

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE
HELD ON SEPTEMBER 8, 2022 AT THE ONOWAY CIVIC CENTRE – PUBLIC
PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

- 1) Call to Order:
- 2) Acceptance of Agenda:
- 3) Adoption of the Previous Minutes:
 - a) Minutes of the Organizational Meeting of Council – August 11, 2022
 - b) Minutes of the Regular Meeting – August 11, 2022
(Motion to approve minutes as read, or with amendments thereto)
- 4) Public Hearings: None scheduled
- 5) Delegations: None scheduled
- 6) New Business:
 - a) Force Main Project – Update
 - Hoping to have first construction meeting during the week of September 6. Agenda for construction meeting is to review / agree on schedule, discuss any issues, contact person and expectations for village “contact” person, and agree on next steps. Information will be posted on the website as soon as it is available.
 - Remind everyone to send an email to the three people regarding your preferred location of the service stubs.
 - For those that are connecting, please refer to the Homeowners package, and follow the checklist as provided.
(Action as directed by Council at meeting time.)
 - b) Council Open House – “What We Heard Report”
 - “What We Heard Report” from the August 27, 2022 Open House attached to Agenda Package.
 - Council and our CAO will log these requests, issues, and tasks, and will complete what we can.
(Action as directed by Council at meeting time.)
 - c) Ross Haven Forest Assessment Report
 - Council to discuss Ross Haven Forest Assessment Report and determine next steps.
(Action as directed by Council at meeting time.)

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE
HELD ON SEPTEMBER 8, 2022 AT THE ONOWAY CIVIC CENTRE – PUBLIC
PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

d) 2023 Operating Budget and 5 Year Capital Plan Forecast

- Council and CAO will commence review in October 2022.
- Summer Village has ~\$200K from previous years MSI capital grants that have not been spent, and we will lose it if we don't use these amounts by Dec 31, 2024.
- Council previously identified the following potential capital items: truck, skid steer, mower, and computer replacement, second street remediation, additional speed bumps, removal of street islands, RR34 improvements, paving, parkway gate replacements, new street signage, new entry signage, village beautification, drainage issues (8/9 parkway, 8 street, 4 street).
- Council encourages the residents to bring forward other items for consideration, please email to cao@rosshaven.ca.

(Action as directed by Council at meeting time.)

7) Financial Reports:

- a) August 2022 Financial Reports - Attached

(Motion to accept for information.)

8) Correspondence:

- a) None

9) Councillor Reports:

- a) Mayor - Attached
b) Deputy Mayor - Attached
c) Councillor - Attached

(Motion to accept for information.)

10) Administrators Report

- a) CAO Report - Attached

(Motion to accept for information.)

11) Open Floor Discussion – (15 minute time limit)

12) Closed Session - None.

13) Adjournment: Next Council Meeting Date: October 13, 2022.

MINUTES
ORGANIZATIONAL MEETING
SUMMER VILLAGE OF ROSS HAVEN
AUGUST 11, 2022
IN-PERSON AND VIA ZOOM

IN ATTENDANCE

Ray Hutschal (Via ZOOM)
Dieter Brandt
Lolita Chadd
CAO, Tony Sonnleitner
0 - Residents in the gallery
4 – Residents Via ZOOM

CALL TO ORDER

CAO, Tony Sonnleitner called the meeting to order at 7:00 p.m.

NOMINIATIONS

Tony Sonnleitner called for nominations for Mayor. Councillor, Lolita Chadd nominated Ray Hutschal. Tony Sonnleitner called for nominations a second time. Tony Sonnleitner called for nominations a third time.

Res A21-090

Moved by Councillor Lolita Chadd that nominations cease.

CARRIED

Ray Hutschal was declared Mayor and was administered the Oath of Office.

Mayor, Ray Hutschal assumed the Chair

Mayor, Ray Hutschal called for nominations for Deputy Mayor.

Councillor, Dieter Brandt nominated Lolita Chadd.

