

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE  
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE  
HELD ON JULY 13, 2023 AT THE ONOWAY CIVIC CENTRE – PUBLIC  
PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

1) Call to Order:

2) Acknowledgement:

(Read: "***We wish to acknowledge that the land on which we gather is Treaty 6 territory and a traditional meeting ground and home for many Indigenous Peoples, including Cree, Saulteaux, Niitsitapi (Blackfoot), Métis, and Nakota Sioux Peoples***".)

3) Acceptance of Agenda:

4) Adoption of the Previous Minutes:

a) Minutes of the Regular Meeting – June 8, 2023

*(Motion to approve minutes as read, or with amendments thereto)*

5) Public Hearings: None scheduled.

6) Delegations: None scheduled.

7) New Business:

a) Review of Ross Haven Planning Documents - Update

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

**Statutory Plans -**

Municipal Sustainability Plan (March 2010),

Intermunicipal Collaboration Framework (2019), and

Municipal Development Plan (Sept 2011).

**Land Use Bylaw –**

Land Use Bylaw 232a-10 (2010),

Amendment 253-13 (2013),

Amendment 257-14 (2014), and

Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website [www.rosshaven.ca](http://www.rosshaven.ca), plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

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It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at [cao@rosshaven.com](mailto:cao@rosshaven.com)
2. Providing input during the open session at any of our monthly council meetings,
3. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline - 2024				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	May	September	October	November
Municipal Sustainable Plan	May	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

*(Action as directed by Council at meeting time.).*

b) Development Permit Update - 2023

23DP01-27 Plan 4883 KS, Block 3, Lot 5 : 305 – 3 STREET  
DEMOLITION OF A DETACHED DWELLING, "MOVE-IN OF A PREVIOUSLY  
CONSTRUCTED DETACHED DWELLING (155.3 SQ. M.), AND UTILIZATION OF EXISTING  
OR INSTALLATION OF BOTH A WATER SUPPLY AND SEPTIC SYSTEM.

23DP02-27 Plan 4883 KS, Block 2, Lot 1 : 201 – 2 STREET  
CONSTRUCTION OF AN ACCESSORY BUILDING (40.1 SQ. M.) AND ADDITION TO AN  
EXISTING DECK (11.1 SQ. M.).

*(Action as directed by Council at meeting time.).*

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DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

- c) Grant Officer Report - Attached

*(Action as directed by Council at meeting time.).*

8) Financial Reports:

- a) June 2023 Financial Reports - Attached

*(Motion to accept for information.).*

9) Correspondence:

Grant Funding Letter - Hon. Ric McIvor

10) Councillor Reports:

- a) Mayor - Attached  
b) Deputy Mayor  
c) Councillor - Attached

*(Motion to accept for information.).*

10) Administrator's Report

- a) CAO Report - Attached

*(Motion to accept for information.).*

11) Open Floor Discussion – (15 minute time limit)

12) Closed Session - None.

Adjournment: August 10, 2023 : Organizational Meeting of Council  
Regular Meeting of Council

**MINUTES  
REGULAR COUNCIL MEETING  
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA  
June 8, 2023  
IN-PERSON AND VIA ZOOM**

**ATTENDANCE**

Mayor, Ray Hutscal – via ZOOM  
Deputy Mayor, Lolita Chadd  
Councillor, Dieter Brandt  
CAO, Tony Sonnleitner  
2 in Gallery - 3 Residents via ZOOM

**CALL TO ORDER**

Mayor, R. Hutscal called the meeting to order at 7:01 p.m.

**AGENDA**

Res. A23-072

Moved by Deputy Mayor, L. Chadd that the meeting agenda be adopted as presented.

CARRIED

**MINUTES**

Res. A23-073

Moved by Councillor, D. Brandt that the following meeting minutes be approved as presented:

- a) Minutes of the Regular Meeting – May 11, 2023

CARRIED

**DELEGATIONS**

None

**PUBLIC HEARINGS**

None

**NEW BUSINESS**

- a) **Review of Ross Haven Planning Documents - Update**

Mayor, R. Hutscal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the fall of 2024.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

**Statutory Plans -**

Municipal Sustainability Plan (March 2010),  
Intermunicipal Collaboration Framework (2019), and  
Municipal Development Plan (Sept 2011).

