

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE
HELD ON DECEMBER 12, 2024, 2024 AT THE ONOWAY CIVIC CENTRE –
PUBLIC PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00
P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

1) Call to Order:

2) Acknowledgement:

(Read: "*We wish to acknowledge that the land on which we gather is Treaty 6 territory and a traditional meeting ground and home for many Indigenous Peoples, including Cree, Saulteaux, Niitsitapi (Blackfoot), Métis, and Nakota Sioux Peoples*".)

3) Acceptance of Agenda:

4) Adoption of the Previous Minutes:

P 4-9

- Minutes of the Regular Meeting – November 14, 2024
(*Motion to approve minutes as read, or with amendments thereto*)

5) Public Hearings: None scheduled.

6) Delegations: None

7) New Business:

a) 2025 Interim Operating & Capital Budget

P 10-20

(*Motion that a 2025 Interim Operating & Capital Budget be approved at ½ of the 2024 Approved Operating and Capital Budget, and that this 2025 Interim Operating & Capital Budget cease to have any force and effect once the 2025 Operating and Capital Budget is approved.*).

b) Fire Services – Post March – 2025 - Discussion

c) Review of Ross Haven Planning Documents - Update

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),

Intermunicipal Collaboration Framework (2019), and

Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),

Amendment 253-13 (2013),

Amendment 257-14 (2014), and

Amendment 263-16 (2016).

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DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council’s intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline - 2025				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	June	September	October	November
Municipal Sustainable Plan	June	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

(Action as directed by Council at meeting time.)

d) Development Permit Update – 2023 - 2024

23DP03-27 Plan 4883 KS, Block 5, Lot 10 : 410 – 4 STREET
DEMOLITION OF AN EXISTING DETACHED DWELLING, CONSTRUCTION OF A SINGLE DETACHED DWELLING (175.8 SQ. M.) C/W ATTACHED GARAGE, INSTALLATION OF A SEWAGE COLLECTION SYSTEM AND DRILLING OF A WELL.

23DP04-27 Plan 4883 KS, Block 5, Lot 10 : 410 – 4 STREET
INSTALLATION OF AN IN-GROUND POOL.

24DP03-27 Plan 4883 KS, Block 6, Lot 4 : 524 – 5 STREET
CONSTRUCTION OF AN ADDITION (Raised Deck = 31.2 sq. m.) TO AN EXISTING DETACHED DWELLING

No new permits for November 2024

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(Action as directed by Council at meeting time.)

8) Financial Reports:

- P 21-24 a) November 2024 Financial Reports – Attached

(Motion to accept for information.)

9) Correspondence: NONE

10) Councillor Reports:

- a) Mayor
b) Deputy Mayor
P 25 c) Councillor - Attached

(Motion to accept for information.)

11) Administrator's Report

- P 26-34 a) CAO Report - Attached

(Motion to accept for information.)

12) Open Floor Discussion – (15 minute time limit)

13) Closed Session - None.

Adjournment: Next Meeting January 9, 2025 Regular Meeting of Council

MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
November 14, 2024
IN-PERSON AND VIA ZOOM

ATTENDANCE

Mayor, Ray Hutschal
Deputy Mayor, Lolita Chadd
Councillor, Dieter Brandt
CAO, Tony Sonnleitner

Gallery: 0 ZOOM: 3 Residents

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:01 p.m.

AGENDA

Res. A24-119

Moved by Deputy Mayor, L. Chadd that the meeting agenda be adopted as presented with the addition of 7e) Fire Services contract.

CARRIED

MINUTES

Res. A24-120

Moved by Councillor, D. Brandt that the following meeting minutes be approved:

- a) Minutes of the Regular Meeting – October 10, 2024.

CARRIED

DELEGATIONS

None

PUBLIC HEARINGS

None

NEW BUSINESS

- a) **CANADA COMMUNITY BUILDING FUND – MOA – 2024 – 2034.**

Res. A24-121

Moved by Mayor, R. Hutschal that the Summer Village of Ross Haven sign the Canada Community Building Fund Memorandum of Agreement with the Province of Alberta for the Period 2024 through 2034.

CARRIED

**MINUTES
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b) ARB Agreement Renewal Letter – 2025 - 2027.

Res. A24-122

Moved by Mayor, R. Hutschal that the Summer Village of Ross Haven sign the renewal agreement with Capital Region Assessment Services Commission for the provision by them of Assessment Review Board Services for the Period 2025 through 2027 with the amendment to the contract limiting the contract buy-out clause to six (6) months from the date where the Summer Village of Ross Haven gives their notice to exit the contract.

CARRIED

c) Review of Ross Haven Planning Documents - Update

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the Spring of 2025.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com

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2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Fall 2024 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	March	June	July	August
Municipal Sustainable Plan	March	June	July	August
Intermunicipal Collaborative Plan	March	June	July	August
Land Use Bylaw	April	July	August	September

Res. A24-123

Moved by Mayor, R. Hutschal that the CAO for the Summer Village of Ross Haven contact Municipal Planning Services for a quote for them to provide a review of the current Land Use Bylaw and draft a new Land Use Bylaw for consideration for assent by the Council.

CARRIED

d) Development Permit Update – 2024.

No new Development Permits.

No Action to be taken on this item – Information Only.

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e) Fire Services for the Summer Village of Ross Haven.

Res. A24-124 Moved by Deputy Mayor, L. Chadd that upon the expiration on March 7, 2024 of the current contract with Fire Rescue International it would be the intention of the Summer Village of Ross Haven to negotiate and entire into an agreement with Lac Ste. Anne County for the receipt of Fire Services from the Fire Department of that Municipality.

CARRIED

FINANCIAL REPORTS

a) Financial Statements

Res. A24-125 Moved by Mayor R. Hutschal that the October 2024 financial statements be received as information.

CARRIED

CORRESPONDENCE

None

COUNCILLOR REPORTS

- a) Mayor, Ray Hutschal - Verbal**
- b) Deputy Mayor, Lolita Chadd – Written**
- c) Councillor, Dieter Brandt – Written**

Res. A24-126 Moved by Councillor, D. Brandt that the Councillor Reports be received as information.

CARRIED

CAO REPORT

a) CAO, Tony Sonnleitner

Res. A24-127 Moved by Mayor, R. Hutschal that the CAO Report be accepted for information.

CARRIED

OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

CLOSED SESSION –

None

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CONFIDENTIAL ITEM **None**

NEXT MEETING(S)

- The next regular meeting of Council is scheduled for November 14, 2024. The meeting will be held at the Onoway Civic Centre (Note: Council Chambers have moved Southward in the same building – Address Changes to 4808 – 51 Street) and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.

- Next Public Hearing : None Scheduled

ADJOURNMENT

Mayor, R. Hutschal adjourned the meeting at 8:11 p.m.

These minutes approved this 12th day of December 2024.

Mayor

Chief Administrative Officer

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
November 14, 2024
IN-PERSON AND VIA ZOOM**

Development Permits:

Permit #	Lot	Date	Website Use	Status
23DP03-27	410 – 4 St	Jul 23	Yes Demo, Construct SDD, Sewer + Well	Approved
23DP04-27	410 – 4 St	Sep 1	Yes Construct In-Ground Pool	Approved
24DP03-27	524 – 5 ST	Sept 19	Yes Construct Deck (31.2 Sq. M.)	Approved

Ross Haven 5-Year Capital Plan Worksheet

Last Modified: February 6, 2023

	2023 Opening Balance	2023	2024	2025	2026	2027	2028
Planned Capital Expenditures							
Council							
Council Laptops, including setup					13,000		
Administration							
Laptop, including setup					2,000		
Public Works							
Pickup Truck Replacement					100,000		
Skid-steer Replacement			35,000				
Mower Replacement				25,000			
Wastewater							
Force Main Engineering		3,247,099					
Drainage							
Drainage Project							
Streets / Walkways							
Address Second Street being below 1:100 year flood level (Engineering & Remediation)				25,000	175,000		
Speed Bump (Parkins, Entrance)		TBD					
Sidewalk / Walkway							
Parking Lot							
Fourth Street Remediation		25,000					
8th Parkway Drainage Issues (between 8 & 9 ST)		35,000					
8th Street (Parralle to Lake) Drainage		20,000					
5th Parkway Drainage Issues (between 5 and 6 ST)		35,000					
Removal of Street Islands (Parkins to Street)		20,000					
RR34		300,000					
8th Street Asphalt Millings Along Park		25,000					
Street Paving				150,000	100,000	100,000	100,000
Recreation / Parkways							
Gate Repairs / Replacements			12,000				
Infrastructure							
New Street Signage		12,000					
Entry Signage		10,000					
Residential Signage			25,000				
Entry Gate			35,000				
Entry Camera			2,500				
Village Beuatification			15,000				
Electronic Signage Board			15,000				
Total Planned Capital Expenditures	-	3,729,099	139,500	200,000	390,000		

2024 Budget Process - 5 Year Capital Plan

	2023 Opening Balance	2023	2024	2025	2026	2027	2028
Capital Funding							
Opening Balance (Jan 1)	850,000	25,000	25,000	25,000	25,000		
Addition to Capital Reserves (TCA Depreciation)		25,000	25,000	25,000	25,000		
Taxes - Special Wastewater Tax							
Borrowing		270,000					
MSI Capital Grant (MSI)	394,848	45,000	45,000				
Local Government Fiscal Framework (LGFF)				45,000	45,000		
BMTG Grant	25,674						
MSP Grant (Sidewalk / Walkway)	-						
MOST Grant	17,256						
GTF Grant	173,193	15,000	15,000	15,000	15,000		
Water For Life Grant		2,247,642					
Total Planned Capital Funding	1,460,971	2,627,642	110,000	110,000	110,000		
Funding less Expenditures	1,460,971	(1,101,457)	(29,500)	(90,000)	(280,000)		
Year End Reserves Balance	1,460,971	359,514	330,014	240,014	(39,986)		
Notes and Assumptions:							
MSI Capital - \$45000/yr (\$113,025 in 2021)							
FGTF is \$15,000/yr (\$14,580 in 2021)							

Dec 31 Cash (\$1,184,711) less operating till June 30 (\$334,711??) = ~\$850K

Proposed Capital Items

Last Modified: December 6, 2023

Priority Legend - 0: Potential, low probability, just for tracking. Allow multiple occurrences. **1:** Must do in the year identified. Allow multiple occurrences. **2+:** Ranked in sequential order of priority. Only one occurrence per number.

