

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE  
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE  
HELD ON OCTOBER 12, 2023 AT THE ONOWAY CIVIC CENTRE – PUBLIC  
PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

1) Call to Order:

2) Acknowledgement:

(Read: "***We wish to acknowledge that the land on which we gather is Treaty 6 territory and a traditional meeting ground and home for many Indigenous Peoples, including Cree, Saulteaux, Niitsitapi (Blackfoot), Métis, and Nakota Sioux Peoples***".)

3) Acceptance of Agenda:

4) Adoption of the Previous Minutes:

P 5-9

a) Minutes of the Regular Meeting – September 14, 2023

*(Motion to approve minutes as read, or with amendments thereto)*

5) Public Hearings: None scheduled.

6) Delegations: None scheduled.

7) New Business:

P 25-29

a) Grant Officer Report.

*(Action as directed by Council at meeting time.).*

b) Onoway Regional Fire Services All Member Meeting – Tuesday, October 24<sup>th</sup>, 2023 from 1:00 p.m. to 4:00 p.m. at the Onoway Community Hall : 4920 – 49<sup>th</sup> Avenue, Onoway.

*(Motion to Authorize Council and Administration to attend the meeting).*

c) Alternate Muster Point – Reciprocal Motion / Agreement with SV of Yellowstone.

P 10

*(Action as directed by Council at meeting time.).*

d) North Saskatchewan Watershed Alliance – September 5<sup>th</sup>, 2023 letter from the group on their achievements, as well as a proposed fee for 2024 of \$100.00.

P 11-15

*(That the Summer Village of Ross Haven continue to be a partner with the North Saskatchewan Watershed Alliance and agree to contribute \$100.00 in the 2024 year for the same.).*

e) Review of Ross Haven Planning Documents - Update

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

**Statutory Plans -**

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE  
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE  
HELD ON OCTOBER 12, 2023 AT THE ONOWAY CIVIC CENTRE – PUBLIC  
PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

Municipal Sustainability Plan (March 2010),  
Intermunicipal Collaboration Framework (2019), and  
Municipal Development Plan (Sept 2011).

**Land Use Bylaw –**

Land Use Bylaw 232a-10 (2010),  
Amendment 253-13 (2013),  
Amendment 257-14 (2014), and  
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website [www.rosshaven.ca](http://www.rosshaven.ca),  
plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the  
content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed.  
The Council and the CAO are planning to undertake this without any significant external  
aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at [cao@rosshaven.com](mailto:cao@rosshaven.com)
2. Providing input during the open session at any of our monthly council meetings,
3. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline - 2024				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	May	September	October	November
Municipal Sustainable Plan	May	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE  
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE  
HELD ON OCTOBER 12, 2023 AT THE ONOWAY CIVIC CENTRE – PUBLIC  
PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

*(Action as directed by Council at meeting time.).*

f) Development Permit Update – 2022 - 2023

22DP05-27 Plan 4883 KS, Block 5, Lot 8 : 408 – 4 STREET  
DEMOLITION OF AN EXISTING DETACHED DWELLING, CONSTRUCTION OF A SINGLE  
DETACHED DWELLING (111.0 SQ. M.), INSTALLATION OF A SEWAGE COLLECTION  
SYSTEM AND DRILLING OF A WELL.

22DP08-27 Plan 4100 MC, Block 11, Lot 72 : 972 – 9 STREET  
CONSTRUCTION OF A SINGLE DETACHED DWELLING (74.3 SQ. M.), INSTALLATION OF  
A SEWAGE COLLECTION SYSTEM AND DRILLING OF, OR UTILIZATION OF AN EXISTING,  
WELL.

22DP09-27 Plan 4883 KS, Block 7, Lot 13 : 513 – 5 STREET  
DEMOLITION OF AN EXISTING GARAGE, CONSTRUCTION OF A GARAGE (24' x 26' =  
58.0 SQ. M.), INSTALLATION OF A SEWAGE COLLECTION SYSTEM, AND DRILLING OF A  
WELL.

23DP01-27 Plan 4883 KS, Block 3, Lot 5 : 305 – 3 STREET  
DEMOLITION OF A DETACHED DWELLING, "MOVE-IN OF A PREVIOUSLY  
CONSTRUCTED DETACHED DWELLING (155.3 SQ. M.), AND UTILIZATION OF EXISTING  
OR INSTALLATION OF BOTH A WATER SUPPLY AND SEPTIC SYSTEM.

23DP02-27 Plan 4883 KS, Block 2, Lot 1 : 201 – 2 STREET  
CONSTRUCTION OF AN ACCESSORY BUILDING (40.1 SQ. M.) AND ADDITION TO AN  
EXISTING DECK (11.1 SQ. M.).

23DP03-27 Plan 4883 KS, Block 5, Lot 10 : 410 – 4 STREET  
DEMOLITION OF AN EXISTING DETACHED DWELLING, CONSTRUCTION OF A SINGLE  
DETACHED DWELLING (175.8 SQ. M.) C/W ATTACHED GARAGE, INSTALLATION OF A  
SEWAGE COLLECTION SYSTEM AND DRILLING OF A WELL.

23DP04-27 Plan 4883 KS, Block 5, Lot 10 : 410 – 4 STREET  
INSTALLATION OF AN IN-GROUND POOL.

*(Action as directed by Council at meeting time.).*

**p31-32 7g) FortisAlberta - Franchise Fee Rate**

8) Old Business: **Sent separately**

a) Karen Bell – Request for Tax Penalty Relief

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE  
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE  
HELD ON OCTOBER 12, 2023 AT THE ONOWAY CIVIC CENTRE – PUBLIC  
PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

9) Financial Reports:

- P 16-20 a) September 2023 Financial Reports - Attached  
*(Motion to accept for information.).*

10) Correspondence: None

11) Councillor Reports:

- P 21-22 a) Mayor - Attached  
P 23 b) Deputy Mayor - Attached  
P 24 c) Councillor - Attached  
*(Motion to accept for information.).*

12) Administrator's Report

- a) CAO Report  
*(Motion to accept for information.).*

13) Open Floor Discussion – (15 minute time limit)

14) Closed Session - None.