**Land Use Bylaw –**

Land Use Bylaw 232a-10 (2010),

**MINUTES**  
**REGULAR COUNCIL MEETING**  
**SUMMER VILLAGE OF ROSS HAVEN, ALBERTA**  
**June 8, 2023**  
**IN-PERSON AND VIA ZOOM**

Amendment 253-13 (2013),  
Amendment 257-14 (2014), and  
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website [www.rosshaven.ca](http://www.rosshaven.ca), plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at [cao@rosshaven.com](mailto:cao@rosshaven.com)
2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Saturday, May 27, 2023 – 9:00 am until 10:00 am at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	May	September	October	November
Municipal Sustainable Plan	May	September	October	November

**MINUTES  
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Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

Res. A23-074

Moved by Mayor, R. Hutscal, that the revised schedule for the Document Review be received as information.

CARRIED

**b) Development Permit Update – 2023**

23DP01-27 Plan 4883 KS, Block 3, Lot 5 : 305 3 STREET  
DEMOLITION OF A DETACHED DWELLING, "MOVE-IN OF A  
PREVIOUSLY CONSTRUCTED DETACHED DWELLING (155.3 SQ.  
M.), AND UTILIZATION OF EXISTING OR INSTALLATION OF BOTH  
A WATER SUPPLY AND SEPTIC SYSTEM.

No Action to be taken on this item – Information Only

**c) Grant Officer Report**

No Grant Officer Report was provided for the June 8, 2023 meeting of Council.

No Action to be taken on this item – Information Only

**MINUTES  
REGULAR COUNCIL MEETING  
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA  
June 8, 2023  
IN-PERSON AND VIA ZOOM**

**FINANCIAL REPORTS**

**a) Financial Statements**

Res. A23-075

Moved by Deputy Mayor, L. Chadd that the May 2023 financial statements be received as information.

CARRIED

**CORRESPONDENCE**

**a) Ross Haven – Playground Inspection Report - Update**

The Ross Haven – Playground Inspection Report was brought forward for additional comment from the previous meeting. Outstanding item from the recommendations of the report was the requirement for age appropriateness stickers on the playground equipment. Administration / Public Works will address this deficiency.

Res. A23-076

Moved by Mayor, R. Hutscal that the Playground Inspection Report – Update be received for information.

CARRIED

**COUNCILLOR REPORTS**

- a) Mayor, Ray Hutscal - Attached**
- b) Deputy Mayor, Lolita Chadd – Verbal Report**
- c) Councillor, Dieter Brandt - Attached**

Res. A23-077

Moved by Mayor, R. Hutscal, that the Councillor Reports be received as information.

CARRIED

**CAO REPORT**

**a) CAO, Tony Sonnleitner**

Res. A23-078

Moved by Deputy Mayor, L. Chadd that the CAO report be received as information.

CARRIED

**OPEN FLOOR**

Members of the community availed themselves of the opportunity to speak to Council.

**MINUTES  
REGULAR COUNCIL MEETING  
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA  
June 8, 2023  
IN-PERSON AND VIA ZOOM**

**CLOSED SESSION –  
CONFIDENTIAL ITEM**

None

**NEXT MEETING(S)**

- The next regular meeting of Council is scheduled for July 13, 2023 at 7:00 p.m. Meeting to be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, [www.rosshaven.ca](http://www.rosshaven.ca), for details.
- Next Public Hearing : None Scheduled

**ADJOURNMENT**

Mayor, Ray Hutschal adjourned the meeting at 8:10 p.m.

These minutes approved this 13<sup>th</sup> day of July, 2023.

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Mayor

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Chief Administrative Officer

**Development Permits:**

Permit #	Lot	Date	Website Use	Status
23DP01-27	305 – 3 St	Feb 23	Yes Demo, Placement of Modular Home	Approved



