

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE
HELD ON MARCH 10, 2022 VIA ZOOM COMMENCING AT 7:00 P.M.
NO IN-PERSON ATTENDANCE IS AVAILABLE FOR THIS MEETING DUE TO
COVID-19 PROTOCOLS.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

- 1) Call to Order:
- 2) Acceptance of Agenda:
- 3) Adoption of the Previous Minutes:
 - a) Minutes of the Regular Meeting – February 10, 2022
(Motion to approve minutes as read, or with amendments thereto)
- 4) Public Hearings: None scheduled
- 5) Delegations:
 - a) Laura Marcato – Seniuk & Co – 2021 Annual Audit
- 6) New Business:
 - a) Force Main Project – Update
 - Review of the tender document and drawings are complete. Tender package will be due back during the week of March 21.
 - Next steps will be to review tender pricing, and if acceptable, confirm government funding and loan financing. If all are acceptable, then decision will be made to proceed.
 - If we proceed, instructions and specifications for residents that desire to connect will be provided. Residents should NOT proceed with changes to their septic system until the decision to proceed is final, and instructions and specifications are provided.
(Action as directed by Council at meeting time.)
 - b) Lac Ste. Anne Summer Villages Regionalization Study – Update
 - The Summer Villages of Lac Ste Anne have been working together to explore governance options in an effort to improve service delivery, decrease costs, and improve municipal efficiency. A draft framework has been developed based on input from each of the municipalities and the public, and we are ready to share the framework and get feedback from our communities.
 - Public Event will be held on Wednesday, March 15, 2022 at 7:00 PM. Please register for the event if interested. Details on how to register are on the Ross Haven website.

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- Residents can also provide their feedback online by clicking on a link that is also on our website.
- Visit lacsteanne-svrs.com for more information.
(Action as directed by Council at meeting time.)

c) Tree Removal Project – Update

- We have removed a mere 15 of the 144 trees slated for the project; where weather and site conditions have stalled the works.
- The Contractor will return after sufficient snow melts and the ground is firm enough to complete the remaining work. The return date will be updated on our website once it is confirmed.
(Action as directed by Council at meeting time.)

d) Parking Lot Project – Update

- The new parking lot on Parkins Avenue (North) has been completed and is available for use.
- Signage, parking stops, and final manicure will be completed in the Spring 2022.
(Action as directed by Council at meeting time.)

e) 2022 Operating & Capital Budgets – Update

(Action as directed by Council at meeting time.)

7) Financial Reports:

- a) 2021 Financial Statements
 - b) February 2022 Financial Reports
- (Motion to accept for information.)*

8) Correspondence:

- a) Open Letter to Council – Re: Force Main Project
- b) Municipal Affairs – Re: Completion of MAP Review
- c) Lac Ste. Anne County – Termination of Bylaw Enforcement Agreement

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- d) Summer Villages of Lac Ste. Anne Regionalization Study – Public Engagement 2
(Motion to accept for information or other action as dictated by Council at meeting time.)

9) Councillor Reports:

- a) Mayor - Attached
b) Deputy Mayor- Attached
c) Councillor

(Motion to accept for information.)

10) Administrators Report

- a) CAO Report - Attached

(Motion to accept for information.)

11) Open Floor Discussion – (15 minute time limit)

12) Closed Session - None.

13) Adjournment: Next Council Meeting Date: April 14, 2022 at 7:00 pm.

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VIA ZOOM ONLY**

ATTENDANCE

Mayor, Ray Hutschal
Deputy Mayor, Lolita Chadd – Via ZOOM
Councillor, Dieter Brandt
CAO, Tony Sonnleitner
0 Resident in the gallery, 24 Residents via ZOOM

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:04 p.m.

AGENDA

Res. A22-012

Moved by Mayor, R. Hutschal that the meeting agenda be adopted as presented with the addition to New Business item f – Elected Officials Education Program – Corporate Planning and Finance.

CARRIED

MINUTES

Res. A22-013

Moved by Mayor, R. Hutschal that the following meeting minutes be approved as presented:

- January 13, 2022 Regular Council Meeting

CARRIED

DELEGATIONS

None

NEW BUSINESS

a) Force Main Project - Update

Res. A22-014

Moved by Councillor D. Brandt that the Council for the Summer Village of Ross Haven proceed with the construction of a Forced Main Sewer Project given that the following conditions are met:

1. The engineering and construction costs are at or below the previously supplied quote.
2. Government grants are still available covering at least 69% of the total costs.

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3. The interest rate for the required loan to help cover the village's portion of the project costs is at a rate acceptable to the Council.

CARRIED

b) Bylaw 290-2022 – Assessment Review Board Bylaw and Rescind Bylaws 156-200, 195-2005 and 235-2010.

Res. A22-015

Moved by Mayor, R. Hutschal that Bylaw 290-2022 – Assessment Review Board Bylaw be given first reading.

