS

a) Financial Statement

Res. A22-009

Moved by Mayor, R. Hutscal that the December 31, 2021 financial statements be received as information.

CARRIED

CORRESPONDENCE

a) None.

COUNCILLOR REPORTS

a) Mayor, Ray Hutscal

b) Deputy Mayor, Lolita Chadd

c) Councillor, Dieter Brandt

Res. A22-010

Moved by Mayor, Ray Hutscal that the Councillor Reports be received as information.

CARRIED

CAO REPORT

a) CAO, Tony Sonnleitner

Res. A22-011

Moved by Mayor, Ray Hutscal that the CAO Report be received as information.

CARRIED

OPEN FLOOR

A number of members of the community availed themselves of the opportunity to speak to Council.

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
JANUARY 13, 2022
IN-PERSON AND VIA ZOOM**

**NEXT REGULAR
MEETING DATE**

February 10, 2022 at 7:00 p.m. Meeting to be held at the Onoway Civic Centre and via ZOOM.
Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details as Covid-19 protocols may impact public attendance at the meeting.

ADJOURNMENT

Mayor, Ray Hutschal adjourned the meeting at 7:56 p.m.

These minutes approved this 10th day of February, 2022.

Mayor

Chief Administrative Officer

BYLAW NO. 290-2022

SUMMER VILLAGE OF ROSS HAVEN

BEING A BYLAW OF THE SUMMER VILLAGE OF ROSS HAVEN, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF ESTABLISHING ONE OR MORE ASSESSMENT REVIEW BOARDS AND THE APPOINTMENT OF AN ASSESSMENT REVIEW BOARD CLERK.

WHEREAS Section 454 of the *Municipal Government Act* requires the Council of the Summer Village of Ross Haven to establish by bylaw a Local Assessment Review Board and a Composite Assessment Review Board; and

WHEREAS Section 456 of the *Municipal Government Act* requires the Council of the Summer Village of Ross Haven to appoint a designated officer to act as the Clerk of the Assessment Review Boards having jurisdiction within the Summer Village of Ross Haven;

NOW THEREFORE, the Council of the Summer Village of Ross Haven, in the Province of Alberta, duly assembled hereby enacts as follows:

Definitions

- 1) In this By-law, unless the context otherwise requires, the following definitions apply;
 - a) "Assessment Review Boards" (ARB) means either the Local Assessment Review Board (LARB) or the Composite Assessment Review Board (CARB);
 - b) "Assessment Clerk" means an individual appointed pursuant to Section 456 of the *Municipal Government Act* who is accredited by the Land and Property Rights Tribunal to act as the Clerk of Assessment Review Boards for the Summer Village of Ross Haven;
 - c) "CRASC" means Capital Region Assessment Services Commission contracted by the Summer Village of Ross Haven to provide full ARB administration services;
 - d) "Composite Assessment Review Board" (CARB) means a board established pursuant to Section 454 of the *Municipal Government Act* to hear and make decisions on complaints referred to in Section 460.1(2) of the *Municipal Government Act*;
 - e) "Council" means the duly elected Council of the Summer Village of Ross Haven;
 - f) "Local Assessment Review Board" (LARB) means a board established pursuant to Section 454 of the *Municipal Government Act* to hear and make decisions on complaints referred to in Section 460.1(1) of the *Municipal Government Act*;
 - g) "Summer Village" means the Summer Village of Ross Haven
 - h) "Municipal Government Act" means the *Municipal Government Act, RSA 2000, c M-26*; and
 - i) "Panelist" means an individual who is accredited by the Land and Property Rights Tribunal to hear Assessment Complaints and who will be appointed to the Assessment Review Boards.

Establishment of Boards

- 2) Council hereby establishes the following boards:
 - a) Local Assessment Review Board; and
 - b) Composite Assessment Review Board

Duties

- 3) The Assessment Review Boards shall carry out all duties and responsibilities as set out in the Municipal Government Act and its regulations.