Summer Village of Ross Haven											
Grant Officer Report											
June 2023 (Month 5 of 24)											
Meet with SV RH Council (Mayor) and Administration (CAO) on June 9th, 2023, via Zoom. Following discussion, a list of priority project was created to help give some focus to the grant search and application process. Grant Officer has adjusted the monthly report to list these priorities and record the running actions list on same. These priorities will be the focus of the grant search and application process for 2023-2024 application period.											
Priority Item (no particular order)	Category	Target Project/Works/Improvements	Estimated Project Cost	Possible Grants Found	Grant Application Due Date	Grant Amount Available	Grant Amount Applied For	Municipal Portion/Balance	Application Status (Approved/Declined/In Review/Being Prepared)		
Adjustable Weir	Capital - Requiring Permits and Partnership	Would require partnership with other municipalities on the lake, and permitting from AEP. Also require First Nations engagement and consultation. Unlikely to be a "one shot" project - probably best to approach with an ACP concept grant (partnership/collaboration) and then follow-up with a capital grant directly to AEP using Partner MSI funding to cover their share (something like 200k)	\$200,000 for a study (conceptual design) + ~2million for actual works	ACP Grant (Strategic Initiatives) would be an option for the partnership/collaboration (concept/discovery phase)	ACP - Early 2024 (Feb 1st)	Not set limit, determined by Ministry on approval					
Water Quality	Operational, and Requiring AEP Approvals, Partnership with Other Munis on the Lake	Focus will be on education and community engagement - will need to reach out to LILSA and others on how to facilitate this and any grants they know of. The usual tact for these groups is that they offer "no charge" education or presentations at annual meetings to member organizations.	~\$5,000 (upper limit 1st year) with additional annual cost of ~\$500 for community mailers			\$5,000	\$5,000	\$6,000	Approved		
Weed Harvesting Equipment	Capital - Will Require a Permit to Use the Capital Once Purchased	Purchase of a suitable lake weed harvester (for example Auqamarine H5-200 Class) to allow for ongoing regual maintenance of the prescribed area (subject to permit approvals with AEP) at the approved times during the year (for the approved number of years listed in the permit). We can search for grant and make applications, but likely best to do concurrently with Administration requesting a harvesting permit and making sure they get it approved before our team does too much work with a grant application. The cost of a harvester is also quite high, so might be worth inquiring with other municipalities for a partnership	Harvest cost (new) ~\$90,000 base. Can sometimes find used equipment but not a common item on the market	Certainly MSI funding would apply here, but there are other grants that might work if there was a municipal partnership aspect to play off. Equipment grants are not common, certainly not for this maanitude.							
Street Paving	Capital	Roughly estimating 2.5km of side street paving required, and not considering any potential "second access" paving at this point, and also assuming fairly suitable existing base, we might looking at ~\$1.35 million to pave all the side streets (+/-30%). Because there is not an appreciable "economic benefit" (i.e. no industry being supported) it is going to be difficult to find grants for this project. However, we might be able to find supporting grants for concept design, tendering, engineering/design with the construction costs being covered by borrowing and or MSI funding.	\$1.35million (+/-30%)	MSI or borrowing likely the only sources for capital expenses of this nature, but you could use an ACP partnership grant to try and cover side street enhancement (emergency management, safety, traffic and community capacity building)							
Second Exit to Village	Capital or Emergency Preparedness	This is going to require some steps: Land appropriation or access agreements/easements, engineering and design, tendering, construction and the regular maintenance agreements. I think the best play here is the emergency management aspect, and we have some emergency management grants and perhaps firesmart grants for fire barrier/land clearing for this future access site. Even so, these are going to be limited in size and will maybe get us to the land acquisition and clearing stage. Road improvements will require MSI funding use, or borrowing.	Going to need to bring an engineering firm in to conceptualize this before costs can be considered.	Being researched - FRIAA FireSmart, Emergency Management Preparedness Grants							