CARRIED

Res. A22-016

Moved by Councillor, D. Brandt that Bylaw 290-2022 – Assessment Review Board Bylaw be given second reading.

CARRIED

Res. A22-017

Moved by Mayor, R. Hutschal that Bylaw 290-2022 – Assessment Review Board Bylaw be presented for third reading.

CARRIED

Res. A22-018

Moved by Deputy Mayor, L. Chadd that Bylaw 290-2022 – Assessment Review Board Bylaw be given third reading.

CARRIED

c) Bylaw 291-2022 – Establishment of the Assessment Review Board Clerk as a Designated Officer of the Municipality.

Res. A22-019

Moved by Mayor, R. Hutschal that Bylaw 291-2022 – Bylaw for the Establishment of the Assessment Review Clerk as a Designated Officer of the Municipality be given first reading.

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CARRIED

Res. A22-020 Moved by Councillor, D. Brandt that Bylaw 291-2022 – Bylaw for the Establishment of the Assessment Review Clerk as a Designated Officer of the Municipality be given second reading.

CARRIED

Res. A22-021 Moved by Mayor, R. Hutscal that Bylaw 291-2022 – Bylaw for the Establishment of the Assessment Review Clerk as a Designated Officer of the Municipality be presented for third reading.

CARRIED

Res. A22-022 Moved by Deputy Mayor, L. Chadd that Bylaw 291-2022 – Bylaw for the Establishment of the Assessment Review Clerk as a Designated Officer of the Municipality be given third reading.

CARRIED

d) Assessment Review Board (ARB) – Appointment of ARB Chairman, Certified ARB Clerk, and Certified ARB Panelists.

Res. A22-023 Moved by Mayor, R. Hutscal that the Council for the Summer Village of Ross Haven appoint Assessment Review Board officials for 2022 as follows:

4. *ARB Chairman – Raymond Ralph*
5. *Certified ARB Clerk – Gerry Amarin*
6. *Certified Panelists:*
 - i. *Darlene Chartrand*
 - ii. *Tina Groszko*
 - iii. *Stewart Hennig*

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iv. Richard Knowles

v. Raymond Ralph

CARRIED

e) AMSC – Clean Energy Improvement Program

Res. A22-024

Moved by Mayor, R. Hutschal that the Council for the Summer Village of Ross Haven engage with the Alberta Municipal Services Corporation to begin further investigation and commence the required steps for our landowners to take advantage of the Clean Energy Improvement Program.

CARRIED

f) Elected Officials Education Program – Corporate Planning and Finance

Res. A22-025

Moved by Mayor, R. Hutschal that the Council for the Summer Village of Ross Haven authorize Mayor, R. Hutschal to attend the Elected Officials Education Program – Corporate Planning and Finance course, and authorize the cost of his attendance via Zoom.

CARRIED

FINANCIAL REPORTS

a) Financial Statement

Res. A22-026

Moved by Mayor, R. Hutschal that the January 31, 2022 financial statements be received as information.

CARRIED

CORRESPONDENCE

a) Farm Safety Centre – Request for Donation

Res. A22-027

Moved by Councillor, D. Brandt that the Council for the Summer Village of Ross Haven make a donation to the Farm Safety Centre in the amount of \$150.00 in support of their safety programs.

CARRIED

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Res. A22-028

**b) Northern Gateway Public Schools – Invitation to
Alberta Rural Education Symposium – March 6-8,
2022**

Moved by Mayor, R. Hutschal to accept the correspondence for information.

CARRIED

COUNCILLOR REPORTS

- a) Mayor, Ray Hutschal**
- b) Deputy Mayor, Lolita Chadd**
- c) Councillor, Dieter Brandt**

Res. A22-029

Moved by Mayor, Ray Hutschal that the Councillor Reports be received as information.

CARRIED

CAO REPORT

- a) CAO, Tony Sonneleitner**

Res. A22-030

Moved by Mayor, Ray Hutschal that the CAO Report be received as information.

CARRIED

OPEN FLOOR

A number of members of the community availed themselves of the opportunity to speak to Council.

**NEXT REGULAR
MEETING DATE**

March 10, 2022 at 7:00 p.m. Meeting to be held via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.

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ADJOURNMENT

Mayor, Ray Hutschal adjourned the meeting at 8:09 p.m.

These minutes approved this 10th day of March, 2022.