Appointments of Board Members, Chair and Assessment Clerk

- 4) Annually Council will appoint the list of Panelists, the name of the Chair of the LARB and CARB and the name of the Assessment Clerk provided by the Summer Village by CRASC.
- 5) All Panelists and the Assessment Clerk serve at the pleasure of Council and may be removed by resolution of Council where, in the opinion of Council, removal is warranted.

Fees and Expenses

- 6) Compensation payable to CRASC for its performance including Annual fees, Hearing fees, Panelist fees and Assessment Clerk fees will be outlined in a Memorandum of Agreement between CRASC and the Summer Village.

Filing a Complaint

- 7) Upon receipt of an assessment complaint, the Summer Village shall provide to CRASC a completed Assessment Review Board Complaint form and supporting documentation in a timely manner.
- 8) A complaint must be accompanied by the appropriate fee as established by resolution of Council.

Rescind Bylaws

THAT Bylaw 156-2000, 195-2005, and 235-2010 are hereby rescinded with the passing of this bylaw.

Effective Date

THAT, this BYLAW shall come into force and have effect on the date of the third and final reading.

Read a first time on this 10th day of February, 2022.

Read a second time on this 10th day of February, 2022.

Unanimous Consent to proceed to third reading on this 10th day of February, 2022.

Read a third and final time on this 10th day of February, 2022.

Signed this 10th day of February, 2022.

Mayor, Ray Hutscal

Municipal Administrator, Tony Sonleitner

BYLAW NO. 291-2022

SUMMER VILLAGE OF ROSS HAVEN

BEING A BYLAW OF THE SUMMER VILLAGE OF ROSS HAVEN, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF ESTABLISHING THE ASSESSMENT REVIEW BOARD CLERK AS A DESIGNATED OFFICER.

WHEREAS, pursuant to Section 210 of the *Municipal Government Act*, the Council may pass a bylaw to establish one or more positions to carry out the powers, duties, and functions of a designated officer; and

WHEREAS, pursuant to Section 456 of the *Municipal Government Act*, the Council of a municipality must appoint a designated officer to act as the Clerk of the Assessment Review Boards having jurisdiction within the municipality;

NOW THEREFORE, the Council of the Summer Village of Ross Haven, in the Province of Alberta, duly assembled hereby enacts as follows:

Definitions

- 1) The Assessment Review Board Clerk is hereby established as a Designated Officer.
- 2) The Assessment Review Board Clerk is the designated officer for the purposes of the following sections of the *Municipal Government Act*:
 - a) Section 456(1) – Duties of the Clerk of the Assessment Review Board,
 - b) Sections 461 and 462 – Assessment Complaints,
 - c) Section 469(1) – Notice of Decision of the Assessment Review Board, and
 - d) Section 483 – Decision Admissible on Appeal.
- 3) That as the Summer Village of Ross Haven has entered into an agreement with Capital Region Assessment Services Commission for the provision of Assessment Review services within the Summer Village, Geryll Amorin be appointed Board Clerk for the Summer Village of Ross Haven.

THAT, this BYLAW shall come into force and have effect on the date of the third and final reading.

Read a first time on this 10th day of February, 2022.

Read a second time on this 10th day of February, 2022.

Unanimous Consent to proceed to third reading on this 10th day of February, 2022.

Read a third and final time on this 10th day of February, 2022.

Signed this 10th day of February, 2022.

Mayor, Ray Hutschal

Municipal Administrator, Tony Sonnleitner

From: Rosshaven CAO <CAO@rosshaven.ca>
Sent: January 29, 2022 10:15 AM
To: pcm1@telusplanet.net
Subject: FW: [SPAM] Appointment of ARB Officials 2022

From: Gerryl Amarin <gerryl@amarinaccounting.com>
Sent: January 26, 2022 10:59 AM
Subject: [SPAM] Appointment of ARB Officials 2022

Good Morning All,

Please be advised that the annual requirement for all municipalities to appoint ARB officials for 2022 is now due.

All municipalities are required to appoint by resolutions the following as your ARB officials for 2022.

