

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE
HELD ON JULY 11, 2024 AT THE ONOWAY CIVIC CENTRE – PUBLIC
PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

1) Call to Order:

2) Acknowledgement:

(Read: "***We wish to acknowledge that the land on which we gather is Treaty 6 territory and a traditional meeting ground and home for many Indigenous Peoples, including Cree, Saulteaux, Niitsitapi (Blackfoot), Métis, and Nakota Sioux Peoples***".)

3) Acceptance of Agenda:

4) Adoption of the Previous Minutes:

P 4-8

- Minutes of the Regular Meeting – June 13, 2024

(Motion to approve minutes as read, or with amendments thereto)

5) Public Hearings: None scheduled.

6) Delegations: None

7) New Business:

a) P5 – 5/6 Street Parkway – Drainage Project Discussion

P 9-21

(Action as directed by Council at meeting time.).

b) Review of Ross Haven Planning Documents - Update

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),

Intermunicipal Collaboration Framework (2019), and

Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),

Amendment 253-13 (2013),

Amendment 257-14 (2014), and

Amendment 263-16 (2016).

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DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline - 2025				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	June	September	October	November
Municipal Sustainable Plan	June	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

(Action as directed by Council at meeting time.).

c) Development Permit Update – 2023 - 2024

23DP03-27 Plan 4883 KS, Block 5, Lot 10 : 410 – 4 STREET
DEMOLITION OF AN EXISTING DETACHED DWELLING, CONSTRUCTION OF A SINGLE DETACHED DWELLING (175.8 SQ. M.) C/W ATTACHED GARAGE, INSTALLATION OF A SEWAGE COLLECTION SYSTEM AND DRILLING OF A WELL.

23DP04-27 Plan 4883 KS, Block 5, Lot 10 : 410 – 4 STREET
INSTALLATION OF AN IN-GROUND POOL.

24DP01-27 Plan 4883 KS, Block 7, Lot 8 : 508 – 5 STREET
CONSTRUCTION OF AN ACCESSORY BUILDING (8' X 16' = 11.9 SQ. M.).

(Action as directed by Council at meeting time.).

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DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

8) Financial Reports:

- P 22-27 a) June 2024 Financial Reports - Attached
(Motion to accept for information.).

P 28 9) Correspondence: Letter from resident with respect to lights at Municipal Shop

10) Councillor Reports:

- a) Mayor
- b) Deputy Mayor
- c) Councillor

(Motion to accept for information.).

11) Administrator's Report

- P 29 a) CAO Report
(Motion to accept for information.).

12) Open Floor Discussion – (15 minute time limit)

13) Closed Session - None.

Adjournment: Next Meeting August 8, 2024 Regular Meeting of Council

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
June 13, 2024
IN-PERSON AND VIA ZOOM**

ATTENDANCE

Mayor, Ray Hutschal
Deputy Mayor, Lolita Chadd
Councillor, Dieter Brandt
CAO, Tony Sonnleitner

Gallery: 0 ZOOM: 3 Residents

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:01 p.m.

AGENDA

Res. A24-058

Moved by Deputy Mayor, L. Chadd that the meeting agenda be adopted with the addition of:

7d) Review of Capital Priorities, and
7e) 7th and 8th Street Drainage Projects.

CARRIED

MINUTES

Res. A24-059

Moved by Councillor, D. Brandt that the following meeting minutes be approved:

a) Minutes of the Regular Meeting – May 9, 2024.

CARRIED

DELEGATIONS

None

PUBLIC HEARINGS

None

NEW BUSINESS

a) **Fire Ban Declaration Policy – POL-004-2024.**

Res. A24-060

Moved by Deputy Mayor L. Chadd that Council adopt the Fire Ban Declaration Policy – POL-004-2024.

CARRIED

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
June 13, 2024
IN-PERSON AND VIA ZOOM**

b) Review of Ross Haven Planning Documents – Update.

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the Spring of 2025.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010), Intermunicipal Collaboration Framework (2019), and Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010), Amendment 253-13 (2013), Amendment 257-14 (2014), and Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Fall 2024 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline

MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
June 13, 2024
IN-PERSON AND VIA ZOOM

Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	March	June	July	August
Municipal Sustainable Plan	March	June	July	August
Intermunicipal Collaborative Plan	March	June	July	August
Land Use Bylaw	April	July	August	September

No Action to be taken on this item – Information Only

c) Development Permit Update – 2024.

24DP01-27 508 – 5 St May 24 Construct Accessory Building
 Approved

Res. A24-061

Moved by Deputy Mayor L. Chadd that the Development Report be accepted for information.

CARRIED

d) Review of Capital Priorities.

Council reviewed the existing Capital Priorities, determined that they were still appropriate and no changes are necessary.

No Motion.

**MINUTES
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June 13, 2024
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e) 7th and 8th Street Drainage Projects.

Res. A24-062 Moved by Mayor, R. Hutscal that the 7th and 8th Street Drainage Projects proceed with the most recent drawings and that Administration direct Bolson Engineering to proceed to tender on these projects. The pricing shall be brought back to Council for approval of the expenditures prior to awarding contracts for the works to proceed.

CARRIED

FINANCIAL REPORTS

a) Financial Statements

Res. A24-063 Moved by Mayor, R. Hutscal that the May 2024 financial statements be received as information.

CARRIED

CORRESPONDENCE

None

COUNCILLOR REPORTS

- a) Mayor, Ray Hutscal - Verbal**
- b) Deputy Mayor, Lolita Chadd – Attached**
- c) Councillor, Dieter Brandt - Attached**

Res. A24-064 Moved by Councillor, D. Brandt that the Councillor Reports be received as information.

CARRIED

CAO REPORT

a) CAO, Tony Sonnleitner - Attached

Res. A24-065 Moved by Deputy Mayor, L. Chadd, that the CAO report be received as information.

CARRIED

OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

**MINUTES
REGULAR COUNCIL MEETING
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June 13, 2024
IN-PERSON AND VIA ZOOM**

NEXT MEETING(S)

- The next regular meeting of Council is scheduled for July 11, 2024 at 7:00 p.m. The meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.
- Next Public Hearing : None Scheduled

Mayor, R. Hutschal adjourned the meeting at 7:47 p.m.

These minutes approved this 11th day of July, 2024.

ADJOURNMENT

Mayor

Chief Administrative Officer

Development Permits:

Permit #	Lot	Date	Website	Use	Status
23DP01-27	305 – 3 St	Feb 23	Yes	Demo, Placement of Modular Home	Approved
23DP03-27	410 – 4 St	Jul 23	Yes	Demo, Construct SDD, Sewer + Well	Approved
23DP04-24	410 – 4 St	Sep 1	Yes	Construct In-Ground Pool	Approved
23DP05-24	800 Parkins	Nov 7	Yes	Construct Acc. Build (371.6 Sq. M.)	Approved
24DP01-24	508 – 5 St	May 24	Yes	Construct Acc. Build (11.9 Sq. M.)	Approved



Summer Village of Ross Haven

Box 70, Site 19, RR 1, Gunn, AB., T0E 1A0
Phone (780) 999-6654 Fax 1-866- 363-3342
Email: cao@rosshaven.ca

June 25, 2024

RE: CONSTRUCTION OF WORKS TO ADDRESS FLOODING CONCERNS AT THE 5th / 6th STREET PARKWAY.

