

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
July 13, 2023
IN-PERSON AND VIA ZOOM**

ATTENDANCE

Mayor, Ray Hutscal – via ZOOM
Deputy Mayor, Lolita Chadd
Councillor, Dieter Brandt
CAO, Tony Sonnleitner
2 in Gallery - 3 Residents via ZOOM

CALL TO ORDER

Deputy Mayor, L. Chadd called the meeting to order at 7:00 p.m.

AGENDA

Res. A23-079

Moved by Councillor, D. Brandt that the meeting agenda be adopted as presented, with the addition to New Business:
7d) Range 34 - Update.

CARRIED

MINUTES

Res. A23-080

Moved by Councillor, D. Brandt that the following meeting minutes be approved as presented:

- a) Minutes of the Regular Meeting – June 8, 2023

CARRIED

DELEGATIONS

None

PUBLIC HEARINGS

None

NEW BUSINESS

- a) **Review of Ross Haven Planning Documents - Update**

Mayor, R. Hutscal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the fall of 2024.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

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Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Saturday, May 27, 2023 – 9:00 am until 10:00 am at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

| Planning Document Review Timeline | | | | |
|-----------------------------------|---------------|----------------|----------------|-------------------------------|
| Name | First Reading | Public Hearing | Second Reading | Third Reading & Final Reading |
| Municipal Development Plan | May | September | October | November |
| Municipal Sustainable Plan | May | September | October | November |

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| | | | | |
|-----------------------------------|------|-----------|---------|----------|
| Intermunicipal Collaborative Plan | June | September | October | November |
| Land Use Bylaw | July | September | October | November |

No Action to be taken on this item – Information Only

b) Development Permit Update – 2023

23DP02-27 Plan 4883 KS, Block 2, Lot 1 : 201 2 STREET
CONSTRUCTION OF AN ACCESSORY BUILDING (40.1 SQ. M.) AND
ADDITION TO AN EXISTING DECK (11.1 SQ. M.).

No Action to be taken on this item – Information Only

c) Grant Officer Report

Grant Officer Report was provided for the July 13, 2023 meeting of Council.

Res. A23-081

Moved by Deputy Mayor, L. Chadd that the Grant Officer report be received as information.

CARRIED

d) Range Road 34 - Update

Res. A23-082

An update on Range Road 34 was provided for the meeting of Council. This information is provided in the Councillor Reports that form part of the agenda.

Moved by Mayor R. Hutscal that the Summer Village of Ross Haven submit a letter to Lac Ste Anne County requesting agreement on the 75% (Ross Haven) / 25% (LSAC) cost sharing on potential future Range Road 34 Upgrades, and that an alternate approach/pricing is investigated by LSAC and returned to both Council's for review and consideration.

CARRIED

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FINANCIAL REPORTS

a) Financial Statements

Res. A23-083

Moved by Mayor, R. Hutschal that the June 2023 financial statements be received as information.

CARRIED

CORRESPONDENCE

a) Hon. Ric McIver – MSI Operating + Capital, and CCBF allocation amounts - Letter

Res. A23-084

Moved by Councillor, D. Brandt that the correspondence be received for information.

CARRIED

COUNCILLOR REPORTS

- a) Mayor, Ray Hutschal - Attached**
- b) Deputy Mayor, Lolita Chadd – Attached**
- c) Councillor, Dieter Brandt - Attached**

Res. A23-085

Moved by Councillor, D. Brandt, that the Councillor Reports be received as information.

CARRIED

CAO REPORT

a) CAO, Tony Sonnleitner - Verbal

Res. A23-086

Moved by Mayor, R. Hutschal that the CAO report be received as information.

CARRIED

OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council.

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**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

NEXT MEETING(S)

- Organizational Meeting of Council is scheduled for August 10, 2023 at 7:00 p.m. Meeting to be held at the Onoway Civic Centre and via ZOOM.
- The next regular meeting of Council is scheduled for August 10, 2023 immediately following the above noted Organizational Meeting. The meeting will also be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.

ADJOURNMENT

- Next Public Hearing : None Scheduled

Deputy Mayor, Lolita Chadd adjourned the meeting at 8:29 p.m.

These minutes approved this 10th day of August, 2023.

Mayor

Chief Administrative Officer

Development Permits:

| Permit # | Lot | Date | Website Use | Status |
|-----------|------------|--------|-------------------------------------|----------|
| 23DP01-27 | 305 – 3 St | Feb 23 | Yes Demo, Placement of Modular Home | Approved |
| 23DP02-27 | 201 – 2 St | Jun 23 | Yes Construct Acc. Build + Deck | Approved |