Estimate: Assume Ross Haven amount, not including any grants, LGIF or MSI Capital proceeds. If project is shared with LSAC, estimate only includes RH portion.

Category	Item	Priority	Estimate	Year	Comments
Infrastructure	Water Service	0	\$4,500,000	2029+	
Administration	Laptop, including setup	1	\$2,000	2026	
Council	Council Laptops, including setup	1	\$13,000	2026	
Infrastructure	Additional Canada Post Mailboxes	1	\$5,000	2024	Expect Canada Post pick up most cost
Public Works	Pickup Truck Replacement	1	\$100,000	2026	
Public Works	Skid-steer Replacement	1	\$35,000	2024	
Public Works	Mower Replacement	1	\$25,000	2025	
Infrastructure	Second Exit (Emergency Exit)		\$250,000	2024	Estimate forthcoming
Infrastructure	Entry Gate + Camera at Parkins / RR34		\$125,000	2024	Estimate forthcoming
Infrastructure	Residential Signage (signposts for each lot)		\$25,000	2024	
Infrastructure	Village Beautification (tree planting, planters, or ??)		\$15,000	2024	
Infrastructure	Electronic Signage Board		\$15,000	2024	
Infrastructure	New Street Signage		\$12,000	2024	
Infrastructure	Entry Signage		\$15,000	2024	
Recreation / Parkways	Walkway Improvements through Village		\$150,000	2026	
Recreation / Parkways	Gate Repairs / Replacements		\$12,000	2024	
Streets	RR34		\$1,050,000	2025	Total estimate: \$1,400,000. 75% Ross Haven
Streets	Resurface Parkins		\$350,000	2029+	Estimate forthcoming
Streets	Street Paving Phase 1		\$220,000	2025	Estimate forthcoming
Streets	Street Paving Phase 2		\$220,000	2026	Estimate forthcoming
Streets	Street Paving Phase 3		\$220,000	2027	Estimate forthcoming
Streets	Street Paving Phase 4		\$220,000	2028	Estimate forthcoming
Streets	Street Paving Phase 5		\$220,000	2029+	Estimate forthcoming
Streets	Address Second Street being below 1:100 year flood level (Engineering & Remediation)		\$200,000	2026	Either complete on its own, or as part of Phased Street Paving Project.
Streets	8th Parkway Drainage Issues (between 8 & 9 ST)		\$35,000	2024	
Streets	5th Parkway Drainage Issues (between 5 and 6 ST)		\$35,000	2024	
Streets	Fourth Street Remediation		\$25,000	2024	
Streets	Removal of Street Islands, relocate power poles		\$25,000	2024	
Streets	8th Street Asphalt Millings Along Park		\$25,000	2024	
Streets	8th Street Drainage (parallel to lake)		\$20,000	2024	
Streets	7th Street Drainage (parallel to lake)		\$20,000	2024	
Streets	Speed Bump (Parkins, Entrance)		\$12,000	2024	

Sum of Estimate		Year						
Category	Item	2024	2025	2026	2027	2028	2029+	Grand Total
Administration	Laptop, including setup			\$2,000				\$2,000
Council	Council Laptops, including setup			\$13,000				\$13,000
Infrastructure	Electronic Signage Board	\$15,000						\$15,000
	Entry Gate + Camera at Parkins / RR34	\$125,000						\$125,000
	Entry Signage	\$10,000						\$10,000
	New Street Signage	\$12,000						\$12,000
	Residential Signage	\$25,000						\$25,000
	Second Exit (Emergency Exit)	\$250,000						\$250,000
	Village Beautification (tree planting, planters, or ??)	\$15,000						\$15,000
	Water Service						\$4,500,000	\$4,500,000
	Additional Canada Post Mailboxes	\$5,000						\$5,000
Public Works	Mower Replacement		\$25,000					\$25,000
	Pickup Truck Replacement			\$100,000				\$100,000
	Skid-steer Replacement	\$35,000						\$35,000
Recreation / Parkways	Gate Repairs / Replacements	\$12,000						\$12,000
	Walkway Improvements through Village			\$150,000				\$150,000
Streets	5th Parkway Drainage Issues (between 5 and 6 ST)	\$35,000						\$35,000
	8th Parkway Drainage Issues (between 8 & 9 ST)	\$35,000						\$35,000
	8th Street Asphalt Millings Along Park	\$25,000						\$25,000
	Address Second Street being below 1:100 year flood level (Engineering & Remediation)			\$200,000				\$200,000
	Fourth Street Remediation	\$25,000						\$25,000
	Resurface Parkins						\$350,000	\$350,000
	RR34		\$1,050,000					\$1,050,000
	Speed Bump (Parkins, Entrance)	\$12,000						\$12,000
	Street Paving Phase 1		\$220,000					\$220,000
	Street Paving Phase 2			\$220,000				\$220,000
	Street Paving Phase 3				\$220,000			\$220,000
	Street Paving Phase 4					\$220,000		\$220,000
	Street Paving Phase 5						\$220,000	\$220,000
	8th Street Drainage (parallel to lake)	\$20,000						\$20,000
	7th Street Drainage (parallel to lake)	\$20,000						\$20,000
	Removal of Street Islands, relocate power poles	\$25,000						\$25,000
Grand Total		\$701,000	\$1,295,000	\$685,000	\$220,000	\$220,000	\$5,070,000	\$8,191,000