ARB Chairman -	Raymond Ralph
Certified ARB Clerk -	Gerryl Amarin
Certified Panelists -	Darlene Chartrand Tina Grozko Stewart Hennig Richard Knowles Raymond Ralph

If you have any questions concerning this request, please do not hesitate to contact me.
(I apologize if you have already received this information)

Thank-you

Gerryl Amarin, CPA
780 297 8185

Manager/Finance Officer
Capital Region Assessment Services Commission (CRASC)
11810 Kingsway Avenue
Edmonton, AB T5G 0X5

CLEAN ENERGY IMPROVEMENT PROGRAM

January 12, 2022



Why will property owners choose CEIP?



Competitive Terms

- ✓ Long repayment periods (up to 25 years)
- ✓ Competitive interest rates



Technical Assistance

- ✓ Technical Support from Administrator
- ✓ Contractors trained on the Program



Loan Transferability

- ✓ Financing stays with the property not the participant
- ✓ Reduced risk of not achieving return on investment



Clean Energy Improvement Projects

Eligible energy efficiency upgrades and renewable energy installations:

- Furnace
- Windows
- Solar PV
- Combined Heat and Power
- Insulation
- Water Heater

Legislated Project Capital Cost Maximums:

- \$50K per residential property
- \$1.0M per non-residential property
- \$300K per farmland property



Clean Energy Improvement Program

Improve comfort and save energy with a different kind of financing, for renovation projects that make a difference.

Lower your utility bill, make your property more comfortable, and enhance your property value. Invest in energy efficiency or renewable energy upgrades with the Clean Energy Improvement Program. It's an affordable, flexible, and streamlined approach to financing.

The Town of Rocky Mountain House and Town of Devon are now accepting Pre-Qualification applications.

The City of Edmonton is expected to begin application intake in early 2022.

Financing your upgrades with CEIP makes sense

Alberta's Clean Energy Improvement Program (CEIP) provides financing to residential and commercial property owners to make energy efficiency and renewable energy upgrades more affordable.

This innovative financing approach, also known as Property Assessed Clean Energy (PACE), is garnering successful results in municipalities across Canada. Alberta municipalities must pass a bylaw and choose to implement the program; property owners located in these municipalities can choose to apply.

In Alberta, CEIP offers competitive financing to cover up to 100 per cent of project costs and makes repayment convenient through your property's regular tax bill.

0:00 / 1:15



FLEXIBLE

CEIP offers competitive rates with long repayment terms available (up to 20 to 25 years depending on the project type and participating municipality's terms and conditions), and can be repaid at any time.

HAPPIER OWNERS

Energy efficiency and renewable energy upgrades help decrease energy use and increase the comfort of the property. CEIP requires all eligible upgrades be installed using a Qualified Contractor.

TIED TO THE PROPERTY, NOT TO YOU

This type of financing is tied to the property, not the property owner. If the property is sold, the new owner can assume repayment (and enjoys the benefits!). In certain circumstances (like a condition of sale) you may need to pay off the balance owing at the time of sale.

How CEIP works for residential property owners

CEIP is a new way to finance energy efficiency upgrades or renewable energy installations. Property owners can finance projects with a competitive interest rate, repayment terms of up to 20 to 25 years (depending on the type of upgrade and participating municipality's terms and conditions), and have the option to pay the project off at any time. Repayment is made through their regular property tax bill.

What separates CEIP from other financial products: the project financing is tied to the property, not the property owner.

CEIP is delivered by the Alberta Municipal Services Corporation (AMSC) in partnership with municipalities across Alberta.

1 **PRE-QUALIFY**

Complete and submit the Pre-Qualification Form. *This is available for property owners in participating municipalities.*

2 **PROJECT APPLICATION**

Once pre-qualified, complete your EnerGuide Home Evaluation and with report in-hand choose your upgrades. Select a Qualified Contractor from our directory, getting at least three quotes. Complete and submit the Project Application Form and required supporting documents.

3 **AGREEMENTS**

Once your project is approved, sign the Clean Energy Improvement Agreement and the Project Agreement.

4 **INSTALLATION**

Your Qualified Contractor will install your upgrades. Complete and submit an Upgrade Completion Form with required supporting documents. Then you will complete a post-project EnerGuide Home Evaluation.

