

MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
July 11, 2024
IN-PERSON AND VIA ZOOM

ATTENDANCE

Mayor, Ray Hutschal – Via Zoom
Deputy Mayor, Lolita Chadd
Councillor, Dieter Brandt – Attended Late (7:37 P.M.)
CAO, Tony Sonnleitner

Gallery: 0 ZOOM: 4 Residents

CALL TO ORDER

Deputy Mayor, C. Chadd called the meeting to order at 7:00 p.m.

AGENDA

Res. A24-066

Moved by Mayor, R. Hutschal that the meeting agenda be adopted with the addition of:

7d) FCSS Grant Funds.

CARRIED

MINUTES

Res. A24-067

Moved by Deputy Mayor, L. Chadd that the following meeting minutes be approved:

- a) Minutes of the Regular Meeting – June 13, 2024.

CARRIED

DELEGATIONS

None

PUBLIC HEARINGS

None

NEW BUSINESS

- a) **P5 – 5/6 Street Parkway – Drainage Project Discussion**

Review of correspondence from adjacent landowners was reviewed, and discussion ensued. No motion was made by members of Council.

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b) Review of Ross Haven Planning Documents – Update.

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the Spring of 2025.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Fall 2024 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline

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Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	March	June	July	August
Municipal Sustainable Plan	March	June	July	August
Intermunicipal Collaborative Plan	March	June	July	August
Land Use Bylaw	April	July	August	September

No Action to be taken on this item – Information Only.

c) Development Permit Update – 2024.

No new Development Permits. No Action to be taken on this item – Information Only.

e Development Report be accepted for information.

CARRIED

d) Review of FCSS Grant Funding Monies.

Res. A24-068

Moved by Mayor, R. Hutschal that the entire amount of FCSS funding allocated to the Summer Village of Ross Haven be dedicated for use by the Ross Haven Community League (RHCL). Further, a cheque in the amount of \$6141.00 be issued to the RHCL.

CARRIED

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FINANCIAL REPORTS

a) Financial Statements

Res. A24-069

Moved by Deputy Mayor, L. Chadd that the June 2024 financial statements be received as information.

CARRIED

CORRESPONDENCE

Letter from Landowner on 7th Street Expressing the Brightness of the Lighting upon the face of the Municipal Shop.

Res. A24-070

Moved by Deputy Mayor, L. Chadd that Administration discuss the matter with Public Works, and also engage the subject landowner to facilitate a resolution to the concern.

COUNCILLOR REPORTS

- a) Mayor, Ray Hutscal - Verbal**
- b) Deputy Mayor, Lolita Chadd – Verbal**
- c) Councillor, Dieter Brandt – No Report**

Res. A24-071

Moved by Mayor, R. Hutscal that the Councillor Reports be received as information.

CARRIED

CAO REPORT

a) CAO, Tony Sonnleitner - Attached

Res. A24-072

Moved by Mayor, R. Hutscal, that the Parkway Storage Policy POL-003-2022, with respect to the disposal of chattels stored upon the Parkways in contravention of the Policy be enforced after June 15, 2025.

CARRIED

Res. A24-073

Moved by Mayor, R. Hutscal, that the CAO report be received as information.

CARRIED

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OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

NEXT MEETING(S)

- Organizational Meeting of Council August 8, 2024 at 7:00 p.m.
- The next regular meeting of Council is scheduled for August 8, 2024 immediately following the Organizational Meeting. The meetings will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.
- Next Public Hearing : None Scheduled

ADJOURNMENT

Deputy Mayor, L.. Chadd adjourned the meeting at 7:51 p.m.

These minutes approved this 8th day of August, 2024.

Mayor

Chief Administrative Officer

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Development Permits:

Permit #	Lot	Date	Website Use	Status
23DP03-27	410 – 4 St	Jul 23	Yes Demo, Construct SDD, Sewer + Well	Approved
23DP04-24	410 – 4 St	Sep 1	Yes Construct In-Ground Pool	Approved
23DP05-24	800 Parkins	Nov 7	Yes Construct Acc. Build (371.6 Sq. M.)	Approved
24DP01-24	508 – 5 St	May 24	Yes Construct Acc. Build (11.9 Sq. M.)	Approved
24DP02-24	832-8 St	July 22	Yes Construct Acc. Build (16.7 Sq. M.)	Approved

DRAFT