

**AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE
HELD ON MARCH 9, 2023 AT THE ONOWAY CIVIC CENTRE – PUBLIC
PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.**

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

- 1) Call to Order:
- 2) Acceptance of Agenda:
- 3) Adoption of the Previous Minutes:

P 5-7

- a) Minutes of the Regular Meeting – February 9, 2023
(Motion to approve minutes as read, or with amendments thereto)

- 4) Public Hearings: None scheduled
- 5) Delegations: None scheduled
- 6) New Business:

P 8-16

- a) Summer Village of Ross Haven Bylaw Enforcement Services Contract
Review and discuss the proposed Enforcement Services Agreement with LSAC
(Action as directed by Council at meeting time.)

- b) Planning Document Review

Municipal Development Plan, Intermunicipal Collaborative Framework, and Land Use Bylaw are available on the Ross Haven website under Planning Documents. We do NOT have a Municipal Sustainable Plan.

Council will be undertaking to review Ross Haven’s Municipal Development Plan, Municipal Sustainable Plan, Intermunicipal Collaborative Framework, and Land Use Bylaw. Intent is for Council to go through each document methodically, identifying changes where needed. Residents are also encouraged to provide feedback as early as possible, to ensure incorporation into these documents. Council and CAO to work on the document and provide a first reading during a future council meeting. Prior to second reading a public hearing will be held. Recommendation to have one Public Hearing for all four documents. Proposed timeline below. Council and CAO will be undertaking this without any external assistance or costs.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	May	September	October	November
Municipal Sustainable Plan	May	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

(Action as directed by Council at meeting time.)

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- c) Assessment Review Board (ARB) – Appointment of ARB Chairman, Certified ARB Clerk, and Certified ARB Panelists.

(Motion that Council appoint ARB officials for 2023 as follows:

1. *ARB Chairman – Raymond Ralph*
2. *Certified ARB Clerk – Geryl Amorin*
3. *Certified Panelists:*
 - i. *Darlene Chartrand*
 - ii. *Tina Grozko*
 - iii. *Stewart Hennig*
 - iv. *Richard Knowles*
 - v. *Raymond Ralph*

or other direction of Council at meeting time.).

- d) Confirmation of name and location of designated Muster Points and any site that may be used as a Reception Centre.

(Action as directed by Council at meeting time.).

P 17-22

- e) State of Local Emergency – Update

(Action as directed by Council at meeting time.).

P 23-25

- f) Shelter in Place process

(Action as directed by Council at meeting time.).

- g) Activation – Call Out Process

(Action as directed by Council at meeting time.).

- h) Force Main Project Update

(Action as directed by Council at meeting time.).

- i) Native Land Acknowledgement Statements

Discuss the presentation of Native Land Acknowledgement Statements at the start of meeting of Council.

(Action as directed by Council at meeting time.).

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- j) Secondary Emergency Access to the Summer Village of Ross Haven in the event of an Emergency
Discuss where and how a secondary access is to be achieved for the Summer Village during and
Emergency.

(Action as directed by Council at meeting time.)

- k) Emergency Line of Credit

Discuss obtaining a line of credit from the bank to cover costs in the face of an emergency.

(Action as directed by Council at meeting time.)

- l) Force Main Project – Update

(Action as directed by Council at meeting time.)

P 26-27

- m) DEM / DDEM Reimbursement Policy

Discuss reimbursement / compensation for DEM & DDEM

(Action as directed by Council at meeting time.)

- 7) Financial Reports:

P 28-29

- a) February 2023 Financial Reports - Attached

(Motion to accept for information.)

- 8) Correspondence:

P 30-31

- a) East End Bus Annual Donation \$350.00

We have typically given \$350.00 annually, however this was missed in 2022, and the organization
seeks our contribution for 2022 and 2023.

P 32-33

- b) Letter from Rebecca Schulz, Minister of Municipal Affairs – re: Budget 2023

P 34-37

- c) Letter from Wild Water Commission – Increased Fees.

- 9) Councillor Reports:

P 38

- a) Mayor - Attached

P 41

- b) Deputy Mayor

P 39

- c) Councillor - Attached

(Motion to accept for information.)

- 10) Administrator's Report

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a) CAO Report

P 40

(Motion to accept for information.)

10) Open Floor Discussion – (15 minute time limit)

11) Closed Session - None.

13) Adjournment: Next Council Meeting Date: April 13, 2023.

MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
FEBRUARY 9, 2023
IN-PERSON AND VIA ZOOM

ATTENDANCE

Mayor, Ray Hutschal – Via ZOOM
Deputy Mayor, Lolita Chadd
Councillor, Dieter Brandt
CAO, Tony Sonnleitner
0 in Gallery - 2 Residents via ZOOM

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:03 p.m.

AGENDA

Res. A23-010

Moved by Mayor, R. Hutschal that the meeting agenda be adopted as presented with the addition under New Business of:
6c) Grant Officer Contract.

CARRIED

MINUTES

Res. A23-011

Moved by Deputy Mayor, L. Chadd that the following meeting minutes be approved as presented:

- Minutes of the Regular Meeting – January 12, 2023

CARRIED

DELEGATIONS

None

NEW BUSINESS

Res. A23-012

a) FCSS Program Expansion with Neighbours Proposal

Moved by Councillor, D. Brandt that the Summer Village of Ross Haven partner with Lac Ste. Anne County to provide Ross Haven residents with the following FCSS Initiatives: Home Support Programs, Income Tax Programs, & Preventative Counselling. The maximum contribution amount will be the amount of the Summer Village of Ross Haven FCSS grant allocation.

CARRIED

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
FEBRUARY 9, 2023
IN-PERSON AND VIA ZOOM**

b) Force Main Project Update

Councillor D. Brandt provided Council with an update to the Force Main Sewer Project.

Res. A23-013

Moved by Deputy Mayor, L. Chadd that the update on the Force Main Project be accepted for information.

CARRIED

c) Grant Officer Contract

Res. A23-014

Moved by Deputy Mayor, L. Chadd that the Summer Village of Ross Haven enter into a two-year contract agreement with Kronprinz Business Consulting Inc. for Grant Officer services.

CARRIED

FINANCIAL REPORTS

a) Financial Statements

Res. A23-015

Moved by Mayor, R. Hutscal that the January 2023 financial statements be received as information.

CARRIED

COUNCILLOR REPORTS

a) Mayor, Ray Hutscal

b) Deputy Mayor, Lolita Chadd

c) Councillor, Dieter Brandt

Res. A23-016

Moved by Councillor, D. Brandt that the Councillor Reports be received as information.

CARRIED

CAO REPORT

a) CAO, Tony Sonnleitner

Res. A23-017

Moved by Deputy Mayor L. Chadd that the verbal CAO report be received as information.

CARRIED

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
FEBRUARY 9, 2023
IN-PERSON AND VIA ZOOM**

OPEN FLOOR

No members of the community availed themselves of the opportunity to speak to Council.

**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

NEXT MEETING(S)

- The next regular meeting of Council is scheduled for March 9, 2023 at 7:00 p.m. Meeting to be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.
- Next Council Open House : Saturday, May 27, 2023 – 9:00 am to 10:00 am.
- Next Public Hearing : None Scheduled

ADJOURNMENT

Mayor, Ray Hutschal adjourned the meeting at 7:44 p.m.