5 REPAYMENT

Once approved, we will pay your contractor. You'll see the total project cost added to your property's tax bill.

Discover all eligible residential upgrades

Lower your utility bill, make your property more comfortable, and enhance your property's value. Invest in a wide range of energy efficiency and renewable energy upgrades – now more affordable thanks to the flexible financing of CEIP.

Eligible residential upgrade categories include:

Heating, Ventilation & Air Conditioning

Warm in the winter, cool in the summer. The right upgrades can help your home be more comfortable and save you energy.

[DISCOVER HEATING, VENTILATION & AIR CONDITIONING](#)

Renewable Energy, Solar PV & Thermal

Produce your own energy with a solar PV system, store it with battery energy storage and heat your water – all with the power of the sun.

[DISCOVER RENEWABLE ENERGY](#)

Lighting

Decrease your home's energy usage by upgrading your lighting fixtures. Choose from a wide range of energy-efficient options.

[DISCOVER LIGHTING](#)

Water Heating

Heat up your water, not your energy bills. Upgrade your water heater and add a drain water heat recovery system.

DISCOVER WATER HEATING

Doors, Windows, Insulation & Air Sealing

Feeling drafty? Upgrading your attic and wall insulation, windows and air sealing will help.

DISCOVER DOORS, WINDOWS, INSULATION & AIR SEALING

Where is CEIP offered?



Questions?

Visit our [Frequently Asked Questions](#) or [contact us](#).

Alberta Municipal Services Corporation

Alberta Municipal Place

#300 8616 51 Ave.

Edmonton, AB T6E 6E6

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265 East 400 South | Box 291 | Raymond | Alberta | T0K 2S0 | 403 752-4585 | www.abfarmsafety.com

Summer Village of Ross Haven
Box 70, Site 19, RR1
Gunn Alberta T0E 1A0

January 17, 2022

Dear Summer Village of Ross Haven,

The 2021-2022 school year is the 24th consecutive year of Safety Smarts delivery to children attending rural and remote elementary schools in Alberta. The generosity of many continues to make this unique farm safety extension effort possible and we are grateful for each and every dollar donated in support of the important outreach of our charitable organization.

As you know, this past year was filled with unique challenges related to the Covid pandemic. However, we have managed to keep both our Safety Smarts and our Sustainable Farm Families programs running albeit in a slightly different fashion than in previous years.

The Safety Smarts program has been adapted to allow for both virtual delivery via Zoom as well as safe face-to-face delivery in schools. Our Safety Smarts team has been well trained and fully equipped with all the necessary skills and tools to be able to successfully and safely deliver Safety Smarts presentations to rural elementary students across the province. In the 2021 calendar year, our Safety Smarts team delivered a total of 1,586 Safety Smarts presentations to 31,330 elementary students in 285 rural elementary schools across the province.

The Sustainable Farm Families program, also known as the Rural Health Initiative, is a newer program designed to promote health, well-being and safety to rural adults. In 2021, the Sustainable Farm Families program made significant adaptations to allow for one-on-one in-depth health assessments and personal education instead of the traditional group setting. This new approach has enabled us to safely deliver Rural Health Initiative workshops within the current Covid restrictions. More information about the Rural Health Initiative is attached. Please let us know if your organization would like to host a Rural Health Initiative workshop for families in your area.

You may also know, that in October of 2020, the Farm Safety Centre was informed by Government of Alberta representatives that ALL their involvement in and support of farm safety learning and extension would end in December 2020. True to their word, their departmental staff were laid off and online resources were withdrawn at the end of 2020. This has created a significant funding challenge for the Farm Safety Centre and other agriculture based charities in the province that care about the well-being of farmers and their families. To put into perspective, about 35% of our annual funding came from the GOA in the form of government grants designated for program delivery.

With this in mind, the Farm Safety Centre is hopeful that in 2022 your organization will consider supporting our extension efforts, as we continue the search for alternate funding partners. **As budget realities allow, we invite the Rural Communities in Alberta to consider a modest 2022 donation of \$150 - \$350.** If this does not work within your budget then a donation of any amount will be greatly appreciated.