Mayor Ray Hutschal called for nominations for Deputy Mayor a second time.

Mayor Ray Hutschal called for nominations for Deputy Mayor a third time.

Res A21-091

Moved by Mayor Ray Hutschal that nominations cease.

CARRIED

MINUTES
ORGANIZATIONAL MEETING
SUMMER VILLAGE OF ROSS HAVEN
AUGUST 11, 2022
IN-PERSON AND VIA ZOOM

Lolita Chadd was declared Deputy Mayor and was administered the Oath of Office.

Councillor, Dieter Brandt was administered the Oath of Office.

APPOINTMENT OF COMMITTEE APPOINTEES

- a) Emergency Management / Disaster Services – Dieter Brandt
- b) Regionalization and Shared Services – Ray Hutscal
- c) Onoway Regional Medical Clinic – Lolita Chadd
- d) North 43 Lagoon Commission – Dieter Brandt
- e) Highway 43 East Waste Commission – Lolita Chadd
- f) Wild Regional Water Commission – Ray Hutscal
- g) FCSS – all members of council
- h) Onoway Regional Fire Services – Lolita Chadd
- i) Summer Villages of Lac Ste. Anne County East – Lolita Chadd
- j) Other appointments: Sturgeon Rover Watershed Alliance, Lake Isle & Lac Ste. Anne Water Quality Management Society, Inter-Municipal Collaboration (ICF) / Inter-Municipal Development Plan, East End Bus, Yellowhead Regional Library, Lac Ste. Anne Foundation, Alberta Summer Villages Association, and Alberta Urban Municipalities Association – As needed, direction of Council.

Res A21-092

Moved by Councillor Dieter Brandt that the appointment of committee appointees be as noted above. CARRIED

APPOINTMENT OF MUNICIPAL AUDITOR

Res A21-093

Moved by Mayor Ray Hutscal that Seniuk and Company be appointed as municipal auditors.

CARRIED

APPOINTMENT OF FOIPP COORDINATOR

Res A21-094

Moved by Mayor Ray Hutscal that the FOIPP Coordinator be confirmed as the Chief Administrative Officer of the Municipality.

CARRIED

MINUTES
ORGANIZATIONAL MEETING
SUMMER VILLAGE OF ROSS HAVEN
AUGUST 11, 2022
IN-PERSON AND VIA ZOOM

APPOINTMENT OF INTEGRITY COMMISSIONER

Res A21-095 Moved by Mayor Ray Hutschal that the position of Integrity Commissioner remain vacant at this time.
CARRIED

APPOINTMENT OF COMMUNITY PEACE OFFICER

Res A21-096 Moved by Mayor Ray Hutschal that Chief Administrative Officer of the Municipality be appointed as Community Peace Officer.
CARRIED

APPOINTMENT OF SUBDIVISION AUTHORITY

Res A21-097 Moved by Mayor Ray Hutschal that All of Council act as the Subdivision Authority for the Municipality.
CARRIED

APPOINTMENT OF CHIEF ADMINISTRATIVE OFFICER AND DESIGNATED OFFICER OF THE MUNICIPALITY

Res A21-098 Moved by Mayor Ray Hutschal that Tony Sonnleitner be appointed as Chief Administrative Officer and Designated Officer of the Municipality.
CARRIED

APPOINTMENT OF MUNICIPAL LEGAL COUNCIL

Res A21-099 Moved by Mayor Ray Hutschal that Reynolds Mirth Richards & Farmer be appointed as Municipal Legal Counsel
CARRIED

APPOINTMENT OF DEVELOPMENT OFFICER AND DESIGNATED OFFICER OF THE MUNICIPALITY

Res A21-100 Moved by Mayor Ray Hutschal that Tony Sonnleitner be appointed as Development Officer and Designated Officer of the Municipality