Quonset Revamp	Capital, Energy Efficiency, Safety	Focus lighting, electricity and heating - this is being worked on currently, tendering was completed with the Fortis Application and works are (or will soon be) underway I think.	~\$10,000 - \$15,000	Fortis Save Energy Grant - \$5,000 approved							
Wash Bay (SV and Resident/Boat)	Capital, Safety, Lake Health (if allowing residents to, say, wash off their boats)	I think there is a way to spin this as more of a "environmental protection" project in relegation to evasive species management. I think there are some lake health and watershed management grants that would be aimed at building boat and watercraft washing stations. We would need to get a project quote, pick a location in the village that is accessible to all, but close to the shop as well, and then do some research into systems and operating costs for same.	TBD	TBD							
Fire Buffer	Emergency Preparedness	This is going to take some bigger level (multijurisdictional planning) and coordination with LSAC I think. We need to first determine the location of the intended buffer (N-S on 35, E-W on 34/35) and engage the property owners of same (if not municipal), but more critically, we need some technical expertise on how wide a buffer we need create in order to be effective in this undertaking. We can maybe look at some stakeholder consulting grants and concept design grants for the initial phase - and may an ACP for all SV is LSAC to do a fire buffer plan with LSAC as a municipal collaboration project. We could then use FRIAA or AMEA grants in the future to do the work, if deemed feasible and approved.	TBD	TBD							
Fiber/Internet Service Enhancement	Operational (perhaps Capital)	I recall a pilot project using Fortis poles, boosters and internet service providers to enhance coverage in another urban municipality, but I need to research which one it was and what the project entailed. Assuming you have a fortis franchise agreement we could access those poles possibility, and certainly the idea of boosters is more feasible than bringing in fiber lines to the community (just not economically viable and hard to justify same in an application).	TBD	TBD							
Walkability/Accessibility Improvements	Capital, Safety	This is usually an MSI grant funded improvement, however there will be some accessibility grants and well as some recreational and community enhancement grants to look into here (though they will be 50/50 splits probably). I think the first step here is to map out the existing trails, with notes on issue areas, and then have a conceptual plan completed for asset enhancement of same (what material, what routing, adding/removing sections, etc.).	TBD	TBD							
Pickleball Courts	Capital, Recreational	There will be several recreational facility grants floating around, and new builds tend to get favour over retrofits (new build with an environmental, safety and inclusions theme for sure). You have a great park facility already, so we could look at community facility enhancement projects, but also climate action plan grants, and recreation program grants (for equipment and surface preparation/construction).	TBD	TBD							
Canopy Structure for Park	Capital, Community, Recreational	Similar to above, but with a bit broader range of grants due to a broader range of possible uses: could be used for music festivals, cultural ceremonies, community engagement etc. Could play off the idea that the SV does not have a local "meeting place" (I don't count the shop as technically that is an operating facility for PW). Will need to give some thought to the size and location, and the intended set-up.	TBD	TBD							
Spray Park	Capital, Recreational	This is going to be tricky to find funding for to be honest. MSI and borrowing, of course, but not climate or environmental grants that I can think of, maybe some water saving grants if we pitch it as being able to make an existing plan more efficient (different pumps for example) if we get additional funds. It might be possible if we make it an ancillary service to the opposed wash bay (which would also have a well and pumps - but might not have the ideal location). I would also suggest you do a operating cost study on this before proceeding with grant work - I find these very operating expensive (even if the water is "free").	TBD	TBD							
Recreational Equipment/Assets/Programs (age 10-15)	Community, Youth Engagement, Recreational	Certainly have been looking into these already, have some opportunities listed on the 'Running Tab' of grants found, such as Jump Start, Telus Community Grant, KidSport, <a href="https://arpaonline.ca/resources/grant-programs/">https://arpaonline.ca/resources/grant-programs/</a>	TBD	Jum Start, KidSport, Telus Community Grant							
Fire Hazard and Assessments	Emergency Preparedness	Looking into this currently, will come under the FRIAA program but will require some outside expertise to get the technical details of the application completed.	TBD	FRIAA							