Dear Landowner:

It has been brought to the attention of the Council for the Summer Village of Ross Haven that stormwater from the 5th / 6th Street Parkway is impeded in its flow from Parkins Avenue to Lac Ste. Anne. Council has retained the services of Bolson Engineering to design a swale, undertake some regrading, and install culverts to direct stormwater through the Parkway to facilitate stormwater flow and eliminate or at least limit ponding and wet areas throughout. Attached is a copy of the proposed Grading Plan. You will note that the "Plan" indicates a culvert at each Municipal Lot to aid in crossing the swale and facilitate access from individual lots to the Parkway and on down to the shoreline.

Where Council, prior to committing to the project, wishes to involve adjacent landowners in the process, you are being given the opportunity to provide comment and input by responding to this letter by 4:30 pm on Wednesday, July 10, 2024.

Send comments / concerns to:

Mail: Summer Village of Ross Haven, Box 70, Site 19, RR 1, Gunn, AB T0E 1A0

Email: cao@rosshaven.ca

Regards,

Tony Sonleitner, CAO, Summer Village of Ross Haven
(780) 718-5479

From: Tony Sonnleitner (Ross Haven) <CAO@rosshaven.ca>
Sent: July 11, 2024 6:13 AM
To: pcm1@telusplanet.net
Subject: FW: Flooding concerns at 5th and 6th street Parkway

[Redacted]
Sent: Tuesday, July 2, 2024 12:32 PM

To: Tony Sonnleitner (Ross Haven) <CAO@rosshaven.ca>; Dieter Brandt (Ross Haven) <dieter.brandt@rosshaven.ca>
Subject: Flooding concerns at 5th and 6th street Parkway

Good morning Tony, I have received the engineers drawing for the proposed work being suggested at 5th & 6th street parkway.

HISTORY

Some changes in parkway that has caused drainage issues and damage.

- Two Back-to-back heavy rain seasons
- Work done previously in parkway, didn't solve the problem, causing an area where nothing grows, we loss the seeding and slope during heavy rains. Work area was never closed off or fabric put down to allow time for grass seeding to take root.
- Removal of a large willow tree from lake front and driving out on parkway when it was extremely wet causing large ruts.
- Sump discharges.
- Increased heavy rain falls

I think the proposed drawings and costs to implement would be more then is needed.

We should go back to the original attempt of grading (slopping), seeding + fabric and closure of the parkway for one growing season would help rectify the problems. It was the right idea but not executed properly.

I see the proposed lower ditch with culverts and rip rap being a water trap and an area that can't be properly maintained . The existing culverts are a water trap and grass is very hard to maintain.

I have spoke to a few neighbors on the parkway and we would like to ask for a walk through of the site, with the CAO. Can you make this happen?

Regards,

[Redacted]

July 9, 2024



Dear Council

Thankyou for the opportunity for input.

I have reviewed the drawings, The culverts are shown to be located roughly on the south east conner of every lot except for lot 11. The culverts on lot 11 and 12 are in line with buildings, the existing culvert on lot 11 is behind the garage and not in line with the gate. Maybe some consultation on placement with the land owners for placement may be required.

The plan as drawn is a good plan for minimal use of the parkway with quads and side by sides (ATV). There were up until a couple years ago only 2 ATV's on park 5. Today we now have 7 quads and 2 side by sides and all are fairly active especially in the months with ice fishing. If everyone goes out in the morning and back for lunch then again at super time the is 36 trips on the parkway to give an example of how fast the trips add up. We also have other ATV's that come and visit regularly from other parkways to see friends adding to the traffic, park 5 is also a common access point for many from other streets as well.


With this much traffic it does put a strain on the park ways grass especially when the temperature in the winter months gets above freezing. The grass can't withstand that kind of travel with the conditions. Not sure how to solve this problem other than prohibiting ATV access when above zero or maybe a 6 ft. wide all-weather gravel path. The ATV traffic on park 5 has increase significantly. Food for thought.

I will respect what ever is done.



pcm1@telusplanet.net

From: Tony Sonnleitner (Ross Haven) <CAO@rosshaven.ca>
Sent: July 11, 2024 6:16 AM
To: pcm1@telusplanet.net
Subject: FW: 5 / 6 Street Parkway - Ross Haven


Sent: Tuesday, July 9, 2024 9:35 AM
To: Tony Sonnleitner (Ross Haven) <CAO@rosshaven.ca>
Subject: 5 / 6 Street Parkway - Ross Haven

Having discussed this situation with my neighbors we feel that this appears to be overkill and a waste of money. If the Parkway was graded and sloped properly and allowed sufficient time for the grass to be seeded and to regrow before allowing anyone on it that is all that would be required.

A meeting with all the property owners affected should take first priority.



From: Tony Sonnleitner (Ross Haven) <CAO@rosshaven.ca>
Sent: July 11, 2024 6:14 AM
To: pcm1@telusplanet.net
Subject: FW: Flooding Concerns - 5th-6th street - Culverts
Attachments: flooding concerns -5th,6th street - letter.pdf; Plan Drawings - Culverts.pdf

[REDACTED]
Sent: Wednesday, July 3, 2024 12:16 PM
To: Tony Sonnleitner (Ross Haven) <CAO@rosshaven.ca>

[REDACTED]
Subject: FW: Flooding Concerns - 5th-6th street - Culverts

Dear Tony Sonnleitner:

[REDACTED]
We are new to the Block and are sure enjoying our new cabin in a Village that we have been coming to for over 25 years.

We have family and friends that have owned cabins for many year's and we were renting #1 (first cabin) for a few years prior to purchasing 612.

Looking at what the Village is proposing, I am 100% against the Plan. I think really effects the appeal of our back yards, access to the walk way and property value.

To have a 2-3 foot trench and then a culvert and small bridge to access the walk way will take away from the appeal and ability to cut the grass and keeping weeds to the minimum.

A trench will house many more weeds, bugs, stagnant water and will for sure be an eye sore and a problem when cutting and trying to keep the area looking nice.

Would it not make more sense financially and aesthetically pleasing to have black topsoil brought in, enough to fill in the low spots and make an even gradual slope to the existing trench.

Then have a hydro seeder come in and lay down the seed that would be up in a month. We owners all stay off the new area's and by next year all should be back to the way the two streets and seen it for years.