These minutes approved this 9th day of March, 2023.

Mayor

Chief Administrative Officer

THIS AGREEMENT made effective the 1st day of February 2023

BETWEEN:

**LAC STE. ANNE COUNTY
("LSAC")**

AND

**SUMMER VILLAGE OF ROSS HAVEN
("Summer Village")**

ENFORCEMENT SERVICES AGREEMENT

Whereas Section 54 of the *Municipal Government Act*, RSA 2000, c. M-26, allows a municipality to provide a service in another municipality with an agreement of the other municipality;

And Whereas Summer Village desires to have LSAC provide Enforcement Services related to Community Peace Officers and Municipal Bylaw Services, within the Designated Area;

And Whereas LSAC agrees to provide Summer Village with Enforcement Services related to Community Peace Officers and Municipal Bylaw Services within the Designated Area, on the terms and conditions contained herein;

And Whereas LSAC is authorized under the *Peace Officer Act*, SA 2006, c. P-35, to employ Peace Officers having jurisdiction to enforce the Provincial Legislation with Alberta, subject to the restrictions set out in LSAC's Authorization;

And Whereas the Peace Officers employed by LSAC have been duly appointed under the *Peace Officer Act*, SA 2006, c.P-35, as having jurisdiction to enforce the Provincial Legislation within Alberta, subject to the restrictions set out in the Peace Officer Appointments;

And Whereas LSAC and Summer Village have entered into a previous agreement dated effective January 1, 2020, and the parties wish to terminate such agreement as of January 31, 2023 and replace it with the terms and conditions set out herein as of the Effective Date;

Now Therefore in Consideration of the mutual covenants, terms and conditions contained herein, the parties hereto agree as follows:

ARTICLE 1

1.1 Definitions

In this Agreement the following words and expressions shall have the meanings herein set forth unless inconsistent with the subject matter or context:

- a) "Agreement" means this Enforcement Services Agreement between LSAC and Summer Village;

- b) "County's Authorization" means LSAC's authorization to employ or engage Peace Officers, as amended or replaced from time to time, issued pursuant to the *Peace Officer Act*, SA 2006, c.P-35;
- c) "Designated Area" means the area contained within the legal municipal boundaries of Summer Village;
- d) "Effective Date" means the date first written above, regardless of the date of endorsement;
- e) "Enforcement Revenue" means all income, in any form, that is generated by, or arises from, the provision of the Enforcement Services during the Term. Without restricting the generality of the foregoing, this shall include any funds arising from the enforcement of the Provincial Legislation within the Designated Area, including fines and penalties, funds generated by tickets or tags, and proceeds arising from prosecution of offences;
- f) "Peace Officer" means a person that has been appointed as a peace officer under the *Peace Officer Act*, SA 2006, c.P-35, as amended or repealed and replaced from time to time. Notwithstanding the foregoing, Summer Village acknowledges that certain Enforcement Services may be provided by bylaw officers to the extent permitted by applicable laws as described in the definition of Enforcement Services, in which case obligations of Peace Officers shall apply to Bylaw Officers to the extent applicable;
- g) "Peace Officer Appointment" means the appointment(s) of Peace Officer(s) employed or engaged by LSAC, as amended or replaced from time to time, made pursuant to the *Peace Officer Act*, SA 2006, c.P-35;
- h) "Enforcement Services" means those activities reasonably related to the enforcement of the Provincial Legislation within the Designated Area, excluding any portions of the Designated Area that fall outside other jurisdiction prescribed in LSAC's Authorization or the Peace Officer Appointments, and shall include the enforcement of Summer Village' municipal bylaws, and shall include any support functions and related services provided by bylaw officers that are not required to be provided by Peace Officers under applicable legislation. The level of service shall be similar to that provided by the Peace Officers to LSAC;
- i) "Provincial Legislation" means
 - i. Animal Protection Act;
 - ii. Dangerous Dogs Act;
 - iii. Environmental Protection and Enhancement Act (Part 9. Division 2);
 - iv. Fuel Tax Act;
 - v. Gaming, Liquor and Cannabis Act - restricted to sections 83, 84, 87, 89, 90.24, 90.25, 90.26, 90.27, 90.28, 90.29, 107, 108 and section 115 subject to section 53 of the *Police Act*);

Authority to enforce the Gaming, Liquor and Cannabis Regulation is restricted to Section 87.1;

- vi. Highways Development and Protection Act — restricted to local roads only;
- vii. Innkeepers Act;
- viii. Petty Trespass Act;
- ix. Provincial Offences Procedure Act;
- x. Tobacco and Smoking Reduction Act;
- xi. Traffic Safety Act; and
- xii. Trespass to Premises Act;

as amended or repealed and replaced, from time to time.

ARTICLE 2

2.1 Engagement

Summer Village hereby engages LSAC to provide Summer Village with Enforcement Services within the Designated Area, and LSAC hereby agrees to provide Summer Village with Enforcement Services within the Designated Area.

2.2 Term

This agreement shall be in force for a period of five (5) years from the Effective Date.

ARTICLE 3

3.1 Enforcement Revenue

Under the circumstances where the municipality is entitled to receipt of such fines or penalties, Summer Village shall receive all fines or penalties relating to the enforcement of Provincial Statutes and Municipal Bylaws as generated from the Enforcement Services supplied to Summer Village by LSAC pursuant to this Agreement.

ARTICLE 4

4.1 Covenants of LSAC

LSAC will:

- a) provide Enforcement Services within the Designated Area during the Term;
- b) provide thirty (30) hours of Enforcement Services to Summer Village per calendar year , subject to availability of Peace Officer(s). Time spent during the performance of

investigations, court duties, and disciplinary proceedings stemming Enforcement Services shall be included in the calculation of hours. Additional hours may be accommodated subject to both parties' mutual consent, and can be changed at any time by mutual agreement of the Parties. In the event of issues with staffing or unforeseen circumstances that prevent LSAC from providing the full thirty (30) hours per year or other hours agreed to, Summer Village acknowledges and agrees that LSAC may reduce the hours of Enforcement Services as required, provided that the corresponding Fee paid by Summer Village will be based on such reduced hours during any affected periods.

- c) LSAC shall provide one community drive thru every week. The remaining allocated 6 hours may be utilized to conduct stop orders or a traffic enforcement blitz
- d) pay all costs and expenses incurred to perform the Enforcement Services including, but not limited to, office supplies, Peace Officers' equipment, Peace Officer training and education, uniforms, travel and salary and benefits of County employees;
- e) provide Summer Village with monthly reports on all Enforcement Services supplied by LSAC to Summer Village. These monthly reports shall include the number of patrols made in the Designated Area, the number of tickets, tags or warnings issued and the monetary amount of fines issued (including tickets and tags); and
- f) perform all administrative, accounting and record-keeping functions related to the proper discharge of its obligations under this Agreement.
- g) LSAC agrees to prioritize enforcements based on the priorities provided by the Summer Village.

