

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE
HELD ON MARCH 14, 2024 AT THE ONOWAY CIVIC CENTRE – PUBLIC
PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

1) Call to Order:

2) Acknowledgement:

(Read: "***We wish to acknowledge that the land on which we gather is Treaty 6 territory and a traditional meeting ground and home for many Indigenous Peoples, including Cree, Saulteaux, Niitsitapi (Blackfoot), Métis, and Nakota Sioux Peoples***".)

3) Acceptance of Agenda:

4) Adoption of the Previous Minutes:

P 5-10 a) Minutes of the Regular Meeting – February 8, 2024

(Motion to approve minutes as read, or with amendments thereto)

5) Public Hearings: None scheduled.

6) Delegations: None

7) New Business:

P 11-13 a) 2024 Budget Process – 5 Year Capital Plan

Provided within the agenda package are two documents:

20240109 – Capital Priorities for 2024 Budget Planning.pdf.; and

20240109 – Capital Spending by year for 2024 Budget Planning.pdf.

Looking to agree on future capital items, priority, and year. The intent is to NOT debate or discuss the estimates in great detail, nor to deliberate funding of these items. The spreadsheet will be updated in real time during the council meeting. This does NOT mean that each of these items will proceed. This is a capital plan that will be addressed and approved by council each year, based on reserves and funding that is available. This will assist the Summer Village with long term capital planning and predict amounts that need to be collected for residents annually for these future projects.

(Action as directed by Council at meeting time.)

P 14-15 c) Grant Officer Report - Attached

(Action as directed by Council at meeting time.)

d) Fire Services – Letters to Onoway, etc. - Discussion

(Action as directed by Council at meeting time.)

e) Review of Ross Haven Planning Documents - Update

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

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Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council’s intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline - 2024				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	May	September	October	November
Municipal Sustainable Plan	May	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

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(Action as directed by Council at meeting time.)

f) Development Permit Update – 2022 - 2024

22DP05-27 Plan 4883 KS, Block 5, Lot 8 : 408 – 4 STREET
DEMOLITION OF AN EXISTING DETACHED DWELLING, CONSTRUCTION OF A SINGLE
DETACHED DWELLING (111.0 SQ. M.), INSTALLATION OF A SEWAGE COLLECTION
SYSTEM AND DRILLING OF A WELL.

22DP08-27 Plan 4100 MC, Block 11, Lot 72 : 972 – 9 STREET
CONSTRUCTION OF A SINGLE DETACHED DWELLING (74.3 SQ. M.), INSTALLATION OF
A SEWAGE COLLECTION SYSTEM AND DRILLING OF, OR UTILIZATION OF AN EXISTING,
WELL.

22DP09-27 Plan 4883 KS, Block 7, Lot 13 : 513 – 5 STREET
DEMOLITION OF AN EXISTING GARAGE, CONSTRUCTION OF A GARAGE (24' x 26' =
58.0 SQ. M.), INSTALLATION OF A SEWAGE COLLECTION SYSTEM, AND DRILLING OF A
WELL.

23DP01-27 Plan 4883 KS, Block 3, Lot 5 : 305 – 3 STREET
DEMOLITION OF A DETACHED DWELLING, "MOVE-IN OF A PREVIOUSLY
CONSTRUCTED DETACHED DWELLING (155.3 SQ. M.), AND UTILIZATION OF EXISTING
OR INSTALLATION OF BOTH A WATER SUPPLY AND SEPTIC SYSTEM.

23DP02-27 Plan 4883 KS, Block 2, Lot 1 : 201 – 2 STREET
CONSTRUCTION OF AN ACCESSORY BUILDING (40.1 SQ. M.) AND ADDITION TO AN
EXISTING DECK (11.1 SQ. M.).

23DP03-27 Plan 4883 KS, Block 5, Lot 10 : 410 – 4 STREET
DEMOLITION OF AN EXISTING DETACHED DWELLING, CONSTRUCTION OF A SINGLE
DETACHED DWELLING (175.8 SQ. M.) C/W ATTACHED GARAGE, INSTALLATION OF A
SEWAGE COLLECTION SYSTEM AND DRILLING OF A WELL.