# Summer Village of Ross Haven

## Budget vs. Actuals: 2023 Budget - FY23 P&L

January - December 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
4-9000 Property Taxes	315,463.93		315,463.93	
4-9055 Lagoon/Sewer Fund Tax	62,425.00	62,425.00	0.00	100.00 %
4-9100 School Taxes	165,981.03	158,667.56	7,313.47	104.61 %
4-9250 Lac Ste Anne Foundation	13,253.97	13,208.65	45.32	100.34 %
4-9299 CPO Ticket Revenue		500.00	-500.00	
4-9300 Grants - FCSS	2,890.25		2,890.25	
4-9302 Grants - MSI Operating		17,078.00	-17,078.00	
4-9303 Grants - STEP	2,100.00		2,100.00	
4-9320 Grants - Fortis	4,450.00		4,450.00	
4-9400 Interest Income	4,097.55	1,000.00	3,097.55	409.76 %
4-9500 Development/Safety Codes		1,000.00	-1,000.00	
4-9550 Safety Codes	443.08		443.08	
4-9600 Tax Certificates, Maps, Snowplowing & Other Income	925.00	1,000.00	-75.00	92.50 %
4-9800 Development Permits	470.00		470.00	
<b>Total Income</b>	<b>\$572,499.81</b>	<b>\$254,879.21</b>	<b>\$317,620.60</b>	<b>224.62 %</b>
<b>GROSS PROFIT</b>	<b>\$572,499.81</b>	<b>\$254,879.21</b>	<b>\$317,620.60</b>	<b>224.62 %</b>
<b>Expenses</b>				
6-1140 School Taxes Paid	39,669.38	158,667.56	-118,998.18	25.00 %
6-1141 Lac Ste Anne Foundation Payable	13,208.65		13,208.65	
6-1151 Council Remuneration		11,000.00	-11,000.00	
6-1211 Council Mileage & Subsistence		4,000.00	-4,000.00	
6-2159 Administrator Fee	26,950.00	48,510.00	-21,560.00	55.56 %
6-2160 Development Officer Fee	2,485.00	4,355.00	-1,870.00	57.06 %
6-2161 DEM/Dep DEM		2,000.00	-2,000.00	
6-2162 Grant Officer	1,600.00	3,520.00	-1,920.00	45.45 %
6-2163 Grant Fees	1,112.50		1,112.50	
6-2165 Wages	44,805.28	86,000.00	-41,194.72	52.10 %
6-2170 WCB Expense	1,195.34	1,500.00	-304.66	79.69 %
6-2175 Development Permit & Letters Of Compliance	620.00		620.00	
6-2224 Municipal Memberships	4,796.37	3,851.00	945.37	124.55 %
6-2230 Professional Fees	6,118.10	8,000.00	-1,881.90	76.48 %
6-2274 Insurance	6,711.00	6,711.00	0.00	100.00 %
6-2510 Office & Misc Expense	1,602.09	5,750.00	-4,147.91	27.86 %
6-2511 Bank Charges	481.33	350.00	131.33	137.52 %
6-2512 Cellphone & Communications	1,113.84	2,400.00	-1,286.16	46.41 %
6-3251 Road - R&M	4,440.00	7,000.00	-2,560.00	63.43 %
6-3520 Equipment - R&M	4,015.44	8,000.00	-3,984.56	50.19 %
6-3540 Utilities	14,215.15	24,500.00	-10,284.85	58.02 %
6-4511 FCSS & Recreation Programs		2,200.00	-2,200.00	
6-4512 Public works - Supplies	6,817.24	13,000.00	-6,182.76	52.44 %
6-4516 Parkways/Drainage	7,200.00		7,200.00	
6-4521 Trees & Park Improvements	945.00		945.00	
6-5510 Garbage Disposal	1,575.07	6,750.00	-5,174.93	23.33 %
6-6200 Municipal Assessment Service	5,940.00	8,000.00	-2,060.00	74.25 %
6-6205 Safety Codes Expense	250.00		250.00	
6-7341 Policing	8,521.00	8,521.00	0.00	100.00 %

# Summer Village of Ross Haven

## Budget vs. Actuals: 2023 Budget - FY23 P&L

January - December 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6-7370 MSP, Fire Services & Physician Recruitment	6,628.35		6,628.35	
6-7371 LSA county - Police & Animal		5,000.00	-5,000.00	
6-7373 Onoway Regional Fire Services	17,453.35	27,612.00	-10,158.65	63.21 %
6-7374 Lac Ste. Anne Foundation		13,208.65	-13,208.65	
6-7380 Lagoon/Wastewater - LSAC		44,800.00	-44,800.00	
6-7381 North 43 Sewer Line	729,457.10	729,457.10	0.00	100.00 %
6-7395 Wild Water Commission	6,028.37	6,651.00	-622.63	90.64 %
6-7396 Yellowhead Regional Library	320.07	701.00	-380.93	45.66 %
6-7501 RHCL	6,000.00	6,000.00	0.00	100.00 %
Expenses	39,669.37		39,669.37	
<b>Total Expenses</b>	<b>\$1,011,944.39</b>	<b>\$1,258,015.31</b>	<b>\$ -246,070.92</b>	<b>80.44 %</b>
NET OPERATING INCOME	<b>\$ -439,444.58</b>	<b>\$ -1,003,136.10</b>	<b>\$563,691.52</b>	<b>43.81 %</b>
Other Expenses				
6-2150 Amortization		62,400.00	-62,400.00	
<b>Total Other Expenses</b>	<b>\$0.00</b>	<b>\$62,400.00</b>	<b>\$ -62,400.00</b>	<b>0.00%</b>
NET OTHER INCOME	<b>\$0.00</b>	<b>\$ -62,400.00</b>	<b>\$62,400.00</b>	<b>0.00 %</b>
NET INCOME	<b>\$ -439,444.58</b>	<b>\$ -1,065,536.10</b>	<b>\$626,091.52</b>	<b>41.24 %</b>