As a charity registered with CRA, any donation in support of our mission is eligible for a charitable tax receipt.

Thank-you for your continued support,

www.abfarmsafety.com

SAFETY SMARTS

DELIVERY FOR THE 2021 CALENDAR YEAR

31,435
STUDENTS

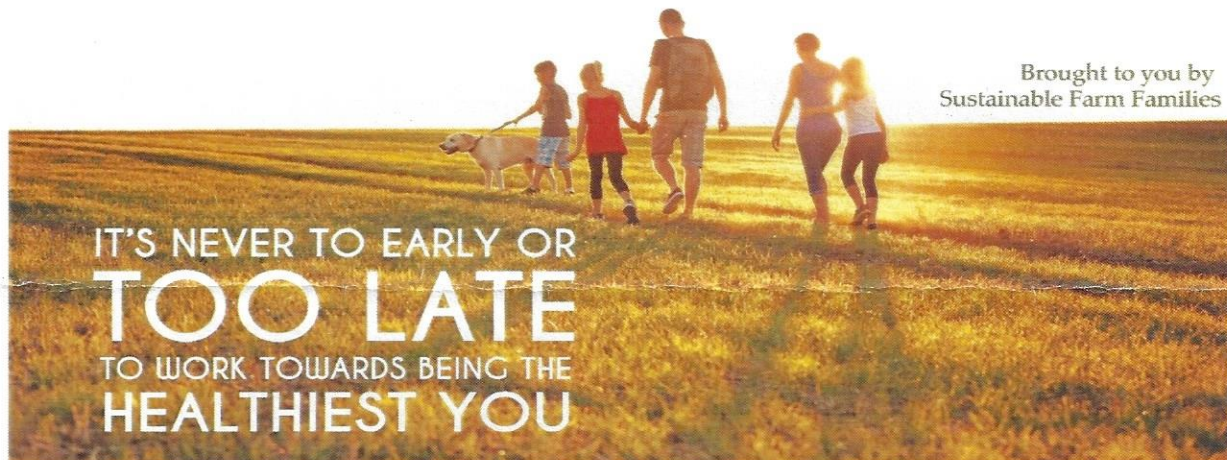


1,591
PRESENTATIONS

285 SCHOOLS



Rural Health Initiative



Research into the state of rural health has identified several health and well-being disadvantages faced by rural people which negatively impact their quality of life. The Sustainable Farm Families Rural Health Initiative aims to remedy many of these disadvantages by providing rural Albertans who participate in this program with 3 annual, in-depth physical & mental health assessments. In addition to these health assessments, participants are educated about each aspect of the assessment to ensure they fully understand each of their measurements and know how to better manage their health and well-being. Those who participate in this program are only asked to commit 1 hour of their time each year over the course of the 3-year program.

The preventative approach used by the Sustainable Farm Families Rural Health Initiative takes seemingly healthy people living in rural communities and seeks to either uncover undiagnosed conditions or confirm their healthy status. Since 2014, the Farm Safety Centre has delivered over 135 SFF workshops to more than 1,300 participants across the province. Participant feedback from our external evaluations have identified that 97% of SFF participants felt the workshops were a good investment of their time and that 92% recommended the program to others.

What you can expect in your one-on-one personal health assessment with our Registered Nurses:

- Blood Pressure
- Cholesterol
- Metabolic Age
- Visceral Fat
- Body Mass Index
- Muscle Mass
- Basal Metabolism
- Body Water Percentage
- Bone Density
- Mental Health Assessment
- Blood Sugar
- Diabetic Risk
- Triglyceride Levels
- Oxygen Saturation
- Eyesight

SFF workshops are currently being delivered in rural communities throughout Alberta. For more information about this program or to schedule a workshop for your community or organization please contact Keylan Kado. If you would like to register for an existing workshop in your community, please visit www.abfarmsafety.com.