Adjournment: Next Meeting November 9, 2023 Regular Meeting of Council

**MINUTES**  
**REGULAR COUNCIL MEETING**  
**SUMMER VILLAGE OF ROSS HAVEN, ALBERTA**  
**September 14, 2023**  
**IN-PERSON AND VIA ZOOM**

**ATTENDANCE**

Mayor, Ray Hutscal – Via ZOOM  
Deputy Mayor, Lolita Chadd  
Councillor, Dieter Brandt  
CAO, Tony Sonnleitner  
4 in Gallery - 1 Resident via ZOOM

**Note: Prior to the Call to Order of the meeting, all three members of Council swore their Oath of Office before a Commissioner of Oaths.**

**CALL TO ORDER**

Mayor, R. Hutscal called the meeting to order at 7:02 p.m.

**AGENDA**

Res. A23-122

Moved by Councillor, D. Brandt that the meeting agenda be adopted as presented.

CARRIED

**MINUTES**

Res. A23-123

Moved by Deputy Mayor, L. Chadd that the following meeting minutes be approved, with an amendment to the Regular Meeting Minutes; Page 7 (3) "Providing input at the Council Open House. The next Council Open House is scheduled for Saturday, August 26, 2023 – 9:00 am until 10:00 am at the Municipal Shop (700 Parkins Avenue)":

- a)** Minutes of the Regular Meeting – August 10, 2023
- b)** Organizational Meeting of Council – August 10, 2023

CARRIED

**DELEGATIONS**

- A) Karen Bell - Taxes

Res. A23-124

Moved by Deputy Mayor, L. Chadd that the presentation be accepted for information, and that the item be brought back to Council at the October 2023 meeting for decision.

CARRIED

- B) Elizabeth Burt – Input to LUB Review – Short Term Rental Provisions

Res. A23-125

Moved by Mayor, R. Hutscal that the presentation be accepted for information.

CARRIED

**MINUTES  
REGULAR COUNCIL MEETING  
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA  
September 14, 2023  
IN-PERSON AND VIA ZOOM**

**PUBLIC HEARINGS**

None

**NEW BUSINESS**

**a) Grant Officer Report**

Dwight Moskalyk made a verbal Grant Officer's Report to Council, and discussed some possible options with Council.

Res. A23-126

Moved by Mayor, R. Hutschal that the Grant Officer report be received as information.

CARRIED

**b) "What We Heard" Report – August 26, 2023 Public Open House**

Res. A23-127

Moved by Deputy Mayor, L. Chadd that the report be accepted for information.

CARRIED

**c) Review of Ross Haven Planning Documents - Update**

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the fall of 2024.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

**Statutory Plans -**

Municipal Sustainability Plan (March 2010),  
Intermunicipal Collaboration Framework (2019), and  
Municipal Development Plan (Sept 2011).

**Land Use Bylaw –**

Land Use Bylaw 232a-10 (2010),  
Amendment 253-13 (2013),  
Amendment 257-14 (2014), and  
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website [www.rosshaven.ca](http://www.rosshaven.ca), plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

**MINUTES**  
**REGULAR COUNCIL MEETING**  
**SUMMER VILLAGE OF ROSS HAVEN, ALBERTA**  
**September 14, 2023**  
**IN-PERSON AND VIA ZOOM**

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at [cao@rosshaven.com](mailto:cao@rosshaven.com)
2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Spring 2024 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	May	September	October	November
Municipal Sustainable Plan	May	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

No Action to be taken on this item – Information Only

**MINUTES  
REGULAR COUNCIL MEETING  
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA  
September 14, 2023  
IN-PERSON AND VIA ZOOM**

**d) Development Permit Update – 2023**

23DP04-27 Plan 4883 KS, Block 5, Lot 10 : 410 4 STREET  
INSTALLATION OF AN IN-GROUND POOL.

Res. A23-128

Moved by Mayor, R. Hutschal that the Development Permit Update / Report be received as information.

CARRIED

**FINANCIAL REPORTS**

**a) Financial Statements**

Res. A23-129

Moved by Mayor, R. Hutschal that the June 2023 financial statements be received as information.

CARRIED

**CORRESPONDENCE**

None

**COUNCILLOR REPORTS**

- a) Mayor, Ray Hutschal - Attached**
- b) Deputy Mayor, Lolita Chadd – Attached**
- c) Councillor, Dieter Brandt - Attached**

Res. A23-130

Moved by Councillor, D. Brandt, that the Councillor Reports be received as information.

CARRIED

**CAO REPORT**

**a) CAO, Tony Sonnleitner - Verbal**

Res. A23-131

Moved by Councillor, D. Brandt, that the CAO report be received as information.

CARRIED

**OPEN FLOOR**

No members of the community availed themselves of the opportunity to speak to Council at this meeting.



**MINUTES  
REGULAR COUNCIL MEETING  
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA  
September 14, 2023  
IN-PERSON AND VIA ZOOM**

**CLOSED SESSION –  
CONFIDENTIAL ITEM**

None

**NEXT MEETING(S)**

- The next regular meeting of Council is scheduled for October 12, 2023 at 7:00 p.m. The meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, [www.rosshaven.ca](http://www.rosshaven.ca), for details.
- Next Public Hearing : None Scheduled

**ADJOURNMENT**

Mayor, R. Hutschal adjourned the meeting at 8:08 p.m.

These minutes approved this 12<sup>th</sup> day of October, 2023.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

**Development Permits:**

Permit #	Lot	Date	Website Use	Status
23DP01-27	305 – 3 St	Feb 23	Yes Demo, Placement of Modular Home	Approved
23DP02-27	201 – 2 St	Jun 23	Yes Construct Acc. Build + Deck	Approved
23DP03-27	410 – 4 St	Jul 23	Yes Demo, Construct SDD, Sewer + Well	Approved
23DP04-24	410 – 4 St	Sep 1	Yes Construct In-Ground Pool	Approved

MOVED by Brian Brady that the two Councils discussed the following: MDP, LUB, Lake Health, and the possibility of road access between the two communities. Furthermore, Yellowstone's Municipal building (500 Morin Drive) is authorized to be the Emergency muster point for SV of Ross Haven, and alternately, the SV of Ross Haven's Municipal building (700 Parkins Avenue) is the emergency muster point for SV of Yellowstone. Signage will be erected at each site and paid for by each municipality.

September 5, 2023

His Worship Ray Hutschal  
Mayor, Summer Village of Ross Haven  
PO Box 70, Site 19, RR1  
Gunn, AB T0E 1A0

Dear Mayor and Council,

**RE: Supporting Watershed Management for a Thriving Summer Village of Ross Haven**

I hope this letter finds you in good health and spirits. I am writing to you on behalf of the North Saskatchewan Watershed Alliance (NSWA) to kindly request your support for the NSWA in 2024. Last year, Ross Haven **was not among the more than 40 municipalities who supported the NSWA**. This year, as we embark on another year of collaborative efforts, we are again asking for positive consideration by you and your Council in 2024 for a **contribution of \$100.00**.