CARRIED

MINUTES
ORGANIZATIONAL MEETING
SUMMER VILLAGE OF ROSS HAVEN
AUGUST 11, 2022
IN-PERSON AND VIA ZOOM

**APPOINTMENT OF CLERK OF THE SUBDIVISION AND DEVELOPMENT
APPEAL BOARD AND DESIGNATED OFFICER OF
THE MUNICIPALITY**

Res A21-101

Moved by Mayor Ray Hutscal that the designates from Lac Ste. Anne County being:
Stacey Wagner
Jane Holman
Cindy Suter, and
Trinity Hindes,
per SDAB Contract, be appointed as Clerks of the Subdivision and Development Appeal Board and Designated Officers of the Municipality

CARRIED

**APPOINTMENT OF WEED INSPECTOR AND DESIGNATED OFFICER OF
THE MUNICIPALITY**

Res A21-102

Moved by Mayor Ray Hutscal that Jackie Gamblin be appointed as Weed Inspector and Designated Officer of the Municipality

CARRIED

**APPOINTMENT OF MUNICIPAL ASSESSOR AND DESIGNATED OFFICER
OF THE MUNICIPALITY**

Res A21-103

Moved by Mayor Ray Hutscal that Dan Kanuka – Municipal Assessment Services Group be appointed as Municipal Assessor and Designated Officer of the Municipality.

CARRIED

**APPOINTMENT OF ASSESSMENT REVIEW BOARD, CLERK OF THE
ASSESSMENT REVIEW BOARD AND
DESIGNATED OFFICERS OF THE MUNICIPALITY**

Res A21-104

Moved by Mayor Ray Hutscal that the designates from Capital Region Assessment Services Commission shall act as the Assessment Review Board for the Municipality and Designated Officers of the Municipality, as per agreement. Further, Richard Barham be appointed as Assessment Review Board Clerk and Designated Officer of the Municipality.

CARRIED

MINUTES
ORGANIZATIONAL MEETING
SUMMER VILLAGE OF ROSS HAVEN
AUGUST 11, 2022
IN-PERSON AND VIA ZOOM

CONFIRMATION OF FINANCIAL INFORMATION

Res A21-105 Moved by Mayor Ray Hutschal that the following financial information be confirmed:

- a) Signing Authority to be all of the Council and the Chief Administrative Officer.
 - Two signatures are required.
 - One signature to be any member of Council.
 - One signature to be the Chief Administrative Officer.
- b) Banking Authority – Royal Bank of Canada.

CARRIED

APPOINTMENT OF PLACE, DATE AND TIME FOR COUNCIL MEETINGS

Res A21-106 Moved by Mayor Ray Hutschal that regular meetings of Council be held on the second Thursday of each month at the Onoway Civic Centre, 4812 – 51 Street, Onoway, AB. T0E 1V0 and Via ZOOM Meeting, commencing at 7:00 p.m., and that any changes to the place, date or time of meetings be posted on the Summer Village website (www.rosshaven.ca).

CARRIED

APPOINTMENT OF MUNICIPAL ADDRESS

Res A21-107 Moved by Mayor Ray Hutschal that the formal contact address for the Municipality shall be:
700 Parkins Avenue within the Summer Village of Ross Haven. Further, the mailing address for the Municipality be:

Summer Village of Ross Haven, Box 70, Site 19, RR 1,
Gunn, AB T0E 1A0

CARRIED

MINUTES
ORGANIZATIONAL MEETING
SUMMER VILLAGE OF ROSS HAVEN
AUGUST 11, 2022
IN-PERSON AND VIA ZOOM

ACKNOWLEDGEMENT OF COUNCIL'S LEGISLATIVE RESPONSIBILITIES

Res A21-108

Moved by Mayor Ray Hutscal that pursuant to Section 208(1)(d) of the Municipal Government Act outlining Council's legislative responsibilities be acknowledged as received.

CARRIED

ADJOURNMENT

Having no further business to attend to for this meeting, Mayor Ray Hutscal adjourned the meeting at 7:20 p.m..