Keylan Kado | Program Manager

Sustainable Farm Families™ Alberta

programs@abfarmsafety.com

Office: (403) 752-4585 | Cell: (403) 330-3967

January 20, 2022

The Board of Northern Gateway Public Schools would like to invite you to attend with us the Alberta Rural Education Symposium taking place on March 6-8. This year's symposium is themed as *Flourishing Rural School Communities: Learning and leading through appreciative inquiry* and will have series of speakers including Education Minister Adriana LaGrange and Dr. Sabre Cherkowski from the Okanagan School of Education who will present research on organizational wellbeing in unprecedented times.

Registration and further information can be found at albertaruraleducation.ca. Please let our coordinator Michelle McMichael (michelle.mcmichael@ngps.ca) know if your organization is attending so we can include you on our information list for this event.

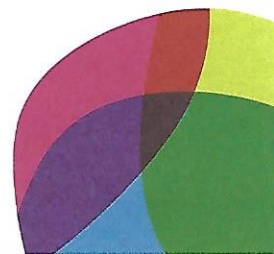
We look forward to our discussion and hearing your perspective at the symposium.

Sincerely,



Kevin Bird

Superintendent
Northern Gateway Public Schools



Councilor Report - Ray Hutscal

February 3, 2022

- I'd like to thank Dieter for his research efforts regarding the sewer project. He has spent a considerable amount of time discussing concerns and sourcing answers with other municipalities, the North 43 lagoon commission, and their contracted engineers. Thank you Dieter!
- **Lac St. Anne Summer Village Regionalization Study** –Information about this project can be found at www.lacsteanne-svrs.com.
 - January 14 – Steering committee met to review the compiled data and discuss potential recommendations. Identified the need to breakout and clarify some of the data, to ensure an apples to apples comparison. I worked with our CAO to break out refine our costs.
 - January 19 – Follow-up meeting to review revised data, and to discuss potential recommendations and next steps. This will be shared in the next open house, that should be scheduled soon.
- **Watershed Alliance Meeting** – January's meeting was cancelled.
- **Range Road 34** –Had a telephone call with the VP of Infrastructure at the Lac Ste. Anne County. The county is in agreement that RR34 is in need of repair, and something needs to be done. We discussed potential options for 2022 regarding RR34. Options are do nothing (\$0), oiling the road (~\$60,000), and paving the road (\$TBD). Once we have cost estimates on paving, we'll review and formulate a plan / recommendation for each of us to bring to our respective councils. I would expect some sort of cost sharing. We also discussed snow removal concerns of this road, and I am awaiting clarifications regarding their Public Works and expected service levels for snow removal on that road.
- **Clean Energy Improvement Program ("CEIP")** – Information on this program is available on myceip.ca
 - January 12 – Attended an orientation session with the CEIP Program Lead and other municipalities. Some key points and slides have been provided as part of the agenda, and I do believe that this financing may be something for our residents may want to take advantage of.
- **Alberta Provincial Police Service Transition Study** – The PWC's report on this was provided as part of December's council agenda. RCMP feedback available at www.keepalbertarcmp.ca
 - January 19 – Attended a Zoom meeting with the Alberta Municipalities regarding their view on this. They have provided a collection of questions that they would prefer all municipalities to challenge the Justice and Solicitor General during the sessions that are available for people representing municipalities.
 - January 26 – Attended a Zoom meeting with the RCMP regarding their concerns and comments regarding the potential switchover from RCMP to a provincial police force.

Councilor Report
Lolita Chadd
February 2022

A few committee meetings have been postponed this past month. I should have more updates for our next meeting.

I attended an online webinar on January 19, regarding the proposed Alberta Provincial Police Service (APPS) Transition. A lot of thoughtful discussion and some very good questions were brought to the committee from a good provincial representation of nearly 400 participants.

Many thanks to Ray, Dieter, and Tony for the countless hours spent, since our timeline was set in August, for the collection and compilation of questions, answers, and data regarding the proposed wastewater collection and transmission main (sewer project).

Thank you to our ratepayers for taking the time and effort to engage in the process by submitting questions, concerns, and additional information over the past seven months. The responses to the survey are instrumental in the decision making of this project and we thank you for them.

