

MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
December 14, 2023
IN-PERSON AND VIA ZOOM

ATTENDANCE

Mayor, Ray Hutschal
Deputy Mayor, Lolita Chadd
Councillor, Dieter Brandt
CAO, Tony Sonnleitner - Absent
No Residents in the Gallery - 2 Resident via ZOOM

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:07 p.m.

AGENDA

Res. A23-151

Moved by Councillor, D. Brandt that the meeting agenda be adopted as presented.

CARRIED

MINUTES

Res. A23-152

Moved by Deputy Mayor, L. Chadd that the following meeting minutes be approved:

- a) Minutes of the Regular Meeting – November 9, 2023

CARRIED

DELEGATIONS

None

PUBLIC HEARINGS

None

NEW BUSINESS

- a) **2024 Interim Operating and Capital Budget.**

Res. A23-153

Moved by Councillor, D. Brandt that a 2024 Interim Operating & Capital Budget be approved at ½ of the 2023 approved Operating and Capital Budget, and that this 2024 Interim Operating & Capital Budget cease to have any force and effect once the 2024 Operating and Capital Budget is approved.

CARRIED

- b) **2024 Budget Process – 5 Year Capital Plan.**

Res. A23-154

Moved by Mayor, R. Hutschal that the updated draft of our multi-year capital plan, as discussed during the meeting, be provided as part of January's agenda. Final review and agreement of the capital plan to be completed

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along with the 2024 Operating and Capital budget review, which will be completed in Q1 2024.

CARRIED

**c) Bylaw 300-2023 – Ste. Anne Summer Villages Regional
Emergency Management Bylaw.**

Res. A23-155 Moved by Councillor, D. Brandt that consideration of Bylaw 300-2023 be tabled to the January 11, 2024 meeting of Council.

CARRIED

d) Grant Officer Report.

Res. A23-156 Moved by Deputy Mayor, L. Chadd that the Grant Officer report be received as information.

CARRIED

e) NG9-1-1 Service – Contract to be signed.

Res. A23-157 Moved by Mayor, R. Hutscal that the NEXT GENERATION 9-1-1 LOCAL GOVERNMENT SERVICE AGREEMENT be signed by His Worship, Mayor R. Hutscal on behalf of the Summer Village of Ross Haven.

CARRIED

f) Disposal of Earthen Pile.

Res. A23-158 Moved by Councillor, D. Brandt that Council donate the surplus stockpile of earth located at the Municipal Shop (700 Parkins Avenue) to the Ross Haven Bible Camp, save that the cost of moving the earth is the responsibility to the Ross Haven Bible Camp.

CARRIED

MINUTES
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g) Review of Ross Haven Planning Documents - Update

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the fall of 2024.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Spring 2024 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
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Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	May	September	October	November
Municipal Sustainable Plan	May	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

No Action to be taken on this item – Information Only

h) Development Permit Update – 2023

No new Development Permits since last report. Action to be taken on this item – Information Only

FINANCIAL REPORTS

a) Financial Statements

Res. A23-159

Moved by Deputy Mayor, L. Chadd that the November 2023 financial statements be received as information.

CARRIED

CORRESPONDENCE

None

COUNCILLOR REPORTS

- a) Mayor, Ray Hutscal - Attached
- b) Deputy Mayor, Lolita Chadd – Attached
- c) Councillor, Dieter Brandt - Attached

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REGULAR COUNCIL MEETING
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Res. A23-160

Moved by Councillor, D. Brandt that the Councillor Reports be received as information.

CARRIED

CAO REPORT

a) CAO, Tony Sonnleitner - Attached

Res. A23-161

Moved by Councillor, D. Brandt, that the CAO report be received as information.

CARRIED

OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

NEXT MEETING(S)

- The next regular meeting of Council is scheduled for January 11, 2024 at 7:00 p.m. The meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.
- Next Public Hearing : None Scheduled

ADJOURNMENT

Mayor, R. Hutschal adjourned the meeting at 8:22 p.m.

These minutes approved this 11th day of January, 2024.



Mayor



Chief Administrative Officer

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Development Permits:

Permit #	Lot	Date	Website Use	Status
23DP01-27	305 – 3 St	Feb 23	Yes Demo, Placement of Modular Home	Approved
23DP03-27	410 – 4 St	Jul 23	Yes Demo, Construct SDD, Sewer + Well	Approved
23DP04-24	410 – 4 St	Sep 1	Yes Construct In-Ground Pool	Approved
23DP05-24	800 Parkins	Nov 7	Yes Construct Acc. Build (371.6 Sq. M.)	Approved