2023 Operating Budget & 3-Year Financial Plan

Last Revised: February 5, 2023

315,504 TARGET for 2023 Cash from Residents

Information to Copy to Tax Roll

LSAF

Sewer Tax

Cash for Bylaw

	Budgeted		Actual		Budgeted		Actual		Budget	Actual	Projected	Projected	Projected	Projected
	2019	2019	2020	2020	2021	2021	2022	2022	2022	2022	2023	2024	2025	2026
% Change in Cash Reqmts Tax Bylaw				-0.1%		4.8%		20.1%		-2.1%	18.6%	3.9%	1.9%	
% Change in Expenditures from Previous Year				5.0%		5.1%		15.6%		1.2%	6.0%	2.7%	1.5%	
General Government														
Expenses														
Council Remuneration	(10,000.00)	(8,893.16)	(13,400.00)	(10,500.00)	(7,000.00)	(8,000.00)	(14,000.00)	(10,500.00)	(11,000.00)	(11,000.00)	(11,000.00)	(11,000.00)	(11,000.00)	(11,000.00)
Council Mileage / Subsistence	(2,000.00)	(1,264.88)	(2,500.00)	(1,978.00)	(1,250.00)	(2,535.15)	(5,000.00)	(3,632.17)	(4,000.00)	(4,000.00)	(4,000.00)	(4,000.00)	(4,000.00)	(4,000.00)
Administrator Fee	(50,000.00)	(48,490.00)	(42,000.00)	(42,000.00)	(44,520.00)	(42,000.00)	(46,200.00)	(46,200.00)	(48,510.00)	(50,935.50)	(53,482.28)	(56,156.39)	(56,156.39)	(56,156.39)
DEM/Dep DEM							(8,000.00)	-	(2,000.00)	(2,000.00)	(2,000.00)	(2,000.00)	(2,000.00)	(2,000.00)
Development Officer							(4,355.00)	(6,605.00)	(4,355.00)	(4,355.00)	(4,355.00)	(4,355.00)	(4,355.00)	(4,355.00)
Grant Officer							(6,750.00)	-	(3,520.00)	(3,840.00)	(3,840.00)	(3,840.00)	(3,840.00)	(3,840.00)
Municipal Memberships	-	(2,969.00)	(3,000.00)	(3,534.94)	(3,500.00)	(3,851.31)	(3,851.00)	(3,868.57)	(3,851.00)	(3,851.00)	(3,851.00)	(3,851.00)	(3,851.00)	(3,851.00)
Professional Fees	(5,500.00)	(18,490.00)	(9,000.00)	(9,946.50)	(8,500.00)	(8,653.00)	(8,000.00)	(7,730.00)	(8,000.00)	(8,000.00)	(8,000.00)	(8,000.00)	(8,000.00)	(8,000.00)
Insurance	(5,500.00)	(5,000.29)	(5,000.00)	(5,215.47)	(5,500.00)	(5,327.72)	(5,600.00)	(5,694.00)	(6,711.00)	(6,711.00)	(6,711.00)	(6,711.00)	(6,711.00)	(6,711.00)
Office & Misc	(2,400.00)	(5,012.26)	(3,500.00)	(3,219.77)	(2,600.00)	(5,809.68)	(3,250.00)	(6,438.66)	(5,750.00)	(5,750.00)	(5,750.00)	(5,750.00)	(5,750.00)	(5,750.00)
Bank Charges	(400.00)	(253.68)	(400.00)	(272.24)	(300.00)	(310.14)	(350.00)	(339.85)	(350.00)	(350.00)	(350.00)	(350.00)	(350.00)	(350.00)
Cell / Communication	(2,400.00)	(2,006.86)	(2,000.00)	(1,573.96)	(1,600.00)	(1,323.74)	(1,350.00)	(1,876.40)	(2,400.00)	(2,400.00)	(2,400.00)	(2,400.00)	(2,400.00)	(2,400.00)
Utilities	(20,000.00)	(20,820.12)	(21,000.00)	(20,797.85)	(21,500.00)	(21,310.43)	(22,000.00)	(24,019.58)	(24,500.00)	(24,500.00)	(24,500.00)	(24,500.00)	(24,500.00)	(24,500.00)
Public Works Supplies	(9,400.00)	(6,106.12)	(6,500.00)	(6,836.13)	(6,800.00)	(9,018.64)	(7,000.00)	(15,097.83)	(13,000.00)	(13,000.00)	(13,000.00)	(13,000.00)	(13,000.00)	(13,000.00)
Wages	(69,500.00)	(71,113.30)	(80,000.00)	(79,123.48)	(80,000.00)	(80,395.87)	(91,000.00)	(80,608.35)	(86,000.00)	(90,300.00)	(94,815.00)	(99,555.75)	(99,555.75)	(99,555.75)
WCB Expense	-	(1,055.37)	(1,100.00)	(1,210.00)	(1,300.00)	(2,066.39)	(1,600.00)	(1,318.84)	(1,500.00)	(1,500.00)	(1,500.00)	(1,500.00)	(1,500.00)	(1,500.00)
Municipal Election	-	-	-	-	(4,300.00)	(6,542.06)	-	-	-	-	(6,500.00)	(6,500.00)	(6,500.00)	(6,500.00)
WILD Water	(7,200.00)	(7,217.85)	(7,200.00)	(7,225.90)	(7,230.00)	(7,207.27)	(7,330.00)	(6,651.47)	(6,651.00)	(6,651.00)	(6,651.00)	(6,651.00)	(6,651.00)	(6,651.00)
Yellowhead Regional Library	(2,890.00)	(4,138.00)	(4,500.00)	(702.40)	(800.00)	(713.60)	(850.00)	(700.22)	(701.00)	(701.00)	(701.00)	(701.00)	(701.00)	(701.00)
School Taxes	(151,716.98)	(151,717.98)	(152,008.31)	(161,716.98)	(148,264.03)	(149,308.42)	(155,992.20)	(158,677.51)	(158,667.56)	(158,667.56)	(158,667.56)	(158,667.56)	(158,667.56)	(158,667.56)
Fines & Penalties & Interest						(131.62)								
FCSS Contribution									(2,200.00)	(2,200.00)	(2,200.00)	(2,200.00)	(2,200.00)	(2,200.00)
MOST Grant Expenses							(13,352.65)							
Other Misc Exp							(2,209.47)							
LSAC Community Peace Officer							(1,895.57)		(5,000.00)	(5,150.00)	(5,304.50)	(5,463.64)	(5,463.64)	(5,463.64)
RHCL							(6,000.00)	(6,000.00)	(6,000.00)	(6,000.00)	(6,000.00)	(6,000.00)	(6,000.00)	(6,000.00)
Lac Ste. Anne Foundation	-	(12,600.00)	(12,154.24)	(12,154.24)	(12,555.47)	(12,555.47)	(13,324.63)	(13,324.63)	(13,208.65)	(13,208.65)	(13,208.65)	(13,208.65)	(13,208.65)	(13,208.65)
Subtotal Expenses	(338,906.98)	(367,148.87)	(365,262.55)	(368,007.86)	(357,519.50)	(384,518.20)	(411,802.83)	(399,283.08)	(417,875.21)	(425,070.71)	(438,786.99)	(446,360.98)	(446,360.98)	(446,360.98)
Revenue														
Rev - Property Taxes	255,000.00	256,200.11	256,200.00	256,051.62		268,396.56								
Rev - School Taxes	151,538.48	151,538.48	152,008.31	151,716.98	148,264.03	146,142.56	154,524.30	155,992.29	158,667.56	158,667.56	158,667.56	158,667.56	158,667.56	158,667.56
Rev - Lac Ste. Anne Foundation	-	12,600.00	12,154.24	12,154.24	12,555.47	12,555.41	13,324.63	13,324.63	13,208.65	13,208.65	13,208.65	13,208.65	13,208.65	13,208.65
Rev - FCSS Grant	6,141.00	8,551.60	6,141.00	6,141.00	6,132.00	3,577.00								
Rev - MSI Operating Grant	8,000.00	10,000.00	9,174.00	9,174.00	8,539.00		8,539.00	8,539.00	17,078.00	8,539.00	8,539.00	8,539.00	8,539.00	8,539.00

Rev - Senate Election Grant	-	0.00	0.00	0.00	2,000.00		0.00	-	-	-	-	
Rev - MOST Grant	-	0.00	0.00	0.00	2,256.00		0.00	-	-	-	-	
Rev - CPO Ticket Revenue								500.00	500.00	500.00	500.00	
Rev - Interest Income	8,000.00	19,550.83	10,500.00	10,814.71	1,400.00	1,836.49	1,000.00	4,621.41	1,000.00	1,000.00	1,000.00	1,000.00
Rev - Tax Certificates	400.00	495.00	400.00	2,498.45	500.00	595.72	500.00	2,047.92	1,000.00	1,000.00	1,000.00	1,000.00
Subtotal Revenue	429,079.48	458,936.02	446,577.55	448,551.00	181,646.50	433,103.74	177,887.93	184,525.25	191,454.21	182,915.21	182,915.21	182,915.21
Net Revenue (Tax Subsidy)	90,172.50	91,787.15	81,315.00	80,543.14	(175,873.00)	48,585.54	(233,914.90)	(214,757.83)	(226,421.00)	(242,155.50)	(255,871.78)	(263,445.77)
Protective Services												
Expenses												
All-Net					(500.00)				-	-	-	-
Onoway Regional Fire Services	(30,000.00)	(23,249.10)	(30,000.00)	(23,522.36)	(23,506.96)	(35,048.37)	(26,000.00)	(27,612.08)	(27,612.00)	(27,612.00)	(27,612.00)	(27,612.00)
Policing	-	-	-	-	(4,419.00)	(4,419.00)	(6,631.00)	(6,631.00)	(8,521.00)	(8,521.00)	(8,521.00)	(8,521.00)
	(30,000.00)	(23,249.10)	(30,000.00)	(23,522.36)	(27,925.96)	(39,467.37)	(32,631.00)	(34,243.08)	(36,133.00)	(36,133.00)	(36,133.00)	(36,133.00)
Revenue												
Bylaw tickets												
					-	-	-	-	-	-	-	-
Net Revenue (Tax Subsidy)	(30,000.00)	(23,249.10)	(30,000.00)	(23,522.36)	(27,925.96)	(39,467.37)	(32,631.00)	(34,243.08)	(36,133.00)	(36,133.00)	(36,133.00)	(36,133.00)
Transportation												
Expenses												
Road R & M	(8,000.00)	(16,673.40)	(8,600.00)	(1,750.00)	(1,750.00)	(5,600.00)	(4,000.00)	(6,940.73)	(7,000.00)	(5,000.00)	(5,500.00)	(5,500.00)
Equipment R & M	(2,400.00)	(4,582.07)	(2,600.00)	(2,302.64)	(2,400.00)	(5,771.50)	(3,500.00)	(1,586.87)	(8,000.00)	(4,250.00)	(4,500.00)	(4,500.00)
	(10,400.00)	(21,255.47)	(11,200.00)	(4,052.64)	(4,150.00)	(11,371.50)	(7,500.00)	(8,527.60)	(15,000.00)	(9,250.00)	(10,000.00)	(10,000.00)
Revenue												
Government Transfers for Capital												
					-	-	-	-	-	-	-	-
Net Revenue (Tax Subsidy)	(10,400.00)	(21,255.47)	(11,200.00)	(4,052.64)	(4,150.00)	(11,371.50)	(7,500.00)	(8,527.60)	(15,000.00)	(9,250.00)	(10,000.00)	(10,000.00)
Water/Wastewater												
Expenses												
Lagoon / Wastewater	(34,000.00)	(5,075.88)	(6,000.00)	(5,075.88)	(5,075.00)	(5,075.88)	(5,200.00)	(5,075.88)	(44,800.00)	(68,100.00)	(70,143.00)	(72,247.29)
Water and Sewer Tax to Reserves							(40,200.00)	(45,400.00)				
	(34,000.00)	(5,075.88)	(6,000.00)	(5,075.88)	(5,075.00)	(5,075.88)	(45,400.00)	(50,475.88)	(44,800.00)	(68,100.00)	(70,143.00)	(72,247.29)
Revenue												
Rev - Lagoon / Sewer Fund Tax	28,750.00	28,625.00	28,625.00	28,625.00	39,725.00	39,725.00	45,400.00	45,400.00	62,425.00	68,100.00	70,143.00	72,247.29
	28,750.00	28,625.00	28,625.00	28,625.00	39,725.00	39,725.00	45,400.00	45,400.00	62,425.00	68,100.00	70,143.00	72,247.29