As you are aware, water and environmental management stands as a pillar of Ross Haven's growth and prosperity. The well-being of our citizens and our economy depends on secure access to clean drinking water, the sustained health of our watershed, protection against flooding and drought, and effective stormwater management.

Ross Haven is important to our watershed because the summer village sits on the shores of Lac Ste. Anne, where residents can directly enjoy all the lake has to offer. The lake is fed by water coming from the landscape upstream, which means the health of the lake is dependent in large part of the activities of those beyond Ross Haven. This means that improving sustainability is best achieved at a watershed scale and in collaboration with other water managers.

At the NSWA, we believe the complex, multi-faceted nature of water and environmental management is best tackled by bringing people and communities together to collaborate. For more than 23 years, the NSWA has worked tirelessly to bring partners together to improve how we collectively manage our rivers, wetlands, and lakes using the best and most applicable science. This important work is accomplished because of the generous support of municipalities like Ross Haven, the provincial government, and water utilities.

Your support means that the NSWA can continue to bring municipalities and partners together to address water quality and quantity challenges, build new tools for decision-makers, and improve our understanding of the watershed. One such project is the NSWA's update to the State of the Watershed assessment, last completed in 2005. NSWA is using an internationally recognized method called the Freshwater Health Index developed by Conservation International to calculate a numeric rating for the watershed's vitality, ecosystem services, and governance. The State of the Watershed enables Ross Haven to make decisions and set priorities armed with the best information on the health of the



watershed. The assessment is also a valuable tool for the summer village to communicate basin health with its citizens.

We believe that through collective efforts, we can build a future where water resources are managed sustainably, benefiting not only Ross Haven but our entire watershed. Your continued support is invaluable in shaping this vision into reality. We invite you to explore our 2022-2023 Annual Report and the NSWA website for more information ([www.nswa.ab.ca](http://www.nswa.ab.ca)). Enclosed is an invoice to facilitate the administration of your suggested contribution.

I would be happy to connect with you and your Council to provide more information. The NSWA Executive Director, Scott Millar ([scott.millar@nswa.ab.ca](mailto:scott.millar@nswa.ab.ca)) is also available to present to Ross Haven and to answer any questions you may have about the NSWA.

Sincerely,

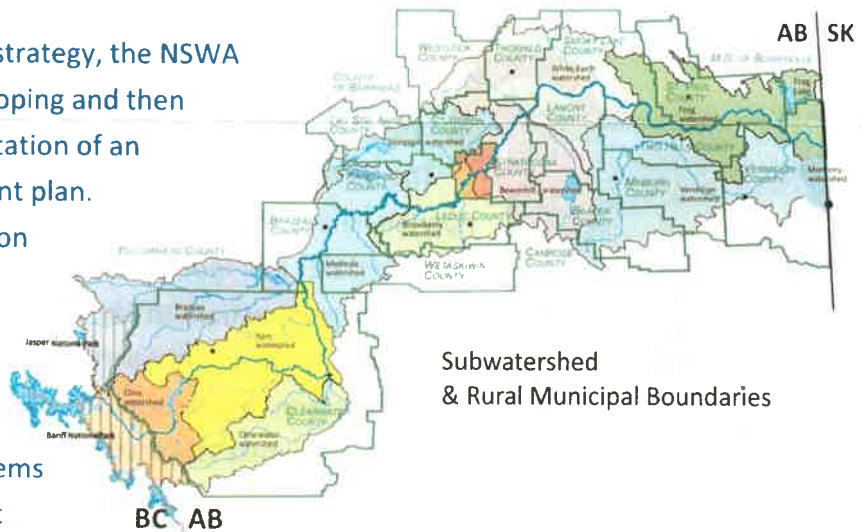
Stephanie Neufeld  
Chair, North Saskatchewan Watershed Alliance

Cc: Chief Administrative Officer

## HIGHLIGHTS FROM 2022-2023

The North Saskatchewan Watershed Alliance (NSWA) is a non-profit, multi-stakeholder organization dedicated to **improving the health and sustainability of the North Saskatchewan River and its watershed.**

Under the Alberta *Water for Life* strategy, the NSWA carries the responsibility of developing and then encouraging voluntary implementation of an integrated watershed management plan. Implemented through collaboration and community engagement, the plan sets out the actions needed to protect and enhance the quantity and quality of water and the health of aquatic ecosystems within the watershed and support the social and economic well-being of the region.



## STATE OF THE WATERSHED ASSESSMENT

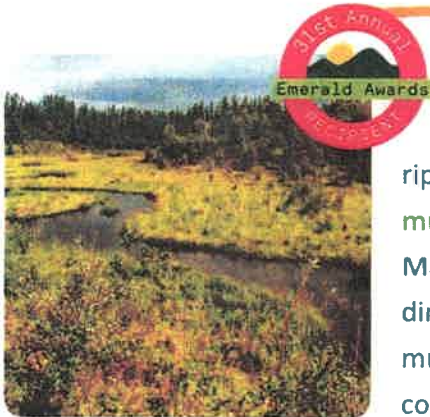
The State of the Watershed assessment examines numerous aspects of watershed health so that we have a baseline from which to determine if actions are needed to improve watershed health.



Building upon the NSWA's 2005 assessment, the **State of the Watershed will make use of an internationally recognized methodology called the Freshwater Health Index (FHI)**, developed by Conservation International. This will be the first use of FHI in a North America. The index scores watershed vitality, services, and governance to create scientifically supported, scalable, consistent results that integrate available data and the expertise of local stakeholders, subwatershed alliances, and the NSWA.

## WETLAND STRATEGY

The NSWA is developing the **Strategy to Improve Wetland Management** for the North Saskatchewan River in Alberta. This collaborative strategy is intended to coordinate and align the work of partners across the watershed to advance wetland management and implementation of the Alberta Wetland Policy. The NSWA is offering a **Wetland Education Sponsorship** to support municipal partners as they elevate their knowledge and technical capacity to conserve wetlands and implement wetland restoration initiatives in the watershed.



## RIPARIAN HEALTH ACTION PLAN

The NSWA continues to promote practices and policies that support riparian health. We initiated a review of riparian regulations for 24 **municipalities** as a foundation for building a Riparian Regulations Best Management Practices Guide. As well, we are working to add new dimensions to the provincial riparian setback calculator to support municipal planning processes. The **Riparian Web Portal** ([riparian.info](http://riparian.info)) continues showcase restoration projects from across the watershed.

