

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
September 14, 2023
IN-PERSON AND VIA ZOOM**

ATTENDANCE

Mayor, Ray Hutscal – Via ZOOM
Deputy Mayor, Lolita Chadd
Councillor, Dieter Brandt
CAO, Tony Sonnleitner
4 in Gallery - 1 Resident via ZOOM

Note: Prior to the Call to Order of the meeting, all three members of Council swore their Oath of Office before a Commissioner of Oaths.

CALL TO ORDER

Mayor, R. Hutscal called the meeting to order at 7:02 p.m.

AGENDA

Res. A23-122

Moved by Councillor, D. Brandt that the meeting agenda be adopted as presented.

CARRIED

MINUTES

Res. A23-123

Moved by Deputy Mayor, L. Chadd that the following meeting minutes be approved, with an amendment to the Regular Meeting Minutes; Page 7 (3) "Providing input at the Council Open House. The next Council Open House is scheduled for Saturday, August 26, 2023 – 9:00 am until 10:00 am at the Municipal Shop (700 Parkins Avenue)":

- a)** Minutes of the Regular Meeting – August 10, 2023
- b)** Organizational Meeting of Council – August 10, 2023

DELEGATIONS

CARRIED

- A) Karen Bell - Taxes

Res. A23-124

Moved by Deputy Mayor, L. Chadd that the presentation be accepted for information, and that the item be brought back to Council at the October 2023 meeting for decision.

CARRIED

- B) Elizabeth Burt – Input to LUB Review – Short Term Rental Provisions

Res. A23-125

Moved by Mayor, R. Hutscal that the presentation be accepted for information.

CARRIED

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PUBLIC HEARINGS

None

NEW BUSINESS

a) Grant Officer Report

Dwight Moskalyk made a verbal Grant Officer's Report to Council, and discussed some possible options with Council.

Res. A23-126

Moved by Mayor, R. Hutschal that the Grant Officer report be received as information.

CARRIED

b) "What We Heard" Report – August 26, 2023 Public Open House

Res. A23-127

Moved by Deputy Mayor, L. Chadd that the report be accepted for information.

CARRIED

c) Review of Ross Haven Planning Documents - Update

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the fall of 2024.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

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It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Spring 2024 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	May	September	October	November
Municipal Sustainable Plan	May	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

No Action to be taken on this item – Information Only

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d) Development Permit Update – 2023

23DP04-27 Plan 4883 KS, Block 5, Lot 10 : 410 4 STREET
INSTALLATION OF AN IN-GROUND POOL.

Res. A23-128

Moved by Mayor, R. Hutscal that the Development Permit Update / Report be received as information.

CARRIED

FINANCIAL REPORTS

a) Financial Statements

Res. A23-129

Moved by Mayor, R. Hutscal that the August 2023 financial statements be received as information.

CARRIED

CORRESPONDENCE

None

COUNCILLOR REPORTS

- a) Mayor, Ray Hutscal - Attached**
- b) Deputy Mayor, Lolita Chadd – Attached**
- c) Councillor, Dieter Brandt - Attached**

Res. A23-130

Moved by Councillor, D. Brandt, that the Councillor Reports be received as information.

CARRIED

CAO REPORT

a) CAO, Tony Sonnleitner - Verbal

Res. A23-131

Moved by Councillor, D. Brandt, that the CAO report be received as information.

CARRIED

OPEN FLOOR

No members of the community availed themselves of the opportunity to speak to Council at this meeting.

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**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

NEXT MEETING(S)

- The next regular meeting of Council is scheduled for October 12, 2023 at 7:00 p.m. The meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.
- Next Public Hearing : None Scheduled

ADJOURNMENT

Mayor, R. Hutschal adjourned the meeting at 8:08 p.m.

These minutes approved this 12th day of October, 2023.

Mayor

Chief Administrative Officer

Development Permits:

Permit #	Lot	Date	Website Use	Status
23DP01-27	305 – 3 St	Feb 23	Yes Demo, Placement of Modular Home	Approved
23DP02-27	201 – 2 St	Jun 23	Yes Construct Acc. Build + Deck	Approved
23DP03-27	410 – 4 St	Jul 23	Yes Demo, Construct SDD, Sewer + Well	Approved
23DP04-24	410 – 4 St	Sep 1	Yes Construct In-Ground Pool	Approved