Net Revenue (Tax Subsidy)	(5,250.00)	23,549.12	22,625.00	23,549.12	34,650.00	34,649.12	-	(5,075.88)	17,625.00	-	-	-
Waste Management												
Expenses												
Garbage Disposal	(7,000.00)	(6,240.00)	(8,000.00)	(6,974.21)	(7,000.00)	(5,357.28)	(6,500.00)	(4,992.92)	(6,750.00)	(7,000.00)	(7,250.00)	(7,250.00)
	(7,000.00)	(6,240.00)	(8,000.00)	(6,974.21)	(7,000.00)	(5,357.28)	(6,500.00)	(4,992.92)	(6,750.00)	(7,000.00)	(7,250.00)	(7,250.00)
Revenue												
Garbage Fees												
				-	-	-	-	-	-	-	-	-
Net Revenue (Tax Subsidy)	(7,000.00)	(6,240.00)	(8,000.00)	(6,974.21)	(7,000.00)	(5,357.28)	(6,500.00)	(4,992.92)	(6,750.00)	(7,000.00)	(7,250.00)	(7,250.00)
Planning and Development												
Expenses												
Municipal Assessment Services	(7,200.00)	(7,200.00)	(7,400.00)	(7,400.00)	(7,600.00)	(7,600.00)	(7,800.00)	(7,760.00)	(8,000.00)	(8,200.00)	(8,200.00)	(8,200.00)
Development / Safety Codes Expense	(8,500.00)	(6,100.00)	(8,500.00)	(8,688.46)	(8,700.00)	(629.14)	-	-	-	-	-	-
	(15,700.00)	(13,300.00)	(15,900.00)	(16,088.46)	(16,300.00)	(8,229.14)	(7,800.00)	(7,760.00)	(8,000.00)	(8,200.00)	(8,200.00)	(8,200.00)
Revenue												
Rev - Development/Safety Codes	1,000.00	2,807.27	1,000.00	1,579.36	1,000.00	1,192.03	1,000.00	1,589.67	1,000.00	1,000.00	1,000.00	1,000.00
Rev - Development Permits	3,000.00	-	3,500.00	1,224.00	1,000.00	1,100.00	-	1,627.50	-	-	-	-
	4,000.00	2,807.27	4,500.00	2,803.36	2,000.00	2,292.03	1,000.00	3,217.17	1,000.00	1,000.00	1,000.00	1,000.00
Net Revenue (Tax Subsidy)	(11,700.00)	(10,492.73)	(11,400.00)	(13,285.10)	(14,300.00)	(5,937.11)	(6,800.00)	(4,542.83)	(7,000.00)	(7,200.00)	(7,200.00)	(7,200.00)
Recreation and Culture (including FCSS)												
Expenses												
FCSS & Recreation	(12,000.00)	(9,693.28)	(9,000.00)	(1,092.00)	(6,132.00)	9,561.00	-	-	-	-	-	-
Trees & Park Improvements	(7,000.00)	(12,126.61)	(12,000.00)	(1,430.00)	(10,000.00)	(5,948.06)	(10,000.00)	(11,200.00)	-	(10,000.00)	(10,000.00)	(10,000.00)
	(19,000.00)	(21,819.89)	(21,000.00)	(2,522.00)	(16,132.00)	3,612.94	(10,000.00)	(11,200.00)	-	(10,000.00)	(10,000.00)	(10,000.00)
Revenue												
Government Transfers for Operating												
User Fees												
Camp Ground Revenue												
Transfers from County												
				-	-	-	-	-	-	-	-	-
Net Revenue (Tax Subsidy)	(19,000.00)	(21,819.89)	(21,000.00)	(2,522.00)	(16,132.00)	3,612.94	(10,000.00)	(11,200.00)	-	(10,000.00)	(10,000.00)	(10,000.00)
Amortization												
Expenses												
	-	-	-	(54,746.00)	(55,000.00)	(55,000.00)	(62,400.00)	(62,400.00)	(62,400.00)	(62,400.00)	(62,400.00)	(62,400.00)
Net Revenue (Tax Subsidy)	-	-	-	(54,746.00)	(55,000.00)	(55,000.00)	(62,400.00)	(62,400.00)	(62,400.00)	(62,400.00)	(62,400.00)	(62,400.00)
Total Revenue	461,829.48	490,368.29	479,702.55	479,979.36	223,371.50	475,120.77	224,287.93	233,142.42	254,879.21	252,015.21	254,058.21	256,162.50
Total Expenditures	(455,006.98)	(458,089.21)	(457,362.55)	(480,989.41)	(489,102.46)	(505,406.43)	(584,033.83)	(578,882.56)	(590,958.21)	(626,153.71)	(642,912.99)	(652,591.27)

Excess Revenue (Shortfall)	6,822.50	32,279.08	22,340.00	(1,010.05)	(265,730.96)	(30,285.66)	(359,745.90)	(345,740.14)	(336,079.00)	(374,138.50)	(388,854.78)	(396,428.77)
Tax Required to Balance Budget	6,822.50	32,279.08	22,340.00	(1,010.05)	(265,730.96)	(30,285.66)	(359,745.90)	(345,740.14)	(336,079.00)	(374,138.50)	(388,854.78)	(396,428.77)
Add: Debt Principle Payments	-	-	-	-	-	-	-	-	-	-	-	-
Add: Surplus for future plans	-	-	-	-	-	-	-	-	-	-	-	-
Subtract: Amortization Expense	-	-	-	54,746.00	55,000.00		37,400.00	37,400.00	20,575.00	-	-	-
Total Cash Requirements (Tax Bylaw)	6,822.50	32,279.08	22,340.00	53,735.95	(210,730.96)	(30,285.66)	(322,345.90)	(308,340.14)	(315,504.00)	(374,138.50)	(388,854.78)	(396,428.77)
Budget vs Actual												14,006
Accumulated Surplus, Beginning of Year:					4,122,059.00		4,216,784.00		4,222,459.00	4,228,134.00	4,228,134.00	4,228,134.00
Accumulated Surplus, End of Year:					4,216,784.00		4,222,459.00		4,228,134.00	4,233,809.00	4,233,809.00	4,233,809.00

Mayor

Chief Administrative Officer

Ross Haven 5-Year Capital Plan Worksheet

Last Modified: February 6, 2023

	2023 Opening Balance	2023	2024	2025	2026	2027	2028
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Planned Capital Expenditures

Council							
Council Laptops, including setup					13,000		
Administration							
Laptop, including setup					2,000		
Public Works							
Pickup Truck Replacement					100,000		
Skid-steer Replacement			35,000				
Mower Replacement				25,000			
Wastewater							
Force Main Engineering		3,247,099					
Drainage							
Drainage Project							
Streets / Walkways							
Address Second Street being below 1:100 year flood level (Engineering & Remediation)				25,000	175,000		
Speed Bump (Parkins, Entrance)		TBD					
Sidewalk / Walkway							
Parking Lot							
Fourth Street Remediation		25,000					
8th/9th Parkway Drainage Issues		35,000					
8th Street (Parralle to Lake) Drainage		20,000					
4th/5th Parkway Drainage Issues		35,000					

	2023 Opening Balance	2023	2024	2025	2026	2027	2028
Removal of Street Islands (Parkins to Street)		20,000					
RR34		300,000					
8th Street Asphalt Millings Along Park		25,000					
Street Paving				150,000	100,000	100,000	100,000
Recreation / Parkways							
Gate Repairs / Replacements			12,000				
Infrastructure							
New Street Signage		12,000					
Entry Signage		10,000					
Residential Signage			25,000				
Entry Gate			35,000				
Entry Camera			2,500				
Village Beuatification			15,000				
Electronic Signage Board			15,000				
Total Planned Capital Expenditures	-	3,729,099	139,500	200,000	390,000		

	2023 Opening Balance	2023	2024	2025	2026	2027	2028
Capital Funding							
Opening Balance (Jan 1)	850,000	25,000	25,000	25,000	25,000		
Addition to Capital Reserves (TCA Depreciation)		25,000	25,000	25,000	25,000		
Taxes - Special Wastewater Tax							
Borrowing		270,000					
MSI Capital Grant (MSI)	394,848	45,000	45,000				
Local Government Fiscal Framework (LGFF)				45,000	45,000		
BMTG Grant	25,674						
MSP Grant (Sidewalk / Walkway)	-						
MOST Grant	17,256						
GTF Grant	173,193	15,000	15,000	15,000	15,000		
Water For Life Grant		2,247,642					
Total Planned Capital Funding	1,460,971	2,627,642	110,000	110,000	110,000		
Funding less Expenditures	1,460,971	(1,101,457)	(29,500)	(90,000)	(280,000)		
Year End Reserves Balance	1,460,971	359,514	330,014	240,014	(39,986)		
Notes and Assumptions:							
MSI Capital - \$45000/yr (\$113,025 in 2021)							
FGTF is \$15,000/yr (\$14,580 in 2021)							