## EDUCATION AND OUTREACH

A key role for the NSWA is sharing knowledge and information on the North Saskatchewan River watershed. Staff attend community events throughout the summer, publish a monthly newsletter, hosts workshops and webinars, and is actively growing our social media network. We are proud to say we have engaged with more than **1,900 community members and reach over 5,700 people through our social media channels** in 2023.



## STAY CONNECTED TO NSWA

Email us at [water@nswa.ab.ca](mailto:water@nswa.ab.ca) to join our newsletter and event mailing list.

Visit us at [www.nswa.ab.ca](http://www.nswa.ab.ca) to see more on our partners, our work, and our results.

Connect with us on the social media platform of your choice.



NorthSaskRiver



north\_sask\_river



@NorthSaskRiver



northsaskriver



# Invoice

Date	Invoice #
9/05/2023	2024.035

202 - 9440 49  
Street NW  
Edmonton, Alberta  
T6B 2M9

Phone #	587.525.6821
E-mail	ellen.cust@nswa.ab.ca
Web Site	www.nswa.ab.ca

Invoice To
Summer Village of Ross Haven PO Box 70, Site 19, RR1 Gunn AB T0E 1A0

Description	Amount
Summer Village Contribution January 1 to December 31, 2024 - Funding Request	100.00
Thank you for your support	<b>Total</b> \$100.00

GST/HST No. 890443419



# Summer Village of Ross Haven

## Budget vs. Actuals: 2023 Budget - FY23 P&L

January - December 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
4-9000 Property Taxes	315,463.93		315,463.93	
4-9055 Lagoon/Sewer Fund Tax	62,425.00	62,425.00	0.00	100.00 %
4-9100 School Taxes	165,981.03	158,667.56	7,313.47	104.61 %
4-9250 Lac Ste Anne Foundation	13,253.97	13,208.65	45.32	100.34 %
4-9299 CPO Ticket Revenue		500.00	-500.00	
4-9300 Grants - FCSS	4,425.50		4,425.50	
4-9302 Grants - MSI Operating	17,078.00	17,078.00	0.00	100.00 %
4-9303 Grants - STEP	2,100.00		2,100.00	
4-9305 Federal Gas Tax	341.67		341.67	
4-9320 Grants - Fortis	4,450.00		4,450.00	
4-9400 Interest Income	5,569.57	1,000.00	4,569.57	556.96 %
4-9500 Development/Safety Codes		1,000.00	-1,000.00	
4-9550 Safety Codes	1,331.39		1,331.39	
4-9600 Tax Certificates, Maps, Snowplowing & Other Income	1,010.00	1,000.00	10.00	101.00 %
4-9700 Fines & Penalties	1,327.41		1,327.41	
4-9800 Development Permits	2,071.64		2,071.64	
<b>Total Income</b>	<b>\$596,829.11</b>	<b>\$254,879.21</b>	<b>\$341,949.90</b>	<b>234.16 %</b>
<b>GROSS PROFIT</b>	<b>\$596,829.11</b>	<b>\$254,879.21</b>	<b>\$341,949.90</b>	<b>234.16 %</b>
<b>Expenses</b>				
114 Other Miscellaneous	69.95		69.95	
6-1140 School Taxes Paid	79,338.76	158,667.56	-79,328.80	50.00 %
6-1141 Lac Ste Anne Foundation Payable	13,208.65		13,208.65	
6-1151 Council Remuneration	4,600.00	11,000.00	-6,400.00	41.82 %
6-1211 Council Mileage & Subsistence	3,621.71	4,000.00	-378.29	90.54 %
6-2159 Administrator Fee	38,500.00	48,510.00	-10,010.00	79.37 %
6-2160 Development Officer Fee	3,550.00	4,355.00	-805.00	81.52 %
6-2161 DEM/Dep DEM		2,000.00	-2,000.00	
6-2162 Grant Officer	2,240.00	3,520.00	-1,280.00	63.64 %
6-2163 Grant Fees	1,112.50		1,112.50	
6-2165 Wages	65,980.36	86,000.00	-20,019.64	76.72 %
6-2170 WCB Expense	1,195.34	1,500.00	-304.66	79.69 %
6-2175 Development Permit & Letters Of Compliance	1,170.00		1,170.00	
6-2224 Municipal Memberships	4,910.37	3,851.00	1,059.37	127.51 %
6-2230 Professional Fees	7,565.60	8,000.00	-434.40	94.57 %
6-2274 Insurance	6,711.00	6,711.00	0.00	100.00 %
6-2510 Office & Misc Expense	4,406.77	5,750.00	-1,343.23	76.64 %
6-2511 Bank Charges	533.21	350.00	183.21	152.35 %
6-2512 Cellphone & Communications	1,856.40	2,400.00	-543.60	77.35 %
6-2513 Meals & Entertainment	94.70		94.70	
6-3251 Road - R&M	4,440.00	7,000.00	-2,560.00	63.43 %
6-3520 Equipment - R&M	4,341.18	8,000.00	-3,658.82	54.26 %
6-3540 Utilities	20,057.71	24,500.00	-4,442.29	81.87 %
6-4511 FCSS & Recreation Programs		2,200.00	-2,200.00	
6-4512 Public works - Supplies	12,826.89	13,000.00	-173.11	98.67 %
6-4516 Parkways/Drainage	15,400.00		15,400.00	
6-4521 Trees & Park Improvements	2,045.00		2,045.00	