ARTICLE 5

5.1 Fee for Service

- a) During the calendar year, Summer Village agrees to pay LSAC for the Enforcement services supplied to Summer Village by LSAC at a rate as agreed upon annually. For the 2023 calendar year, the annual rate for Enforcement Services shall \$140.00 per hour.
- b) Except as otherwise mutually agreed to by the Parties, the rate set out in section 5.1(a) above shall increase effective January 1 of each year during the term by 3%, such that:
 - i. During 2024, the hourly rate shall be \$144.20
 - ii. During 2025, the hourly rate shall be \$148.53
 - iii. During 2026, the hourly rate shall be \$152.98
 - iv. During 2027, the hourly rate shall be \$157.57
 - v. During 2028 until the end of the Term, the hourly rate shall be \$162.30.

- c) LSAC shall invoice Summer Village monthly and Summer Village shall pay the invoiced amount within thirty (30) days of the billing date.

ARTICLE 6

6.1 Complaints

Any complaint that Summer Village received in relation to the provision of Enforcement Services pursuant to this Agreement, shall immediately be forwarded by Summer Village to the Chief Administrative Officer of LSAC.

6.2 Peace Officer Discipline

- a) LSAC shall be solely responsible for addressing complaints received in relation to the provision of Enforcement Services, and for any disciplinary action taken against Peace Officers.
- b) Any disciplinary action that LSAC takes against one of its Peace Officers will be in accordance with the Public Security Peace Officer Program: Policy and Procedures Manual.

ARTICLE 7

7.1 Termination Upon Notice

This Agreement may be terminated by either party giving one year's advance written notice in writing of its intention to terminate the Agreement and such termination is to be effective one year after delivery of the written notice to terminate. During such notice period, Summer Village shall remain responsible for payment of all applicable Fees under this Agreement.

7.2 Automatic Termination

Notwithstanding anything in the Agreement to the contrary, this Agreement shall terminate automatically and immediately in the event that LSAC's Authorization or Peace Officer Appointment(s) is/are terminated, cancelled, revoked, suspended, or otherwise cease to have effect.

ARTICLE 8

8.1 Insurance

LSAC shall obtain and maintain in force during the Term:

- a) commercial general liability insurance in the amount of not less than Five Million (\$5,000,000.00) Dollars inclusive per occurrence, against bodily injury, death and property damage, including loss of use thereof; and
- b) auto liability insurance for all motor vehicles used by LSAC hereunder with limits of not less than Five Million (\$5,000,000.00) Dollars for accidental injury or death to one or more

persons, or damage to or destruction of property as a result of any (1) accident or occurrence.

Each policy for general and comprehensive liability shall name Summer Village as an additional named insured except for coverage for LSAC's own personal property and equipment.

ARTICLE 9

9.1 Indemnity

Each of the parties hereto shall be responsible for an indemnify and save harmless the other party, for any damages or losses (including legal fees on a solicitor and his own client full indemnity basis), injuries or loss of life, resulting from the acts or omissions of their respective employees, servants, agents or contractors which may occur in the performance, purported performance, or non-performance of their respective obligations under this Agreement; provided that, such indemnity shall be limited to an amount in proportion to the degree to which the indemnifying party, its employees, servants, agents or contractors are at fault or otherwise held responsible in law.

The indemnifications set forth above, hereof, will survive the expiration of the Term or the termination of this Agreement for whatever cause and any renewal or extension of the Term, as the case may be.

9.2 Waiver

No consent or waiver, express or implied, by either party to or of any breach or default by the other party in the performance by the other party of its obligations hereunder shall be deemed or construed to be a consent or waiver to or of any other breach or default in the performance of obligations hereunder by such party hereunder. Failure on the part of either party to complain of any act of failure to act of the other party or to declare the other party in default, irrespective of how long such failure continues, shall not constitute a waiver by such party of its rights hereunder.

9.3 Unenforceability

If any term, covenant or condition of this Agreement or the application thereof to any party or circumstance shall be invalid or unenforceable to any extent to the remainder of this Agreement or application of such term, covenant or condition to a party or circumstance other than those to which it is held invalid or unenforceable shall not be affected thereby and each remaining term, covenant or condition of this Agreement shall be valid and shall be enforceable to the fullest extent permitted by law.

9.4 Entire Agreement

This agreement constitutes the entire agreement between the parties hereto relating to the subject matter hereof and supersedes all prior and contemporaneous agreements, understandings, negotiations and discussions, whether oral or written, of the parties and there are no general or specific warranties, representations or other agreements by or among the parties in connection with the entering into of this Agreement or the subject matter hereof except as specifically set forth herein.

9.5 Amendments

This Agreement may be altered or amended in any of its provision when any such changes are reduced to writing and signed by the parties hereto but not otherwise.

9.6 Further Assistance

The parties hereto and each of them do hereby covenant and agree to do such things that execute such further documents, agreements and assurances as may be necessary or advisable from time to time in order to carry out the terms and conditions of this Agreement in accordance with their true intent.

9.7 Relationship Between the Parties

Nothing contained herein shall be deemed or construed by the parties nor by any third party, as creating the relationship of employer and employee, principal and agent, partnership, or of a joint venture between the parties, it being understood and agreed that none of the provision contained herein nor any act of the parties shall be deemed to create any relationship between the parties other than an independent service agreement between the two parties at arm's length.

9.8 Notices

Whether or not so stipulated herein, all notices, communication, requests and statements (the "Notice") required or permitted hereunder shall be in writing. Notice shall be served by one of the following means:

- a) personally, by delivering it to the party on whom it is to be served at the address set out herein, provided such delivery shall be during normal business hours. A personally delivered Notice shall be deemed received when actually delivered as aforesaid; or
- b) by telecopier, email, or by any other like method by which a written or recorded message may be sent, directed to the party on whom it is to be served at that address set out herein. Notice so served shall be deemed received on the earlier of:
 - i. upon transmission with answer back confirmation, or email receipt confirmation, as the case may be, if received within the normal working hours of the business day; or
 - ii. at the commencement of the next business day following transmission with answer back confirmation thereof; or
- c) by mailing via first class registered post, postage prepaid, to the party to whom it is served. Notice so served shall be deemed to be received seventy-two (72) hours after the date it is postmarked. In the event of postal interruption, no notice sent by means of the postal system during or within seven (7) days prior to the commencement of such postal interruption or seven (7) days after the cessation of such postal interruption shall be deemed to have been received unless actually received.

d) Except as herein otherwise provided, Notice required to be given pursuant to the Agreement shall be deemed to have been received by the addressee on the date received when served by hand or courier, of five (5) days after the same has been mailed in a prepaid envelope by single registered mail to:

i. LSAC
Lac Ste. Anne County
Box 219
Sangudo, AB TOE 2A0

Phone: (780) 785-3411

Fax: (780) 785-2359

[Email: LSAC@LSAC.ca](mailto:LSAC@LSAC.ca)

Attention: County Manager

ii. Summer Village

Summer Village of Ross Haven

Box 60

Whitecourt, AB T7S 1N3

Phone: 780-778-8400

Fax: 780-778-8402

[Email: gordon.frank@Summer Village.ca](mailto:gordon.frank@SummerVillage.ca)

Attention: Chief Administrative Officer

Or to such other address as each party may from time to time direct in writing.