# Summer Village of Ross Haven

## Balance Sheet

As of June 30, 2023

	TOTAL
<b>Assets</b>	
Current Assets	
Cash and Cash Equivalent	
1-1210 Operating Bank Account	149,876.09
1-1215 Savings Bank Account	205,351.08
In/out	0.00
Undeposited Funds	0.00
<b>Total Cash and Cash Equivalent</b>	<b>\$355,227.17</b>
Accounts Receivable (A/R)	
1-2110 Accounts Receivable - Property taxes	283,137.18
<b>Total Accounts Receivable (A/R)</b>	<b>\$283,137.18</b>
1-1226 GIC Investments	620,000.00
1238 GIC 12 Renewal Aug 2, 2019	0.00
1239 GIC 0034 renewal Dec 10, 2019	0.00
1240 GIC 0035 Renewal Dec 10, 2019	0.00
1241 GIC 0036 Renewal date - July 29, 2020	0.00
1242 GIC 0037, Renewal Date June 7, 2020	0.00
1245 GIC 0038	0.00
<b>Total 1-1226 GIC Investments</b>	<b>620,000.00</b>
1-2000 Accounts Receivable Set up by Accountant	0.00
1-2020 GIC Accrued Interest	1,435.34
1-2100 ASFF Under Levy	2,685.22
1-2111 Arrears Property Taxes	0.00
1-2150 Grants Receivable	299,778.00
1-2151 MSI Capital Receivable	45,834.00
Assets	-1,647.02
Year End Accounts Receivable	0.00
<b>Total Current Assets</b>	<b>\$1,606,449.89</b>
Non-current Assets	
Property, plant and equipment	
1-6010 Land	2,094,041.00
1-6020 Land Improvements - 15 years	110,402.00
1-6021 Accu. Dep. - Land Improvement 15 years	-60,294.10
1-6025 Land Improvements - 20 years	28,433.00
1-6026 Accu. Dep. - Land Improvement 20 years	-22,037.90
1-6030 Buildings	423,452.00
1-6031 Accu. Dep. - Buildings	-225,423.88
1-6040 Engineered Paved Roads	493,683.40
1-6041 Accu. Dep. - Engineered Paved Roads	-441,313.77
1-6050 Engineered Gravel Roads	810,750.00
1-6051 Accu. Dep. - Engineered Gravel Roads	-810,750.00
1-6060 Machinery & Equipment	131,865.23
1-6061 Accu. Dep. - Machinery & Equipment	-101,019.14
1-6070 Vehicles	60,081.88
1-6071 Accu. Dep. - Vehicles	-24,821.26

# Summer Village of Ross Haven

## Balance Sheet

As of June 30, 2023

	TOTAL
1-6080 Water Drainage System	935,925.51
1-6081 Accu. Dep. - Water Drainage System	-77,805.85
1-6100 Accum. Dep. - Engineer Roads	-622.76
6090 Water Drainage System - WIP	0.00
6091 Engineered Structure Roads	5,338.00
<b>Total Property, plant and equipment</b>	<b>\$3,329,883.36</b>
<b>Total Non Current Assets</b>	<b>\$3,329,883.36</b>
<b>Total Assets</b>	<b>\$4,936,333.25</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
Accounts Payable (A/P)	557,250.10
<b>Total Accounts Payable (A/P)</b>	<b>\$557,250.10</b>
Credit Card	
2-2100 RBC Visa Previous CAO	0.00
2-2125 RBC VISA Tony	-3,088.39
2-2150 RBC VISA Noel	0.00
<b>Total Credit Card</b>	<b>\$ -3,088.39</b>
1-2050 GST/HST Receivable	-28,635.72
2-2750 Accrued payables	609,229.04
2-2850 Prepaid Property Taxes	0.00
2-2855 Prepaid Taxes In/Out	0.00
3-8545 Deferred BMTG Grants	25,674.00
3-8550 Deferred FGTF Grants	217,171.00
3-8570 Deferred MSI Capital Grants	236,683.20
3-8575 MSI Operating Support Grant	0.00
3-8580 Deferred FCSS/Other Grants	0.00
3-8585 Deferred ACP Grants	0.00
3-8590 Deferred MSP Grant	0.00
GST/HST Suspense	25,720.94
<b>Total Current Liabilities</b>	<b>\$1,640,004.17</b>
Non-current Liabilities	
2-2800 Long Term Debt - Truck Loan	0.00
<b>Total Non-current Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$1,640,004.17</b>
Equity	
3-8000 Accumulated Surplus	-231,125.65
3-8001 Operating reserve fund change	-221,124.00
3-8100 Equity in TCA	3,276,272.45
3-8140 Equity in TCA - additions	166,392.00
3-8200 Current Amortization Expense	-62,498.14
3-8300 Equity in TCA - Disposal	0.00
3-8500 Restricted Reserve	105,000.00