612 DOES NOT WANT A TRENCH...!!!

Thank you

[REDACTED]

CONSTRUCTION WORK REQUIRED ON THE 5TH / 6TH STREET SHARED PARKWAY

Tue, Jul 9, 2024 at 11:37 AM

I have been coming out to Ross Haven to our family cottage for over 60 years . Im speaking for lots 1,2,and 3 on 5th St. I want to state clearly that my mother [REDACTED] do not agree with the proposed plan as documented

by Bolson Engineering . After consultation with many of our neighbors we agree that an onsite meeting is essential to quickly conclude a much simpler approach to patching our parkway. The last repair job was a complete waste of time and unfortunately a probable waste of our tax dollars as well !

Given the grade change from the gate at the north end of the parkway to the lake I personally think a layer of good grade top soil, seeded and a contoured landscaping plan will be not only be much more attractive but also much easier to maintain (mowing and trimming) That is the way it was for the first 30 to 40 years that I've enjoyed here.

To close ... we are against the proposed plan and encourage a meeting with SV of Ross Haven Council on site to discuss alternative proposals before any more money is spent .

From: Tony Sonleitner (Ross Haven) <CAO@rosshaven.ca>
Sent: July 11, 2024 6:16 AM
To: pcm1@telusplanet.net
Subject: FW: 5th 6th Street Parkway

-----Original Message-----

Sent: Tuesday, July 9, 2024 9:59 AM
To: Tony Sonleitner (Ross Haven) <CAO@rosshaven.ca>
Subject: 5th 6th Street Parkway

Hi Tony, after reviewing and trying to understand the drawings submitted, it appears that this is overkill and a waste of our money. There were never any problems prior to contractors driving on it and majorly messing it up. There is no problem at the start of the parkway by Parkins Ave. Putting extra culverts there would be a waste of money. (Do you see a trend here?) If the parkway was graded and sloped properly, seeded and allowed to regrow before anyone drives on it, this should suffice.

A meeting with the owners should be scheduled to discuss and clarify the issues.

Thank you

From: Tony Sonnleitner (Ross Haven) <CAO@rosshaven.ca>
Sent: July 11, 2024 6:14 AM
To: pcm1@telusplanet.net
Subject: FW: Ross Haven, 5th and 6th Street Parkway Drainage
Attachments: flooding concerns -5th,6th street - letter.pdf

Sent: Wednesday, July 3, 2024 3:26 PM

To: Ray Hutscal (Ross Haven) <ray.hutscal@rosshaven.ca>; Lolita Chadd (Ross Haven) <lolita.chadd@rosshaven.ca>; Dieter Brandt <dbrandt747@gmail.com>; Tony Sonnleitner (Ross Haven) <CAO@rosshaven.ca>
Subject: Ross Haven, 5th and 6th Street Parkway Drainage

Ross Haven Council,

Thank you for providing me with the preliminary proposed plans developed by Bolson Engineering for the 5/6th Street Parkway. Several of the parkway property owners have met to discuss the ideas presented, including ditching, culverts, the slope of the parkway, and landscaping for surface reclamation.

Although the plan appears sound, our neighborhood collectively believes the Summer Village (SV) should consider alternate solutions to effectively address spring runoff and high rain day drainage concerns without impeding access to individual residents' properties.

When looking at the existing slope from the northern parkway access gate south to the E-W pathway culvert located at the SE corner of Lot 11, there appears to be sufficient slope for drainage as illustrated in the drawings. Historically, the existing parkway grading had areas that held water during high flow events, however, a healthy grass foundation held the topsoil together and facilitated prompt drainage and moisture absorption. The parkway started experiencing drainage problems after renovations to the south end of the parkway around the pathways, the alter walkway from 5th street to the parkway and the addition of a culvert behind Lot 11 by the spruce tree. These renovations and changes combined with recent damage created the problems we have along the parkway.

Damage to the Parkway:

We will recall that the SV authorized an arborist to traverse the parkway with a one-ton four-wheel drive dually truck and mulching trailer. That activity destroyed the parkway from Lot 11 to Parkins Avenue that created huge ruts further exasperated by getting them getting stuck on the way out. I had to intervene to stop further destruction of the property and ask the bible camp to pull the arborist out with their tractor.

Although we appreciate the SV's attempt to rectify the ruined parkway and previous grass, the worker(s) assigned the work used soils from the surplus pile (excess ditch materials by the office) combined with the dug-up sub-surface of the parkway to try and level the damaged areas. This activity resulted in a mixture of poor clayish soil on the surface that is insufficient to grow grass. The SV team then placed grass seed on top of this clayish soil in the fall, which failed to take root. We now have a hardened clayish surface from Lot 10/5 to 13/4. This soil is not good for growing grass, lacks surface retention and strength, and is experiencing erosion in the rain and because the slope was not fixed, still has poor drainage.

The parkway residents understand that the existing ditching behind Lot 11 and partially along Lot 12 must remain to ensure drainage from the north. Lot 11 requires access to their property, and a culvert and ramp slightly larger

than the gate size should be installed. We believe the culvert west of the large spruce tree either needs to be reinstalled at an appropriate height for drainage or, after consulting the property owner of Lot 11, potentially remove the tree and culvert and create a swale in that area. North of Lot 5 and 11, we request that the SV consider grading the area with an adequate slope north to approximately 25-30 meters south of the parkway access gate. The west side of the parkway from Lot 12 to the gate should have a shallow swale installed to facilitate drainage during high flow times, connecting to the eventual ditch behind Lot 11 as noted earlier. Once the regrading is complete, the surface will require high-quality topsoil to be added to promote healthy grass growth. The west side swale should have a burlap riprap installed to stabilize it after initial construction, similar to what was done at the front side swale of the parkway to the lakefront.

As a follow-up to the Bolson Engineering report, I request an opportunity for the residents of the 5th and 6th Street Parkway to meet with the Summer Village onsite to discuss these plans further. I would also request that a ditch and/or culverts NOT BE installed along the parkway's west side north past Lot 11.

I look forward to the SV's response and for the council to arrange a date to meet with residents to review the parkway's revitalization.

