

MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
October 12, 2023
IN-PERSON AND VIA ZOOM

ATTENDANCE

Mayor, Ray Hutschal – Via ZOOM
Deputy Mayor, Lolita Chadd
Councillor, Dieter Brandt
CAO, Tony Sonnleitner
His Worship Mayor Don Bauer (Yellowstone) in Gallery - 6 Resident via ZOOM

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:01 p.m.

AGENDA

Res. A23-132

Moved by Councillor, D. Brandt that the meeting agenda be adopted as presented with the addition of 7(g), Fortis Franchise Fee Rate.

CARRIED

MINUTES

Res. A23-133

Moved by Councillor, D. Brandt that the following meeting minutes be approved:

- a) Minutes of the Regular Meeting – September 14, 2023

CARRIED

DELEGATIONS

None

PUBLIC HEARINGS

None

NEW BUSINESS

- a) **Grant Officer Report**

Res. A23-134

Moved by Deputy Mayor, L. Chadd that the Grant Officer report be received as information.

CARRIED

- b) **Onoway Regional Fire Services – All Members Meeting.**

Res. A23-135

Moved by Mayor, R. Hutschal that Council and Administration be authorized to attend the Onoway Regional Fire Services – All Members Meeting on Tuesday, October 24th, 2023 from 1:00 p.m. to 4:00 p.m. at the Onoway Community Hall : 4920 – 49th Avenue, Onoway.

CARRIED

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**c) Alternate Muster Point – Reciprocal Motion / Agreement
with the Summer Village of Yellowstone.**

Res. A23-136

Moved by Councillor, D. Brandt that Council authorize the Summer Village of Yellowstone's Municipal Building (500 Morin Drive) to be the alternate emergency muster point for the Summer Village of Ross Haven. Further, the Summer Village of Ross Haven Municipal Shop (700 Parkins Avenue) is authorized to be the alternate emergency muster point for the Summer Village of Yellowstone. Signage indicating such shall be erected at each location, where that expense is to be incurred by each Municipality.

CARRIED

**d) North Saskatchewan Watershed Alliance – September 5th,
2023 Letter from the group on the achievements, as well
as a proposed fee for 2024 of \$100.00.**

Res. A23-137

Moved by Mayor, R. Hutschal that Council authorized the support for the North Saskatchewan Watershed Alliance in the amount of \$100.00 in each year 2023 and 2024.

CARRIED

e) Review of Ross Haven Planning Documents - Update

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the fall of 2024.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw

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prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Spring 2024 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	May	September	October	November
Municipal Sustainable Plan	May	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

No Action to be taken on this item – Information Only

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f) Development Permit Update – 2023

No new Development Permits since last report. Action to be taken on this item – Information Only

g) Fortis – Franchise Fee Rate

Res. A23-138

Moved by Mayor, R. Hutscal that Council directs Administration to advise FortisAlberta that they wish to continue with a 0% Franchise Fee rate for the year 2024.

CARRIED

OLD BUSINESS

a) Karen Bell – Request for Tax Penalty Relief

Res. A23-139

Moved by Mayor, R. Hutscal that Council deny the request from Karen Bell to have her 2023 Tax Penalty, applied July 1, 2023, rescinded. Further, where the requester can provide Council with documentation, by way of returned mail for her payment cheque posted prior to Midnight on June 30, 2023, the amount of the tax penalty would be returned to her.

CARRIED

FINANCIAL REPORTS

a) Financial Statements

Res. A23-140

Moved by Mayor, R. Hutscal that the September 2023 financial statements be received as information.

CARRIED

CORRESPONDENCE

None

COUNCILLOR REPORTS

- a) Mayor, Ray Hutscal - Attached**
- b) Deputy Mayor, Lolita Chadd – Attached**
- c) Councillor, Dieter Brandt - Attached**

Res. A23-141

Moved by Deputy Mayor, L. Chadd, that the Councillor Reports be received as information.

CARRIED

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CAO REPORT

a) CAO, Tony Sonnleitner - Verbal

Res. A23-142

Moved by Mayor, R. Hutschal, that the CAO report be received as information.

CARRIED

OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

NEXT MEETING(S)

- The next regular meeting of Council is scheduled for November 9, 2023 at 7:00 p.m. The meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.
- Next Public Hearing : None Scheduled

ADJOURNMENT

Mayor, R. Hutschal adjourned the meeting at 8:07 p.m.

These minutes approved this 9th day of November, 2023.

Mayor

Chief Administrative Officer

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Development Permits:

Permit #	Lot	Date	Website Use	Status
23DP01-27	305 – 3 St	Feb 23	Yes Demo, Placement of Modular Home	Approved
23DP02-27	201 – 2 St	Jun 23	Yes Construct Acc. Build + Deck	Approved
23DP03-27	410 – 4 St	Jul 23	Yes Demo, Construct SDD, Sewer + Well	Approved
23DP04-24	410 – 4 St	Sep 1	Yes Construct In-Ground Pool	Approved

DRAFT