

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
May 9, 2024
IN-PERSON AND VIA ZOOM**

ATTENDANCE

Mayor, Ray Hutschal
Deputy Mayor, Lolita Chadd – Via ZOOM
Councillor, Dieter Brandt
CAO, Tony Sonnleitner

Gallery: 1 – Dwight Moskalyk ZOOM: 4 Residents

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:01 p.m.

AGENDA

Res. A24-047

Moved by Deputy Mayor, L. Chadd that the meeting agenda be adopted with the addition of:

- 7h) ASVA Attendance, and
- 7i) Potential Purchase of Plan 7093 KS;; Lot B.

CARRIED

MINUTES

Res. A24-048

Moved by Councillor, D. Brandt that the following meeting minutes be approved:

- a) Minutes of the Regular Meeting – April 11, 2024.

CARRIED

None

DELEGATIONS

None

PUBLIC HEARINGS

NEW BUSINESS

- e) **Grant Officer's Report.**

Where Dwight Moskalyk was in Chambers, Council moved this item up in the agenda. Mr. Moskalyk recommended that RM Council utilize a grant writing service through Alberta Counsel.

Res. A24-049

Moved by Mayor, R. Hutschal that Council accept the Grant Officer's Report for information.

CARRIED

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a) YRL Annual Report.

Res. A24-049 Moved by Deputy Mayor L. Chadd that Council accept the YRL Annual Report for information.

CARRIED

b) Summer 2024 Municipal Leaders Caucus Attendance.

Res. A24-050 Moved by Mayor, R. Hutschal that he attend the Summer 2024 Municipal Leaders Caucus, and authorize the expenditure of approximately \$200.00 to that end.

CARRIED

c) Playground Inspection Report.

Res. A24-051 Moved by Deputy Mayor, L. Chadd that the Playground Inspection Report be accepted for information and that Public Works be directed to effect the necessary repairs. Further, contact be made with the RHCL to request financial assistance in garnering some damaged panels on the playground equipment.

CARRIED

d) LILSA - \$2000.00 Donation to Assist in Flowering Rush Project.

Res. A24-052 Moved by Council, D. Brandt that a donation be made to LILSA to assist in their efforts to combat the growth of the invasive weed, Flowering Rush, within Lac Ste. Anne. Funds to be reallocated from Deferred Reserves.

CARRIED

f) Review of Ross Haven Planning Documents – Update.

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the Spring of 2025.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

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Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council’s intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Fall 2024 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	March	June	July	August

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Municipal Sustainable Plan	March	June	July	August
Intermunicipal Collaborative Plan	March	June	July	August
Land Use Bylaw	April	July	August	September

No Action to be taken on this item – Information Only

g) Development Permit Update – 2024.

No new Development Permits since the last report. No action to be taken on this item – Information Only

h) ASVA Conference Attendance.

Res. A24-053

Moved by Mayor, R. Hutscal that all members of Council attend the 2024 ASVA Conference, and authorize the expenditure of approximately \$1700.00 to that end.

CARRIED

i) Potential Purchase of Plan 7093 KS;; Lot B.

Res. A24-054

Moved by Mayor, R. Hutscal that Council investigate the opportunity to purchase Plan 7093 KS;; Lot B, including entering into negotiation with the landowners of the property for such purchase.

CARRIED

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FINANCIAL REPORTS

a) Financial Statements

Res. A24-055

Moved by Mayor, R. Hutscal that the April 2024 financial statements be received as information.

CARRIED

CORRESPONDENCE

None

COUNCILLOR REPORTS

- a) Mayor, Ray Hutscal - Verbal**
- b) Deputy Mayor, Lolita Chadd – Attached**
- c) Councillor, Dieter Brandt - Attached**

Res. A24-056

Moved by Mayor, R. Hutscal that the Councillor Reports be received as information.

CARRIED

CAO REPORT

- a) CAO, Tony Sonnleitner - Attached**

Res. A24-057

Moved by Deputy Mayor, L. Chadd, that the CAO report be received as information.

CARRIED

OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

NEXT MEETING(S)

- The next regular meeting of Council is scheduled for June 13, 2024 at 7:00 p.m. The meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.

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- Council Open House is scheduled for Saturday, May 25, 2024 – 9:00 am until 10:00 am at the Municipal Shop – 700 Parkins Avenue.
- Next Public Hearing : None Scheduled

ADJOURNMENT

Mayor, R. Hutschal adjourned the meeting at 8:20 p.m.

These minutes approved this 13th day of June, 2024.

Mayor

Chief Administrative Officer

Development Permits:

Permit #	Lot	Date	Website Use	Status
23DP01-27	305 – 3 St	Feb 23	Yes Demo, Placement of Modular Home	Approved
23DP03-27	410 – 4 St	Jul 23	Yes Demo, Construct SDD, Sewer + Well	Approved
23DP04-24	410 – 4 St	Sep 1	Yes Construct In-Ground Pool	Approved
23DP05-24	800 Parkins	Nov 7	Yes Construct Acc. Build (371.6 Sq. M.)	Approved