23DP04-27 Plan 4883 KS, Block 5, Lot 10 : 410 – 4 STREET
INSTALLATION OF AN IN-GROUND POOL.

23DP05-27 Plan 4100 MC, Block A : 800 PARKINS AVENUE
CONSTRUCTION OF AN ACCESSORY BUILDING (40' x 100' = 371.6 SQ. M.).
Note: No new Development Permit approvals since November 7, 2023.

(Action as directed by Council at meeting time.)

9) Financial Reports:

P 16-19 a) February 2024 Financial Reports - Attached

(Motion to accept for information.)

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10) Correspondence: None

11) Councillor Reports:

a) Mayor

P 20 b) Deputy Mayor - Attached

P 21 c) Councillor - Attached

(Motion to accept for information.)

12) Administrator's Report

a) CAO Report - Attached

(Motion to accept for information.)

13) Open Floor Discussion – (15 minute time limit)

14) Closed Session - None.

Adjournment: Next Meeting April 11, 2024 Regular Meeting of Council

MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
February 8, 2024
IN-PERSON AND VIA ZOOM

ATTENDANCE

Mayor, Ray Hutschal
Deputy Mayor, Lolita Chadd
Councillor, Dieter Brandt
CAO, Tony Sonnleitner

Gallery: ZOOM: 7 Residents
Chief Dave Ives
Kevin Walters

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:00 p.m.

AGENDA

Res. A24-012

Moved by Councillor, D. Brandt that the meeting agenda be adopted as presented.

CARRIED

MINUTES

Res. A24-013

Moved by Deputy Mayor, L. Chadd that the following meeting minutes be approved:

- a) Minutes of the Regular Meeting – January 11, 2024.

CARRIED

DELEGATIONS

Res. A24-014

- a) **Chief Dave Ives – Joint Fire Dispatch Protocol / Preparation for new contract.**

Chief Ives canvassed Council for input on their desires for servicing standards in the future, and for a future contract.

Moved by Deputy Mayor, L. Chadd that the presentation be accepted for information.

CARRIED

- b) **Kevin Walters – Proposed 8/9 Street Parkway Drainage Project**

Kevin Walters appraised Council of concerns he has with the proposed drainage works for the 8/9 Street Parkway, and solutions he might recommend.

Res. A24-015

Moved by Mayor, R. Hutschal that the presentation be accepted for information.

CARRIED

**MINUTES
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PUBLIC HEARINGS

None

NEW BUSINESS

Entrance Gate (7a)

Res. A24-016 Moved by Councillor, D. Brandt that Council continue to investigate the costs and logistics of installing a Security Gate at the entrance to the Community.

CARRIED

2024 Budget Process – 5 Year Capital Plan (7b)

Council reviewed the latest iterations of the documents "Capital Priorities for 2024 Budget Planning and Capital Spending by year for 2024 Budget Planning.

Res. A24-017 Moved by Mayor, R. Hutschal that the documents and the updated draft of our multi-year capital plan, as discussed during the meeting, be accepted for information.

CARRIED

Grant Officer Report. (7c)

Res. A24-018 Moved by Deputy Mayor, L. Chadd that the Grant Officer report be received as information.

CARRIED

Review of Ross Haven Planning Documents – Update (7d)

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the fall of 2024.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

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Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council’s intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Spring 2024 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	May	September	October	November
Municipal Sustainable Plan	May	September	October	November

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Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

No Action to be taken on this item – Information Only

Development Permit Update – 2024 (7e)

No new Development Permits since last report. No action to be taken on this item – Information Only

Assessment Review Board (ARB) – Appointment of ARB Chairman, Certified ARB Clerk, and Certified ARB Panelists (7f)

Res. A24-019

Moved by Deputy Mayor, L. Chadd that Council appoint ARB officials for 2024 as follows:

1. ARB Chairman – Raymond Ralph
2. Certified ARB Clerk – Gerryl Amarin
3. Certified Panelists:
 - i. Darlene Chartrand
 - ii. Sheryl Exley
 - iii. Tina Groszko
 - iv. Stewart Hennig
 - v. Richard Knowles
 - vi. Denis Meier
 - vii. Raymond Ralph

CARRIED

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FINANCIAL REPORTS

a) Financial Statements

Res. A24-020

Moved by Deputy Mayor, L. Chadd that the January 2024 financial statements be received as information.