Dec 31 Cash (\$1,184,711) less operating till June 30 (\$334,711??) = ~\$850K

Mayor

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Chief Administrative Officer

Summer Village of Ross Haven

Budget vs. Actuals: 2024 Budget - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4-9000 Property Taxes	340,884.00	337,263.50	3,620.50	101.07 %
4-9055 Lagoon/Sewer Fund Tax	56,210.00	56,450.00	-240.00	99.57 %
4-9100 School Taxes	156,326.10	164,061.00	-7,734.90	95.29 %
4-9115 Designated Industrial		0.00	0.00	
4-9150 ASFF Under-Levy		-6,827.18	6,827.18	
4-9205 Designated Industrial Requisition		17.88	-17.88	
4-9250 Lac Ste Anne Foundation	16,140.84	0.00	16,140.84	
4-9260 LSA Foundation Requisition		16,087.52	-16,087.52	
4-9299 CPO Ticket Revenue		500.00	-500.00	
4-9300 Grants - FCSS	6,417.35	6,141.00	276.35	104.50 %
4-9302 Grants - MSI Operating	17,078.00	17,078.00	0.00	100.00 %
4-9303 Grants - STEP		0.00	0.00	
4-9304 Grants - Other		500.00	-500.00	
4-9305 Federal Gas Tax	-6.00		-6.00	
4-9306 Grant Canada Summer Jobs		2,100.00	-2,100.00	
4-9400 Interest Income	14,726.08	2,500.00	12,226.08	589.04 %
4-9500 Development/Safety Codes		1,000.00	-1,000.00	
4-9550 Safety Codes	632.06	1,000.00	-367.94	63.21 %
4-9600 Tax Certificates, Maps, Snowplowing & Other Income	1,190.86	1,000.00	190.86	119.09 %
4-9700 Fines & Penalties	1,075.90		1,075.90	
4-9800 Development Permits	495.00		495.00	
4-9915 Fire Smart Grant	500.00		500.00	
Total Income	\$611,670.19	\$598,871.72	\$12,798.47	102.14 %
GROSS PROFIT	\$611,670.19	\$598,871.72	\$12,798.47	102.14 %
Expenses				
6-1140 School Taxes Paid	123,045.60	157,233.80	-34,188.20	78.26 %
6-1141 Lac Ste Anne Foundation Payable	16,087.52	16,087.52	0.00	100.00 %
6-1144 Other Miscellaneous	-55.67		-55.67	
6-1151 Council Remuneration		11,000.00	-11,000.00	
6-1211 Council Mileage & Subsistence	614.96	6,000.00	-5,385.04	10.25 %
6-2159 Administrator Fee	51,905.58	51,905.70	-0.12	100.00 %
6-2160 Development Officer Fee	4,455.24	4,355.00	100.24	102.30 %
6-2161 DEM/Dep DEM	1,610.61	2,000.00	-389.39	80.53 %
6-2162 Grant Officer	960.00	3,840.00	-2,880.00	25.00 %
6-2165 Wages	85,330.52	82,000.00	3,330.52	104.06 %
6-2170 WCB Expense	1,288.46	1,600.00	-311.54	80.53 %
6-2175 Development Permit & Letters Of Compliance	195.00	1,000.00	-805.00	19.50 %
6-2176 Enforcement Expenses		5,000.00	-5,000.00	
6-2224 Municipal Memberships	6,262.68	4,750.00	1,512.68	131.85 %
6-2230 Professional Fees	7,557.80	8,000.00	-442.20	94.47 %
6-2274 Insurance	7,235.00	7,200.00	35.00	100.49 %
6-2510 Office & Misc Expense	5,684.40	5,500.00	184.40	103.35 %
6-2511 Bank Charges	269.93	350.00	-80.07	77.12 %
6-2512 Cellphone & Communications	2,171.60	2,400.00	-228.40	90.48 %
6-2513 Meals & Entertainment	88.28	200.00	-111.72	44.14 %
6-3230 Interest expense	6.46		6.46	

Summer Village of Ross Haven

Budget vs. Actuals: 2024 Budget - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6-3251 Road - R&M	6,327.79	7,000.00	-672.21	90.40 %
6-3520 Equipment - R&M	4,393.92	8,000.00	-3,606.08	54.92 %
6-3540 Utilities	23,723.37	26,000.00	-2,276.63	91.24 %
6-4511 FCSS & Recreation Programs	524.25	7,676.00	-7,151.75	6.83 %
6-4512 Public works - Supplies	12,370.78	14,500.00	-2,129.22	85.32 %
6-4516 Parkways/Drainage	44,346.00		44,346.00	
6-4520 Equipment - Supplies	19.98		19.98	
6-4521 Trees & Park Improvements	1,695.00	2,500.00	-805.00	67.80 %
6-4550 Weed Control	576.00	500.00	76.00	115.20 %
6-5510 Garbage Disposal	5,806.15	6,750.00	-943.85	86.02 %
6-6200 Municipal Assessment Service	8,080.00	8,100.00	-20.00	99.75 %
6-7341 Policing	12,562.00	12,562.00	0.00	100.00 %
6-7371 LSA county - Police & Animal	4,916.23	5,000.00	-83.77	98.32 %
6-7373 Onoway Regional Fire Services	29,837.25	30,927.08	-1,089.83	96.48 %
6-7380 Lagoon/Wastewater - LSAC	46,028.80	56,450.00	-10,421.20	81.54 %
6-7381 North 43 Sewer Line		0.00	0.00	
6-7395 Wild Water Commission	9,698.18	10,460.64	-762.46	92.71 %
6-7396 Yellowhead Regional Library	670.05	800.00	-129.95	83.76 %
6-7501 RHCL	6,141.00	4,100.00	2,041.00	149.78 %
Expenses	20.40		20.40	
Total Expenses	\$532,451.12	\$571,747.74	\$ -39,296.62	93.13 %
NET OPERATING INCOME	\$79,219.07	\$27,123.98	\$52,095.09	292.06 %
Other Expenses				
6-2150 Amortization		62,400.00	-62,400.00	
Other Miscellaneous Expense	-203.00		-203.00	
Total Other Expenses	\$ -203.00	\$62,400.00	\$ -62,603.00	-0.33 %
NET OTHER INCOME	\$203.00	\$ -62,400.00	\$62,603.00	-0.33 %
NET INCOME	\$79,422.07	\$ -35,276.02	\$114,698.09	-225.14 %

Summer Village of Ross Haven

Balance Sheet Summary

As of November 30, 2024

	TOTAL
Assets	
Current Assets	408,581.45
Cash and cash equivalents	563,957.67
Accounts receivable (A/R)	-916.13
Total Current Assets	971,622.99
Non-current Assets	
Property, plant and equipment:	3,288,405.22
Total Non-current Assets	3,288,405.22
Total Assets	\$4,260,028.21
Liabilities and Equity	
Current Liabilities	563,631.31
Accounts Payable	78.75
Credit Cards	608.67
Total Current Liabilities	564,318.73
Non-current liabilities:	0.00
Equity	3,695,709.48
Total Liabilities and Equity	\$4,260,028.21

Summer Village of Ross Haven

Profit and Loss

November 2024

	TOTAL
INCOME	
4-9400 Interest Income	746.23
4-9600 Tax Certificates, Maps, Snowplowing & Other Income	25.00
4-9935 Community Peace Officer (Traffic Offences)	203.00
Total Income	\$974.23
GROSS PROFIT	\$974.23
EXPENSES	
6-1144 Other Miscellaneous	-55.67
6-1211 Council Mileage & Subsistence	614.96
6-2159 Administrator Fee	4,042.38
6-2160 Development Officer Fee	355.00
6-2165 Wages	5,962.08
6-2224 Municipal Memberships	-299.00
6-2230 Professional Fees	75.00
6-2510 Office & Misc Expense	450.10
6-2511 Bank Charges	7.95
6-2512 Cellphone & Communications	151.28
6-3520 Equipment - R&M	38.15
6-3540 Utilities	2,189.85
6-4512 Public works - Supplies	1,331.11
6-4550 Weed Control	576.00
6-5510 Garbage Disposal	604.50
6-7371 LSA county - Police & Animal Expenses	446.93
	6.60
Total Expenses	\$16,497.22
PROFIT	\$ -15,522.99

12 December 2024 – Councillor Report – Dieter Brandt

18 Nov 2024 – Sewer Inspection Meeting

Ray and I met in the village with North 43 Sewer Commission's staff, Mike Primeau, Brian Hartman, Kurt Stogrin and Kurt's assistant. The objective of the meeting was to discuss the processes that are in place for future hookups, emergency locates, and maintenance of the sewer line. It was recognized that there are still some gaps in these processes and they will be addressed. A system of a better marking of the cc valves is at the top of the "to do" list.