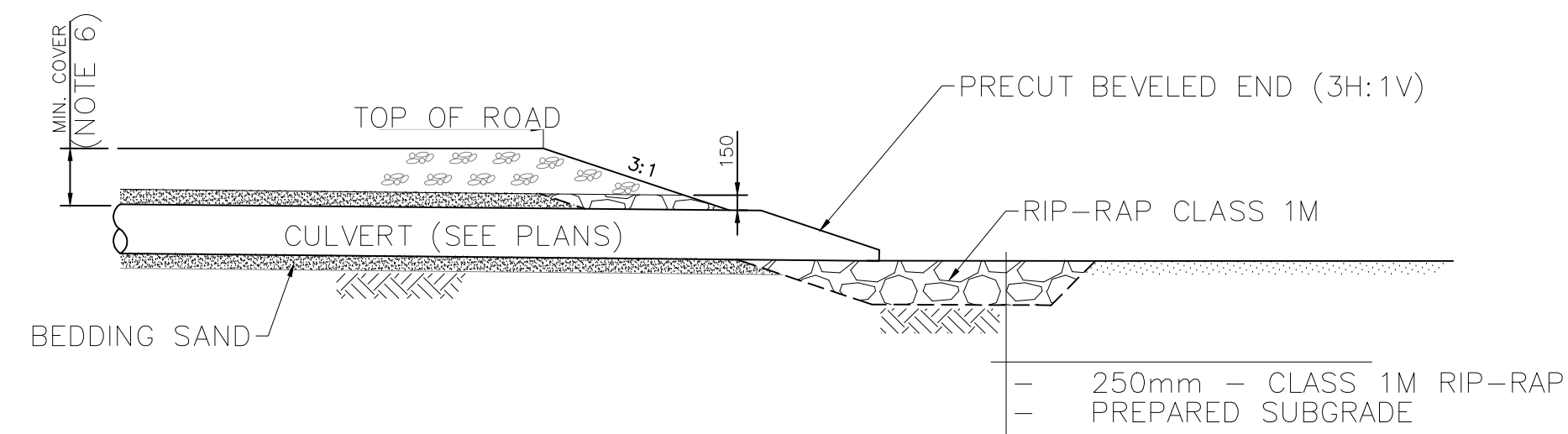
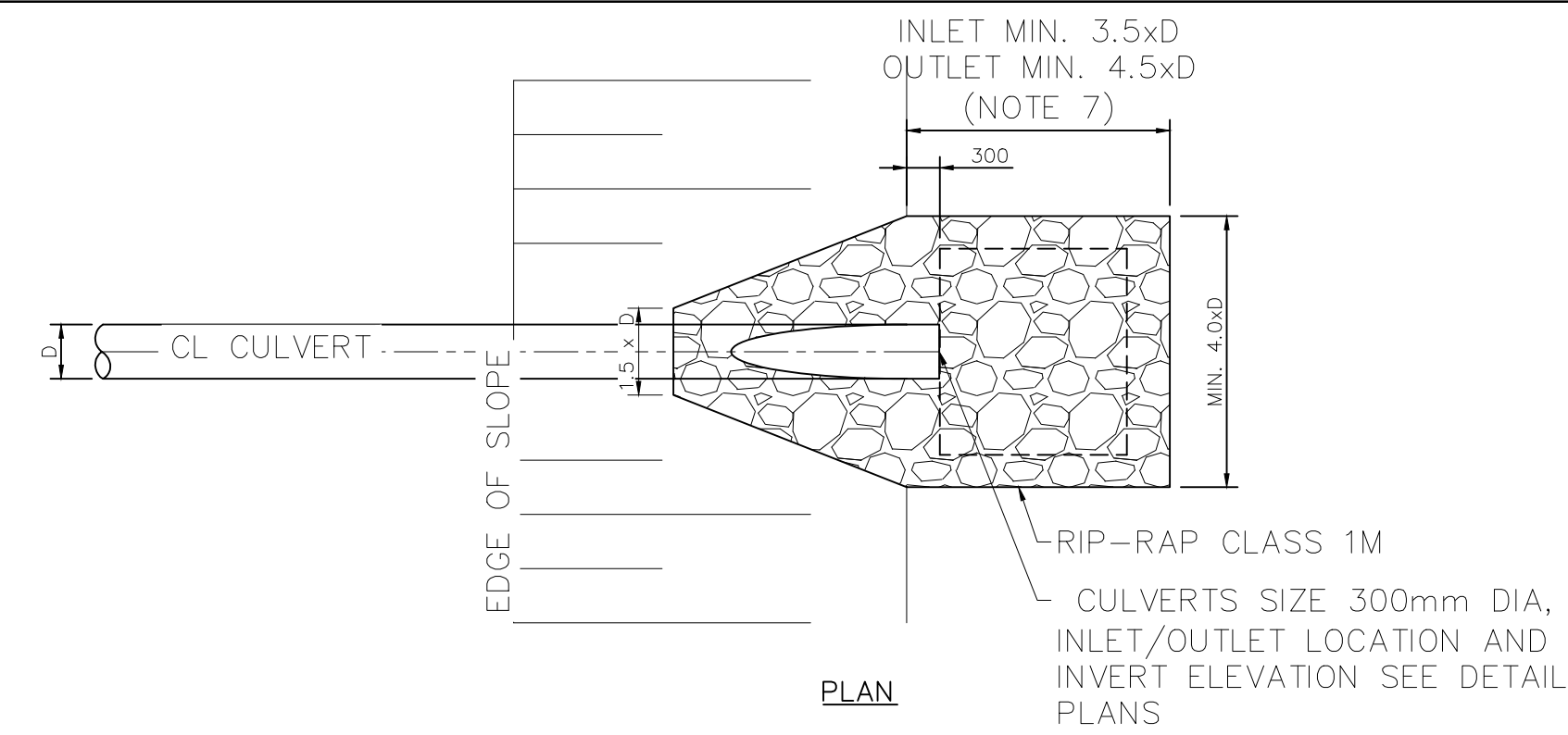
Regards,



Think Safe, Work Safe, Go Home SAFE!

