

MINUTES
ORGANIZATIONAL MEETING
SUMMER VILLAGE OF ROSS HAVEN
AUGUST 08, 2024
IN-PERSON AND VIA ZOOM

IN ATTENDANCE

Ray Hutscal
Dieter Brandt
Lolita Chadd
CAO, Tony Sonnleitner
0 - Residents in the gallery
4 – Residents Via ZOOM

CALL TO ORDER

CAO, Tony Sonnleitner called the meeting to order at 7:00 p.m.

NOMINIATIONS

Tony Sonnleitner called for nominations for Mayor.
Dieter Brandt nominated Ray Hutscal.
Ray Hutscal accepted the nomination.
Tony Sonnleitner called for nominations a second time.
Tony Sonnleitner called for nominations a third time.

Res A24-074

Moved by Lolita Chadd that nominations cease.
CARRIED

Ray Hutscal was declared Mayor and was administered the Oath of Office.

Mayor, Ray Hutscal assumed the Chair.

Mayor, Ray Hutscal called for nominations for Deputy Mayor.
Dieter Brandt nominated Lolita Chadd.
Mayor Ray Hutscal called for nominations for Deputy Mayor a second time.
Mayor Ray Hutscal called for nominations for Deputy Mayor a third time.

Res A23-075

Moved by Mayor, Ray Hutscal that nominations cease.
CARRIED

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APPOINTMENT OF INTEGRITY COMMISSIONER

Res A24-079 Moved by Moved by Councillor, Dieter Brandt that the position of Integrity Commissioner remain vacant at this time.

CARRIED

APPOINTMENT OF COMMUNITY PEACE OFFICER

Res A24-080 Moved by Councillor, Dieter Brandt that per the Bylaw Enforcement Services Agreement between the Summer Village of Ross Haven and Lac Ste. Anne County, Peace Officers from Lac Ste. Anne County are appointed as Community Peace Officers.

CARRIED

APPOINTMENT OF SUBDIVISION AUTHORITY

Res A24-081 Moved by Mayor, Ray Hutschal that All of Council act as the Subdivision Authority for the Municipality.

CARRIED

APPOINTMENT OF CHIEF ADMINISTRATIVE OFFICER AND DESIGNATED OFFICER OF THE MUNICIPALITY

Res A24-082 Moved by Deputy Mayor, Lolita Chadd that Tony Sonnleitner be appointed as Chief Administrative Officer and Designated Officer of the Municipality.

CARRIED

APPOINTMENT OF MUNICIPAL LEGAL COUNCIL

Res A24-083 Moved by Councillor, Dieter Brandt that Reynolds Mirth Richards & Farmer be appointed as Municipal Legal Counsel

CARRIED

APPOINTMENT OF DEVELOPMENT OFFICER AND DESIGNATED OFFICER OF THE MUNICIPALITY

Res A24-084 Moved by Mayor, Ray Hutschal that Tony Sonnleitner be appointed as Development Officer and Designated Officer of the Municipality

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CARRIED

**APPOINTMENT OF CLERK OF THE SUBDIVISION AND DEVELOPMENT
APPEAL BOARD AND DESIGNATED OFFICER OF
THE MUNICIPALITY**

Res A24-085

Moved by Mayor, Ray Hutscal that the designates from Lac Ste. Anne County being:
Stacey Wagner
Jane Holman
Cindy Suter, and
Trinity Hindes,
per SDAB Contract, be appointed as Clerks of the Subdivision and Development Appeal Board and Designated Officers of the Municipality

CARRIED

**APPOINTMENT OF WEED INSPECTOR AND DESIGNATED OFFICER OF
THE MUNICIPALITY**

Res A24-086

Moved by Mayor, Ray Hutscal that Jackie Gamblin be appointed as Weed Inspector and Designated Officer of the Municipality

CARRIED

**APPOINTMENT OF MUNICIPAL ASSESSOR AND DESIGNATED OFFICER
OF THE MUNICIPALITY**

Res A24-087

Moved by Mayor, Ray Hutscal that Dan Kanuka – Municipal Assessment Services Group be appointed as Municipal Assessor and Designated Officer of the Municipality.

CARRIED

**APPOINTMENT OF ASSESSMENT REVIEW BOARD, CLERK OF THE
ASSESSMENT REVIEW BOARD AND
DESIGNATED OFFICERS OF THE MUNICIPALITY**

Res A24-088

Moved by Mayor, Ray Hutscal that the designates from Capital Region Assessment Services Commission shall act as the Assessment Review Board for the Municipality and Designated Officers of the

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Municipality, as per agreement. Further, Gerryl Amorin be appointed as Assessment Review Board Clerk and Designated Officer of the Municipality.

CARRIED

CONFIRMATION OF FINANCIAL INFORMATION

Res A24-089 Moved by Mayor, Ray Hutschal that the following financial information be confirmed:

- a) Signing Authority to be all of the Council and the Chief Administrative Officer.
- Two signatures are required.
 - One signature to be any member of Council.
 - One signature to be the Chief Administrative Officer.

b) Banking Authority – Royal Bank of Canada.

CARRIED

APPOINTMENT OF PLACE, DATE AND TIME FOR COUNCIL MEETINGS

Res A24-090 Moved by Deputy Mayor, Lolita Chadd that regular meetings of Council be held on the second Thursday of each month at the Onoway Civic Centre, 4812 – 51 Street, Onoway, AB. T0E 1V0 and Via ZOOM Meeting, commencing at 7:00 p.m., and that any changes to the place, date or time of meetings be posted on the Summer Village website (www.rosshaven.ca).

CARRIED

APPOINTMENT OF MUNICIPAL ADDRESS

Res A24-091 Moved by Councillor, Dieter Brandt that the formal contact address for the Municipality shall be:
700 Parkins Avenue within the Summer Village of Ross Haven. Further, the mailing address for the Municipality be:

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Summer Village of Ross Haven, Box 70, Site 19, RR 1,
Gunn, AB T0E 1A0

CARRIED

ACKNOWLEDGEMENT OF COUNCIL'S LEGISLATIVE RESPONSIBILITIES

Res A24-092

Moved by Mayor, Ray Hutschal that pursuant to Section 208(1)(d) of the Municipal Government Act outlining Council's legislative responsibilities be acknowledged as received.

CARRIED

ADJOURNMENT

Having no further business to attend to for this meeting, Mayor Ray Hutschal adjourned the meeting at 7:11 p.m.

**These minutes approved this 12th day of
September , AD 2024**

Mayor, Ray Hutschal

Chief Administrative Officer