CARRIED

CORRESPONDENCE

None

COUNCILLOR REPORTS

- a) Mayor, Ray Hutscal - Attached**
- b) Deputy Mayor, Lolita Chadd – Verbal**
- c) Councillor, Dieter Brandt - Attached**

Res. A24-021

Moved by Deputy Mayor, L. Chadd that the Councillor Reports be received as information.

CARRIED

CAO REPORT

- a) CAO, Tony Sonnleitner - Attached**

Res. A24-022

Moved by Mayor, R. Hutscal, that the CAO report be received as information.

CARRIED

OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

NEXT MEETING(S)

- The next regular meeting of Council is scheduled for March 14, 2024 at 7:00 p.m. The meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.
- Next Public Hearing : None Scheduled

ADJOURNMENT

Mayor, R. Hutscal adjourned the meeting at 8:43 p.m.

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
February 8, 2024
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These minutes approved this 14th day of March, 2024.

Mayor

Chief Administrative Officer

Development Permits:

Permit #	Lot	Date	Website Use	Status
23DP01-27	305 – 3 St	Feb 23	Yes Demo, Placement of Modular Home	Approved
23DP03-27	410 – 4 St	Jul 23	Yes Demo, Construct SDD, Sewer + Well	Approved
23DP04-24	410 – 4 St	Sep 1	Yes Construct In-Ground Pool	Approved
23DP05-24	800 Parkins	Nov 7	Yes Construct Acc. Build (371.6 Sq. M.)	Approved

Proposed Capital Items

Last Modified: January 9, 2024

Priority Legend - 0: Potential, low probability, just for tracking. Allow multiple occurrences. **1:** Must do in the year identified. Allow multiple occurrences. **2+:** Ranked in sequential order of priority. Only one occurrence per number.

Estimate: Assume Ross Haven amount, not including any grants, LGIF or MSI Capital proceeds. If project is shared with LSAC, estimate only includes RH

Category	Item	Priority	Estimate	Year	Comments
Infrastructure	Water Service	0	\$4,500,000	2029+	
Infrastructure	Car / Boat Wash	0		2029+	
Infrastructure	Shop / Quonset Replacement	0		2029+	
Public Works	Skid-steer Replacement	1	\$35,000	2025	
Public Works	Mower Replacement	1	\$25,000	2025	
Administration	Laptop, including setup	1	\$2,000	2026	
Council	Council Laptops, including setup	1	\$13,000	2026	
Public Works	Pickup Truck Replacement	1	\$100,000	2027	
Streets	Resurface Parkins	1	\$350,000	2029+	Estimate forthcoming
Infrastructure	Additional Canada Post Mailboxes	2	\$5,000	2024	Expect Canada Post pick up most cost
Streets	Fourth Street Remediation	3	\$100,000	2024	
Streets	5th Parkway Drainage Issues (between 5 and 6 ST)	4	\$45,000	2024	
Streets	8th Parkway Drainage Issues (between 8 & 9 ST)	5	\$65,000	2024	
Streets	8th Street Drainage (parallel to lake)	6	\$35,000	2024	
Streets	7th Street Drainage (parallel to lake)	7	\$35,000	2024	
Public Works	Signage (Emergency, Fire Ban, Muster)	8	\$10,000	2024	
Streets	New gravel supply and spread on all streets	9		2024	Estimate forthcoming
Infrastructure	Entry Gate + Camera at Parkins / RR34	10	\$125,000	2024	Estimate forthcoming
Infrastructure	Second Exit (Emergency Exit)	11	\$250,000	2024	Estimate forthcoming
Streets	Speed Bump (Parkins, Entrance)	12	\$12,000	2024	
Rec/Park	Gate Repairs / Replacements	13	\$12,000	2025	
Public Works	Chipper (mobile, on wheels and with motor)	14	\$20,000	2025	Bobcat Chipper Between \$5K and \$10K.
Public Works	Commercial Brush Cutter (Bobcat Attachment)	15	\$7,000	2025	
Infrastructure	New Street Signage	16	\$12,000	2025	
Streets	Removal of Street Islands, relocate power poles	17	\$25,000	2025	