# Summer Village of Ross Haven

## Budget vs. Actuals: 2023 Budget - FY23 P&L

January - December 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6-4550 Weed Control	422.00		422.00	
6-5510 Garbage Disposal	4,644.07	6,750.00	-2,105.93	68.80 %
6-6200 Municipal Assessment Service	5,940.00	8,000.00	-2,060.00	74.25 %
6-6205 Safety Codes Expense	250.00		250.00	
6-7341 Policing	8,521.00	8,521.00	0.00	100.00 %
6-7370 MSP, Fire Services & Physician Recruitment	12,856.48		12,856.48	
6-7371 LSA county - Police & Animal		5,000.00	-5,000.00	
6-7373 Onoway Regional Fire Services	17,453.35	27,612.00	-10,158.65	63.21 %
6-7374 Lac Ste. Anne Foundation		13,208.65	-13,208.65	
6-7380 Lagoon/Wastewater - LSAC	35,382.83	44,800.00	-9,417.17	78.98 %
6-7381 North 43 Sewer Line	729,457.10	729,457.10	0.00	100.00 %
6-7395 Wild Water Commission	10,460.64	6,651.00	3,809.64	157.28 %
6-7396 Yellowhead Regional Library	640.14	701.00	-60.86	91.32 %
6-7501 RHCL	6,000.00	6,000.00	0.00	100.00 %
Expenses	39,669.37		39,669.37	
<b>Total Expenses</b>	<b>\$1,171,473.08</b>	<b>\$1,258,015.31</b>	<b>\$ -86,542.23</b>	<b>93.12 %</b>
NET OPERATING INCOME	<b>\$ -574,643.97</b>	<b>\$ -1,003,136.10</b>	<b>\$428,492.13</b>	<b>57.28 %</b>
Other Expenses				
6-2150 Amortization		62,400.00	-62,400.00	
<b>Total Other Expenses</b>	<b>\$0.00</b>	<b>\$62,400.00</b>	<b>\$ -62,400.00</b>	<b>0.00%</b>
NET OTHER INCOME	<b>\$0.00</b>	<b>\$ -62,400.00</b>	<b>\$62,400.00</b>	<b>0.00 %</b>
NET INCOME	<b>\$ -574,643.97</b>	<b>\$ -1,065,536.10</b>	<b>\$490,892.13</b>	<b>53.93 %</b>

# Summer Village of Ross Haven

## Balance Sheet Summary

As of September 30, 2023

	TOTAL
Assets	
Current Assets	755,574.04
Cash and cash equivalents	191,392.13
Accounts receivable (A/R)	7,398.55
<b>Total Current Assets</b>	<b>954,364.72</b>
Non-current Assets	
Property, plant and equipment:	3,329,883.36
<b>Total Non-current Assets</b>	<b>3,329,883.36</b>
<b>Total Assets</b>	<b>\$4,284,248.08</b>
Liabilities and Equity	
Current Liabilities	1,083,721.26
Accounts Payable	53,947.07
Credit Cards	-972.98
<b>Total Current Liabilities</b>	<b>1,136,695.35</b>
Non-current liabilities:	0.00
Equity	3,147,552.73
<b>Total Liabilities and Equity</b>	<b>\$4,284,248.08</b>

# Summer Village of Ross Haven

## Profit and Loss

September 2023

	TOTAL
INCOME	
4-9302 Grants - MSI Operating	17,078.00
4-9305 Federal Gas Tax	-4.00
4-9400 Interest Income	511.66
4-9550 Safety Codes	888.31
4-9600 Tax Certificates, Maps, Snowplowing & Other Income	25.00
4-9700 Fines & Penalties	1,327.41
4-9800 Development Permits	570.00
<b>Total Income</b>	<b>\$20,396.38</b>
<b>GROSS PROFIT</b>	<b>\$20,396.38</b>
EXPENSES	
6-1140 School Taxes Paid	39,669.38
6-2159 Administrator Fee	3,850.00
6-2160 Development Officer Fee	355.00
6-2162 Grant Officer	320.00
6-2165 Wages	5,555.86
6-2175 Development Permit & Letters Of Compliance	150.00
6-2224 Municipal Memberships	114.00
6-2510 Office & Misc Expense	291.09
6-2511 Bank Charges	14.75
6-2512 Cellphone & Communications	185.64
6-2513 Meals & Entertainment	94.70
6-3540 Utilities	1,972.34
6-4512 Public works - Supplies	1,272.60
6-4516 Parkways/Drainage	8,200.00
6-5510 Garbage Disposal	1,460.40
6-7395 Wild Water Commission	4,432.27
<b>Total Expenses</b>	<b>\$67,938.03</b>
<b>PROFIT</b>	<b>\$ -47,541.65</b>

# Summer Village of Ross Haven

## Statement of Cash Flows

September 2023

	TOTAL
OPERATING ACTIVITIES	
Net Income	-47,541.65
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1-2110 Accounts Receivable - Property taxes	9,268.93
Accounts Payable (A/P)	-503,303.03
2-2125 RBC VISA Tony	405.07
2-2150 RBC VISA Noel	-336.00
1-2050 GST/HST Receivable	-822.16
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>-494,787.19</b>
<b>Net cash provided by operating activities</b>	<b>\$ -542,328.84</b>
INVESTING ACTIVITIES	
1-1226 GIC Investments	-420,000.00
GIC Investments:1243 GIC Investments	635,181.51
<b>Net cash provided by investing activities</b>	<b>\$215,181.51</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>\$ -327,147.33</b>
Cash at beginning of period	518,959.46
<b>CASH AT END OF PERIOD</b>	<b>\$191,812.13</b>

**Councillor Report**  
**Ray Hutscal**  
**October 9, 2023**

○ **Collaboration with LSAC**

- RR34 – As of the submission of this report, have not received the second estimate. I have followed up with LSAC after our Mayor's meeting and at the beginning of October.
- Fire Gap around Village – Dieter discussed with Greg @ Bible Camp. Fire gap on west side will be started with the second exit.
- Second Exit – Dieter discussed with Greg @ Bible Camp. I sent a letter to LSAC requesting them to confirm with impacted county residents and confirm next steps.
- CPO – Executed agreement received electronically Sept 19.
  - On **Sept 19**, Lolly, Noel, and I met with CPO Officer Dallas Choma to discuss CPO enforcement at a high level and agreed that he will attend our council meeting in either Nov / Dec (TBD) as well as our May open house.

○ **Sewer Project**

- LSAC still to confirm approval from Alberta Transportation on our remaining items, then we'll complete remaining items and close out budget.
- Nearing completion of the photos/asbuilts for future sewer maintenance.
- Updated sewer connection checklist for residents. Will be updated on website once vetted with council is complete.
- **Sept 21** – I provided a "show and tell" and explanation of our sewer system to Reeve Joe Blakeman, Councillor Lorne Olsvik, and Mr. Scott Pearce (President of the Federation of Canadian Municipalities).

○ **LILSA / Water Levels / Water Quality**

- **Sept 18** – Completed a canoe trip down the Sturgeon River from our weir to find the beaver dam. Water level about the same on both sides of the weir. Difference in height at the beaver dam about 57".
- **Sept 18** – Attended LILSA meeting (in person). Organization meeting was completed, discussed invasive weeds, weir, grants, drone scans for sewer leaks, and other normal business. Isn't a lot of energy around weir yet, I am continuing to work on various channels in govt and other resources.