9.9 Headings

The headings in this Agreement have been inserted for reference and as a matter of convenience only and in no way define, limit, or enlarge the scope or meaning of this Agreement or any provision hereof.

9.10 Singular, Plural and Gender

Wherever singular, plural, masculine, feminine or neuter is used throughout this Agreement the same shall be construed as meaning the singular, plural, masculine, feminine or neutral, body politic or body corporate where the fact or context so requires and the provisions hereof and all covenants herein shall be construed to be joint and several when applicable to more than one party.

9.11 Assignment

This Agreement is not assignable, in whole or in part, by either party hereto.

9.12 Enurement

This Agreement shall ensure to the benefit of and be binding upon the parties hereto and their respective successors.

9.13 Governing Law and Submission to Jurisdiction

This Agreement shall be governed by and construed in accordance with the laws of the Province of Alberta and the parties hereto hereby submit to the jurisdiction of the Courts in the Province of Alberta.

9.14 Survival

The parties acknowledge and agree that the provisions of this Agreement which, by their context, are meant to survive the termination or expiry of the Term and shall not be merged therein or therewith.

In Witness Whereof the parties have set their seals and hands of their proper officers in that behalf on the day and year first above written.

STATE OF LOCAL EMERGENCY

A State Of Local Emergency or “SOLE” is a declaration made under the Emergency Management Act (2018) by a local authority that grants special powers to the local authority in order to adequately address the emergency. According to Section 21 of the Emergency Management Act (2018), a local authority can declare a State of Local Emergency at any time when there is or may be an emergency in the community, provided that the local authority believes that a significant emergency exists that poses a serious threat to people or property within the Community.

REASONS TO DECLARE A SOLE: *Note: local authority will provide compensation for any property that is used, takes or demolishes.*

- Does a serious emergency exist that requires unusual powers or resources from the local authority in order to address the emergency that is deemed large enough to constitute a disaster?
- Does the Municipality need to acquire or use personal property?
- Does the Municipality need to control or prohibit travel to/from/within the community?
- Does the Municipality need to evacuate people or livestock?
- Does the Municipality need to enter any buildings or land without a warrant?
- Does the Municipality need to demolish or remove trees, crops or structures?
- Does the Municipality need to ensure fixed pricing?
- Does the Municipality need to conscript people to work/assist?(if they do not do so willingly)

A SOLE IS NOT REQUIRED FOR THE FOLLOWING PURPOSES:

- SOLE is not required to activate your Incident Command Center
- SOLE is not required for a local authority or resident to be eligible for financial assistance through the Disaster Recovery Program (DRP)

HOW LONG IS A SOLE EFFECT:

- Until lifted/removed (terminated) by the local authority
- A maximum of seven (7) days
- In the event of a PANDEMIC SOLE, remains in effect for 28 days

WHO HAS THE AUTHORITY TO DECLARE A SOLE:

(As mandated by Bylaw #213-2019 item 11)

LOCAL SUMMER VILLAGE:

Each Summer Village has the power to declare, terminate or renew a State Of Local Emergency under the act for their individual Summer Village by elected Mayor or in their absence by two Council members. If the local Council members are not available in an emergency situation, this power is delegated to the Ste Anne Summer Villages Regional Emergency Advisory Committee.

The Ste Anne Summer Villages Regional Emergency Advisory Committee (minimum two (2) representatives) may, at any time when it is satisfied that an emergency exists or may exist, by resolution make a declaration of a State of Local Emergency within the geographic boundaries of one or more of the partners. In all declarations, the Local and/or Regional Director of Emergency Management should be involved in the decision process (time permitting).

MULTIPLE SUMMER VILLAGE COMMUNITIES INVOLVED:

In the event of an emergency incident that affects more than one Summer Village a SOLE may be declared by the Ste Anne Summer Villages Regional Emergency Advisory Committee.

The Ste Anne Summer Villages Regional Emergency Advisory Committee (minimum two (2) representatives) may, at any time when it is satisfied that an emergency exists or may exist, by resolution make a declaration of a State of Local Emergency within the geographic boundaries of one or more of the partners. In all declarations, the Local and/or Regional Director of Emergency Management should be involved in the decision process (time permitting).

MULTIPLE: Any two (2) members of the Lac Ste Anne Summer Villages Regional Emergency Advisory Committee (upon consulting with Local and Regional DEM's)

In the event that a Summer Villages Local Council members are not available in an emergency situation, this power is delegated to the Ste Anne Summer Villages Regional Emergency Advisory Committee.

HOW TO DECLARE A STATE OF LOCAL AUTHORITY:

Usually recommended by the Local or Regional Director of Emergency Management, Emergency Advisory Committee or other emergency personnel who believe that a serious emergency incident exists. This incident requires unusual power(s) or resources from the community to manage the emergency incident.

DEM/R-DEM completes a Declaration of State of Local Emergency document (NOTE: must ensure that the declaration identifies the nature of the emergency and the area that the emergency exists in) Present form to be reviewed and signed by the authorized parties E-mail completed/signed document to:

Authorized AEMA Field Officers john.swist@gov.ab.ca
[FAX: 780-422-1549](tel:780-422-1549)

Make Alberta Emergency Alert public announcement of the Declaration, completed by the Information Officer and approved by the Local or Regional DEM

Submit Alberta Emergency Alert form as follows:

- >If Alberta Emergency Alert Training is completed, email the Completed forms to: alberta.emergency.alert@gov.ca
- >If **NO** training has been completed - email completed, signed form to AEMA Field Officers

Send out declaration on any social media sites that are available to the Summer Village

Allnet _____ 19 _____

Facebook _____

Website _____

DEM/R-DEM communicates to Command Staff of incident and potential to escalation/activation.

HOW TO RESCIND A STATE OF EMERGENCY MANAGEMENT:

A Termination of Declaration of State of Local Emergency is completed by the Local DEM/R-DEM or Information Officer Present to authorized person(s) to review and sign.

E-mail completed/signed document to:

Authorized AEMA Field Officers john.swist@gov.ab.ca

[FAX: 780-422-1549](tel:780-422-1549)

Make Alberta Emergency Alert public announcement of the Termination of Declaration, completed by the Information Officer and approved by the Local or Regional DEM

Submit Alberta Emergency Alert form as follows:

- If Alberta Emergency Alert Training is completed, email the Completed forms to:

alberta.emergency.alert@gov.ca

- If **NO** training has been completed email completed, signed form to AEMA Field Officers

Send out Declaration of Termination on any social media sites that are available to the Summer Village

Allnet _____

Facebook _____

Website _____

DEM/R-DEM communicates to Command Staff of incident

NOTE: A State of Local Emergency will automatically terminate after 7 days has lapsed (with the exception of a SOLE declared due to a Pandemic event - this will expire automatically after 28 days has elapsed)

DECLARATION OF STATE OF LOCAL EMERGENCY

WHEREAS an emergency exists in the Summer Village of:

Due to: _____

Therefore, the Council declares that a state of local emergency exists in the _____

TIME: _____ **DATE** _____

SIGNATURES:

Signature

Signature

Name Printed

Name Printed

Title

Title

FAX TO: Alberta Emergency Management Agency 780-422-1549

**TERMINATION OF DECLARATION
OF STATE OF LOCAL EMERGENCY**

WHEREAS an emergency existed in the Summer Village of:

Due to _____

The Local Authority, satisfied that an emergency no longer exists, does hereby terminate the Declaration of a State of Local Emergency effective immediately.