Category	Item	Priority	Estimate	Year	Comments
Streets	Address Second Street and Third Bottom being below 1:100 year flood level (Engineering & Remediation)	18	\$200,000	2026	Either complete on its own, or as part of Phased Street Paving Project.
Streets	8th Street Asphalt Millings Along Park	19	\$25,000	2026	
Streets	Street Paving Phase 1	20	\$220,000	2027	Estimate forthcoming
Streets	Street Paving Phase 2	21	\$220,000	2028	Estimate forthcoming
Streets	Street Paving Phase 3	22	\$220,000	2029+	Estimate forthcoming
Streets	Street Paving Phase 4	23	\$220,000	2029+	Estimate forthcoming
Streets	Street Paving Phase 5	24	\$220,000	2029+	Estimate forthcoming
Rec/Park	Walkway Improvements through Village	25	\$150,000	2029+	
Streets	RR34	26	\$1,050,000	2029+	Total estimate: \$1,400,000. 75% Ross Haven
Infrastructure	Entry Signage	27	\$15,000	2029+	
Infrastructure	Village Beautification (tree planting, planters, or ??)	28	\$15,000	2029+	
Infrastructure	Electronic Signage Board	29	\$15,000	2029+	
Infrastructure	Residential Signage (signposts for each lot)	30	\$25,000	2029+	Suggest bylaw forcing residents to do instead.

Sum of Estimate Category	Item	Year					Grand Total
		2024	2025	2026	2027	2028	
Administration	Laptop, including setup			\$2,000			\$2,000
Council	Council Laptops, including setup			\$13,000			\$13,000
Infrastructure	Electronic Signage Board						\$15,000
	Entry Gate + Camera at Parkins / RR34	\$125,000					\$125,000
	Entry Signage					\$15,000	\$15,000
	New Street Signage		\$12,000				\$12,000
	Second Exit (Emergency Exit)	\$250,000					\$250,000
	Village Beautification (tree planting, planters, or ??)					\$15,000	\$15,000
	Water Service					\$4,500,000	\$4,500,000
	Additional Canada Post Mailboxes	\$5,000					\$5,000
	Car / Boat Wash						
	Shop / Quonset Replacement						
	Residential Signage (signposts for each lot)					\$25,000	\$25,000
Public Works	Mower Replacement		\$25,000				\$25,000
	Pickup Truck Replacement				\$100,000		\$100,000
	Skid-steer Replacement		\$35,000				\$35,000
	Signage (Emergency, Fire Ban, Muster)	\$10,000					\$10,000
	Chipper (mobile, on wheels and with motor)		\$20,000				\$20,000
	Commercial Brush Cutter (Bobcat Attachment)		\$7,000				\$7,000
Streets	5th Parkway Drainage Issues (between 5 and 6 ST)	\$45,000					\$45,000
	8th Parkway Drainage Issues (between 8 & 9 ST)	\$65,000					\$65,000
	8th Street Asphalt Millings Along Park			\$25,000			\$25,000
	Fourth Street Remediation	\$100,000					\$100,000
	Resurface Parkins					\$350,000	\$350,000
	RR34					\$1,050,000	\$1,050,000
	Speed Bump (Parkins, Entrance)	\$12,000					\$12,000
	Street Paving Phase 1				\$220,000		\$220,000
	Street Paving Phase 2					\$220,000	\$220,000
	Street Paving Phase 3					\$220,000	\$220,000
	Street Paving Phase 4					\$220,000	\$220,000
	Street Paving Phase 5					\$220,000	\$220,000
	8th Street Drainage (parallel to lake)	\$35,000					\$35,000
	7th Street Drainage (parallel to lake)	\$35,000					\$35,000
	Removal of Street Islands, relocate power poles		\$25,000				\$25,000
	Address Second Street and Third Bottom being below 1:100 year flood level (Engineering & Remediation)			\$200,000			\$200,000
	New gravel supply and spread on all streets						
Rec/Park	Gate Repairs / Replacements		\$12,000				\$12,000
	Walkway Improvements through Village					\$150,000	\$150,000
Grand Total		\$682,000	\$136,000	\$240,000	\$320,000	\$220,000	\$6,780,000