○ **Alberta Municipalities 2023 Convention and Trade Show**

- **September 27 – 29** – Attended the Convention and Trade Show for the 2.5 days. Good educational, networking, and informative event. Had several good discussions with Provincial MLAs, and other municipalities.
- Information Sessions attended included: When it Rains it Pours: Water and Disaster Planning, The Council – CAO Bargain, Building Respectful Municipal – Indigenous Relations, Keynote Address by Kendal Netmaker.
- On the trade show floor, discussed and got information on policing, firefighting, camera security, engineering, recreation facilities, internet coverage, project mgmt, and water quality. Will be following up to get more info on the camera security on light poles, and water quality technology.
- Majority of resolutions presented were passed by those in attendance, giving the organization the ability to lobby the Provincial Govt on behalf of all Municipalities. Resolutions passed that are of specific interest to us include: increasing amount of funding, lobbying govt to change the Traffic act to allow E Scooters and Golf Carts within their Municipalities.
- Heard from the Leader of the Opposition, Premier, and then a question-and-answer session with the majority of ministers in attendance.

○ **Mayors Meeting**

- **Sept 22** – Attended Mayors meeting hosted by LSAC. Discussed status of municipal services package offering, water and sewer updates, ALUS program (LSAC no longer supporting / participating), Weir Discussions (I continually bring this forward to discuss), beaver dams (LSAC doesn't touch unless impacts infrastructure (bridge, roads, culverts, etc. If dams are negatively impacting farmland, private landowners have ability to trap / remove), and the Clinic.

○ **General Village Items**

- Drainage issues on parkway between 8<sup>th</sup> Street and 9<sup>th</sup> Street, and Portion of 8<sup>th</sup> street that runs parallel to lake.
  - *Update: Council received and approved drawings that considered village comments. Drawings will be sent out to impacted residents, will be getting budget numbers, work likely to be completed next year if council approves.*
- Road, drainage, and safety issues at the round-a-bout of 4<sup>th</sup> street.
  - *Update: Council received and provided comments back to engineer. Once we have final drawings, will be sent to all stakeholders for comments. Work likely to be completed next year if council approves.*
- Drainage issues on 5<sup>th</sup>/6<sup>th</sup> parkway
  - *Update: Council discussed alternate option with engineer, awaiting drawings.*
- Road and drainage issues on 7<sup>th</sup> street
  - *Update: Council received and agreed to drawings. Drawings will be sent out to impacted residents, will be getting budget numbers, work likely to be completed next year if council approves.*
- **Sept 21 and 26** - Tree clearing – Worked with Noel for about 10 hours to clean up the trees and branches on the 4<sup>th</sup> roundabout, and at two locations along Parkins.

**Ray Statistics October Update (Month of September)**

Incoming Emails	206	Meeting / Telephone Hours	11
Sent Emails	118	Total Hours	64

## **Councilor Report - Lolita Chadd**

October 2023

September 15 – Ray, Dieter and I met with Summer Village of Yellowstone council and admin. to discuss some ideas of shared services, goals, emergency preparedness, lake quality/levels, etc.

September 18 – Attended Hwy 43 East Waste Commission meeting at the landfill site. –

- \*No date confirmed yet for concrete crushing.

- \*Methane Gas Emissions Monitoring Program not mandated at this time as the landfill facility is not large enough to require it.

- \*Sign on highway 43 needs replaced. Waiting for quotes.

- \*Shop roof leaks – getting contractor to repair.

- \*New track loader has arrived and in use.

- \*Site truck due for replacement – sourcing a good used one.

- \*Board voted to observe Sept 30 as a holiday for National Truth and Reconciliation Day. Landfill will be closed on this date going forward.

- \*Holiday Hours for end of 2023-2024. Closed for Christmas December 23<sup>rd</sup>, 25<sup>th</sup>, & 26<sup>th</sup>. Open the 27<sup>th</sup>. New Year closed January 1<sup>st</sup> and open the 2<sup>nd</sup>. As a result, garbage pick up for Ross Haven will be on the Wednesday, December 27<sup>th</sup> and Tuesday, January 2<sup>nd</sup>.

Meetings coming up –

Oct 17 LSAC Municipalities Regional

Oct 28 SVLSACE Meeting in Sunrise Beach

End of month? – ORFS date TBD

## **12 October 2023 – Councillor Report – Dieter Brandt**

### 15 September 2023 – Meeting with SV of Yellowstone Council

Ross Haven Council met with the Council of Yellowstone at their shop. The reason for the meeting was to discuss topics of mutual interest along with how we can help one another. The topics included lake level, water condition, emergency management, 2<sup>nd</sup> exits from our respective villages, grass cutting, snow removal, garbage pickup and employee benefits to name a few. We have a good relationship with the Summer Village of Yellowstone and look forward to helping each other out as much as possible.

### 18 September 2023 – Meeting with Greg King at the Bible Camp

Greg King and I discussed using a route through the Bible Camp as a possible emergency second exit. That route would need to connect to Township Road 251A which would then lead to Range Road 35. We toured the property and looked at several options. Greg is very receptive to coming up with an option and working with the Council.

**Dieter Brandt**

Councillor

Summer Village of Ross Haven



October 10<sup>th</sup>, 2023

Summer Village of Ross Haven:  
Grant Officer Report - September 2023  
Prepared by Dwight Moskalyk

---

September we focused on two areas in grant research and exploration: Lake Health (Weed Harvester and Washing Station/Capital Grants) and Internet Connectivity (Meeting with Connect Mobility and emails with MSCNet and others). We are still in the "off-season" for grant applications but we are continuing to compile and do some conceptual brainstorming on what types of projects we can reasonably apply for, particularly Bridgitte (see her comments below).

I have now touched base with the two leading providers of enhanced internet coverage in the area: Connect Mobility and MSCNet. MSCNet is working on a project but nothing in our area to piggy-back on, they do not have any immediate plans to invest in the LSA area. Connect Mobility however is already working on a joint venture with Alberta Beach-Sunset Point-Val Quentin, and they have now shown interest in either expanding this, or creating a whole new project, to incorporate all the summer villages in the area (that may be interested). I met with Merle on October 5<sup>th</sup>, 2023 and we confirmed that he will plan to attend the next SVLSACE meeting (on October 28<sup>th</sup>, 2023) to present an overview specific to our region (the type of capital works that are required, the type of business operations possible, and the capital/grant situation).

Our next step as municipalities is going to be to get 1/5 of our communities to participate in the coverage monitoring program in order to achieve an accurate coverage map to use in the applications; this need to be done ahead of time and it starts with a letter/communication to the people on same to garner volunteers. We are working on same as a template for all interest municipalities to use.