These minutes approved this 8th day of September , AD 2022

Mayor Ray Hutscal

Chief Administrative Officer

MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
AUGUST 11, 2022
IN-PERSON AND VIA ZOOM

ATTENDANCE

Mayor, Ray Hutschal via ZOOM
Deputy Mayor, Lolita Chadd
Councillor, Dieter Brandt
CAO, Tony Sonnleitner
0 Residents in Gallery - 4 Residents via ZOOM

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:22 p.m.

AGENDA

Res. A22-109

Moved by Mayor, R. Hutschal that the meeting agenda be adopted as presented.

CARRIED

MINUTES

Res. A22-110

Moved by Deputy Mayor, L. Chadd that the following meeting minutes be approved as presented:

- July 14, 2022 Regular Council Meeting

CARRIED

DELEGATIONS

None

NEW BUSINESS

Res. A22-111

a) Force Main Project Update

Moved by Councillor, D. Brandt that:

1. That the Council for the Summer Village of Ross Haven proceed with the Force Main Project (Wastewater Collection and Transmission lines within the Summer Village of Ross Haven); and
2. That the Council for the Summer Village of Ross Haven ratify the North 43 Lagoon Commission Bylaw 02-2022, authorizing the Commission to incur indebtedness by the issuance of a debenture in the amount of \$270,000.00 for the Wastewater Collection and Transmission lines within the Summer Village of Ross Haven.

CARRIED UNANIMOUSLY

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
AUGUST 11, 2022
IN-PERSON AND VIA ZOOM**

b) Council Open House – August 27, 2022.

“Council Open House” as follows:

Date: Saturday, August 27, 2022

Time: 10:00 am until 11:30 am

Place: Municipal Shop – 700 Parkins Avenue

Reminder to the Community – No Motion.

c) Ross Haven Forest Assessment Report.

Res. A22-112

Moved by Mayor, R. Hutschal that:

- a) The Ross Haven Forest Assessment Report be accepted for information; and
- b) The report be brought forward for discussion at the September 8, 2022 regular meeting of Council.

CARRIED

d) Bylaw 294-2022 – Ste. Anne Summer Villages Regional Emergency Management Bylaw.

Res. A22-113

Moved by Mayor, R. Hutschal that Bylaw 294-2022 – Ste. Anne Summer Villages Regional Emergency Management Bylaw be given first reading.

CARRIED

Res. A22-114

Moved by Councillor, D. Brandt that Bylaw 294-2022 – Ste. Anne Summer Villages Regional Emergency Management Bylaw be given second reading.

CARRIED

Res. A22-115

Moved by Deputy Mayor, L. Chadd that 294-2022 – Ste. Anne Summer Villages Regional Emergency Management Bylaw be presented for third reading.

CARRIED

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
AUGUST 11, 2022
IN-PERSON AND VIA ZOOM**

Res. A22-116

Moved by Deputy Mayor, L. Chadd that Bylaw 294-2022 – Ste. Anne Summer Villages Regional Emergency Management Bylaw be given third reading.

CARRIED

FINANCIAL REPORTS

a) Financial Statement

Res. A22-117

Moved by Mayor, R. Hutscal that the July 31, 2022 financial statements be received as information.

CARRIED

CORRESPONDENCE

None

COUNCILLOR REPORTS

a) Mayor, Ray Hutscal

b) Deputy Mayor, Lolita Chadd

c) Councillor, Dieter Brandt

Res. A22-118

Moved by Deputy Mayor, L. Chadd that the Councillor Reports be received as information.

CARRIED

CAO REPORT

a) CAO, Tony Sonnleitner

Res. A22-119

Moved by Mayor, R. Hutscal that the CAO Report be received as information.

CARRIED

OPEN FLOOR

A number of members of the community availed themselves of the opportunity to speak to Council.

