

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
August 8, 2024
IN-PERSON AND VIA ZOOM**

ATTENDANCE

Mayor, Ray Hutschal
Deputy Mayor, Lolita Chadd
Councillor, Dieter Brandt
CAO, Tony Sonnleitner

Gallery: 0 ZOOM: 4 Residents

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:12 p.m.

AGENDA

Res. A24-093

Moved by Mayor, R. Hutschal that the meeting agenda be adopted with the addition of:

- 7c) 7th and 8th Street Drainage Projects.
- 7d) Letter of Support for the Camrose Casino

CARRIED

MINUTES

Res. A24-094

Moved by Mayor, R. Hutschal that the following meeting minutes be approved:

- a) Minutes of the Regular Meeting – July 11, 2024.

CARRIED

DELEGATIONS

None

PUBLIC HEARINGS

None

NEW BUSINESS

- a) **Review of Ross Haven Planning Documents – Update.**

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the Spring of 2025.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -
Municipal Sustainability Plan (March 2010),

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Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council’s intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Fall 2024 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	March	June	July	August

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Municipal Sustainable Plan	March	June	July	August
Intermunicipal Collaborative Plan	March	June	July	August
Land Use Bylaw	April	July	August	September

No Action to be taken on this item – Information Only.

b) Development Permit Update – 2024.

No new Development Permits. No Action to be taken on this item – Information Only.

c) 7th and 8th Street Drainage Projects.

Res. A24-095

Moved by Mayor, R. Hutscal that the construction of the 7th Street Drainage Project (Swale) be authorized to proceed at a cost of \$13,585.00.

CARRIED

Res. A24-096

Moved by Mayor, R. Hutscal that the construction of the 8th Street Drainage Project be authorized to proceed at a cost of \$12,537.50.

CARRIED

d) Letter of Support for Move of Camrose Casino.

Res. A24-097

Moved by Mayor, R. Hutscal that the Council for the Summer Village of Ross Haven send a letter of support to the Alberta Gaming Liquor and Cannabis Commission (AGLC) in the Camrose Casino’s bid to move its operations to South Edmonton. His Worship is to write the letter of support.

CARRIED

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FINANCIAL REPORTS

a) Financial Statements

Res. A24-098

Moved by Councillor, D. Brandt that the July 2024 financial statements be received as information.

CARRIED

CORRESPONDENCE

i. LSAC Subdivision Referral 013SUB20 – SW 15-55-03-W5M – Mayfair Park.

Res. A24-099

Moved by Mayor, R. Hutscal that letter be accepted for information and that no action be taken on the matter.

CARRIED

ii. Letter from Fire Rescue International – Re: Temporary Fire Station within the Summer Village of Ross Haven.

Res. A24-100

Moved by Mayor, R. Hutscal that the Summer Village of Ross Haven send a letter to Fire Rescue International indicating that they do not support a temporary fire station within the Summer Village, specifically within the Quonset by the Municipal Shop. His Worship will draft the letter.

CARRIED

iii. Letter from Fire Rescue International – Re: Fire Services Agreement – Question as to the Summer Village of Ross Haven plans going forward with respect to Fire Services.

Res. A24-100

Moved by Deputy Mayor, L. Chadd that the Summer Village of Ross Haven defer action on this matter to a future meeting of Council at a date when Council has had the opportunity to review costs and standards of service for Fire Services from both Lac Ste. Anne County and Fire Services International.

CARRIED

COUNCILLOR REPORTS

- a) Mayor, Ray Hutscal - Verbal**
- b) Deputy Mayor, Lolita Chadd – Verbal**
- c) Councillor, Dieter Brandt – Verbal**

Res. A24-101

Moved by Mayor, R. Hutscal that the verbal Councillor Reports be received as information.

CARRIED

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CAO REPORT

a) CAO, Tony Sonnleitner - Verbal

Res. A24-102

Moved by Deputy Mayor, L. Chadd, that the CAO report be received as information.

CARRIED

OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

NEXT MEETING(S)

- The next regular meeting of Council is scheduled for September 12, 2024. The meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.
- Next Public Hearing : None Scheduled

Mayor, R. Hutschal adjourned the meeting at 8:01 p.m.

ADJOURNMENT

These minutes approved this 12th day of September 12, 2024.

Mayor

Chief Administrative Officer

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Development Permits:

Permit #	Lot	Date	Website Use	Status
23DP03-27	410 – 4 St	Jul 23	Yes Demo, Construct SDD, Sewer + Well	Approved
23DP04-24	410 – 4 St	Sep 1	Yes Construct In-Ground Pool	Approved
23DP05-24	800 Parkins	Nov 7	Yes Construct Acc. Build (371.6 Sq. M.)	Approved
24DP01-24	508 – 5 St	May 24	Yes Construct Acc. Build (11.9 Sq. M.)	Approved
24DP02-24	832-8 St	July 22	Yes Construct Acc. Build (16.7 Sq. M.)	Approved

DRAFT