

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
August 10, 2023
IN-PERSON AND VIA ZOOM**

ATTENDANCE

Mayor, Ray Hutschal
Deputy Mayor, Lolita Chadd
Councillor, Dieter Brandt
CAO, Tony Sonnleitner
0 in Gallery - 8 Residents via ZOOM

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:06 p.m.

AGENDA

Res. A23-087

Moved by Councillor, D. Brandt that the meeting agenda be adopted as presented, with the addition to New Business:
7f) Trees within the Municipal Reserves - Discussion.

CARRIED

MINUTES

Res. A23-088

Moved by Councillor, D. Brandt that the following meeting minutes be approved as presented:

- a) Minutes of the Regular Meeting – July 13, 2023

CARRIED

DELEGATIONS

None

PUBLIC HEARINGS

None

NEW BUSINESS

- a) **Bylaw 299-2023 – Plan Cancellation Bylaw**

Res. A23-089

Moved by Mayor, R. Hutschal that Bylaw 299-2023 – Plan Cancellation Bylaw be given first reading.

CARRIED

Res. A23-090

Moved by Councillor, D. Brandt that Bylaw 299-2023 – Plan Cancellation Bylaw be given second reading.

CARRIED

Res. A23-091

Moved by Deputy Mayor, L. Chadd that Bylaw 299-2023 – Plan Cancellation Bylaw be presented for third reading.

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CARRIED

Res. A23-092

Moved by Deputy Mayor, L. Chadd that Bylaw 299-2023 – Plan Cancellation Bylaw be given third reading.

CARRIED

b) Summer Village of Ross Haven Bylaw Enforcement Agreement – Review and Discuss the proposed Enforcement Services Agreement with LSAC.

Res. A23-093

Moved by Mayor, R. Hutscal that the Summer Village of Ross Haven execute the Enforcement Services Agreement, as amended, with Lac Ste Anne County.

CARRIED

c) Grant Officer Report

Grant Officer Report was provided for the August 10, 2023 meeting of Council.

Res. A23-094

Moved by Deputy Mayor, L. Chadd that the Grant Officer report be received as information.

CARRIED

d) Review of Ross Haven Planning Documents - Update

Mayor, R. Hutscal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the fall of 2024.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),

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Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Saturday, May 27, 2023 – 9:00 am until 10:00 am at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	May	September	October	November
Municipal Sustainable Plan	May	September	October	November

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Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

No Action to be taken on this item – Information Only

e) Development Permit Update – 2023

23DP03-27 Plan 4883 KS, Block 5, Lot 10 : 410 4 STREET
DEMOLITION OF AN EXISTING DETACHED DWELLING,
CONSTRUCTION OF A SINGLE DETACHED DWELLING (175.8 SQ.
M.) C/W ATTACHED GARAGE, INSTALLATION OF A SEWAGE
COLLECTION SYSTEM AND DRILLING OF A WELL.

Res. A23-095

Moved by Deputy Mayor, L. Chadd that the Development Permit Update / Report be received as information.

CARRIED

f) Trees within the Municipal Reserves - Discussion

It was brought to Council's attention that recent storms had weakened and toppled trees within the Municipal Reserves, and other trees were noted as being in need of attention – Discussion

Res. A23-096

Moved by Mayor, R. Hutscal that Public Works undertake a review / assessment of the status of trees within the Municipal Reserves and present a report to Council.

CARRIED

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FINANCIAL REPORTS

a) Financial Statements

Res. A23-097

Moved by Mayor, R. Hutscal that the July 2023 financial statements be received as information.

CARRIED

CORRESPONDENCE

a) Fire Rescue International – Letter to RH – Intent to enter into a new agreement when existing contract expires (2025).

Res. A23-098

Moved by Mayor, R. Hutscal that the matter be brought forward as a topic of discussion at the next Onoway Regional Fire Services Meeting by Deputy Mayor, L. Chadd.

CARRIED

b) Yellowhead Regional Library – Letter to RH & 2022 Annual Report.

Res. A23-099

Moved by Councillor, D. Brandt that the correspondence from the Yellowhead Regional Library be received as information.

CARRIED

c) Elizabeth Burt – Letter to RH Council – Short-term Rentals.

d) Doug Ballou and Janet Thompson – Letter to RH Council – Short-term Rentals.

Res. A23-100

Moved by Mayor, R. Hutscal that the correspondence from Elizabeth Burt, and Doug Ballou & Janet Thompson be received as information.

CARRIED

COUNCILLOR REPORTS

a) Mayor, Ray Hutscal - Attached

b) Deputy Mayor, Lolita Chadd – Verbal

c) Councillor, Dieter Brandt - Verbal

Res. A23-101

Moved by Councillor, D. Brandt, that the Councillor Reports be received as information.

CARRIED

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CAO REPORT

Res. A23-102

a) CAO, Tony Sonnleitner - Verbal

Moved by Mayor, R. Hutscal that the CAO report be received as information.

CARRIED

OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council.

**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

NEXT MEETING(S)

- The next regular meeting of Council is scheduled for September 14, 2023 immediately following the above noted Organizational Meeting. The meeting will also be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.
- Council Open House is scheduled for Saturday, August 26, 2023 – 9:00 am until 10:00 am at the Municipal Shop 700 Parkins Avenue.
- Next Public Hearing : None Scheduled

ADJOURNMENT

Mayor, Ray Chadd adjourned the meeting at 8:05 p.m.

These minutes approved this 14th day of September, 2023.

Mayor

Chief Administrative Officer

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Development Permits:

Permit #	Lot	Date	Website Use	Status
23DP01-27	305 – 3 St	Feb 23	Yes Demo, Placement of Modular Home	Approved
23DP02-27	201 – 2 St	Jun 23	Yes Construct Acc. Build + Deck	Approved
23DP03-27	410 – 4 St	Jul 23	Yes Demo, Construct SDD, Sewer + Well	Approved