**NEXT REGULAR
MEETING DATE**

September 8, 2022 at 7:00 p.m. The meeting to be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
AUGUST 11, 2022
IN-PERSON AND VIA ZOOM**

ADJOURNMENT

Mayor, Ray Hutschal adjourned the meeting at 8:08 p.m.

These minutes approved this 8th day of September, 2022.

Mayor

Chief Administrative Officer

DRAFT



“What We Heard Report”

Approximate Attendance: 40 people

Councillor Attendance: Dieter Brandt, Lolita Chadd, Ray Hutschal

Discussion Topic	Next Steps
<p>Discussed various items regarding the Sewer Project</p> <ul style="list-style-type: none"> All information discussed is, or will be, on the website. Process for homeowners – whether you connect or not. Annual levy going forward (for those that connect and those that do not), and what makes up those fees. Construction expected to start Sept 15 (to be confirmed early Sept). 	<ol style="list-style-type: none"> If homeowner installs their portion before North 43 contractor, will North 43 Contractor tie in to Homeowner Service Stub? Confirm who the village will appoint as a contact to record, track, and communicate all questions and issues. Confirm schedule and activities, post on website.
<p>Lake Water Quality – What can we do about it?</p> <ul style="list-style-type: none"> Water quality especially bad this year. Contributing factors: low water level and hot temperatures. Discussed weir and the suspected damage that occurred when they removed the vegetation in front of weir. Discussed what other lakes have done. 	<ol style="list-style-type: none"> Continue to work with Watershed Alliance Encourage residents to phone our local MLA (Mr. Shane Getson). Council to follow up with Wizard Lake to see how they got a damn installed.
<p>Development Comments</p> <ul style="list-style-type: none"> Some residents proceeding with Development without permit. 	<ol style="list-style-type: none"> Residents can report to Development Officer if they notice Development without permit. Council / Administration to explore ways where we can keep a better “eye” on community Council / Administration to review / clarify Development process.
<p>Traffic Enforcement</p> <ul style="list-style-type: none"> Frustrations with speeders in the village, loud offroad or standard vehicles. Petition was provided to RCMP previously, no action that we are aware of. Vehicles parking partially on roadways. 	<ol style="list-style-type: none"> Council to follow up with RCMP to see additional measures that they / village can take. Residents to report infractions to RCMP when they occur. Council to ensure new parking lot is finished, review need for other parking areas, and pass appropriate bylaw regarding parking.
<p>Parkway Cleanup</p> <ul style="list-style-type: none"> Are residents able to assist with parkway cleanup? Tree stumps are a tripping hazard, stinging nettles spreading, general cleanup 	<ol style="list-style-type: none"> Stinging Nettles on the 8th / 9th parkway was previously reported. Council to get status update.



Summer Village of Ross Haven Council Open House

10:00am, Saturday, August 27

“What We Heard Report”

	<p>14. Will get clarification on what residents can do versus Public Works.</p> <p>15. Review and address tree stumps.</p>
--	--



“What We Heard Report”

<p>Painting Speed Bumps</p> <ul style="list-style-type: none"> Highway paint was purchased, to repaint the speed bumps. Will need to paint ½ a speed bump at a time. 	<p>16. Suspect speed bumps will be painted before the end of September.</p>
<p>Village Rumour – Proceeding with Sidewalks and Paving?</p> <ul style="list-style-type: none"> No plans or discussions regarding sidewalks occurred within council. Some numbers have been placed in our capital budget for potential paving in the future. However, that does NOT mean we are proceeding with paving. 	<p>17. 2023 Budget, including 5 Year Capital budget will be reviewed shortly.</p> <p>18. Council to determine what any previous allocated MSI grant money can be used for, and confirm we have the contributing 30% portion to contribute.</p> <p>19. Council has heard about drainage issues on 8/9 parkway, as well as drainage issues for some homes on 8th.</p>
<p>Bylaw Enforcement</p> <ul style="list-style-type: none"> There is no bylaw enforcement in the village, we need to get this back. 	<p>20. Council to work to getting a bylaw officer and process in place by May 2023.</p> <p>21. Council to provide clarity on bylaw enforcement, vs Development issues, vs RCMP issues.</p> <p>22. Council to continue to work on ensuring our bylaws are clear and enforceable.</p>
<p>Dead Fish in Compost?</p> <ul style="list-style-type: none"> Last year we were told to put fish in compost? Can we still do? Do we put in plastic bags or not? <i>Council suggested that instead of plastic bags, we put in compost w/out plastic, and add wood chips from wood chip pile.</i> 	<p>23. Council to confirm with North 43 what can and should go in compost bin, and post.</p> <p>24. Council to confirm best approach for dead fish for future.</p> <p>25. Council to post these guidelines on our website.</p>
<p>Future Council Open Houses'</p> <ul style="list-style-type: none"> Plan on having two a year. Weekend after May long weekend, and weekend before Sept long weekend. 	<p>26. Council to confirm schedule and post on website.</p> <p>27. Council to post on website.</p>

