

MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
September 12, 2024
IN-PERSON AND VIA ZOOM

ATTENDANCE

Mayor, Ray Hutschal
Deputy Mayor, Lolita Chadd – Via Zoom
Councillor, Dieter Brandt
CAO, Tony Sonnleitner

Gallery: 0 ZOOM: 7 Residents

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:00 p.m.

AGENDA

Res. A24-103

Moved by Councillor, D. Brandt that the meeting agenda be adopted as presented.

CARRIED

MINUTES

Res. A24-104

Moved by Councillor, D. Brandt that the following meeting minutes be approved:

- a) Minutes of the Organizational Meeting of Council – August 8, 2024.
- b) Minutes of the Regular Meeting – August 8, 2024.

CARRIED

DELEGATIONS

None

PUBLIC HEARINGS

None

NEW BUSINESS

- a) **Appointment of Travis Horne, Municipal Assessment Services Group Inc., as our new Assessor and Designated Officer of the Municipality, where Dan Kanuka is retiring.**

Res. A24-105

Moved by Councillor, D. Brandt that Travis Horne of Municipal Assessment Services Group Inc. be appointed the Municipal Assessor and a Designated Officer of the Summer Village of Ross Haven.

CARRIED

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b) 5th / 6th Street and 8th / 9th Street Parkway Projects.

Res. A24-106

Moved by Councillor, D. Brandt that Rockhill Contracting Ltd. be engaged to undertake:

- i. 5/6 Street Parkway Project at an approximate cost of \$4800.00; and
- ii. 8/9 Street Parkway Project at an approximate cost of \$7800.

The combined cost of both projects is not to exceed \$15,000.00 without additional motion of Council.

CARRIED

c) Canada Post – Letter of Request to have the Summer Village converted to Civic Addressing.

Res. A24-107

Moved by Councillor, D. Brandt that the Summer Village of Ross Haven send a letter to Canada Post that the Summer Village be converted to Civic Addressing.

CARRIED

d) Review of Ross Haven Planning Documents – Update.

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the Spring of 2025.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

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It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Fall 2024 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	March	June	July	August
Municipal Sustainable Plan	March	June	July	August
Intermunicipal Collaborative Plan	March	June	July	August
Land Use Bylaw	April	July	August	September

No Action to be taken on this item – Information Only.

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e) Development Permit Update – 2024.

No new Development Permits. No Action to be taken on this item – Information Only.

f) 2025 – Proposed Budget - SVREMP.

Res. A24-108

Moved by Mayor, R. Hutscal that the SVREMP 2025 Proposed Budget be accepted for information.

CARRIED

FINANCIAL REPORTS

a) Financial Statements

Res. A24-109

Moved by Deputy Mayor, L. Chadd that the August 2024 financial statements be received as information.

CARRIED

CORRESPONDENCE

None

COUNCILLOR REPORTS

- a) Mayor, Ray Hutscal - Verbal**
- b) Deputy Mayor, Lolita Chadd – Verbal**
- c) Councillor, Dieter Brandt – Verbal**

Res. A24-110

Moved by Mayor, R. Hutscal that the verbal Councillor Reports be received as information.

CARRIED

CAO REPORT

- a) CAO, Tony Sonnleitner - Verbal**

No Motion.

OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

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**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

NEXT MEETING(S)

- The next regular meeting of Council is scheduled for October 10, 2024. The meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.
- Next Public Hearing : None Scheduled

Mayor, R. Hutschal adjourned the meeting at 7:35 p.m.

ADJOURNMENT

These minutes approved this 10th day of October, 2024.

Mayor

Chief Administrative Officer

Development Permits:

Permit #	Lot	Date	Website Use	Status
23DP03-27	410 – 4 St	Jul 23	Yes Demo, Construct SDD, Sewer + Well	Approved
23DP04-24	410 – 4 St	Sep 1	Yes Construct In-Ground Pool	Approved
23DP05-24	800 Parkins	Nov 7	Yes Construct Acc. Build (371.6 Sq. M.)	Approved
24DP01-24	508 – 5 St	May 24	Yes Construct Acc. Build (11.9 Sq. M.)	Approved
24DP02-24	832-8 St	July 22	Yes Construct Acc. Build (16.7 Sq. M.)	Approved