

MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
April 11, 2024
IN-PERSON AND VIA ZOOM

ATTENDANCE

Mayor, Ray Hutschal
Deputy Mayor, Lolita Chadd – Via ZOOM
Councillor, Dieter Brandt
CAO, Tony Sonnleitner

Gallery: 0 ZOOM: 8 Residents

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:05 p.m.

AGENDA

Res. A24-030

Moved by Councillor, D. Brandt that the meeting agenda be adopted as presented.

CARRIED

MINUTES

Res. A24-031

Moved by Deputy Mayor, L. Chadd that the following meeting minutes be approved:

- a) Minutes of the Regular Meeting – March 14, 2024.

CARRIED

DELEGATIONS

None

PUBLIC HEARINGS

None

NEW BUSINESS

Res. A24-032

- a) **2024 Operating Budget and Three-Year Operating Plan**

Moved by Deputy Mayor, L. Chadd that Council approve and adopt the 2024 Operating Budget and Three-Year Operating Plan.

CARRIED

Res. A24-033

- b) **5 Year Capital Budget – 2024 through 2028**

Moved by Deputy Mayor L. Chadd that Council approve and adopt the 5 Year Capital Budget for years 2024 through 2028.

CARRIED

MINUTES
REGULAR COUNCIL MEETING
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April 11, 2024
IN-PERSON AND VIA ZOOM

c) Bylaw 301-2024 – Lagoon Access and Connection Tax – 2024

Res. A24-034 Moved by Mayor, R. Hutscal that Bylaw 301-2024 – Lagoon Access and Connection Tax – 2024 be given first reading.

CARRIED

Res. A24-035 Moved by Councillor, D. Brandt that Bylaw 301-2024 – Lagoon Access and Connection Tax – 2024 be given second reading.

CARRIED

Res. A24-036 Moved by Deputy Mayor, L. Chadd that Bylaw 301-2024 – Lagoon Access and Connection Tax – 2024 be presented for third reading.

CARRIED

Res. A24-037 Moved by Deputy Mayor, L. Chadd that Bylaw 301-2024 – Lagoon Access and Connection Tax – 2024 be given third reading.

CARRIED

d) Bylaw 302-2024 – Tax Rate Bylaw – 2024

Res. A24-038 Moved by Deputy Mayor, L. Chadd that Bylaw 302-2024 – Tax Rate Bylaw – 2024 be given first reading.

CARRIED

Res. A24-039 Moved by Mayor, R. Hutscal that Bylaw 302-2024 – Tax Rate Bylaw – 2024 be given second reading.

CARRIED

Res. A24-040 Moved by Mayor, R. Hutscal that Bylaw 302-2024 – Tax Rate Bylaw – 2024 be presented for third reading.

CARRIED

MINUTES
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Res. A24-041 Moved by Councillor, D. Brandt that Bylaw 302-2024 – Tax Rate Bylaw – 2024 be given third reading.

CARRIED

e) Audited Financial Statements – Seniuk & Co. - 2024

Res. A24-042 Moved by Mayor, R. Hutschal that the Audited Financial Statements – Seniuk & Co. - 2024 be accepted as information.

CARRIED

f) Grant Officer Report

Res. A24-043 Moved by Councillor, D. Brandt that the review of the Grant Officer Report be deferred until the May 2024 meeting of Council.

CARRIED

g) Review of Ross Haven Planning Documents - Update

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the fall of 2024.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw

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prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council’s intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Spring 2024 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	June	September	October	November
Municipal Sustainable Plan	June	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

No Action to be taken on this item – Information Only

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h) Development Permit Update – 2024

No new Development Permits since the last report. No action to be taken on this item – Information Only

FINANCIAL REPORTS

a) Financial Statements

Res. A24-044

Moved by Mayor, R. Hutscal that the March 2024 financial statements be received as information.

CARRIED

CORRESPONDENCE

None

COUNCILLOR REPORTS

- a) Mayor, Ray Hutscal - Verbal**
- b) Deputy Mayor, Lolita Chadd – Verbal**
- c) Councillor, Dieter Brandt - Attached**

Res. A24-045

Moved by Mayor, R. Hutscal that the Councillor Reports be received as information.

CARRIED

CAO REPORT

a) CAO, Tony Sonnleitner - Verbal

Res. A24-046

Moved by Councillor, D. Brandt, that the CAO report be received as information.

CARRIED

OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

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NEXT MEETING(S)

- The next regular meeting of Council is scheduled for May 9, 2024 at 7:00 p.m. The meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.
- Council Open House is scheduled for Saturday, May 25, 2024 – 9:00 am until 10:00 am at the Municipal Shop – 700 Parkins Avenue.

ADJOURNMENT

- Next Public Hearing : None Scheduled

Mayor, R. Hutscal adjourned the meeting at 8:15 p.m.

These minutes approved this 9th day of May, 2024.

Mayor

Chief Administrative Officer

Development Permits:

Permit #	Lot	Date	Website Use	Status
23DP01-27	305 – 3 St	Feb 23	Yes Demo, Placement of Modular Home	Approved
23DP03-27	410 – 4 St	Jul 23	Yes Demo, Construct SDD, Sewer + Well	Approved
23DP04-24	410 – 4 St	Sep 1	Yes Construct In-Ground Pool	Approved
23DP05-24	800 Parkins	Nov 7	Yes Construct Acc. Build (371.6 Sq. M.)	Approved