Summer Village of Ross Haven

Budget vs. Actuals: 2022 Budget - FY22 P&L

January - December 2022

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4-9000 Property Taxes	318,298.19	320,877.96	-2,579.77	99.20 %
4-9055 Lagoon/Sewer Fund Tax	44,800.00	45,400.00	-600.00	98.68 %
4-9100 School Taxes	154,597.83	159,158.06	-4,560.23	97.13 %
4-9250 Lac Ste Anne Foundation	13,205.57	13,324.63	-119.06	99.11 %
4-9302 Grants - MSI Operating		8,539.00	-8,539.00	
4-9400 Interest Income	4,317.29	1,000.00	3,317.29	431.73 %
4-9550 Safety Codes	272.36	1,000.00	-727.64	27.24 %
4-9600 Tax Certificates, Maps, Snowplowing & Other Income	1,454.72	500.00	954.72	290.94 %
Total Income	\$536,945.96	\$549,799.65	\$ -12,853.69	97.66 %
GROSS PROFIT	\$536,945.96	\$549,799.65	\$ -12,853.69	97.66 %
Expenses				
6-1140 School Taxes Paid	74,654.21	159,158.06	-84,503.85	46.91 %
6-1141 Lac Ste Anne Foundation Payable		13,324.63	-13,324.63	
6-1151 Council Remuneration	2,600.00	14,000.00	-11,400.00	18.57 %
6-1211 Council Mileage & Subsistence	875.80	5,000.00	-4,124.20	17.52 %
6-2159 Administrator Fee	28,000.00	46,200.00	-18,200.00	60.61 %
6-2160 Development Officer Fee	4,340.00	4,355.00	-15.00	99.66 %
6-2161 DEM/Dep DEM		8,000.00	-8,000.00	
6-2162 Grant Officer		6,750.00	-6,750.00	
6-2165 Wages	65,758.26	91,000.00	-25,241.74	72.26 %
6-2170 WCB Expense	1,318.84	1,600.00	-281.16	82.43 %
6-2224 Municipal Memberships	3,654.57	3,851.00	-196.43	94.90 %
6-2230 Professional Fees	6,920.70	8,000.00	-1,079.30	86.51 %
6-2274 Insurance	5,694.47	5,600.00	94.47	101.69 %
6-2510 Office & Misc Expense	4,602.38	3,250.00	1,352.38	141.61 %
6-2511 Bank Charges	239.23	350.00	-110.77	68.35 %
6-2512 Cellphone & Communications	1,133.84	1,350.00	-216.16	83.99 %
6-3251 Road - R&M	6,371.64	4,000.00	2,371.64	159.29 %
6-3520 Equipment - R&M	582.45	3,500.00	-2,917.55	16.64 %
6-3540 Utilities	16,296.31	22,000.00	-5,703.69	74.07 %
6-4512 Public works - Supplies	6,321.07	7,000.00	-678.93	90.30 %
6-4521 Trees & Park Improvements	11,200.00	10,000.00	1,200.00	112.00 %
6-5510 Garbage Disposal	2,776.19	6,500.00	-3,723.81	42.71 %
6-6200 Municipal Assessment Service	5,820.00	7,800.00	-1,980.00	74.62 %
6-6205 Safety Codes Expense		7,800.00	-7,800.00	
6-7370 MSP, Fire Services & Physician Recruitment	18,084.06	26,000.00	-7,915.94	69.55 %
6-7371 LSA county - Police & Animal		6,631.00	-6,631.00	
6-7380 Lagoon/Wastewater - LSAC	5,075.88	5,200.00	-124.12	97.61 %
6-7385 Water and Sewer Tax To Reserves		40,200.00	-40,200.00	
6-7395 Wild Water Commission	4,159.24	7,330.00	-3,170.76	56.74 %
6-7396 Yellowhead Regional Library	700.22	850.00	-149.78	82.38 %
6-7501 RHCL	6,000.00	6,000.00	0.00	100.00 %
Total Expenses	\$283,179.36	\$532,599.69	\$ -249,420.33	53.17 %
NET OPERATING INCOME	\$253,766.60	\$17,199.96	\$236,566.64	1,475.39 %
Other Expenses				