# Summer Village of Ross Haven

## Balance Sheet

As of June 30, 2023

	TOTAL
3-8540 Reserve - Lagoon/Wastewater	317,127.00
3-8541 Reserve fund Lagoon/Wastewater	-60,000.00
Retained Earnings	413,368.60
Profit for the year	-407,083.18
<b>Total Equity</b>	<b>\$3,296,329.08</b>
<b>Total Liabilities and Equity</b>	<b>\$4,936,333.25</b>

# Summer Village of Ross Haven

## Profit and Loss

June 2023

	TOTAL
INCOME	
4-9400 Interest Income	458.84
<b>Total Income</b>	<b>\$458.84</b>
<b>GROSS PROFIT</b>	<b>\$458.84</b>
EXPENSES	
6-1141 Lac Ste Anne Foundation Payable	13,208.65
6-2159 Administrator Fee	3,850.00
6-2160 Development Officer Fee	355.00
6-2165 Wages	5,808.98
6-2511 Bank Charges	42.45
6-2512 Cellphone & Communications	185.64
6-3251 Road - R&M	3,450.00
6-3540 Utilities	1,970.81
6-4512 Public works - Supplies	130.00
6-5510 Garbage Disposal	1,053.00
6-7373 Onoway Regional Fire Services	1,596.98
6-7395 Wild Water Commission	4,432.27
Expenses	39,669.37
<b>Total Expenses</b>	<b>\$75,753.15</b>
<b>PROFIT</b>	<b>\$ -75,294.31</b>





ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister*

*MLA, Calgary-Hays*

AR111593

July 7, 2023

His Worship Raymond (Ray) Hutscal  
Mayor  
Summer Village of Ross Haven  
PO Box 70, Site 19, RR1  
Gunn AB T0E 1A0

Dear Mayor Hutscal:

Further to my predecessor's letter of March 2, 2023, a strong partnership between the province and local governments remains a key priority for the Government of Alberta. To that end, I am pleased to confirm the allocation amounts to your community for the Municipal Sustainability Initiative (MSI) Capital and Operating programs, and the Canada Community-Building Fund (CCBF) program.

For the Summer Village of Ross Haven:

- The **2023 MSI Capital allocation is \$45,834.**
- The **2023 MSI Operating allocation is \$17,078**, double the 2022 allocation amount.
- The **2023 CCBF allocation is \$15,016.**

MSI and CCBF funding amounts for all municipalities and Metis Settlements are posted on the Government of Alberta website at [open.alberta.ca/publications](https://open.alberta.ca/publications).

I look forward to working together with you to support your local infrastructure and operating needs, and building strong, vibrant communities across Alberta.

Sincerely,

Ric McIver  
Minister

cc: Tony Sonleitner, Chief Administrative Officer, Summer Village of Ross Haven



## Councillor Report - Ray Hutscal - July 9, 2023

### ○ Collaboration with LSAC

- Along with fellow councillors and administration, met with County to discuss RR34 on June 26. Compiled a presentation, with pictures and video.
  - RR34 - Current estimate for a new crushed gravel base, with cement stabilizer on bottom, with a thicker base on the bottom portion of the road, is ~\$1.4 million. Ross Haven 75%, LSAC 25%. If we proceed, likely 2025, perhaps 2024. Next steps: RH to write a letter to County expressing interest to proceed with getting a second estimate with a reduced scope, request confirmation of sharing %, and perspective timeline.
  - Fire Gap around Village – Presented potential option. Discussed grants that may be available. Next steps: Ross Haven to discuss with landowners about fire gap and produce awareness / education documents for each resident.
  - Second Exit – Presented and discussed potential option. Next steps: discuss with existing Ross Haven residents to see if we can do within our lands, to tie into TWP RD 551A. If yes, County to discuss with resident on TWP RD 551A.
  - Intermunicipal Collaboration Framework – Presented an option and discussed. Next steps: The two administrations will take from there. Intent is for one standard template for all Summer Villages and LSAC.
  - Pertaining to sewer project, discussed Commission and Project Status. Next steps: wait for detailed budget status, determine items to meet full budget amount, complete.
- CPO – Provided copy back to LSAC on May 30 for final review and approval. Contact was on an extended vacation. Latest email was Thursday, July 6. Will be following up week of July 10.

### ○ Grant Application

- Along with Dieter and Tony, met with our Grant Officer to review current applications and provide guidance on Village priorities for funding. Followed up with email outlining priorities.

### ○ Sewer Project

- Contractor has gone through the village, and for believe they have completed all their deficiencies. The Village / Commission / and Contractor has not completed their final walkthrough.
- Received and reviewed as-builts. Awaiting final stamp week of July 17.
- Received photos of CC valves. I will be compiling a reference book for us and County for future.