February 28th, 2024

Summer Village of Ross Haven:
Grant Officer Report – March Meeting Report 2024
Prepared by Dwight Moskalyk

February Grant work consisted of the following:

- 1) Work of the Scott's Gro-For-Good Application
- 2) Review of the Grants Tables for the Spring 2024 intake period for April and May 2024

Regarding (1):

Following the discussion from the February 2024 report, we drafted a few conceptual ideas for the Scott's Gro-for-Good application intake. This is always a highly sought-after grant, as it has a broad criteria and national audience, so we wanted to get our application in early.

In speaking with CAO Sonnleitner, it was suggested that we focus our efforts on a possible partnership with the existing Ross Haven Community Garden facility. It was suggested that this operation had the expertise and community buy-in to warrant some further investment, as well as the land base to make expansion possible. Our priorities were to be grant funding for an edible food garden (to support local and sub-regional food banks and schools, as well as the community), a pollinator garden bed, and starting a new wing of a fruit tree orchard.

On February 6th, 2024, I reached out to Greg King (the principal contact for the RH Community Garden) by email. I followed-up later by phone. I was hoping to invite a discussion on what the priority projects of the RH Community Garden were/are, and brainstorm how this grant opportunity might be able to assist. Unfortunately, I did not hear back to either email or phone enquiries and so this application was not able to be completed or submitted for 2024.

While we can keep the skeleton of this grant application on the shelf to use next year, I think we (Council, Admin and Grant Officer) need to work on getting these various community groups engaged – probably well ahead of the next grant season. I am not sure if perhaps folks are not aware that we have been engaged to help with grant funding, or if they are not sure if my communications are legitimate (as I use my corporate email which does have a funny-looking handle), or maybe this is just a bad time of year to get public engagement??? In any case, maybe this is a good time to talk about strategy for getting better engagement and dialogue. I would be agreeable to having a small blurb on the website directing anyone with ideas to my contact as grant officer, or through the main SVRH admin email. I would also be agreeable to hosting a meet and greet workshop with your community groups to open the door and brainstorm some priority projects.

Regarding (2):

March is actually a very slow month in terms of grant applications opening. February is usually a big month for grants closing, and then the new cycle opens with late April and May intakes. With this in mind, we have the following grants on our radar:

Fortis Alberta - Community Naturalization/Tree Planting (another one that might be able to support the community garden if we hear back) – May 1st 2024

Fortis Alberta - Save Energy Grant (you receive this one last year, for shop light) – May 1st 2024

Telus Community Board Grant – Youth Activities/Programing/Teambuilding Activities – Quarterly intake (Looking at the April 2nd 2024 intake).

As always, any ideas or community contacts to help with conceptual development would be appreciated. Anyone with ideas can reach out to me directly at ddm@kronprinzconsulting.ca or by phone at 780-967-0271 to discuss, or channel contacts through the main admin email for SVRH as well.

Summer Village of Ross Haven

Profit and Loss

February 2024

	TOTAL
INCOME	
4-9305 Federal Gas Tax	-2.00
4-9400 Interest Income	185.82
4-9600 Tax Certificates, Maps, Snowplowing & Other Income	125.00
Total Income	\$308.82
GROSS PROFIT	\$308.82
EXPENSES	
6-2159 Administrator Fee	4,042.50
6-2160 Development Officer Fee	355.00
6-2162 Grant Officer	320.00
6-2165 Wages	5,570.91
6-2274 Insurance	7,235.00
6-2511 Bank Charges	5.95
6-2512 Cellphone & Communications	185.63
6-3251 Road - R&M	725.00
6-3540 Utilities	2,583.27
6-4512 Public works - Supplies	629.12
6-4516 Parkways/Drainage	1,450.00
6-5510 Garbage Disposal	460.55
6-7373 Onoway Regional Fire Services	5,129.82
6-7396 Yellowhead Regional Library Expenses	6.00
Total Expenses	\$29,033.75
PROFIT	\$ -28,724.93