25 Nov 2024 – Garbage Pickup

I helped with garbage pickup in the village.

02 Dec 2024 – Garbage Pickup

I helped with garbage pickup in the village.

05 Dec 2024 – 4th Street Roundabout

Met with Ray, Lolly and Tony to discuss the next steps for the 4th Street Roundabout project.

Dieter Brandt

Councillor

Summer Village of Ross Haven

CAO REPORT

Regular Meeting of Council – December 12, 2024.

Onoway Regional Fire Services – Meeting November 26, 2024

I attended the November 26, 2024 Onoway Regional Fire Services Meeting. (Agenda c/w spreadsheets attached.).

This was a wrap-up meeting for the “group”. An accounting of the monies of the organization was provided. A question and answer occurred between the representatives of the Town of Onoway and Wildwillow Enterprises Ltd.

The long and short of it, was that there are no reserve monies to disperse among the member municipalities.

Interim Public Works

An individual has been retained by the Summer Village to act as Public Works Worker in the continued absence of our Public Works Co-ordinator. Please wave to him and wish him a good day.

Garbage Pickup Guidelines

I wish to remind the community that it is individual human beings collecting the garbage, not machines.

Please:

- **Weight Limit per bag is 13 kg (30 lbs), especially while Noel is on the mend.**
- No sharp objects. We do wear cut resistant gloves, but needles and shards of glass will penetrate them.
- All garbage is to be enclosed in garbage bags.
- HOUSEHOLD GARBAGE ONLY. NO Construction waste.
- No oil, fuel or paint.

Enjoy Winter activities at the Lake!!

AGENDA
Onoway Regional Fire Services – Fire Services Meeting
All 10 Member Municipalities and Administration
Tuesday, November 26, 2024 – 1:00 P.M.
In person at the Onoway Community Hall, 4920 – 49 Avenue

1. **Call to Order**

2. **Agenda – (approve as is, or with additions/deletions/changes)**

- P91-2 3. **Minutes – October 1, 2024 All Municipalities Meeting (approve as is, or with additions/deletions/changes)**

4. **Fire Services Budget**
 - P93-5 a. **Reserves Document**
 - P96-7 b. **Operating and Capital Budget Revised**

5. **Closed Session NONE**

6. **Next Meeting NONE**

7. **Adjournment**

**MINUTES OF A FIRE SERVICES MEETING HELD ON
TUESDAY, OCTOBER 1, 2024
AT 1:00 P.M. AT THE ONOWAY COMMUNITY CENTRE**

Present:

Alberta Beach: Bill Love (voting), CAO Kathy Skwarchuk
Castle Island: Ian Kupchenko (voting), CAO Wendy Wildman
Nakamun: Marge Hanssen (voting), CAO Wendy Wildman
Onoway: Len Kwasny; Lisa Johnson(voting); Bridgitte Coninx; Robin Murray, Sheila Pockett
Ross Haven: Lolita Chadd (voting)
Silver Sands: Bernie Poulin; Liz Turnbull (voting), CAO Wendy Wildman
South View: Sandi Benford (voting); Garth Ward, Colleen Richardson, CAO Wendy Wildman; Assistant CAO Angela Duncan
Sunset Point Gwen Jones (voting)
Val Quentin Kathy Dion (voting), Roger Montpellier, Alan Christiansen
Yellowstone: Don Bauer (voting), CAO Robin Murray

Onoway Admin: CAO Jennifer Thompson, Director of Corporate and Community Services Gina Damo; Recorder Debbie Giroux

Mayor Bernie Poulin called the meeting to order at 1:05 p.m. and acknowledged that the meeting was being held on Treaty 6 land.

Liz Turnbull – that the agenda be approved as presented.

CARRIED

Sandi Benford - that the minutes of the Wednesday, April 3, 2024 All Municipalities meeting be approved as presented.

CARRIED

Sandi Benford – that the minutes of the Executive meetings of: June 24, 2024; July 15, 2024 and September 16, 2024 be accepted for information.

CARRIED

Kathy Dion – that the Transition Items information presented by Administration including: Mutual Aid with Lac Ste. Anne County; Fire Bylaws; Parkland County Emergency Services System; FRI Name Change Contracts and Miscellaneous Items be accepted for information.

CARRIED

Marge Hanssen – that Member municipalities assume the responsibility for their AFRRCS radios and indemnify the Town of Onoway for any lost radios.

CARRIED

Kathy Dion – that Administration be authorized to pay for the AHS and Parkland County FOIP Requests from existing budgeted funds.

CARRIED

Marge Hanssen – that Administration review reserves and uncollectables by the end of November and provide a report at the next ORFS All Municipalities Meeting.

CARRIED

Gwen Jones – that the 2025 Draft Budget be accepted for information as presented.

CARRIED

Lolita Chad – that the Committee support the Town of Onoways recommendation to deny payment to Northwest Fire/Fire Rescue International for disputed Invoice #932 dated June 6, 2024 in the amount of \$540.04.

CARRIED

Gwen Jones – that the September 23, 2024 correspondence from Reeve Blakeman to ORFS Member Municipalities regarding FireSmart Assessments be accepted for information.

CARRIED

Next Meeting: Tuesday, November 26, 2024 at 1:00 p.m.

Bernie Poulin declared the meeting adjourned at 2:00 p.m.

Chairman

Recording Secretary

Onoway Regional Fire Services Information

Meeting:	ORFS Meeting
Meeting Date:	November 26, 2024
Presented By:	Jennifer Thompson, Chief Administrative Officer, Town of Onoway
Title:	Reserves of ORFS

BACKGROUND / PROPOSAL

At the last meeting of Onoway Regional Fire Services, the collective requested information on reserves of ORFS.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

As Administration started reviewing the ORFS transactions in the software program there were challenges encountered.

ORFS has been presented with excel spreadsheet budget and actuals. There is no way to verify the accuracy as transactions were grouped and coded to different departments. In 2022 Council for the Town of Onoway requested that ORFS be separated from the Town of Onoway and there were two funds created. This has also proven challenging as new accounts were created to accommodate this request and it is also challenging to cross reference accounts.

When this Administration started in October 2022, there were not many changes made in the 2022 financials other than to change expenses to revenues and vice versa as there was incorrect coding.

Between 2022 and 2023 because of the way NWFR/FRI did their invoicing there were invoices that were 2022 expenses but not invoiced until 2023. Therefore the revenues were not recognized in 2022. Administration worked with NWFR/FRI to ensure that invoices were received in a timely manner. This is not a significant issue for NWFR/FRI as their yearend is in August.

Administration has completed year over year (2022-2024) surplus/deficit information. There should have been an analysis of the previous years however, the municipalities did not wish for this Administration to complete this work.

Items of note on the attached Financial Statement.

2016 - 2018

No expenses recorded

2019

2-23-00-251

No recording of \$5,000 for Onoway reimbursement

2020/2021

RESERVES

In 2020/2021 there were two reserves transferred that do not show under Reserve Transfers for Fire and cannot be verified where they came from as they do not match records, or Alberta Transportation gains/losses. Those reserves were used for Radios, transferred in 2022

2022/2023

2-23-00-111

replaced with 2-23-00-113 in 2022

2-23-00-113

Credit note in 2023 for 2022 Q2 double invoice

If the only consideration for reserves was from fire calls this following information is accurate from the accounting software:

		2022	2023	2024 YTD
1-23-00-992	ORFS - REVENUE HIGHWAY RESPONSES	-18,344.47	- 56,426.25	-12,656.67
1-23-00-995	ORFS - INCIDENT RECOVERY (EXC.ONOWAY)	-26,417.39	-134,680.31	-26,770.60
		-44,761.86	-191,106.56	-39,427.27
Fire Expense				
2-23-00-114	ORFS - LSAC MVA/MUTUAL AID RESP.	62,346.75	146,641.37	17,309.66
2-23-00-115	ORFS - INCIDENT RESPONSES (EXC. ONOWAY)	9,517.57	8,393.81	16,549.63
		71,864.32	155,035.18	33,859.29
		27,102.46	- 36,071.38	- 5,567.98
	Year over Year Deficit (Surplus)	27,102.46	- 8,968.92	
	2021 double invoices posted to Suspense		8,714.40	
	ADJUSTED Year over Year Deficit (Surplus)		- 254.52	
	Expense at YE 2022, Revenue recognized in 2023			

In 2022 there is a \$27,102.46 deficit, this is partially due to the invoices received from NWFR/FRI in 2023 that needed to be recorded in 2022. The revenues were not recognized until 2023 when invoices were sent out. Between the two years the surplus is \$254.52 as the \$8,714.40 were double recorded invoices in 2021 that were put in as revenues against the suspense account, which is an overage of revenue in 2021. These invoices were reissued but never cancelled and needed to be removed off the books.

In 2024 to date, there is a surplus however this is not relied upon as this year is not complete.

While a full review of the coding of revenues and expenses for ORFS should be completed, this will have to be sourced outside this administration strictly due to capacity.

Cross referencing of spreadsheet document and financial software has not been completed and the financial software is being relied upon.

RECOMMENDED ACTION

For further discussion and direction.

