

MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
November 14, 2024
IN-PERSON AND VIA ZOOM

ATTENDANCE

Mayor, Ray Hutschal
Deputy Mayor, Lolita Chadd
Councillor, Dieter Brandt
CAO, Tony Sonnleitner

Gallery: 0 ZOOM: 3 Residents

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:01 p.m.

AGENDA

Res. A24-119

Moved by Deputy Mayor, L. Chadd that the meeting agenda be adopted as presented with the addition of 7e) Fire Services contract.

CARRIED

MINUTES

Res. A24-120

Moved by Councillor, D. Brandt that the following meeting minutes be approved:

- a) Minutes of the Regular Meeting – October 10, 2024.

CARRIED

DELEGATIONS

None

PUBLIC HEARINGS

None

NEW BUSINESS

- a) **CANADA COMMUNITY BUILDING FUND – MOA – 2024 – 2034.**

Res. A24-121

Moved by Mayor, R. Hutschal that the Summer Village of Ross Haven sign the Canada Community Building Fund Memorandum of Agreement with the Province of Alberta for the Period 2024 through 2034.

CARRIED

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b) ARB Agreement Renewal Letter – 2025 - 2027.

Res. A24-122

Moved by Mayor, R. Hutschal that the Summer Village of Ross Haven sign the renewal agreement with Capital Region Assessment Services Commission for the provision by them of Assessment Review Board Services for the Period 2025 through 2027 with the amendment to the contract limiting the contract buy-out clause to six (6) months from the date where the Summer Village of Ross Haven gives their notice to exit the contract.

CARRIED

c) Review of Ross Haven Planning Documents - Update

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the Spring of 2025.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com

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2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Fall 2024 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	March	June	July	August
Municipal Sustainable Plan	March	June	July	August
Intermunicipal Collaborative Plan	March	June	July	August
Land Use Bylaw	April	July	August	September

Res. A24-123

Moved by Mayor, R. Hutschal that the CAO for the Summer Village of Ross Haven contact Municipal Planning Services for a quote for them to provide a review of the current Land Use Bylaw and draft a new Land Use Bylaw for consideration for assent by the Council.

CARRIED

d) Development Permit Update – 2024.

No new Development Permits.

No Action to be taken on this item – Information Only.

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e) Fire Services for the Summer Village of Ross Haven.

Res. A24-124 Moved by Deputy Mayor, L. Chadd that upon the expiration on March 7, 2024 of the current contract with Fire Rescue International it would be the intention of the Summer Village of Ross Haven to negotiate and enter into an agreement with Lac Ste. Anne County for the receipt of Fire Services from the Fire Department of that Municipality.

CARRIED

FINANCIAL REPORTS

a) Financial Statements

Res. A24-125 Moved by Mayor R. Hutschal that the October 2024 financial statements be received as information.

CARRIED

CORRESPONDENCE

None

COUNCILLOR REPORTS

- a) Mayor, Ray Hutschal - Verbal**
- b) Deputy Mayor, Lolita Chadd – Written**
- c) Councillor, Dieter Brandt – Written**

Res. A24-126 Moved by Councillor, D. Brandt that the Councillor Reports be received as information.

CARRIED

CAO REPORT

a) CAO, Tony Sonnleitner

Res. A24-127 Moved by Mayor, R. Hutschal that the CAO Report be accepted for information.

CARRIED

OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

CLOSED SESSION –

None

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CONFIDENTIAL ITEM **None**

NEXT MEETING(S)

- The next regular meeting of Council is scheduled for November 14, 2024. The meeting will be held at the Onoway Civic Centre (Note: Council Chambers have moved Southward in the same building – Address Changes to 4808 – 51 Street) and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.

- Next Public Hearing : None Scheduled

ADJOURNMENT

Mayor, R. Hutschal adjourned the meeting at 8:11 p.m.

These minutes approved this 12th day of December 2024.

Mayor

Chief Administrative Officer

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Development Permits:

Permit #	Lot	Date	Website Use	Status
23DP03-27	410 – 4 St	Jul 23	Yes Demo, Construct SDD, Sewer + Well	Approved
23DP04-27	410 – 4 St	Sep 1	Yes Construct In-Ground Pool	Approved
24DP03-27	524 – 5 ST	Sept 19	Yes Construct Deck (31.2 Sq. M.)	Approved