Summer Village of Ross Haven

Budget vs. Actuals: 2022 Budget - FY22 P&L

January - December 2022

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6-2150 Amortization		62,400.00	-62,400.00	
Total Other Expenses	\$0.00	\$62,400.00	\$ -62,400.00	0.00%
NET OTHER INCOME	\$0.00	\$ -62,400.00	\$62,400.00	0.00 %
NET INCOME	\$253,766.60	\$ -45,200.04	\$298,966.64	-561.43 %

Summer Village of Ross Haven

Balance Sheet Summary

As of August 31, 2022

	TOTAL
Assets	
Current Assets	924,711.39
Cash and cash equivalents	502,609.31
Accounts receivable (A/R)	8,317.69
Total Current Assets	1,435,638.39
Non-current Assets	
Property, plant and equipment:	3,276,272.16
Total Non-current Assets	3,276,272.16
Total Assets	\$4,711,910.55
Liabilities and Equity	
Current Liabilities	475,414.67
Accounts Payable	0.00
Credit Cards	-1,264.22
Total Current Liabilities	474,150.45
Non-current liabilities:	0.00
Equity	4,237,760.10
Total Liabilities and Equity	\$4,711,910.55

Summer Village of Ross Haven

Profit and Loss

August 2022

	TOTAL
INCOME	
4-9000 Property Taxes	2,766.60
4-9055 Lagoon/Sewer Fund Tax	400.00
4-9100 School Taxes	1,511.59
4-9250 Lac Ste Anne Foundation	129.12
4-9400 Interest Income	4,300.54
4-9600 Tax Certificates, Maps, Snowplowing & Other Income	178.75
Total Income	\$9,286.60
GROSS PROFIT	\$9,286.60
EXPENSES	
6-1151 Council Remuneration	400.00
6-1211 Council Mileage & Subsistence	255.20
6-2159 Administrator Fee	3,500.00
6-2160 Development Officer Fee	355.00
6-2165 Wages	9,945.39
6-2511 Bank Charges	27.25
6-2512 Cellphone & Communications	432.38
6-3251 Road - R&M	425.00
6-3540 Utilities	1,981.37
6-4516 Parkways/Drainage	2,500.00
6-5510 Garbage Disposal	628.71
6-7380 Lagoon/Wastewater - LSAC	5,075.88
6-7501 RHCL	6,000.00
Expenses	840.82
Total Expenses	\$32,367.00
PROFIT	\$ -23,080.40