Mayor

Chief Administrative Officer

DRAFT

Summer Village of Ross Haven

Balance Sheet Summary

As of February 28, 2022

	TOTAL
Assets	
Current Assets	1,044,711.39
Cash and cash equivalents	75,092.22
Accounts receivable (A/R)	-5,257.77
Total Current Assets	1,114,545.84
Non-current Assets	
Property, plant and equipment:	3,276,272.16
Total Non-current Assets	3,276,272.16
Total Assets	\$4,390,818.00
Liabilities and Equity	
Current Liabilities	463,491.52
Accounts Payable	173.25
Credit Cards	0.00
Total Current Liabilities	463,664.77
Non-current liabilities:	0.00
Equity	3,927,153.23
Total Liabilities and Equity	\$4,390,818.00

Summer Village of Ross Haven

Profit and Loss

February 2022

	TOTAL
INCOME	
4-9400 Interest Income	0.14
4-9600 Tax Certificates, Maps, Snowplowing & Other Income	75.00
4-9700 Fines & Penalties	273.75
Total Income	\$348.89
GROSS PROFIT	\$348.89
EXPENSES	
6-2159 Administrator Fee	3,500.00
6-2160 Development Officer Fee	355.00
6-2165 Wages	5,347.74
6-2170 WCB Expense	579.64
6-2224 Municipal Memberships	150.00
6-2274 Insurance	5,694.47
6-2510 Office & Misc Expense	299.97
6-2511 Bank Charges	14.15
6-2512 Cellphone & Communications	116.90
6-3540 Utilities	3,804.09
6-4512 Public works - Supplies	692.84
6-4516 Parkways/Drainage	14,600.00
6-5510 Garbage Disposal	175.96
6-7396 Yellowhead Regional Library	350.11
Total Expenses	\$35,680.87
PROFIT	\$ -35,331.98

Ray Hutschal: ray.hutschal@rosshaven.ca

Lolita Chad: lolita.chad@rosshaven.ca

Dieter Brandt: dieter.brandt@rosshaven.ca

Tony Sonnleitner: cao@rosshaven.ca

February 27, 2022

We are writing to express our disappointment and dismay with council for the motion to approve the installation of the sewer system.

We now realize that we participated in a survey and that it was not an actual vote. The decision had already been made prior to any opinions from the taxpayers.

Prior to being elected the council members thought it was necessary to have a vote on this project, so what happened, there wasn't an overwhelming endorsement for this project. Less than 50% thought it was in the best interest of the village, (which should not be in anyway considered as part of a vote), and less than 50% of the residences will hook up.

If you consider the 227 residences of the village 76% will not hook up and are being forced to finance a project that is very expensive and unnecessary. According to this survey we appear to remain very much, "a summer village". The majority of residents remain part time or very seasonal residents who are not intending to hook up to a sewer system.

Just to be clear, 21 residents will hook up, 33 maybes, 143 residents will not hook up but will be forced to finance this project. What kind of governance is this?

The previous council was set on approving this project without consulting the residents and this council is every bit as deceitful by pretending to have given us a vote, as we were told, and then by just ignoring the results of the opinion poll, we participated in.

Once again, we ask. Who on council represents the non hookups that are being forced to pay for this expensive system, a loan and maintenance? No one it appears.

For Privacy Concerns, name and address information withheld.

AR103863

February 18, 2022

Mr. Tony Sonnleitner
Chief Administrative Officer
Summer Village of Ross Haven
PO Box 70, Site 19, RR1
Gunn, AB T0E 1A0

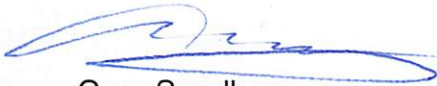
Dear Mr. Sonnleitner:

Thank you for your email of February 14, 2022, confirming the completion of all non-compliant items identified in the 2020 Municipal Accountability Program (MAP) report for the Summer Village of Ross Haven.

I commend the summer village for moving forward and addressing these items and I am pleased to advise you the Summer Village of Ross Haven 2020 MAP review has been completed to the satisfaction of the Minister.

On behalf of Municipal Affairs, I wish the summer village all the best for the future.

Yours truly,



Gary Sandberg
Assistant Deputy Minister

cc: Brandy Cox, Deputy Minister, Municipal Affairs
Desiree Kuori, Municipal Accountability Advisor, Municipal Affairs

February 24, 2022

Summer Village of Ross Haven
Box 70, Site 19, RR 1
Gunn, AB T0E 1A0

Attn: Mayor Hutschal

Re: Enforcement Services Agreement – Termination

An agreement for Lac Ste. Anne County to provide enforcement services to the Summer Village of Ross Haven was entered into on December 8, 2018. Upon review of the noted agreement, the County has identified many inconsistent and ambiguous clauses, of which have been shared with your Administration. Unfortunately, these remain outstanding issues with the County.

Therefore, in accordance with clause #14, Lac Ste. Anne County is providing notification to terminate the “Bylaw Services Agreement” effective May 1, 2022.

Lac Ste. Anne County is not opposed to opening negotiations for a new contract, should the Summer Village wish to pursue it, however we are not able to continue delivering enforcement services through the terms of the existing arrangement.

If you would like to discuss the matter further, please don’t hesitate to connect.

Regards,


Joe Blakeman
Reeve

c.c. Mike Primeau, County Manager, Lac Ste. Anne County
Trista Court, General Manager of Community & Protective Services, Lac Ste. Anne County
Dallas Choma, Enforcement Supervisor, Lac Ste. Anne County