10 February 2022 – Councillor Report – Dieter Brandt

Since the last council meeting, I have participated in 3 meetings.

I was an on-line observer at the Lac Ste. Anne Regionalization meeting. The findings of the Regionalization report were discussed and because of inconsistencies between the data supplied by each municipality, a new request for data would be issued. The report is based on comparisons between the municipalities and several assumptions were made because of the differing data. Each municipality would be asked to supply a more standard set of data so that comparisons could be made. I believe the deadline for the new data request would be the end of January 2022.

I virtually attended an Alberta Municipalities Meeting regarding the proposed Alberta Provincial Police Service (APPS). There were many comments and concerns regarding this proposal, but I believe that they can be summed up in one question: What are they trying to fix by removing the RCMP and starting a provincial police force. Challenges in Alberta lay with the justice system and not the policing.

Council also met this last month to begin budget deliberations for 2022.

Dieter Brandt
Councillor
Summer Village of Ross Haven

CAO REPORT

Regular Meeting of Council – February 10, 2022

Canada Summer Jobs 2022

- Attended seminar, via Zoom, to gather information for grant application – January 18, 2022.
- Prepared and submitted grant application for funds to help fund a summer work student.

Parking Lot – Parkins Avenue

- Rockhill has begun (February 4, 2022) begun the construction of the parking lot along Parkins Avenue. Please be careful around workers and equipment.

Tree Removal - Parkways

- The contractor has begun the removal of trees (144 trees) within the Parkways.
- Residents are encouraged to collect the wood which is to be cut into smaller pieces. Please be careful around workers and equipment. Also, be mindful of property boundaries of fellow landowners when collecting the wood.
- The work will be off and on due to weather conditions.

FRIAA FIRE SMART

- January 24, 2022 – Attended presentation, via ZOOM, to collect information on a potential grant funding for Fire-Smart projects.

Regionalization Project Meeting

- January 26, 2022 – Attended Regionalization Meeting.

Assessment Review Board Bylaw

- Drafted Assessment Review Board Bylaw 290-2022 for Council assent.

Assessment Review Board Clerk Bylaw

- Drafted Assessment Review Board Clerk Bylaw 291-2022 for Council assent.

Audit Preparation

- Working with Auditor – Seniuk & Co, in preparation for 2021 Financial Audit.

Spring is on the way

Summer Village of Ross Haven

Balance Sheet Summary

As of January 31, 2022

	TOTAL
Assets	
Current Assets	1,044,711.39
Cash and cash equivalents	113,604.57
Accounts receivable (A/R)	-4,284.00
Total Current Assets	1,154,031.96
Non-current Assets	
Property, plant and equipment:	3,276,272.16
Total Non-current Assets	3,276,272.16
Total Assets	\$4,430,304.12
Liabilities and Equity	
Current Liabilities	464,660.56
Accounts Payable	0.00
Credit Cards	-1,408.65
Total Current Liabilities	463,251.91
Non-current liabilities:	0.00
Equity	3,967,052.21
Total Liabilities and Equity	\$4,430,304.12

Summer Village of Ross Haven

Profit and Loss

January 2022

	TOTAL
INCOME	
4-9400 Interest Income	0.88
4-9600 Tax Certificates, Maps, Snowplowing & Other Income	425.00
Total Income	\$425.88
GROSS PROFIT	\$425.88
EXPENSES	
6-1151 Council Remuneration	200.00
6-1211 Council Mileage & Subsistence	299.28
6-2159 Administrator Fee	3,500.00
6-2160 Development Officer Fee	355.00
6-2165 Wages	5,615.12
6-2224 Municipal Memberships	1,951.33
6-2511 Bank Charges	12.35
6-2512 Cellphone & Communications	116.90
6-3251 Road - R&M	850.00
6-4511 FCSS & Recreation Programs	640.00
6-4512 Public works - Supplies	1,063.32
6-5510 Garbage Disposal	165.62
6-6200 Municipal Assessment Service	1,940.00
6-6201 Development/Safety Codes expense	500.00
Total Expenses	\$17,208.92
PROFIT	\$ -16,783.04