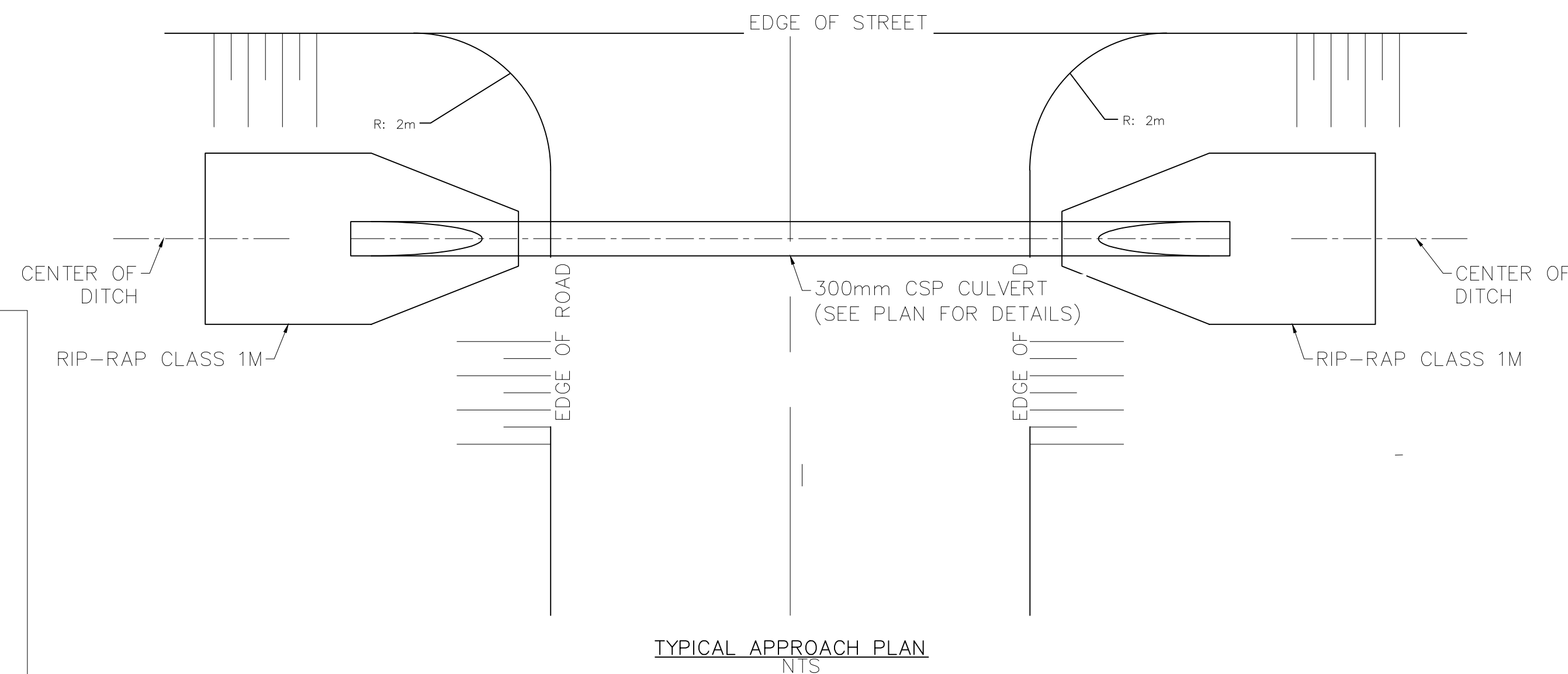
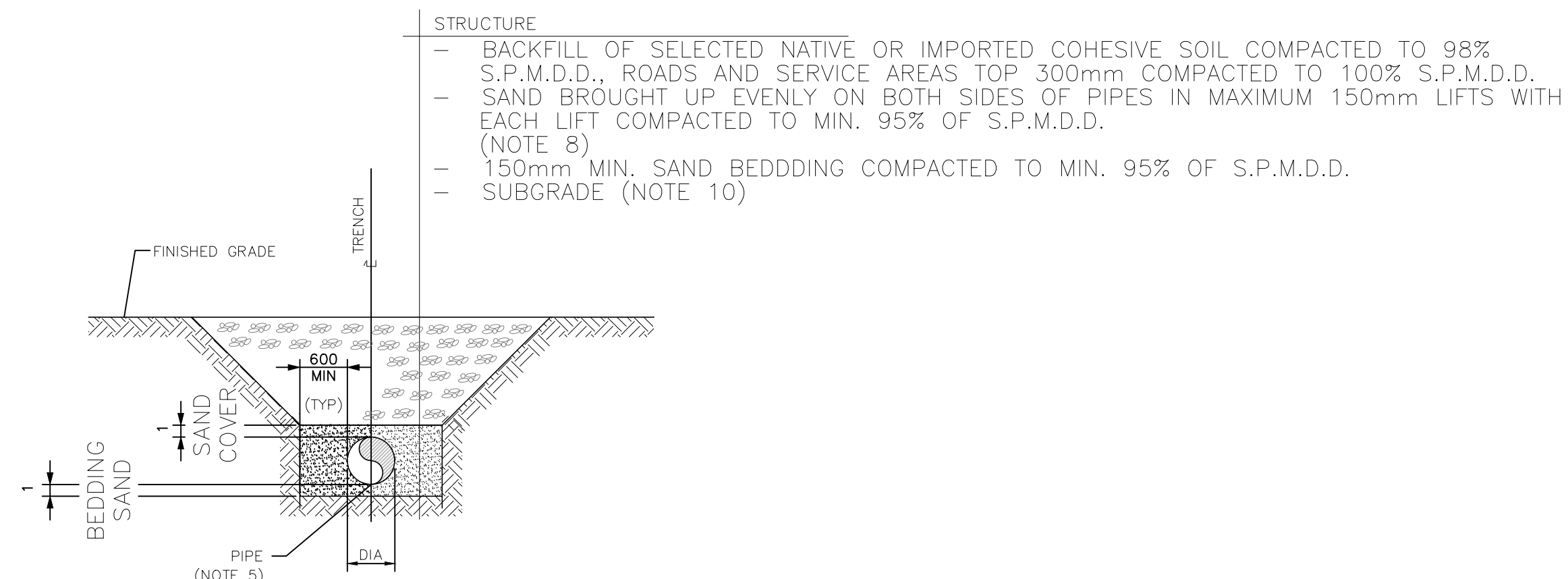
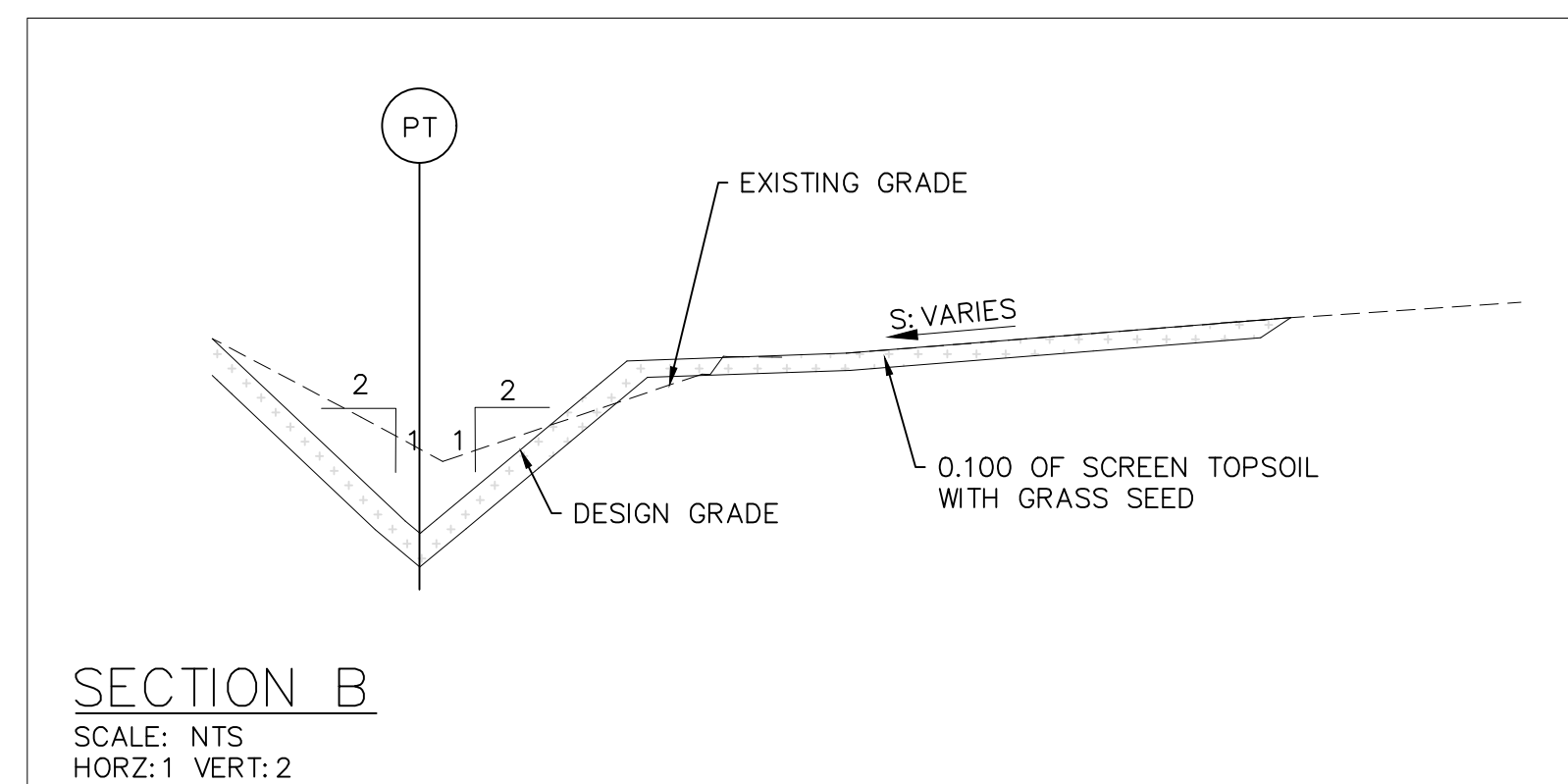