Summer Village of Ross Haven

Balance Sheet Summary

As of February 29, 2024

	TOTAL
Assets	
Current Assets	761,088.90
Cash and cash equivalents	6,075.56
Accounts receivable (A/R)	-6,356.72
Total Current Assets	760,807.74
Non-current Assets	
Property, plant and equipment:	3,329,883.36
Total Non-current Assets	3,329,883.36
Total Assets	\$4,090,691.10
Liabilities and Equity	
Current Liabilities	1,081,094.98
Accounts Payable	53,947.07
Credit Cards	348.84
Total Current Liabilities	1,135,390.89
Non-current liabilities:	0.00
Equity	2,955,300.21
Total Liabilities and Equity	\$4,090,691.10

Summer Village of Ross Haven

Budget vs. Actuals: 2024 Budget - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4-9000 Property Taxes		315,463.03	-315,463.03	
4-9055 Lagoon/Sewer Fund Tax		62,425.00	-62,425.00	
4-9100 School Taxes		158,667.56	-158,667.56	
4-9250 Lac Ste Anne Foundation		13,208.65	-13,208.65	
4-9299 CPO Ticket Revenue		500.00	-500.00	
4-9302 Grants - MSI Operating		17,078.00	-17,078.00	
4-9305 Federal Gas Tax	-4.00		-4.00	
4-9400 Interest Income	505.57	1,000.00	-494.43	50.56 %
4-9550 Safety Codes		1,000.00	-1,000.00	
4-9600 Tax Certificates, Maps, Snowplowing & Other Income	125.00	1,000.00	-875.00	12.50 %
4-9800 Development Permits	95.00		95.00	
Total Income	\$721.57	\$570,342.24	\$ -569,620.67	0.13 %
GROSS PROFIT	\$721.57	\$570,342.24	\$ -569,620.67	0.13 %
Expenses				
6-1140 School Taxes Paid		158,667.56	-158,667.56	
6-1141 Lac Ste Anne Foundation Payable		13,208.65	-13,208.65	
6-1151 Council Remuneration		11,000.00	-11,000.00	
6-1211 Council Mileage & Subsistence		4,000.00	-4,000.00	
6-2159 Administrator Fee	12,127.50	48,510.00	-36,382.50	25.00 %
6-2160 Development Officer Fee	1,065.00	4,355.00	-3,290.00	24.45 %
6-2161 DEM/Dep DEM		2,000.00	-2,000.00	
6-2162 Grant Officer	320.00	3,520.00	-3,200.00	9.09 %
6-2165 Wages	17,219.17	86,000.00	-68,780.83	20.02 %
6-2170 WCB Expense		1,500.00	-1,500.00	
6-2175 Development Permit & Letters Of Compliance	95.00		95.00	
6-2224 Municipal Memberships	2,016.46	3,851.00	-1,834.54	52.36 %
6-2230 Professional Fees		8,000.00	-8,000.00	
6-2274 Insurance	7,235.00	6,711.00	524.00	107.81 %
6-2510 Office & Misc Expense		5,750.00	-5,750.00	
6-2511 Bank Charges	18.45	350.00	-331.55	5.27 %
6-2512 Cellphone & Communications	371.26	2,400.00	-2,028.74	15.47 %
6-3251 Road - R&M	725.00	7,000.00	-6,275.00	10.36 %
6-3520 Equipment - R&M		8,000.00	-8,000.00	
6-3540 Utilities	6,679.99	24,500.00	-17,820.01	27.27 %
6-4511 FCSS & Recreation Programs		2,200.00	-2,200.00	
6-4512 Public works - Supplies	629.12	13,000.00	-12,370.88	4.84 %
6-4516 Parkways/Drainage	1,450.00		1,450.00	
6-5510 Garbage Disposal	621.35	6,750.00	-6,128.65	9.21 %
6-6200 Municipal Assessment Service	2,020.00	8,000.00	-5,980.00	25.25 %
6-7341 Policing		8,521.00	-8,521.00	
6-7371 LSA county - Police & Animal		5,000.00	-5,000.00	
6-7373 Onway Regional Fire Services	11,357.95	27,612.00	-16,254.05	41.13 %
6-7380 Lagoon/Wastewater - LSAC		44,800.00	-44,800.00	
6-7381 North 43 Sewer Line		729,457.10	-729,457.10	
6-7395 Wild Water Commission		6,651.00	-6,651.00	
6-7396 Yellowhead Regional Library	335.00	701.00	-366.00	47.79 %