Bridgitte's comments on Lake Heath items are below:

---

Hi Dwight,

We are still in an off season for grant applications, but I have procured a great deal of information pertaining to the boat wash station the community desires. While you are aware of the Watershed Stewardship Grant, I was able to find two more. One of the two does not require a community group to apply or partner and is through the federal government.

First, a note on a system currently used in Canada.

Stations: There's a station called CD3 Systems

> (<https://www.cd3systems.com/>) The Alberta Government partnered with the Invasive Species Centre in Ontario to bring the first CD3 machine to Canada in 2020! There's one at Lake McGregor to help facilitate containment of the only location of Chinese Mystery Snail in Alberta. Largely because no control or eradication method exists, so this is a containment effort. I could not find any more information than that about Lake McGregor. While these machines are excellent tools

to assist folks in Clean Drain Dry practices, they are not a full line of defense. They are not decontamination equipment replacements and have limited applications.

In looking for funding sources I have found the Alberta Eco trust Grant—Environmental Grants. It will be open again for applications mid December 2023. Municipalities are eligible if they partner up with a charitable and/or nonprofit organization that acts as the lead for the initiative. Important details to this grant are as follows:

1. 20% matching funds.
  - matching funds can be in-kind or cash.
  - can be multiple sources of matching funds
  - noncash contributions such as salaries can be used as a matching fund provided it is an auditable expense
- 2) Maximum 24 months to complete project
- 3) Education initiatives must link to a broader strategy, align with a theory of change or demonstrate a measurable impact
- 4) Can request up to \$50,000

There is also a federal grant through the Aquatic Invasive Species Prevention Fund. Municipalities and local governments are eligible applicants. The current application year is closed and there is no information on when it opens again. I will monitor this grant for further information regarding application times. For council's information at this time I will provide the pertinent information regarding this future opportunity directly from the federal website.

This Aquatic Invasive Species Prevention Fund supports efforts that will help prevent the introduction and spread of aquatic invasive species.

Priority will be given to projects to focus on:

- improving relationships with provinces and territories, Indigenous Peoples and key stakeholders
- involving multiple partners
- providing Canadians with tools to take action on aquatic invasive species
- monitoring and prevention of aquatic invasive species

Preference will be given to projects, which do one or more of the following:

- promote national outreach campaigns, such as [Clean Drain Dry](#) and [Don't Let it Loose](#)
- use an integrated management approach that considers species, sites and pathways, which aquatic invasive species travel to enter and spread in our waters
- address the threat of aquatic invasive species crossing international borders
- expand Fisheries and Oceans Canada's geographical and/or pathway coverage for early detection and response
- include activities within the three aquatic invasive species management pillars:
  - prevention
  - early detection
  - response
- are Indigenous led or involve Indigenous partners
- include multiple partners

## Ontario and Prairie Region (Alberta, Manitoba, Ontario and Saskatchewan)

Priority will be given to projects that:

- have letters of support from the province identifying their priority species
- involve early detection and response for priority species identified by the respective province
- have multiple partners, especially Indigenous communities and organizations
- help address the aquatic invasive species threat for species at risk and the habitat they depend on
- incorporate aquatic invasive species education and awareness:
  - [Clean Drain Dry](#)
  - [Don't Let it Loose](#)

Eligible activities:

Outreach and education

- Promoting and supporting activities that relate to aquatic invasive species awareness, prevention and reporting:
  - stewardship
  - outreach
  - education
  - capacity building
  - training
- Promoting national education and outreach campaigns:
  - [Clean, drain and dry](#)
  - [Don't Let it Loose](#)

Citizen science and early detection

For the purposes of the Aquatic Invasive Species Prevention Fund, [early detection](#) is defined as detecting the introduction and spread of aquatic invasive species as early as possible.

- Projects proposals must include:
  - project planning
  - sampling design
  - training
  - timely reporting of detections to appropriate officials
- Projects can include, but are not limited to:
  - fishing
  - trapping
  - netting
  - environmental DNA in relevant bodies of water
  - underwater cameras and drones
  - visual inspections of boats, ports, marinas and other relevant infrastructure

Small scale response activities to new invaders

For the purposes of the Aquatic Invasive Species Prevention Fund, [response](#) is defined as containing and eradicating newly detected introductions.

- Projects including activities related to:
  - responding to new invaders following early detection

- establishing response networks
- Projects can include, but are not limited to:
  - response planning and coordination with partners
  - containment of species or pathways of introductions (however recipients must have the proper authorizations and/or work within their respective jurisdiction)
  - removal through:
    - trapping
    - fishing
    - netting
    - hand pulling
    - mechanical removal
    - cutting

Activities to prevent the introduction, establishment and spread of aquatic invasive species

- Projects including:
  - boat cleaning stations
  - biofouling removal from boats and harbour structures
  - application of antifouling paint on structures

For the purposes of the Aquatic Invasive Species Prevention Fund, antifouling paint is not considered a deleterious substance under Section 19 of the [\*Aquatic Invasive Species Regulations\*](#).

Small scale control management

For the purposes of the Aquatic Invasive Species Prevention Fund, [control management](#) is defined as containing the spread of aquatic invasive species from an established site and mitigating impacts of the aquatic invasive species on biodiversity, economy and society.

- Projects including activities related to:
  - addressing short-term control management of established species at an established site
- Projects can include, but are not limited to, control through:
  - trapping
  - fishing
  - netting
  - hand pulling
  - mechanical removal
  - cutting

Research

For the purposes of the Aquatic Invasive Species Prevention Fund, research is defined as research that facilitates on the ground preventative actions, preventing aquatic invasive species introduction, establishment and spread.

- Examples of research include the development of:
  - prevention tools
  - tools for early detection
  - picture identification tools
  - species specific traps or sampling tools
  - tools for response and control

- testing of efficiency of eradication methods

#### Ineligible activities

Funding is not available for projects that:

- do not address aquatic invasive species
- propose to deposit deleterious substances
- address large scale response, eradication or control projects
- cost more than \$250,000 a year
- go beyond 3 years of funding

I am also wondering if this federal grant could not also be applied to a weed harvester. We have identified the flowering rush in the lake and it is a classified invasive species so would also qualify for this grant. Make it a package deal with education material on the plants and zebra mussels and I think it will be a winner.

Please let me know if the council requires any more information regarding either of these grants.