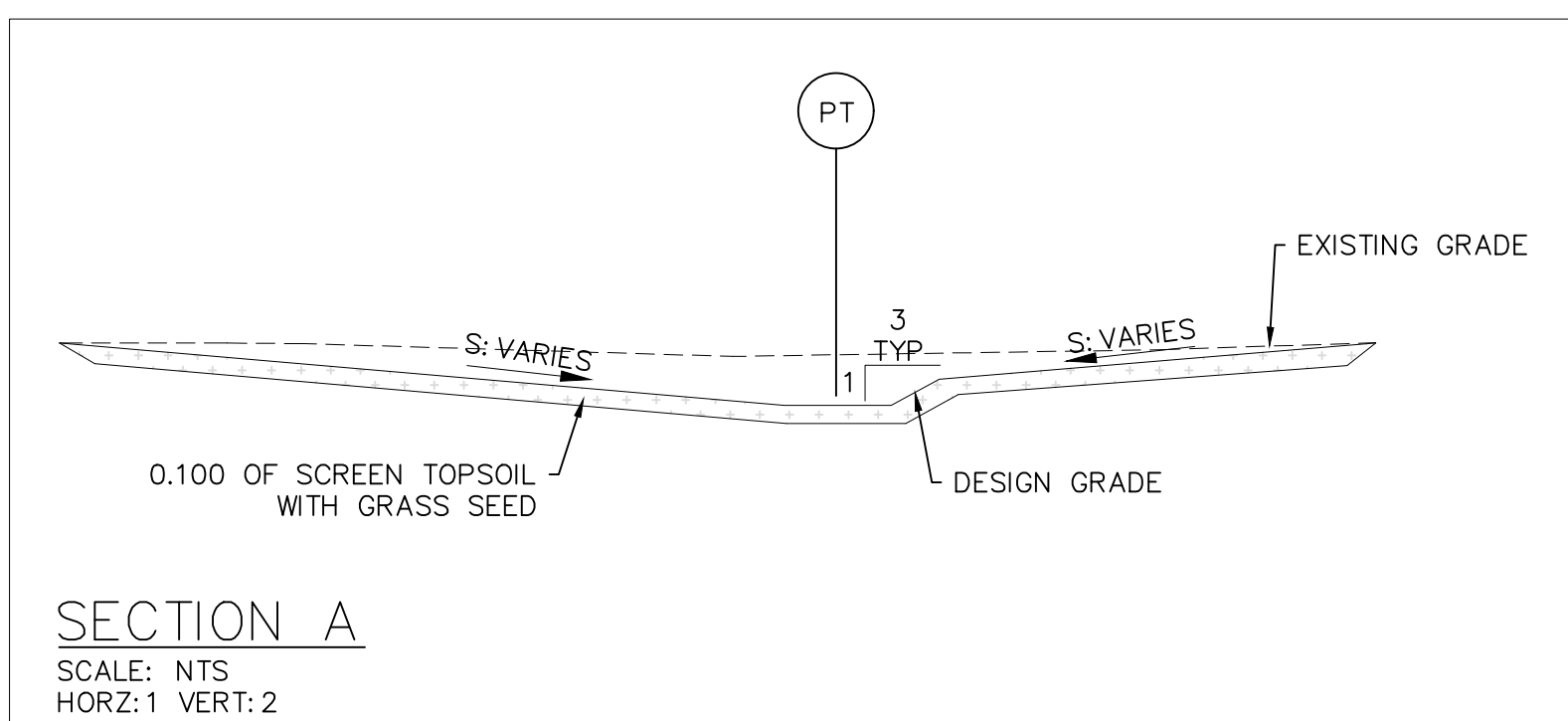
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CROSS SECTION