ATTACHMENTS

Financial Analysis 2016-2024

General Ledger	Description	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Actual
Fire Revenue										
1-23-00-850	FIRE - ORFS CONTRIB. ADM/COPIES/POSTAGE	- 153,290.00	-164,189.42	- 176,340.32	- 179,053.84	- 183,351.02	-208,171.68			
1-23-00-931	FIRE REV. - LSAC MVA RESPONSE	- 27,810.06	-	-	- 48,280.44	- 38,918.75	- 45,824.08	-	-	-
1-23-00-940	FIRE - ONOWAY INCIDENT RECOVERY	- 27,063.00	- 88,461.77	- 51,690.65	- 41,855.79	- 36,258.08	- 71,117.93			
1-23-00-990	OTHER REVENUE - ADMIN CHARGES	- 21,410.00	- 27,101.95	- 48,117.36	- 48,036.00	- 48,036.00	- 46,781.36			
1-23-00-992	ORFS - REVENUE HIGHWAY RESPONSES	-	-	-	-	-	-	- 18,344.47	- 53,411.25	- 12,656.67
1-23-00-993	ORFS - OPERATIONAL COST (other munis)	-	-	-	-	-	-	- 50,848.10	- 52,807.22	- 52,781.35
1-23-00-994	ORFS - NWF CONTRACT (other munis)	-	-	-	-	-	-	- 210,460.33	-217,155.40	-231,270.72
1-23-00-995	ORFS - INCIDENT RECOVERY (EXC.ONOWAY)	-	-	-	-	-	-	- 26,417.39	-134,680.31	- 26,770.60
1-23-00-996	ORFS - FIRE RESER TRANS.(\$9761 & \$7801)	-	-	-	-	-	-	- 17,124.00	-	-
1-23-00-997	ORFS - CONTRACT/ADMIN (Onoway)	-	-	-	-	-	-	- 62,591.04	- 65,294.07	- 62,624.13
* TOTAL Fire Revenue		- 229,573.06	-279,753.14	- 276,148.33	- 317,226.07	- 306,563.85	-371,895.05	- 385,785.33	-523,348.25	-386,103.47
Fire Expense										
2-23-00-110	FIRE - ONOWAY INCIDENT RESPONSES	28,003.00	88,253.48	51,755.48	35,905.98	39,376.76	71,862.64			
2-23-00-111	FIRE-MEDICAL CONSUMABLES (\$5/PARCEL)	-	-	-	12,991.00	14,740.00	14,740.00	3,725.54	-	-
2-23-00-112	FIRE EXP. - LSAC MVA RESPONSES	-	-	1,734.86	37,658.83	31,648.39	33,646.15	-	-	-
2-23-00-113	ORFS - MEDICAL CONSUMABLES (\$5/PARCEL)	-	-	-	-	-	-	15,395.27	11,691.48	14,740.00
2-23-00-114	ORFS - LSAC MVA/MUTUAL AID RESP.	-	-	-	-	-	-	62,346.75	146,641.37	17,309.66
2-23-00-115	ORFS - INCIDENT RESPONSES (EXC. ONOWAY)	-	-	-	-	-	-	9,517.57	8,393.81	16,549.63
2-23-00-116	ORFS - ADMINISTRATION	-	-	-	-	-	-	-	-	-
2-23-00-141	ORFS - UNRECOVERABLE INCIDENTS	-	-	-	-	-	-	-	-	-
2-23-00-143	ORFS - COPIES/POSTAGE	-	-	-	-	-	-	1,000.00	1,000.00	1,065.00
2-23-00-211	ORFS - ADMINISTRATION	-	-	-	-	-	-	12,000.00	12,000.00	12,000.00
2-23-00-215	ORFS - MISC (HALL RENT/PHONE/LUNCH)	-	-	-	-	-	-	166.00	82.50	1,155.00
2-23-00-216	FIRE - RADIOS/LEGAL	-	-	-	9,754.21	9,528.96	9,034.72	-	-	-
2-23-00-217	ORFS - VOLUNTEER FIRE INSURANCE	-	-	-	-	-	-	1,480.00	1,480.00	1,480.00
2-23-00-218	ORFS - RESERVES	-	-	-	-	-	-	-	-	-
2-23-00-219	ORFS - NWF CONTRACT(other munis)	-	-	-	-	-	-	-	-	-
2-23-00-220	ORFS - ADD. OPERATIONAL (AB & ON)	-	-	-	-	-	-	14,670.00	14,670.00	9,000.00
2-23-00-221	ORFS - HALL IMPR.(\$5000 ONO. \$6800 AB)	-	-	-	-	-	-	11,800.00	11,800.00	5,000.00
2-23-00-223	ORFS - RADIOS	-	-	-	-	-	-	6,006.45	4,518.00	3,539.50
2-23-00-224	ORFS - RADIOS (AFRRCS SETUP)	-	-	-	-	-	-	19,735.89	-	-
2-23-00-225	ORFS - RADIOS LICENSE	-	-	-	-	-	-	936.88	1,000.62	1,044.61
2-23-00-226	FIRE ADMIN FEE (\$11,779.64)	-	-	-	-	-	-	11,779.73	12,233.52	6,114.75
2-23-00-251	FIRE-ALBERTA BEACH REIMBURSEMENT	-	-	-	8,800.00	14,170.00	14,170.00	-	-	-
2-23-00-274	ORFS - LEGAL	-	-	-	-	-	-	-	3,400.00	-
2-23-00-350	FIRE-CONTRACT (\$51425)	42,300.00	42,765.28	43,787.40	44,461.17	45,528.20	50,864.00	50,811.31		
2-23-00-352	FIRE - NWFR CONTRACT	153,290.00	163,600.14	176,340.32	179,053.87	183,350.95	208,167.00	-	-	-
2-23-00-513	ORFS - CONTRACT	-	-	-	-	-	-	208,645.83	270,215.99	287,780.04
2-23-00-517	ORFS - RADIO REPAIR	-	-	-	-	-	-	44.05	676.00	-
	Transfer TO ORFS Reserves					9,761.00	7,363.00			
* TOTAL Fire Expense		223,593.00	294,618.90	273,618.06	326,625.06	348,104.26	409,847.51	430,061.27	499,803.29	376,778.19
(Surplus)/Deficit		- 5,980.06	14,865.76	- 2,530.27	9,398.99	41,540.41	37,952.46	44,275.94	- 23,544.96	- 9,325.28

2016 - 2018
No expenses recorded in these accounts

2019
2-23-00-251 No recording of \$5,000 for Onoway reimbursement

2020/2021
RESERVES In 2020/2021 there were two reserves transferred that do not show under Reserve Transfers for Fire
Those reserves were used for Radios, transferred in 2022

2022/2023
2-23-00-111 replaced with 2-23-00-113 in 2022
2-23-00-113 Credit note in 2023 for 2022 Q2 double invoice

Year over Year (Profit)/Loss 11,405.70

Fire Service Cost - Onoway Regional Fire Services
2025 DRAFT Operating Budget
Presented November 26, 2024