Councillor Report - Ray Hutscal – August 31, 2022

- **Watershed Alliance Meeting**
 - No scheduled meetings.
- **Range Road 34** – County continuing to monitor, and complete adhoc grading. Working with county to finalize plan for next year.
- **Sewer Project**
 - Finalized and provided homeowner package and other information for our website.
 - Negotiated a 20% discount off for the Orenco pump package from Alberta Wilbert Sales Ltd for those people that are completing the installation on their own.
 - Finalized and executed the loan agreement between Ross Haven and North 43 Lagoon Commission.
- **Association of Summer Villages of Alberta Forest Health Management Project**
 - Reviewed and prepared proposed next steps for the Sept council meeting (to be provided at meeting, action to be determined at that time).
- **Council Open House**
 - Along with my fellow councillors, participated in the August 27 Open House. Appreciate the great turnout (approximately 40 people) and the constructive discussions.
 - Provided summary and next steps, and attached as information for this council meeting.

Ray Statistics Since Last Update

Incoming Emails	185	Meeting / Telephone Hours	7.5
Sent Emails	79	Total Hours	27.5

Councilor Report
Lolita Chadd
September 1, 2022

On Friday, September 16, Lac Ste Anne County is planning a Grand Opening of the newly renovated Onoway Regional Medical Clinic. In the clinic parking lot in Onoway, a hot dog barbecue will be offered from 12:00 noon to 2:00 p.m. A sign unveiling and acknowledgement of all municipal partners is planned.

“Open House with Ross Haven Council” was on Saturday, August 27 at the maintenance shop. It was a good turnout and was great to hear what’s on the minds of residents. Many thanks to Greg and Elizabeth King for providing coffee and refreshments. Our next open house will be in May, 2023.

08 September 2022 – Councillor Report – Dieter Brandt

Sewer Project Technical Committee Meetings

It was decided to postpone any Technical Committee meetings until the beginning of September. With the government grant now in place, the next phase of the project can begin. This will begin with a Pre-Construction meeting which will include members of the Technical Committee and TCL Construction who will be completing the project. A meeting will be held to work out the details of the construction which is set to begin on September 15th. As details are decided, updates will be posted on the Ross Haven website under Sewer Project.

27 Aug 2022 – Council Open House – Shop

We had our second Council Open House for the year. A special thank you to Greg and Elizabeth King for providing the morning coffee and snacks. They were very much appreciated! Another thank you goes out to Noel T. and Josh for setting up the tables and chairs for the event.

There was an excellent turnout for the event which saw around 50 people in attendance. It was a great opportunity for Council to hear what was on the minds of the residents. We thank you for coming and sharing!

Dieter Brandt

Councillor

Summer Village of Ross Haven

CAO REPORT

Regular Meeting of Council – September 8, 2022

CAO Holiday: September 6 - 16, 2022

The Administrator will be unavailable September 6 to 16, 2022, except in the case of emergency. Please contact either Noel Tomm, Public Works or members of Council with concerns during this timeframe.

Bolson – Drainage Walk Through

Where a review of the “Drainage Project” was undertaken with attendance by Trent Thompson (Bolson), Noel Tomm (RH Public Works Coordinator), and CAO during July, plans to address the various concerns are on-going.

Unsafe items in garbage for pickup

Where concerns were brought forward by Public Works and members of Council with respect to hazardous items that have been found in the garbage set out for pick up, a policy is in the works as to guidelines to what, and the weights, of what will be picked up as household garbage.

The community continues to be encouraged to be cognizant of the items put in the trash, where the garbage is picked up by hand.

Speed Hump Painting

The speed humps within the community were freshened up with a new coat of paint, so that they are more visible.

Resident Contact Information

Residents continue to not have current, correct, mailing addresses on their Land Title, where this is especially true for new landowners. Conveyancing Lawyers are notorious for using addresses such as; “11X – 1 Street, Rural Lac Ste. Anne County” as the address on title. Mail addressed to such address will not get to the intended landowners. It is very important for the Municipality to have correct mailing addresses so that important community information reach the residents. Currently this is especially true as we attempt to send information out respecting the Force Main Project.

Enjoy the “Pumpkin Spice” season!!