TYPICAL CULVERT INLET/OUTLET DETAIL
NTS



MINIMUM CULVERT SLOPE TO BE
0.5% UNLESS NOTED OTHERWISE,
WHERE ELEVATIONS ARE NOT
PROVIDED AND MINIMUM CULVERT
SLOPE CANNOT BE MET CONTACT
OWNERS REPRESENTATIVE FOR
APPROVAL.

NOTES

LEGEND

ENGINEER'S STAMP	PERMIT STAMP

B	25-JUN-24	ISSUED FOR PRICING	TS	TT	TT
A	30-JAN-24	ISSUED FOR REVIEW	TS	TS	
NO.	DATE	DESCRIPTION	BY	CHE	ENG APP
REVISIONS					
DRAWN BY:		DATE:	CHECKED BY:		DATE:
V.H					18-03-05
ENGINEER:		DATE:	APPROVED:		DATE:

SUMMER VILLAGE OF ROSS HAVEN, ALBERTA

5TH STREET GREEN SPACE
5TH STREET, ROSS HAVEN

DETAILS SHEET 1

DETAILS SHEET 1

SCALE:
N.T.S.

CLIENT: ROSS HAVEN

BOLSON
ENGINEERING
AND
ENVIRONMENTAL SERVICES

9703-199 St.
EDMONTON, AB
T5T-6E8
www.bolson.ca
PH:780-668-8571
FAX:780-413-8879

JOB NUMBER: 23-D-003	DWG NUMBER: DD-23D003-07	REV: B
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Summer Village of Ross Haven

Balance Sheet

As of June 30, 2024

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
1-1210 Operating Bank Account	386,841.49
1-1215 Savings Bank Account	96,155.37
In/out	0.00
Undeposited Funds	9,394.91
Total Cash and Cash Equivalent	\$492,391.77
Accounts Receivable (A/R)	
1-2110 Accounts Receivable - Property taxes	12,498.02
Total Accounts Receivable (A/R)	\$12,498.02
1-1226 GIC Investments	420,000.00
1238 GIC 12 Renewal Aug 2, 2019	0.00
1239 GIC 0034 renewal Dec 10, 2019	0.00
1240 GIC 0035 Renewal Dec 10, 2019	0.00
1241 GIC 0036 Renewal date - July 29, 2020	0.00
1242 GIC 0037, Renewal Date June 7, 2020	0.00
1243 GIC Investments	-163,173.70
1245 GIC 0038	0.00
Total 1-1226 GIC Investments	256,826.30
1-2000 Accounts Receivable Set up by Accountant	0.00
1-2020 GIC Accrued Interest	5,293.15
1-2100 ASFF Under Levy	0.00
1-2111 Arrears Property Taxes	0.00
1-2150 Grants Receivable	314,794.00
1-2151 MSI Capital Receivable	91,668.00
Assets	0.00
Year End Accounts Receivable	0.00
Total Current Assets	\$1,173,471.24
Non-current Assets	
Property, plant and equipment	
1-6010 Land	2,094,041.00
1-6020 Land Improvements - 15 years	110,402.00
1-6021 Accu. Dep. - Land Improvement 15 years	-66,320.90
1-6025 Land Improvements - 20 years	28,433.00
1-6026 Accu. Dep. - Land Improvement 20 years	-23,459.55
1-6030 Buildings	423,452.00
1-6031 Accu. Dep. - Buildings	-242,041.96
1-6040 Engineered Paved Roads	493,683.40
1-6041 Accu. Dep. - Engineered Paved Roads	-449,625.74
1-6050 Engineered Gravel Roads	810,750.00
1-6051 Accu. Dep. - Engineered Gravel Roads	-810,750.00
1-6060 Machinery & Equipment	131,865.23

Summer Village of Ross Haven

Balance Sheet

As of June 30, 2024

	TOTAL
1-6061 Accu. Dep. - Machinery & Equipment	-105,957.43
1-6070 Vehicles	60,081.88
1-6071 Accu. Dep. - Vehicles	-30,513.40
1-6080 Water Drainage System	935,925.51
1-6081 Accu. Dep. - Water Drainage System	-98,604.20
1-6090 Work In Progress	20,772.50
1-6100 Accum. Dep. - Engineer Roads	-800.69
6090 Water Drainage System - WIP	0.00
6091 Engineered Structure Roads	5,338.00
Total Property, plant and equipment	\$3,286,670.65
Total Non Current Assets	\$3,286,670.65
Total Assets	\$4,460,141.89
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
Accounts Payable (A/P)	0.00
Total Accounts Payable (A/P)	\$0.00
Credit Card	
2-2100 RBC Visa Previous CAO	0.00
2-2125 RBC VISA Tony	412.09
2-2150 RBC VISA Noel	0.00
Total Credit Card	\$412.09
1-2050 GST/HST Receivable	-10,270.63
2-2750 Accrued payables	14,016.71
2-2850 Prepaid Property Taxes	0.00
2-2855 Prepaid Taxes In/Out	0.00
3-8545 Deferred BMTG Grants	25,674.00
3-8550 Deferred FGTF Grants	232,187.00
3-8570 Deferred MSI Capital Grants	282,517.20
3-8575 MSI Operating Support Grant	0.00
3-8580 Deferred FCSS/Other Grants	6,168.26
3-8581 Deferred FORTIS Grant	4,450.00
3-8585 Deferred ACP Grants	0.00
3-8590 Deferred MSP Grant	0.00
3-8600 ACP Sidewalk Grant	6,413.14
GST/HST Suspense	7,533.82
Total Current Liabilities	\$569,101.59
Non-current Liabilities	
2-2800 Long Term Debt - Truck Loan	0.00
Total Non-current Liabilities	\$0.00
Total Liabilities	\$569,101.59

Summer Village of Ross Haven

Balance Sheet

As of June 30, 2024

	TOTAL
Equity	
3-8000 Accumulated Surplus	-231,125.65
3-8001 Operating reserve fund change	-221,124.00
3-8100 Equity in TCA	3,276,272.45
3-8140 Equity in TCA - additions	166,392.00
3-8200 Current Amortization Expense	-62,498.14
3-8300 Equipty in TCA - Disposal	0.00
3-8500 Restricted Reserve	105,000.00
3-8540 Reserve - Lagoon/Wastewater	317,127.00
3-8541 Reserve fund Lagoon/Wastewater	-60,000.00
Retained Earnings	322,044.45
Profit for the year	278,952.19
Total Equity	\$3,891,040.30
Total Liabilities and Equity	\$4,460,141.89

Summer Village of Ross Haven

Profit and Loss

June 2024

	TOTAL
INCOME	
4-9000 Property Taxes	367.41
4-9100 School Taxes	-39,117.15
4-9400 Interest Income	222.36
4-9550 Safety Codes	262.33
4-9600 Tax Certificates, Maps, Snowplowing & Other Income	75.00
4-9800 Development Permits	100.00
Total Income	\$ -38,090.05
GROSS PROFIT	\$ -38,090.05
EXPENSES	
6-1141 Lac Ste Anne Foundation Payable	16,087.52
6-2159 Administrator Fee	4,042.50
6-2160 Development Officer Fee	450.24
6-2165 Wages	10,151.00
6-2170 WCB Expense	524.25
6-2224 Municipal Memberships	1,000.00
6-2230 Professional Fees	90.00
6-2510 Office & Misc Expense	199.29
6-2511 Bank Charges	-33.32
6-3251 Road - R&M	4,682.79
6-3540 Utilities	2,136.75
6-4512 Public works - Supplies	1,123.84
6-5510 Garbage Disposal	797.40
6-7371 LSA county - Police & Animal	2,681.58
6-7380 Lagoon/Wastewater - LSAC	36,632.39
Total Expenses	\$80,566.23
PROFIT	\$ -118,656.28