### ○ Water Levels / Water Quality

- Volunteered for Ross Haven to host the next grant for the SW Alliance. Scope TBD. Part of the next steps to address water quality / water levels.

### ○ General Village Items

- Drainage issues on parkway between 8<sup>th</sup> Street and 9<sup>th</sup> Street, and Portion of 8<sup>th</sup> street that runs parallel to lake.
  - *Update: Awaiting administration to compile all comments, provide to Councillors, and then we will agree / meet with Engineer for final drawings.*
- Road, drainage, and safety issues at the round-a-bout of 4<sup>th</sup> street.
  - *Update: Awaiting feedback from impacted residents. May have an alternate suggestion that we will review with engineer when they are next onsite.*
- Drainage issues on 5<sup>th</sup>/6<sup>th</sup> parkway and 7<sup>th</sup> street will be reviewed in July with first item.
- For each of the above, does NOT mean the work will proceed. We are at the design and costing stage. Budget approval and stakeholder communication needs to occur before proceeding.

### Ray Statistics July Update (Month of June)

Incoming Emails	166	Meeting / Telephone Hours	12
Sent Emails	89	Total Hours	42

## **Councilor Report -- Lolita Chadd**

**July 11, 2023**

On June 10, I attended SVLSACE meeting hosted by Summer Village of Southview. Stantec presented a powerpoint outlining a proposed regionalized wastewater treatment project, including but not limited to, additional transmission lines and engineered wetlands that may be useful in treating LSAC wastewater and allowing it back into the Sturgeon watershed. Updates from the various committees. Waste commission, LSA Foundation, East End Bus, WILD Water, water quality and watershed reports from LILSA and NSWA, SVREMP, Association of Summer Villages, Ste Anne Regional Munis, and Alberta Municipalities. ASVA 2023 conference is Oct 19 & 20 and AGM is Oct 19.

On June 13, I attended the Hwy 43 East Waste Commission meeting. It was held this time at the landfill building with staff in attendance. As a board, we felt it important to have those present who take care of the day-to-day operations and get their feedback. Considering the recent wildfires in the area this spring, the commission is looking at potential fire suppression options for the facility. It was also decided to waive tipping fees for county ratepayers who suffered losses in the Lessard Estates wildfire. Any waste sent to landfill that was a direct result of the fire has been waived. A report generated by Environment and Climate Change Canada was reviewed. It is a survey conducted to assess the accuracy of the Canadian Greenhouse Gas Inventory to support new policy development. Omni McCann is working on the proposal and cost estimate of the closure/post closure assessment update for the landfill. This fall is the Recycling Council of Alberta conference in Lake Louise. At this time, the board has decided not to attend due to the cost. Leachate report reviewed.

On June 20 I attended the LSAC Municipalities Regional meeting in Alberta Beach. Lots of good conversations with recent wildfires and crime concerns at the forefront. RCMP had representatives from Barrhead, Mayerthorpe, and Parkland detachments. The additional policing funding (from all municipalities) has enabled Barrhead to secure one additional mental health person on staff and Mayerthorpe, Evansburg and Parkland to hire one additional member each. Lac Ste Anne County gave updates on water and sewer, wildfires, joint project opportunities, Onoway Regional Medical Clinic, and proposed municipal services package. Ste Anne Natural Gas Co-op are working on improving their emergency response plans through mock exercises, information and access during states of emergency and working with municipalities to better their Emergency Management plans ie; shut offs etc. Town of Mayerthorpe shared some of their ongoing initiatives to address affordable housing, seniors/dementia facilities, rising utility costs, and firefighting/wildfires challenges.

On June 26, I attended, along with Mayor Hutscal, Councillor Brandt, and CAO Tony Sonneleitner, a meeting with LSAC elected and admin, to discuss several potential collaborative projects.

### **13 July 2023 – Councillor Report – Dieter Brandt**

#### 26 June 2023 – Ross Haven Council Meeting with LSAC Council

Our Council met with LSAC Council to discuss common interests which included the Intermunicipal Collaboration Framework (ICF), Fire Hazards, a second entrance for Ross Haven, the future of Range Road 34, and the North 43 Lagoon Commission/Ross Haven Sewer Project. Discussions were had and all are aware of the complexities of each of these issues. This meeting shows a commitment by both sides to work together.

**Dieter Brandt**

Councillor

Summer Village of Ross Haven