TIME: _____ DATE _____

SIGNATURES:

_____ Signature	_____ Signature
_____ Name Printed	_____ Name Printed
_____ Title	_____ Title

FAX TO: Alberta Emergency Management Agency 780-422-1549

SHELTER IN PLACE

OVERVIEW:

A Shelter in Place is declared by the Director of Emergency Management (DEM) or the Regional Director of Emergency Management (R-DEM) when the safety of residents is in imminent danger and it is **not** safe or deemed necessary to evacuate residents. Examples are: Chemical leaks or an active shooter in the area.

DECISION TREE:

The Local SV DEM or Regional DEM will assess the situation based on information from first responders, partners that are subject matter experts, or the Site Incident Commander. (Usually event will be a level 3)

The attached decision tree is used to assist in the assessment of requirements for a Shelter in Place to be declared.

If an incident has occurred and assessed as **NOT** requiring a Shelter in Place at this time, it must be monitored by the DEM/R-DEM every fifteen (15) minutes to reassess if the situation has changed/escalated causing potential serious risk to public safety

If it is determined by the Local SV Dem or Regional DEM that there is a serious risk to public safety and a Shelter in Place will provide adequate protection to residents (uncontrolled substance release, natural disaster or extreme weather) a Shelter In Place will be declared.

- The DEM or Information Officer will complete the documentation for a Shelter in Place declaration (DEM or R-DEM declaring signs completed document) and submit messaging to:
 - Alberta Emergency Alert alberta.emergency.alert@gov.ab.ca
 - AEMA Field Officers john.swist@gov.ab.ca
 -
- The DEM or Information Officer will advise residents of declaration and what precautions need to take place depending on the type of emergency.
 - Allnet _____
 - Facebook _____
 - Website _____
 - DEM/R-DEM communicates to Command Staff of event and potential for escalation

- The DEM/R-DEM will reassess every 15 minutes to see if situation changes and if the Shelter in Place still is required and if so will it provide adequate protection or has the situation escalated and residents can be safely evacuated. (NOTE: for chemical/substance release it has six (6) hours elapsed since release OR an air quality clearance has been declared). This process to continue until all clear is declared
- If the situation escalates, assess if the residents can be safely evacuated. If yes, for both items declare a State of Local Emergency and begin a supervised evacuation process.
- The Shelter in Place declaration will remain in place until the all clear is given by the DEM or R-DEM based on information received from first responders, partners, Subject Matter Experts.
- DEM or the Information Officer will communicate rescind of order:
 - Alberta Emergency Alert alberta.emergency.alert.@gov.ca
 - AEMA Field Officers john.swist@gov.ab.ca
- The DEM or Information Officer will advise residents of the declaration being rescinded and what actions may need to take place.
 - Allnet _____
 - Facebook _____
 - Website _____
 - DEM/R-DEM communicates to Command Staff of event status.

A Shelter In Place Order has been issued for the Summer Village of _____ due to _____

For personal safety, anyone within the area should see immediate shelter in place protection.

A Shelter In Place may mean:

- Immediately bring everyone, including pets, inside
- KEEP PHONE ACCESS FREE
- Close all windows, curtains, doors and vents
- Turn off Furnace, air conditioners and exhaust fans
- DO NOT use indoor wood fires, clothes dryers, gas fireplaces or gas stoves.
- Go into an interior room with no windows, if at all possible
- Take your emergency supply kit with you unless you have reason to believe it has been contaminated
- Seal a room with duct tape and plastic sheets
- Prepare for a possible evacuation
- Notify absent household member(s) to stay away from area until notified safe to return
- UNLESS ADVISED BY AUTHORITIES - DO NOT EVACUATE OR TRAVEL
- Access your community's social media website, Allnet, Alberta Emergency Alert Notification, radio or television for updates.

You will be advised when the emergency has ended and it is safe to leave your home.

DECLARED BY _____

DATE: _____

Summer Village of Ross Haven

DEM/DDEM Reimbursement Policy for the Calendar Year 2023

Approved on March 09, 2023 Motion No.: A23-00???

Policy Statement

To ensure the Director (DEM) and Deputy Director (DDEM) of Emergency Management receive fair compensation for their time and expenses incurred while on Summer Village business.

Policy Statement

The DEM & DDEM shall be provided with remuneration for their time and reimbursement for the expenses incurred in fulfilling their duties overseeing the Emergency Management for the village. If the individual is already an employee of the village, only time and expenses not already included in their regular position will be paid.

Standards

1. Remuneration is intended to compensate for official business conducted to benefit the Summer Village of Ross Haven.
2. Remuneration is not intended to match or replace employment or professional rates that these individuals may expect in their job or profession. It is intended to cover time and expenses incurred over and above their regular day to day work.
3. Remuneration rates will be adjusted from time to time based upon comparisons, inflation rates and any other considerations deemed appropriate in a manner agreed upon by Council.
4. Cost of living adjustment will be reviewed by Council on an annual basis and may or may not be applied to the base pay and/or meeting rates at the discretion of Council.
5. Remuneration, travel and meals shall be paid in accordance with the amounts and rates approved at the annual organizational meeting or as amended by Council motion from time to time and as shown in Schedule "A".
6. Other Items – actual receipted cost. May include incidentals such as parking, use of

public transportation, etc.

7. Monthly Incurred Expense Reimbursements – shall be provided as shown in Schedule “A”.

8. Reimbursement amounts shall be reviewed annually.

Schedule “A”

Reimbursement:

- All Meetings up to 4 hours: \$100.00
- Meetings from 4 to 8 hours: \$200.00
- Daily rate: \$200.00
- Automobile rates: as per Canada Revenue Agency

Automobile and Motor Vehicle Allowances

- Expenses: at par and must be supported with

receipts

All reimbursement requests must be made on the Expense Claim Form

The automobile allowance rates for **2023** are:

- 59¢ per kilometre for the first 5,000 kilometres driven
- 53¢ per kilometre driven after that.

This Policy is to become effective January 1, 2020

Summer Village of Ross Haven

Balance Sheet Summary

As of February 28, 2023

	TOTAL
Assets	
Current Assets	940,150.33
Cash and cash equivalents	302,141.47
Accounts receivable (A/R)	-16,362.04
Total Current Assets	1,225,929.76
Non-current Assets	
Property, plant and equipment:	3,380,166.02
Total Non-current Assets	3,380,166.02
Total Assets	\$4,606,095.78
Liabilities and Equity	
Current Liabilities	440,802.81
Accounts Payable	0.00
Credit Cards	577.19
Total Current Liabilities	441,380.00
Non-current liabilities:	0.00
Equity	4,164,715.78
Total Liabilities and Equity	\$4,606,095.78