Regards,  
Bridgitte

---

[Home](#) / [Furniture & Mattresses](#) / [Office Furniture](#) / [Office Chairs](#)



+3

4  
PACK



Lifetime Commercial Folding Chairs, 4-pack

Item 1000796 | Model 42804

★★★★★ 4.9 (237) [Write a review](#)

Product \$189.99  
Less -\$50.00

Price \$139.99

Shipping and Handling Included

\$50 OFF

Valid for orders placed 10/09/23 to 10/15/23.

Features:

- For Indoor or Outdoor Use

Feedback

[Share](#) [Print](#)

Delivery

🚚 **Estimated Friday, October 13** if ordered now.  
Delivery Postal Code: **T7X 2G8** [Change](#)

— 1 +

Add to Cart

[Add to List](#)

☐ Compare Product

Product Details	Specifications	Shipping & Returns	Reviews
-----------------	----------------	--------------------	---------

Product Details

Lifetime® commercial folding chairs are made of high-impact polyethylene, contoured for comfort, and designed for durability. The powder-coated tubing increases strength and stability. These Lifetime® folding chairs are lightweight, easy to clean and can be used indoors or outdoors. They exceed demanding BIFMA standards and are perfect for your next meeting, event or family gathering.

Features:

- Colour: white granite
- Superior strength
- Wide seat and tall back
- Made of high-impact polyethylene
- Steel frame with all-weather finish
- Stain resistant
- Easy to clean
- Can be used indoors or outdoors
- Exceeds ANSI/BIFMA standards

Specifications:

- Dimensions (L x W x H):
- Single chair: 50.8 cm x 45.7 cm x 86.4 cm (20 in. x 18 in. x 34 in.)
- Weight: 5.4 kg (12 lb.)

Model: 42804

Specifications

Brand	Lifetime
Model	42804

Shipping & Returns

Delivery is available to Yukon, Nunavut and NW Territories. An additional Shipping and Handling fee will apply to shipments going to Yukon, Nunavut or NW Territories. This fee will be quoted at checkout. Additional transit time may be required.

For more information about this product, call the Lifetime Customer Service Centre at 1-800-225-3865.

SHOP CONFIDENTLY

We are committed to offering the best value to our members, with a risk-free 100% satisfaction guarantee on both your membership and merchandise. If you have questions about your membership or products you've purchased at Costco, please visit the membership counter at your local Costco or [Contact Customer Service](#).

Costco.ca products can be returned to any of our more than 800 Costco warehouses worldwide.

View [Costco's Return Policy](#).

[Costco Concierge Services](#) | [Technical Support](#)

Free technical support exclusive to Costco members for select electronics and consumer goods.

[How To Return Costco.ca Orders](#)

Reviews

Reviews

[Write a review](#)

Rating Snapshot

Select a row below to filter reviews.

5 ★	226
4 ★	6
3 ★	2

September 26, 2023

## RE: 2024 Franchise Fee Calculator, Confirmation of Franchise Fee, Microgeneration Update

FortisAlberta is writing to you to share some important information about the 2024 Franchise Fee Calculator as well as an update on franchise fees and microgeneration.

### 2024 Franchise Fee Calculator

FortisAlberta is currently preparing for the annual franchise fee changes and is updating the calculator used by the municipalities to forecast franchise fee revenue in 2024.

In early September, FortisAlberta filed its annual rates application as required by the Alberta Utilities Commission (AUC). However, the AUC has not yet issued a decision on the *Third Generation Performance-Based Regulation* plan that will cover the 2024-2028 period or the *Cost-of-Capital Parameters in 2024 and Beyond*, that will determine the 2024 rates. The AUC is expected to issue these decisions by the end of September.

Once these decisions are issued, FortisAlberta would then incorporate the directions from these decisions, or any other relevant decisions and apply for its 2024 distribution rates as and when directed by the AUC, potentially towards the end of October. In addition, actual transmission rates primarily depend on the transmission rates filed by the Alberta Electric System Operator (AESO), which are then approved by the AUC. As of the date of this letter, the AESO has not applied for the 2024 transmission rates.

Typically, rate information for the coming year is known by early September. FortisAlberta recognizes this delayed timeline for 2024 rates will be a challenge for municipalities as they prepare their budgets and set their franchise fees for 2024. To allow the municipalities to start budgeting for 2024, FortisAlberta has created the franchise fee calculator with an assumption that both transmission and distribution rates would increase by 3.71 per cent.

Currently, inflation in 2024 is expected to be somewhat lower than in 2023, and therefore, FortisAlberta considers that assuming a rate increase of 3.71 per cent is reasonable on balance. However, any actual rate change for 2024 could be materially different than this estimated increase of 3.71 per cent. FortisAlberta also estimates electricity consumption and the franchise fee amount paid by customers within each municipality. While this estimate is more robust, actual consumption could be somewhat different.

### Request - Confirmation of Franchise Fee

Reviewing the process for 2024 franchise fee changes, **FortisAlberta requests all municipalities to confirm via email that they have received this information and if they plan any increase/decrease or plan to keep the current franchise fee percentage.** Please confirm your franchise information that is included in the calculator, specifically the franchise fee percentage and respond to

[StakeholderRelations@FortisAlberta.com](mailto:StakeholderRelations@FortisAlberta.com) to confirm any increase/decrease or no change. Additionally, we have included a table showing municipalities and their current franchise fee percentage. This information will help you understand what other communities are charging and confirms of your current franchise fee percentage.

**Media Coverage on Franchise Fees**

Recently in the media there have been reports of high Regulated Rate Option (RRO) rates where some Distribution Facility Owners (DFO) charge Franchise Fees on these Retailer costs. FortisAlberta only charges Franchise Fees on Transmission and Distribution tariff costs and excludes all rate riders and Retailer costs.

**Microgeneration Update**

In case you are asked by constituents about our microgeneration connection process and why it is taking longer to connect these installations, we wanted to provide you with some context. During the last three years, FortisAlberta microgeneration connections have doubled. For 2023, we estimated that more than 1,600 connections will take place in our service area alone. We have added additional staff to meet the demand as FortisAlberta has the busiest service area for microgeneration in Canada. Additionally, one in three applications are not complete when it is submitted resulting in additional work. We are working closely with customers to ensure their preparedness and continue to identify and execute efficiencies to streamline the process.

If you have additional questions or concerns specific to microgeneration, franchise fees or questions in general please contact your Stakeholder Relations Manager.

Sincerely,



Dave Hunka  
Manager, Municipalities  
P: (780) 464-8311  
C: (780) 868-7040  
E: [Dave.Hunka@FortisAlberta.com](mailto:Dave.Hunka@FortisAlberta.com)