Summer Village of Ross Haven

Budget vs. Actuals: 2024 Budget - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4-9000 Property Taxes	340,884.00	337,263.50	3,620.50	101.07 %
4-9055 Lagoon/Sewer Fund Tax	56,210.00	56,450.00	-240.00	99.57 %
4-9100 School Taxes	78,091.79	164,061.00	-85,969.21	47.60 %
4-9115 Designated Industrial		0.00	0.00	
4-9150 ASFF Under-Levy		-6,827.18	6,827.18	
4-9205 Designated Industrial Requisition		17.88	-17.88	
4-9250 Lac Ste Anne Foundation	16,140.84	0.00	16,140.84	
4-9260 LSA Foundation Requisition		16,087.52	-16,087.52	
4-9299 CPO Ticket Revenue		500.00	-500.00	
4-9300 Grants - FCSS	1,604.33	6,141.00	-4,536.67	26.12 %
4-9302 Grants - MSI Operating		17,078.00	-17,078.00	
4-9303 Grants - STEP		0.00	0.00	
4-9304 Grants - Other		500.00	-500.00	
4-9305 Federal Gas Tax	-6.00		-6.00	
4-9306 Grant Canada Summer Jobs		2,100.00	-2,100.00	
4-9400 Interest Income	1,431.72	2,500.00	-1,068.28	57.27 %
4-9500 Development/Safety Codes		1,000.00	-1,000.00	
4-9550 Safety Codes	475.44	1,000.00	-524.56	47.54 %
4-9600 Tax Certificates, Maps, Snowplowing & Other Income	426.86	1,000.00	-573.14	42.69 %
4-9800 Development Permits	295.00		295.00	
4-9915 Fire Smart Grant	500.00		500.00	
Total Income	\$496,053.98	\$598,871.72	\$ -102,817.74	82.83 %
GROSS PROFIT	\$496,053.98	\$598,871.72	\$ -102,817.74	82.83 %
Expenses				
6-1140 School Taxes Paid		157,233.80	-157,233.80	
6-1141 Lac Ste Anne Foundation Payable	16,087.52	16,087.52	0.00	100.00 %
6-1144 Other Miscellaneous	-1,014.36		-1,014.36	
6-1151 Council Remuneration		11,000.00	-11,000.00	
6-1211 Council Mileage & Subsistence		6,000.00	-6,000.00	
6-2159 Administrator Fee	28,297.50	51,905.70	-23,608.20	54.52 %
6-2160 Development Officer Fee	2,580.24	4,355.00	-1,774.76	59.25 %
6-2161 DEM/Dep DEM		2,000.00	-2,000.00	
6-2162 Grant Officer	960.00	3,840.00	-2,880.00	25.00 %
6-2165 Wages	41,346.20	82,000.00	-40,653.80	50.42 %
6-2170 WCB Expense	1,288.46	1,600.00	-311.54	80.53 %
6-2175 Development Permit & Letters Of Compliance	95.00	1,000.00	-905.00	9.50 %
6-2176 Enforcement Expenses		5,000.00	-5,000.00	
6-2224 Municipal Memberships	6,561.68	4,750.00	1,811.68	138.14 %
6-2230 Professional Fees	6,470.30	8,000.00	-1,529.70	80.88 %
6-2274 Insurance	7,235.00	7,200.00	35.00	100.49 %
6-2510 Office & Misc Expense	1,720.94	5,500.00	-3,779.06	31.29 %
6-2511 Bank Charges	173.50	350.00	-176.50	49.57 %
6-2512 Cellphone & Communications	1,248.18	2,400.00	-1,151.82	52.01 %
6-2513 Meals & Entertainment		200.00	-200.00	
6-3230 Interest expense	6.46		6.46	
6-3251 Road - R&M	5,407.79	7,000.00	-1,592.21	77.25 %

Summer Village of Ross Haven

Budget vs. Actuals: 2024 Budget - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6-3520 Equipment - R&M	3,045.90	8,000.00	-4,954.10	38.07 %
6-3540 Utilities	15,171.07	26,000.00	-10,828.93	58.35 %
6-4511 FCSS & Recreation Programs		7,676.00	-7,676.00	
6-4512 Public works - Supplies	6,984.55	14,500.00	-7,515.45	48.17 %
6-4516 Parkways/Drainage	4,750.00		4,750.00	
6-4521 Trees & Park Improvements	1,695.00	2,500.00	-805.00	67.80 %
6-4550 Weed Control		500.00	-500.00	
6-5510 Garbage Disposal	1,561.55	6,750.00	-5,188.45	23.13 %
6-6200 Municipal Assessment Service	2,020.00	8,100.00	-6,080.00	24.94 %
6-7341 Policing	12,562.00	12,562.00	0.00	100.00 %
6-7371 LSA county - Police & Animal	2,681.58	5,000.00	-2,318.42	53.63 %
6-7373 Onoway Regional Fire Services	23,288.81	30,927.08	-7,638.27	75.30 %
6-7380 Lagoon/Wastewater - LSAC	46,028.80	56,450.00	-10,421.20	81.54 %
6-7381 North 43 Sewer Line		0.00	0.00	
6-7395 Wild Water Commission	5,366.47	10,460.64	-5,094.17	51.30 %
6-7396 Yellowhead Regional Library	335.00	800.00	-465.00	41.88 %
6-7501 RHCL		4,100.00	-4,100.00	
Expenses	9.00		9.00	
Total Expenses	\$243,964.14	\$571,747.74	\$ -327,783.60	42.67 %
NET OPERATING INCOME	\$252,089.84	\$27,123.98	\$224,965.86	929.40 %
Other Expenses				
6-2150 Amortization		62,400.00	-62,400.00	
Total Other Expenses	\$0.00	\$62,400.00	\$ -62,400.00	0.00%
NET OTHER INCOME	\$0.00	\$ -62,400.00	\$62,400.00	0.00 %
NET INCOME	\$252,089.84	\$ -35,276.02	\$287,365.86	-714.62 %

From: Tony Sonnleitner (Ross Haven) <CAO@rosshaven.ca>
Sent: July 11, 2024 6:15 AM
To: pcm1@telusplanet.net
Subject: FW: Ross Haven - Re: New maintenance building lights

Sent: Friday, July 5, 2024 9:24 PM

To: Tony Sonnleitner (Ross Haven) <CAO@rosshaven.ca>

Cc: Ray Hutscal (Ross Haven) <ray.hutscal@rosshaven.ca>; Dieter Brandt (Ross Haven) <dieter.brandt@rosshaven.ca>; Lolita Chadd (Ross Haven) <lolita.chadd@rosshaven.ca>

Subject: Re: Ross Haven - Re: New maintenance building lights

New lights were installed on the maintenance building this past winter, not sure exactly when
My concern and several of my neighbours also is the brightness of the lights, it lights up the interior of our house at night and our yard which is very annoying when sitting outside on the deck
Could the lights be reduced to a lower level or maybe less lights, having them directed downwards to illuminate the maintenance yard only and not the whole street perhaps
The light is far too bright and makes no sense the way it is set up now
Who would I speak to about this, council members?

CAO REPORT

Regular Meeting of Council – July 11, 2024

2024 Property Tax

Thank you to the whole community for paying your Property Taxes on time.
At writing only one landowner had not paid their taxes for 2024.

Fire Bans - Notification

A reminder to the community, the status of Fire Bans for the Summer Village of Ross Haven may be found at the albertafirebans.ca website. New Alberta FireBans sign is posted c/w QR Code to gain access to the website.

Removal of Boat Hoists and other Chattels for the Parkways

A reminder that all boat hoists and other items not belong to the Summer Village of Ross Haven were to be removed from the Parkways by May 31. Items remaining will be removed and taken to the Municipal compound at the Shop. Items not claimed within 30 days will be disposed of by the Municipality.

Enjoy Summer activities at the Lake!!