Summer Village of Ross Haven

Profit and Loss

February 2023

	TOTAL
INCOME	
4-9400 Interest Income	628.78
4-9600 Tax Certificates, Maps, Snowplowing & Other Income	125.00
Total Income	\$753.78
GROSS PROFIT	
	\$753.78
EXPENSES	
6-2159 Administrator Fee	3,850.00
6-2160 Development Officer Fee	355.00
6-2165 Wages	5,302.74
6-2170 WCB Expense	475.34
6-2175 Development Permit & Letters Of Compliance	375.00
6-2511 Bank Charges	234.11
6-2512 Cellphone & Communications	185.64
6-3251 Road - R&M	330.00
6-3520 Equipment - R&M	1,627.25
6-3540 Utilities	1,843.77
6-4512 Public works - Supplies	609.04
6-5510 Garbage Disposal	359.47
6-7370 MSP, Fire Services & Physician Recruitment Expenses	300.33
	4.80
Total Expenses	\$15,852.49
PROFIT	\$ -15,098.71



BOX 540 ONOWAY, ALBERTA T0E 1V0
780.905.3934

July 12, 2022

To the Mayor and Councillors of:

Summer Village of Birch Cove
Summer Village of Nakamun Park
Summer Village of Ross Haven
Summer Village of Sandy Beach
Summer Village of Silver Sands
Summer Village of Southview

Summer Village of Sunrise Beach
Summer Village of Sunset Point
Summer Village of Val Quentin
Summer Village of Yellowstone
Summer Village of West Cove

In 2008 East End Bus became a registered society, now known as Lac Ste. Anne East End Bus Society. We continue to plan for the future and the ever-growing demands for the services we offer, providing not only for the seniors, but also for families, groups, and clubs in our region.

In previous years your municipality graciously agreed to assist with Lac Ste. Anne East End Bus Society's request of \$300.00 per year for bus replacement, this year we are requesting \$350.00 for operational funds. Your commitment of support for 2022, along with the support of others, will ensure that Lac Ste. Anne East End Bus Society will have the funds available for seniors and people living with disabilities have transportation when needed.

Thank you for your consideration,

Lac. Ste. Anne East End Bus Society
Lorne Olsvik – Lac Ste. Anne County
Daryl Weber – Alberta Beach
Bob Winterford – Town of Onoway
Ren Giesbrecht - Summer Villages Representative
Shauna Johnston – Member at Large

lp



BOX 540 ONOWAY, ALBERTA T0E 1V0
780.905.3934

September 28, 2022

To the Mayor and Councillors of:
Summer Village of Ross Haven

On July 12th, 2022 you received a letter regarding the \$350.00 operational funding for this year. We have not received your contribution and do not want your summer village to be left off the list of contributing supporters. Your commitment of support, along with the support of others, will ensure that Lac Ste. Anne East End Bus Society will have the funds available for operation of this worthwhile service.

If you have already mailed your payment, please accept our thanks and apologies for any inconvenience this may have caused.

Sincerely,

Lac Ste. Anne East End Bus Society

Lorne Olsvik – Lac Ste Anne County

Daryl Weber – Alberta Beach

Robert Winford – Town of Onoway

Ren Giesbrecht - Summer Villages Representative

Shauna Johnston – Member at Large

Lp



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

AR111005

Dear Chief Elected Officials:

My colleague, the Honourable Travis Toews, President of Treasury Board and Minister of Finance, has tabled *Budget 2023* in the Alberta Legislature. I am writing to share information with you about how *Budget 2023* impacts municipalities.

Alberta's government is helping to secure Alberta's future by investing almost \$1 billion to build stronger communities across our province. The Municipal Affairs budget reflects an overall increase of \$45.2 million from the previous budget. These investments will continue to support municipalities in providing well-managed, collaborative, and accountable local government to Albertans.

We have heard frequently how important it is for Alberta municipalities to secure reliable, long-term funding for infrastructure and services in your communities. Through *Budget 2023*, capital support for municipalities is being maintained with \$485 million provided through the Municipal Sustainability Initiative (MSI). In addition, we are doubling MSI operating funding to \$60 million. The estimated 2023 MSI allocations are available on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx.

Next year, we will be introducing the Local Government Fiscal Framework (LGFF), an updated framework that ties funding to provincial revenue changes, which will ensure sustainable funding levels for the province and allow municipalities to plan more effectively for the future. The baseline funding amount for the LGFF will be \$722 million in 2024/25. Furthermore, we heard your feedback and, subject to approval by the Legislature, are updating the legislation so that this amount will increase or decrease at 100 per cent of the percentage change in provincial revenues from three years prior, rather than 50 per cent as legislated. Based on the most current financial data and subject to approval of the legislation, we anticipate funding for municipalities will increase by 12.6 per cent to approximately \$813 million for the 2025/26 fiscal year.

The federal Canada Community-Building Fund (CCBF), which provides infrastructure funding to municipalities throughout the province, will see an increase of \$11.1 million to Alberta. The estimated 2023 CCBF allocations are available on the program website at www.alberta.ca/canada-community-building-fund.aspx.

MSI and CCBF program funding is subject to the Legislative Assembly's approval of *Budget 2023*. Individual allocations and 2023 funding are subject to ministerial authorization under the respective program guidelines. Federal CCBF funding is also subject to confirmation by the Government of Canada. Municipalities can anticipate receiving letters confirming MSI and CCBF funding commitments in April.

.../2

I am pleased to inform you that an additional \$3 million in grant funding is being committed in support of local public library boards, which means an increase of at least five per cent for all library boards. This funding increase will help maintain the delivery of critical literacy and skill-building resources to Albertans. There will also be an increase of \$800,000 in funding to the Land and Property Rights Tribunal to expand capacity for timely surface rights decisions.

Additionally, *Budget 2023* will provide an increase of \$500,000 to provide fire services training grants. Public safety is always a priority, and while we respect that fire services is a municipal responsibility, our government recognizes that a strong provincial-municipal partnership remains key to keeping Albertans safe.

As we all look forward to the year ahead, I want to re-iterate that Alberta municipalities remain our partners in economic prosperity and in delivering the critical public services and infrastructure that Albertans need and deserve. Municipal Affairs remains committed to providing sustainable levels of capital funding, promoting economic development, and supporting local governments in the provision of programs and services.

Alberta's economy has momentum, and we are focused on even more job creation and diversification as we continue to be the economic engine of Canada. At the same time, we recognize Albertans are dealing with the financial pressures of high inflation.

Budget 2023 will help grow our economy while also strengthening health care, improving public safety, and providing relief to Albertans through the inflation crisis. Alberta's government will do its part by remaining steadfastly committed to responsible management, paying down the debt, and saving for tomorrow.

With these priorities in mind, we will move forward together in fulfilling Alberta's promise and securing a bright and prosperous future for Alberta families.

Sincerely,



Rebecca Schulz
Minister

**WEST INTER LAKE DISTRICT (WILD)
REGIONAL WATER SERVICES COMMISSION**

Box 8 Alberta Beach, AB. T0E 0A0
Ph: 780-967-0271 Fax: 780-967-0431
Email: wildwatercommission@gmail.com

March 1st, 2023

TO: ALL COMMISSION MEMBERS

(Sent by E-Mail)

Dear Member,

Re: WILD Water Commission – Update to Phase III and Phase IV Requisitions

Further to the correspondence sent on November 10th, 2022, I am providing this update to verify the Phase III and Phase IV capital costs, as well as summarize the total WILD Water requisitions for the 2023 for your budget deliberations. Since the November 2022 report, the Commission has now received approval of the Phase III and Phase IV debentures. As payment of these capital costs ultimately falls on the members of the Commission, we want to provide as much notice of the resulting actual costs as possible, as well as confirm repayment options.