Summer Village of Ross Haven

Budget vs. Actuals: 2024 Budget - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6-7501 RHCL		6,000.00	-6,000.00	
Expenses	13.20		13.20	
Total Expenses	\$64,299.45	\$1,258,015.31	\$ -1,193,715.86	5.11 %
NET OPERATING INCOME	\$ -63,577.88	\$ -687,673.07	\$624,095.19	9.25 %
Other Expenses				
6-2150 Amortization		62,400.00	-62,400.00	
Total Other Expenses	\$0.00	\$62,400.00	\$ -62,400.00	0.00%
NET OTHER INCOME	\$0.00	\$ -62,400.00	\$62,400.00	0.00 %
NET INCOME	\$ -63,577.88	\$ -750,073.07	\$686,495.19	8.48 %

Councilor Report – Lolita Chadd March 2024

Since our last meeting, I have attended Hwy 43 East Waste commission board meeting. The landfill continues to run very well and there is no significant news to report. ARMA is invited to the spring LSAC regional municipalities meeting on May 27 to talk about the implementation of the EPR (Extended Producer Responsibility) and how it will work for individual municipalities and the role of our Hwy 43 East Waste Commission facility in the program.

I also attended the SVLSACE (Summer Villages of Lac Ste Anne County East) meeting on Feb 24. A presentation about IT and cyber security in municipal government was offered by Dan Blackburn with AB Munis.

A letter was drafted on behalf of the group to send to the Province to propose/lobby for consideration to the LGFF funding model and its impact to summer villages.

Onoway Regional Medical Clinic Board is scheduled to meet soon and is very pleased to announce that a new doctor is joining the clinic. Dr. Reid Bokenfohr is scheduled to start his practice in Onoway on Sept 1, 2024.

14 March 2024 – Councillor Report – Dieter Brandt

09 February 2024

LGFF Webinar – I attended a webinar which went over LGFF funding (Local Government Fiscal Framework funding) and how it affected Summer Villages. Unfortunately, as has been mentioned already, the funding for Summer Villages has gone down while all costs have gone up. When questioned about the decrease in funding, no one had anything to say.

14 February 2024

North 43 Lagoon Commission meeting – Discussion were had about 2 sewage freeze ups that were experienced by County residents attached to the sewer line: one in Gunn and one in Corsair Cove. Both were as a result of on insufficient insulation of the connections having been installed to close to the surface. One was a fairly new installation leading to questions about the inspection process. In both situations, it took too long to reach help through the County. Measures have been put in place to ensure that the answering service during off hours contacts County Personal directly instead of just emailing them. As well, there will be an advertising campaign to let connected residents know who to call and how to deal with sewer emergencies.

Lagoon fees were discussed and it was decided to hold fees where they are for the following year. They are similar to the other lagoons in the area. We will look to encourage all local lagoons to increase their prices for the 2025 year.

A budget for 2024 was also passed and we can take those numbers to help prepare the Ross Haven 2024 budget which will be occurring shortly.

It was also decided to begin the process of investigating the costs of expanding the Lagoon so that it is ready to meet any residential growth that may come over the next number of years.

27 February 2024

Ross Haven Council held a Zoom meeting to discuss possible operational changes to the Onoway Regional Fire Services (ORFS) and how they may affect Ross Haven.

07 March 2024

Summer Villages Regional Emergency Management Partnership (SVREMP) met to discuss the upcoming year. A budget was passed. There will be an increase to Ross Haven of \$400 annually moving from \$3500 to \$3900.

A tentative training exercise is being planned for the Fall. All Council members, CAOs, DEMs, DDEMs, and local First Responders will be included in this mock disaster.

Concerns about the upcoming fire season were discussed. An example of an issue is the large amount of dried bullrushes over at the SV of Sunrise Beach and SV of Sandy Beach.

Dieter Brandt

Councillor

Summer Village of Ross Haven