

**MINUTES**  
**REGULAR COUNCIL MEETING**  
**SUMMER VILLAGE OF ROSS HAVEN, ALBERTA**  
**OCTOBER 14, 2021**  
**IN-PERSON AND VIA ZOOM**

**ATTENDANCE**

Mayor, Ray Hutschal – Via ZOOM  
Deputy Mayor, Lolita Chadd  
Councillor, Dieter Brandt  
CAO, Tony Sonnleitner  
0 Resident in the gallery, 11 Residents via ZOOM

**CALL TO ORDER**

Mayor, R. Hutschal called the meeting to order at 7:07 p.m.

**AGENDA**

Res. A21-128

Moved by Councillor, D. Brandt that the meeting agenda be adopted.

CARRIED

**MINUTES**

Res. A21-129

Moved by Councillor, D. Brandt that the following meeting minutes be approved as presented:

- September 9, 2021 Regular Council Meeting

CARRIED

**DELEGATIONS**

**a) John Hodgson – Trustee Candidate – Northern Gateway Public Schools**

John Hodgson made presentation to Council in support for his campaign to seek a trustee position with the NGPS.

Res. A21-129

Moved by Deputy Mayor, L. Chadd that the presentation be accepted for information.

CARRIED

**NEW BUSINESS**

**a) Municipal Stimulus Program Grant – “Sidewalk Project”**

Res. A21-130

Moved by Mayor, R. Hutschal that the Summer Village of Ross Haven award the contract for the construction of the “Sidewalk Project” under the Municipal Stimulus Program (MSP) to Bolson Engineering and

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Environmental Services to a maximum amount of \$40,000.00, plus G.S.T.; where the funding under MSP will be in the amount of \$24,019.00, while the balance of \$15,981.00 will be paid from reserves.

CARRIED

**b) Municipal Assessment Services – Renewal of Contract**

Res. A21-131

Moved by Mayor, R. Hutschal that the proposed contract renewal for assessment services be tabled to the November 18, 2021 regular meeting of Council, and further that Administration garner answers to the following questions:

**Assessment Methodology**

Schedule A advises an annual assessment of new properties, as well as reported changes to existing properties. It also advises that each year they complete 20% of selective inspections of properties.

Q1: Have you (CAO) been providing the assessor with development permits for the previous year?

Q2: Please confirm that if new properties / reported changes do NOT equate to 20% of Ross Haven properties, that other properties are strategically selected to fulfill the 20%.

Q3: Confirm what individually inspected means.

Q4: Confirm that each property in Ross Haven would be individually inspected and assessed once every five years (the strategically selected as mentioned in Q2).

Q5: Can we get a list of the properties that were individually inspected for each of the last five years.

Q6: What are the rules that are used for the other 80% of the homes that are not individually inspected in any particular year.

Q7: What does “The current value program will continue.” mean? This statement is in the fourth point of Schedule A.

**Pricing**

In the meeting, you advised that we are getting good value as compared to a few other villages that you mentioned.

Q8: Can you provide the annual price per lot for the other villages that you used as a comparison. I would expect that Ross

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Haven should be receiving a better assessment per cost per lot as compared to smaller villages.

Q9: This contract escalates 1.5% each year during the five year term. How does this compare to the other villages? How does the compare to the previous contract that Ross Haven signed, as well as the difference between the final year of the current contract, to the first year of this proposed contract?

Q10: If we desired, are there others that provide this service?

CARRIED

**c) Review of The Storage of Boat Lifts on Municipal  
Parkways Policy – June 9, 2018**

Res. A21-132

Moved by Mayor, R. Hutscal that The Storage of Boat Lifts on Municipal Parkways Policy, as approved by Council June 9, 2018, be reviewed and further that a draft prepared by His Worship be brought forward for consideration at the November 18, 2021 regular meeting of Council.

CARRIED

**d) FortisAlberta Inc. – Franchise Fee Review**

Res. A21-133

Moved by Councillor, D. Brandt that the Summer Village of Ross Haven remain with a 0.0% Franchise Fee in their agreement with FortisAlberta Inc.

CARRIED

**e) SVREMP – Request for Funding – MOST Grant –  
Motion of Board**

Res. A21-134

Moved by Deputy Mayor, L. Chadd that the Summer Village pay the amount of \$250.56 to SVREMP in support of the SVREMP Motion AC202010.5 for costs incurred directly due to Covid-19.

CARRIED

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**f) NWFS – Request to store a Fire Truck within the  
Municipal Shop during the winter months**

Res. A21-135

Moved by Councillor, D. Brandt that the request from NWFS to store a Fire Truck within the Municipal Shop during the winter months be tabled until the November 18, 2021 regular meeting of Council.

**g) Paving of Residential Streets within the Summer  
Village of Ross Haven**

Mayor, R. Hutschal expressed that he had received requests from members of the community that Council should investigate the paving of the streets within the Summer Village of Ross Haven.

**h) Construction of a Parking Lot adjacent to the  
Municipal Shop.**

To address a resident concern and to ensure emergency vehicles can navigate all of our roads if needed, Mayor, R. Hutschal expressed that Council should review the options for the construction of a visitor parking lot adjacent to the Municipal Shop, and be prepared to discuss the options at the regular meeting of November 18, 2021.

**FINANCIAL REPORTS**

**a) Financial Statement**

Res. A21-136

Moved by Mayor, R. Hutschal that the September 30, 2021 financial statements be received as information.

CARRIED

**CORRESPONDENCE**

**a) Welcome to Dr. Tindall**

**b) FCSS Letter (Connor Gaughan) – Communication  
with Ross Haven Community League**

**c) Regionalization Forum**

Res. A21-137

Moved by Mayor, R. Hutschal that the Correspondence be received as information.

CARRIED

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**COUNCILLOR REPORTS**

- a) Mayor, Ray Hutschal
- b) Deputy Mayor, Lolita Chadd
- c) Councillor, Dieter Brandt

Res. A21-138

Moved by Mayor, Ray Hutschal that the Councillor Reports be received as information.

CARRIED

**CAO REPORT**

Res. A21-139

Moved by Deputy Mayor, L. Chadd that the CAO report be received as information.

CARRIED

**OPEN FLOOR**

One member of the community availed themselves of the opportunity to speak to Council.

**NEXT REGULAR  
MEETING DATE**

November 18, 2021 at 7:00 p.m. Meeting to be held at the Onoway Civic Centre and via ZOOM (Second Thursday is November 11, 2021 – Remembrance Day). Check the Summer Village of Ross Haven website, [www.rosshaven.ca](http://www.rosshaven.ca), for details.

**ADJOURNMENT**

Mayor, Ray Hutschal adjourned the meeting at 8:31 p.m.

These minutes approved this 18<sup>th</sup> day of November, 2021.

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Mayor

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Chief Administrative Officer