Attached is an updated (condensed) report outlining the operating and capital costs for our members in 2023. I have included the summary sheet, and the updated Phase III and Phase IV sheets. As a result of higher borrowing costs (interest rates), the debenture payments related to these new capital costs are higher than our previous estimates, and the allowance for upfront payments is subject to a market premium, as directed by the Board. Appreciating the fact our members are also facing unique budgetary pressures, the Commission feels that the options provided ensure fair and equitable repayment options for all our members.

This update is for your budget purposes only. Invoices for the referenced requisitions will be forwarded in due course, as respective obligations become due. In the meantime, if you have any questions on this update, or want to discuss any aspect of the operation of the WILD Water Commission, please contact me to discuss further.

Regards,



Dwight Darren Moskalyk
Commission Manager
WILD Water Commission

Encl: Member Requisition and Debenture Estimates 2023 – Updated March 1st, 2023 (3 Pages)

WILD Water Commission - Projected Budget Requisitions per Member (2023)

Table of Established 2023 Fees and Debentures - Final

Member	Admin and Governance	Phase I Deb.	Phase II Deb.	Phase III Deb.	Phase IV Deb.	Total Requisitions 2023
Alberta Beach	\$ 13,086.93	\$ 24,710.12	\$ 16,159.14	\$ 17,768.59	\$ 14,045.18	\$ 85,769.95
Alexis Nakota Sioux Nation	\$ 9,899.22	\$ -	\$ -	\$ 13,440.53	\$ 10,624.06	\$ 33,963.80
Lac Ste. Anne County	\$ 7,877.31	\$ 14,873.57	\$ 9,726.54	\$ 10,695.31	\$ 8,454.10	\$ 51,626.85
Parkland County	\$ 11,510.89	\$ -	\$ -	\$ 15,628.75	\$ 12,353.74	\$ 39,493.38
Parkland County (Wabamun)	\$ 8,968.76	\$ -	\$ 11,074.21	\$ 12,177.21	\$ 9,625.47	\$ 41,845.65
Paul First Nation	\$ 12,971.04	\$ -	\$ -	\$ 17,611.25	\$ 13,920.80	\$ 44,503.09
S.V. of Castle Island	\$ 118.43	\$ -	\$ -	\$ 160.80	\$ 127.10	\$ 406.33
S.V. of Kapasiwin	\$ 107.40	\$ -	\$ -	\$ 145.82	\$ 115.26	\$ 368.48
S.V. of Lake View	\$ 290.18	\$ 547.90	\$ 358.30	\$ 393.99	\$ 311.43	\$ 1,901.80
S.V. of Nakamun Park	\$ 709.39	\$ 1,339.44	\$ -	\$ 963.16	\$ 761.33	\$ 3,773.32
S.V. of Ross Haven	\$ 1,596.10	\$ 3,013.68	\$ 1,970.79	\$ 2,167.08	\$ 1,712.97	\$ 10,460.61
S.V. of Sandy Beach	\$ 1,926.62	\$ 3,637.75	\$ 2,378.90	\$ 2,615.84	\$ 2,067.69	\$ 12,626.81
S.V. of Seba Beach	\$ 1,636.39	\$ 3,089.75	\$ 2,020.53	\$ 2,221.78	\$ 1,756.21	\$ 10,724.66
S.V. of Sunrise Beach	\$ 1,370.38	\$ 2,587.49	\$ 1,692.08	\$ 1,860.61	\$ 1,470.72	\$ 8,981.28
S.V. of Sunset Point	\$ 1,950.79	\$ 3,683.40	\$ 2,408.75	\$ 2,648.66	\$ 2,093.63	\$ 12,785.24
S.V. of Val Quentin	\$ 1,459.07	\$ 2,754.94	\$ 1,801.59	\$ 1,981.03	\$ 1,565.90	\$ 9,562.52
S.V. of West Cove	\$ 1,362.32	\$ 2,572.27	\$ -	\$ 1,849.67	\$ 1,462.07	\$ 7,246.34
S.V. of Yellowstone	\$ 1,370.38	\$ -	\$ -	\$ 1,860.61	\$ 1,470.72	\$ 4,701.71
Town of Onoway	\$ 13,038.42	\$ 24,618.53	\$ 16,099.24	\$ 17,702.73	\$ 13,993.12	\$ 85,452.04
Total	\$ 91,250.00	\$ 87,428.84	\$ 65,690.08	\$ 123,893.44	\$ 97,931.50	\$ 466,193.86

WILD Water Commission - Projected Budget Requisitions per Member (2023)

Phase III Capital Costs - Prospective 2023 Payments

Member	% Allocation	Phase III Capital Cost*	Or	Phase III Debenture*
Alberta Beach	14.34%	\$ 323,838.67		\$ 17,768.59
Alexis Nakota Sioux Nation	10.85%	\$ 244,958.17		\$ 13,440.53
Lac Ste. Anne County	8.63%	\$ 194,925.71		\$ 10,695.31
Parkland County	12.61%	\$ 284,839.34		\$ 15,628.75
Parkland County (Wabamun)	9.83%	\$ 221,933.79		\$ 12,177.21
Paul First Nation	14.21%	\$ 320,970.99		\$ 17,611.25
S.V. of Castle Island	0.13%	\$ 2,930.57		\$ 160.80
S.V. of Kapasiwin	0.12%	\$ 2,657.59		\$ 145.82
S.V. of Lake View	0.32%	\$ 7,180.57		\$ 393.99
S.V. of Nakamun Park	0.78%	\$ 17,553.98		\$ 963.16
S.V. of Ross Haven	1.75%	\$ 39,495.78		\$ 2,167.08
S.V. of Sandy Beach	2.11%	\$ 47,674.62		\$ 2,615.84
S.V. of Seba Beach	1.79%	\$ 40,492.71		\$ 2,221.78
S.V. of Sunrise Beach	1.50%	\$ 33,910.31		\$ 1,860.61
S.V. of Sunset Point	2.14%	\$ 48,272.77		\$ 2,648.66
S.V. of Val Quentin	1.60%	\$ 36,104.89		\$ 1,981.03
S.V. of West Cove	1.49%	\$ 33,710.92		\$ 1,849.67
S.V. of Yellowstone	1.50%	\$ 33,910.31		\$ 1,860.61
Town of Onoway	14.29%	\$ 322,638.34		\$ 17,702.73

* Note: The Commission will allow either payment of member portion upfront, or to debenture the member portion through the Commission (with annual payments), as in the past. For those members choosing to pay upfront, the amount owing is adjusted to reflect a market premium and cost of financing as directed by the Board (Motion 15-23).

