

**MINUTES**  
**REGULAR COUNCIL MEETING**  
**SUMMER VILLAGE OF ROSS HAVEN, ALBERTA**  
**October 10, 2024**  
**IN-PERSON AND VIA ZOOM**

**ATTENDANCE**

Mayor, Ray Hutschal  
Deputy Mayor, Lolita Chadd  
Councillor, Dieter Brandt  
CAO, Tony Sonnleitner

Gallery: 0                      ZOOM: 4 Residents

**CALL TO ORDER**

Mayor, R. Hutschal called the meeting to order at 7:01 p.m.

**AGENDA**

Res. A24-111

Moved by Councillor, D. Brandt that the meeting agenda be adopted as presented.

CARRIED

**MINUTES**

Res. A24-112

Moved by Deputy Mayor, L. Chadd that the following meeting minutes be approved:

- a) Minutes of the Regular Meeting – September 12, 2024.

CARRIED

**DELEGATIONS**

**None**

**PUBLIC HEARINGS**

**None**

**NEW BUSINESS**

- a) **Review of Ross Haven Planning Documents – Update.**

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the Spring of 2025.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

**Statutory Plans -**

Municipal Sustainability Plan (March 2010),  
Intermunicipal Collaboration Framework (2019), and  
Municipal Development Plan (Sept 2011).

**Land Use Bylaw –**

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Land Use Bylaw 232a-10 (2010),  
Amendment 253-13 (2013),  
Amendment 257-14 (2014), and  
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website [www.rosshaven.ca](http://www.rosshaven.ca), plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council’s intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at [cao@rosshaven.com](mailto:cao@rosshaven.com)
2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Fall 2024 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

<b>Planning Document Review Timeline</b>				
<b>Name</b>	<b>First Reading</b>	<b>Public Hearing</b>	<b>Second Reading</b>	<b>Third Reading &amp; Final Reading</b>
Municipal Development Plan	March	June	July	August
Municipal Sustainable Plan	March	June	July	August

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Intermunicipal Collaborative Plan	March	June	July	August
Land Use Bylaw	April	July	August	September

No Action to be taken on this item – Information Only.

**b) Development Permit Update – 2024.**

No new Development Permits.

No Action to be taken on this item – Information Only.

**c) ARB Agreement Renewal Letter - 2025 to 2027.**

Res. A24-113

Moved by Mayor, R. Hutscal that the ARB Agreement Renewal Letter be deferred to the November 14, 2024 meeting of Council.

CARRIED

**d) Connect Mobility – ABF Funding, Project Bid, November 8, 2024.**

Res. A24-114

Moved by Mayor, R. Hutscal that a Letter of Support be prepared and signed by the Mayor.

CARRIED

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**FINANCIAL REPORTS**

**a) Financial Statements**

Res. A24-115

Moved by Councillor, D. Brandt that the September 2024 financial statements be received as information.

CARRIED

**CORRESPONDENCE**

- I. 2024 ASVA AGM Agenda Package
- II. Letter from Minister Receipt of Operating Grant
- III. Letter from Reeve LSAC re: FireSmart Assessments
- IV. McIver – Carbon Tax Survey
- V. LGFF –

Res. A24-116

Moved by Mayor, R. Hutscal that information be provided on the RH Website indicating the availability by ratepayers to access FireSmart assessments by Fire Rescue International. Further, that items I, II, IV & V be accepted for information.

CARRIED

**COUNCILLOR REPORTS**

- a) Mayor, Ray Hutscal - Verbal**
- b) Deputy Mayor, Lolita Chadd – Written**
- c) Councillor, Dieter Brandt – Written**

Res. A24-117

Moved by Mayor, R. Hutscal that the Councillor Reports be received as information.

CARRIED

**CAO REPORT**

**a) CAO, Tony Sonnleitner**

Res. A24-118

Moved by Deputy Mayor, L. Chadd that the CAO Report be accepted for information.

CARRIED

**OPEN FLOOR**

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

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**CLOSED SESSION –  
CONFIDENTIAL ITEM**

None

**NEXT MEETING(S)**

- The next regular meeting of Council is scheduled for November 14, 2024. The meeting will be held at the Onoway Civic Centre (Note: Council Chambers have moved Southward in the same building – Address Changes to 4808 – 51 Street) and via ZOOM. Check the Summer Village of Ross Haven website, [www.rosshaven.ca](http://www.rosshaven.ca), for details.
  
- Next Public Hearing : None Scheduled

**ADJOURNMENT**

Mayor, R. Hutschal adjourned the meeting at 7:47 p.m.

These minutes approved this 14<sup>th</sup> day of November 14, 2024.

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Mayor

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Chief Administrative Officer

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**Development Permits:**

<b>Permit #</b>	<b>Lot</b>	<b>Date</b>	<b>Website Use</b>	<b>Status</b>
23DP03-27	410 – 4 St	Jul 23	Yes Demo, Construct SDD, Sewer + Well	Approved
23DP04-27	410 – 4 St	Sep 1	Yes Construct In-Ground Pool	Approved
23DP05-27	800 Parkins	Nov 7	Yes Construct Acc. Build (371.6 Sq. M.)	Approved
24DP01-27	508 – 5 St	May 24	Yes Construct Acc. Build (11.9 Sq. M.)	Approved
24DP02-27	832-8 St	July 22	Yes Construct Acc. Build (16.7 Sq. M.)	Approved
24DP03-27	524 – 5 ST	Sept 19	Yes Construct Deck (31.2 Sq. M.)	Approved