WILD Water Commission - Projected Budget Requisitions per Member (2023)

Phase IV Capital Costs - Prospective 2023 Payments

Member	% Allocation	Phase IV Capital Cost*	Or	Phase IV Debenture*
Alberta Beach	14.34%	\$ 256,001.78		\$ 14,045.18
Alexis Nakota Sioux Nation	10.85%	\$ 193,644.96		\$ 10,624.06
Lac Ste. Anne County	8.63%	\$ 154,093.18		\$ 8,454.10
Parkland County	12.61%	\$ 225,171.93		\$ 12,353.74
Parkland County (Wabamun)	9.83%	\$ 175,443.67		\$ 9,625.47
Paul First Nation	14.21%	\$ 253,734.82		\$ 13,920.80
S.V. of Castle Island	0.13%	\$ 2,316.68		\$ 127.10
S.V. of Kapasiwin	0.12%	\$ 2,100.88		\$ 115.26
S.V. of Lake View	0.32%	\$ 5,676.40		\$ 311.43
S.V. of Nakamun Park	0.78%	\$ 13,876.82		\$ 761.33
S.V. of Ross Haven	1.75%	\$ 31,222.31		\$ 1,712.97
S.V. of Sandy Beach	2.11%	\$ 37,687.86		\$ 2,067.69
S.V. of Seba Beach	1.79%	\$ 32,010.40		\$ 1,756.21
S.V. of Sunrise Beach	1.50%	\$ 26,806.86		\$ 1,470.72
S.V. of Sunset Point	2.14%	\$ 38,160.72		\$ 2,093.63
S.V. of Val Quentin	1.60%	\$ 28,541.73		\$ 1,565.90
S.V. of West Cove	1.49%	\$ 26,649.24		\$ 1,462.07
S.V. of Yellowstone	1.50%	\$ 26,806.86		\$ 1,470.72
Town of Onoway	14.29%	\$ 255,052.89		\$ 13,993.12

Note: The Commission will allow either payment of member portion upfront, or to debenture the member portion through the Commission (with annual payments), as in the past. For those members choosing to pay upfront, the amount owing is adjusted to reflect a market premium and cost of financing as directed by the Board (Motion 15-23).

Councillor Report

Ray Hutscal

March 4, 2023

- **Collaboration with LSAC**
 - RR34 –Awaiting recommendation from engineer and LSAC from the Core Holes that were drilled.
 - CPO – Discussed and worked with Matt Ferris to get a Proposed Agreement for Council review. Provided in this months package.

- **Sewer Project**
 - Confirmed with two known vendors when they will be installing homeowner systems. Rock Bottom Diggin completing several installs in March. Anderson Solutions and Services Inc. completing installs in June. Rock Bottom Diggin is at capacity for their march installs. Anderson Solutions and Services Inc. have more capacity for June if there is interest. Please contact the vendors on our website to arrange your tie in.
 - Updated Home Owners Package information and webpage wording. Provide to our CAO for updating to the website. Completed.

- **General Village Items**
 - Drainage issues on parkway between 8th Street and 9th Street, and Portion of 8th street that runs parallel to lake.
 - *Update: Survey completed. Engineering for council review should be received in March.*
 - Road, drainage, and safety issues at the round–a-bout of 4th street.
 - *Update: Council to review with impacted land owners on March 5.*
 - Drainage issues on 4th/5th parkway will be reviewed in spring.
 - For each of the above, does NOT mean the work will proceed. We are at the design and costing stage. Budget approval and stakeholder communication needs to occur before proceeding.
 - Private landowner agreed to have our Public Works Coordinator remove the diseased shrubs on their property. Noel completed this removal.
 - Updated and continued review of 2023 operating and capital budget plans.
 - Coordinated the final executed copy of the Grant Officer position.

Ray Statistics Since Last Update

Incoming Emails	103	Meeting / Telephone Hours	3.5
Sent Emails	48	Total Hours	7

09 March 2023 – Councillor Report – Dieter Brandt

It has been a quiet month. I have spent some time working on the Emergency Management preparedness for Ross Haven.

07 Mar. 2023 – North 43 Lagoon Commission meeting

This meeting had not occurred yet when this report was written. An update will be provided at the Council meeting.

Dieter Brandt

Councillor

Summer Village of Ross Haven

CAO REPORT

Regular Meeting of Council – March 9, 2023

2022 Financial Audit – In Progress

Administration continues to work with our Auditors, Seniuk & Co, in the preparation of the 2022 Financial Statements.

2022 Safety Codes Audit

Administration has completed the 2022 Safety Codes Audit.

Correct Resident Address Information on Land Titles

Residents continue to not have current, correct, mailing addresses on their Land Title, where this is especially true for new landowners. As we head into Municipal Tax Season it is very important for the Municipality to have correct mailing addresses. Note: The inability of the Municipality to deliver a tax notice to a landowner does not absolve the landowner of the taxes, and potential late payment fees.

GRANT OFFICER REPORT

February 2023 Report

Summer Village of Ross Haven								
Grant Officer Report								
February, 2023 (Month 1 of 24)								
Grant Name	Grant Theme	Grant Amount	Date Identified	Date Deadline	Grant Status	Grant Requested	Muni/Other Contribution	Approved/Declined
Community Naturalization/Tree	Community Garden/Trees	2,500	Feb 1st	May 5th	Application Complete - "Ross Haven Blossoms"	\$2,500	\$1500+ \$750 (for yrs 1-5)	In Review
Fortis Alberta - Save Energy Grant	Energy Efficiency	\$5,000	Feb 1st	May 5th	Application Complete - "Shop Lighting Upgrade" one post submission clarification with reviewer	\$5,000	\$6,000	In Review
Scott's Gro for Good Community Grant	Naturalization and Parks	\$2,500	Feb 1st	Feb 28th	Investigated, Not Applied For (Limited Intake #5)	n/a	n/a	Marked for next season
Canada Tree Foundation - Edible Trees	Parks and Greening	\$3,500	Feb 15th	Dec 15th	Slated to apply next year to add onto the proposed "Ross Haven Blossoms" initiative (PII)	n/a	n/a	Marked for next season
TD Enviro Fund Grant	Green Spaces Forest/Fire	\$8,000	Feb 15th	Jan and July 15th	Waiting for Application to Open	n/a	n/a	Investigating
FRJAA FireSmart Grant	Burden Reduc.				Investigated generally for a possible fire burden reduction on MRs, requires assessments to be done, not enough time to complete before deadline (Feb. 17th), will add for review next season. Asking for Council to consider funding a technical assessment of greenspaces for			

Enjoy the Spring season!!

Councillor Report - Lolita Chadd

March 5,2023

February 25,2023 I attended meeting of Hwy 43 East Waste Commission. Landfill manager Joe Duplessie has retired from commission and Mike Primeau has accepted the position as his replacement. Contract for metal recycling was reviewed and contract awarded to same contractor who has serviced previous term. They are a local company and the landfill staff and commission have been very satisfied with their service. Education initiatives continue to be important to the board. Improvements and updating of the website are ongoing. A reminder to ratepayers to consider working more recycling into your household routine.

February 25 I attended the SVLSACE meeting at Fallis Hall hosted by SV of Silver Sands. LSAC representatives were there and talked about shared services. A spring regional municipalities meeting is in the plan for mid June and will be announced soon. Operating budget and 3yr plan was reviewed and passed. A delegate, Bernie Poulin, was selected to attend the Rural Education Symposium on behalf of the Summer Villages. SV of Yellowstone is planning an open house invitation to all summer villages for a lake quality information session in July. Date to soon be confirmed.