		includes: Imp, Vac and Reserve 2018	2020 Budget \$20.00/parcel	2020 Actuals	Lot Count as per Oct. 23'20 mtg Incl. ex.	2021 Approved Budget \$18.75/parcel	2021 Actuals	2022 Approved Budget at \$20.38/parcel	2022 Actuals		2023 Approved Budget at \$21.17/parcel	2023 Actuals	2024 Approved Budget at \$21.15/Parcel	2024 Actuals (As of September 3, 2024)	2025 Draft Budget at \$2.50/parcel (Prorated to March 7, 2025 - 66 days)	2024 Actuals (ytd)	
Revenue (2025 Proposed- \$2.50/parcel prorated to March 7, 2025/66 days or \$20.73 Annually)																	
	GL																
Alberta Beach	1-23-00-993	858	\$17,160.00	\$17,160.00	868	\$16,275.00	\$16,275.00	\$17,689.84	\$17,689.84	28%	\$18,371.42	\$18,371.40	\$18,362.40	\$13,771.80	\$2,799.46	\$13,771.80	2025 Rate Per Parcel Proposed (Prorated to 66 days)
Onoway	1-23-00-997	564	\$11,280.00	\$11,280.00	578	\$10,837.50	\$10,837.50	\$11,779.64	\$11,779.64	19%	\$12,233.50	\$12,233.52	\$12,227.50	\$6,114.75	\$1,864.16	\$6,114.75	2025 Rate Per Parcel Proposed (Annual)
Silver Sands	1-23-00-993	359	\$7,180.00	\$7,180.00	354	\$6,637.50	\$6,637.50	\$7,214.52	\$7,214.52	12%	\$7,492.49	\$7,492.48	\$7,488.81	\$5,616.60	\$1,141.72	\$5,616.60	2024 Rate Per Parcel Approved
South View	1-23-00-993	136	\$2,720.00	\$2,720.00	130	\$2,437.50	\$2,437.50	\$2,649.40	\$2,649.40	4%	\$2,751.48	\$2,751.48	\$2,750.13	\$2,062.59	\$419.27	\$2,062.59	\$ Variance
Yellowstone	1-23-00-993		\$3,520.00	\$3,520.00	176	\$3,300.00	\$3,300.00	\$3,586.88	\$3,586.88	6%	\$3,725.08	\$3,725.08	\$3,723.25	\$2,792.43	\$567.63	\$2,792.43	% Variance
Nakamun Park	1-23-00-993	191	\$3,820.00	\$3,820.00	190	\$3,562.50	\$3,562.50	\$3,872.20	\$3,872.20	6%	\$4,021.39	\$4,021.40	\$4,019.42	\$3,014.57	\$612.79	\$3,014.57	
Sunset Point	1-23-00-993	198	\$3,960.00	\$3,960.00	305	\$5,718.75	\$5,718.75	\$6,215.90	\$6,215.92	10%	\$6,455.41	\$6,455.42	\$6,452.23	\$4,839.18	\$983.68	\$4,839.18	
SSP adj to bible campg	1-23-00-993		\$396.00	\$396.00													
Val Quentin	1-23-00-993	202	\$4,040.00	\$4,040.00	202	\$3,787.50	\$3,787.50	\$4,116.76	\$4,116.76	7%	\$4,275.38	\$4,275.36	\$4,273.28	\$3,204.96	\$651.49	\$3,204.96	
Castle Island	1-23-00-993	19	\$380.00	\$380.00	26	\$487.50	\$487.50	\$529.88	\$529.88	1%	\$550.30	\$550.28	\$550.03	\$412.53	\$83.85	\$412.53	
Ross Haven	1-23-00-993	243	\$4,860.00	\$4,860.00	244	\$4,575.00	\$4,575.00	\$4,972.72	\$4,972.72	8%	\$5,164.32	\$5,164.32	\$5,161.78	\$3,871.35	\$786.95	\$3,871.35	
Subtotal		2770	\$59,316.00	\$59,316.00	3073	\$57,618.75	\$57,618.75	\$62,627.74	\$62,627.76	100%	\$65,040.76	\$65,040.74	\$65,008.82	\$45,700.76	\$9,911.00	\$45,700.76	
Mutual Hwy Responses 2024			\$10,000.00			\$5,000.00	\$6,620.00	\$5,000.00	\$4,845.29		\$5,000.00	\$9,325.46	\$5,000.00	\$2,683.50	\$0.00	\$2,683.50	2022- Excluding surplus of \$4,536.25 LSAC rejected invoices that the municipalities do not cover.
2020 Surplus Hwy Responses						\$10,000.00	\$8,643.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
From Reserves to cover AFRRCs radios								\$17,124.00	\$17,124.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Revenue			\$69,316.00	\$59,316.00		\$72,618.75	\$72,881.75	\$84,751.74	\$84,597.05		\$70,040.76	\$74,366.20	\$70,008.82	\$48,384.26	\$9,911.00	\$48,384.26	
Expenses:																	
				YTD													
Radios (repairs)	2-23-00-517		\$9,785.00	\$7,200.00		\$10,000.00	\$8,241.72	\$2,360.00	\$6,050.50		\$7,200.00	\$676.00	\$1,500.00	\$0.00	\$0.00	\$0.00	For 2023 budget repairs & subscription were consolidated. For 2024 budget, repairs & subscription budgets have been separated; repairs \$1,500 (based on historical) & \$4,518 for subscription. At this time, there is no indication that radios need to be repaired and each municipality has assumed responsibility for their radios
Radios (subscription-quarterly payment)	2-23-00-223							\$20,000.00	\$19,735.89		\$0.00	\$4,518.00	\$4,736.00	\$2,360.50	\$1,179.00	\$2,360.50	For 2023 budget repairs & subscription were consolidated. For 2024 budget, repairs & subscription budgets have been separated; repairs \$1,500 (based on historical) & \$4,518 for subscription. 2022 was the last year for incurred expenses.
Radios (AFRRCS setup)	2-23-00-224												\$0.00	\$0.00	\$0.00	\$0.00	Confirmed with Industry Canada that the fees renew for March 31, 2025.
Radio License (Annual payment)	2-23-00-225		\$700.00	\$700.00		\$700.00	\$793.00	\$940.00	\$1,113.28		\$1,189.02	\$1,000.62	\$1,044.61	\$1,044.61	\$0.00	\$1,044.61	No legal fees expected to March 7, 2025
Legal	2-23-00-274		\$500.00	\$0.00		\$500.00	\$700.00	\$500.00	\$0.00		\$700.00	\$3,400.00	\$700.00	\$0.00	\$0.00	\$0.00	2024 Budget - Decreased to 2023 budget amount (no inflationary increase).
Administration (Annual J/E)	2-23-00-211		\$12,000.00	\$9,000.00		\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00		\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$2,170.00	\$12,000.00	2024 Budget - Decreased to 2023 budget amount (no inflationary increase).
Copies/postage	2-23-00-143		\$1,000.00	\$500.00		\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00	\$1,000.00	\$1,065.00	\$1,065.00	\$193.00	\$1,065.00	2024 Actuals - Parkland County FOIP Request \$50 & AHS FOIP Request \$472.50
Misc. (hall rent/phone/lunch)	2-23-00-215		\$350.00	\$60.00		\$350.00	\$60.00	\$250.00	\$120.00		\$250.00	\$82.50	\$250.00	\$522.50	\$45.00	\$522.50	2024 Budget based on 2023 actuals + 6.5% increase based on 2022 CPI Stats Canada. 2025- Received confirmation this payment can be prorated.
Vol Fire Insurance (Annual payment)	2-23-00-217		\$1,450.00	\$1,444.00		\$1,450.00	\$1,444.00	\$1,480.00	\$1,480.00		\$1,480.00	\$1,480.00	\$1,576.20	\$1,480.00	\$285.00	\$1,480.00	ORFS Group will adjudicate on a per case basis
Unrecoverable incidents	2-23-00-141		\$2,251.00	\$0.00		\$2,860.75	\$0.00	\$1,941.74	\$13,086.46		\$1,941.74	\$1,941.74	\$1,941.74	\$0.00	\$0.00	\$0.00	2024 budget amount same as 2023 budget amount.
Reserves	2-23-00-218					\$3,000.00	\$0.00	\$3,000.00	\$0.00		\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2025- Remove amount. (\$5,000/yr to Onoway & \$6,800/yr to AB)
Hall Improvements	2-23-00-221		\$11,800.00	\$11,800.00		\$11,800.00	\$11,800.00	\$11,800.00	\$11,800.00		\$11,800.00	\$11,800.00	\$11,800.00	\$5,000.00	\$0.00	\$5,000.00	
Medical Consumables (Previously Medical first response)																	
Voluntary Amount	2-23-00-113		\$14,740.00	\$14,740.00		\$14,218.00	\$14,740.00	\$14,740.00	\$15,395.27		\$14,740.00	\$11,691.48	\$15,395.27	\$11,055.00	\$2,784.00	\$11,055.00	2024- Include Q3 Payment. 2024 Budget amount decreased to 2022 actual amount.
Additional Operational(AB&O)	2-23-00-220		\$14,740.00	\$14,740.00		\$14,740.00	\$14,740.00	\$14,740.00	\$14,670.00		\$14,740.00	\$14,670.00	\$18,000.00	\$9,000.00	\$3,255.00	\$9,000.00	2024 Budget amount based direction from ORFS Executive during October 10, 2023 ORFS Executive meeting.
Transfer TO Reserves				\$9,761.00			\$7,363.00										
Total Expenses			\$69,316.00	\$69,945.00		\$72,618.75	\$72,881.72	\$84,751.74	\$96,451.40		\$70,040.76	\$62,318.60	\$70,008.82	\$43,527.61	\$9,911.00	\$43,527.61	
Surplus/(Deficit)				(\$10,629.00)													
Budget recommended for approval at \$2.50/parcel (prorated to March 7, 2025/66 days or \$17.31 Annually) for October 1, 2024 Meeting.																	



Fire Services Costs - Onoway Regional Fire Services
Proposed 2025 Contract Costs and Operating Budget Costs
 Presented November 26, 2024

	Parcel Count	2017 rate per parcel (1.1%)	2017 Costs	2018 rate per parcel (2.39%)	2018 costs	2019 rate per parcel (1.5)	2019 costs	2020 rate per parcel (2.4%)	Parcel Count incl exempt for 2021	2021 rate per parcel (2.7% + \$23,500)	2021 rate (2.7% + \$23,500) (Dec. 7 mtg)	2022 rate per parcel (1.1%)	2022 Rate \$261,880 (1.1%)	Parcel Count incl exempt for 2022	2023 rate per parcel (3.183%)	2023 Rate (3.183%)	2024 Rate per parcel (6.5% & based on 2021 count)	2024 Rate \$287,780.03 (6.5%)	2025 Rate per parcel (Annual)	2025 Rate (Prorated to March 7, 2024 - 66 days)	2025 Rate (Annual) (3.55%)	\$ Variance (Annual)			
FRI (Previously NWFR) Contract																									
Onoway	564	\$75.83	\$42,768.12	77.64	\$43,788.96	78.83	\$44,460.12	\$45,528.20	578	\$88.00	\$50,864.00	\$88.97	\$51,424.66	578	\$91.80	\$53,060.56	\$97.76709685	\$56,509.38	\$101.24	\$10,580.88	\$58,515.47	\$2,006.08			
Alberta Beach	858	\$75.83	\$65,062.14	77.64	\$66,615.12	78.83	\$67,636.14	\$69,261.00	868	\$88.00	\$76,384.00	\$88.97	\$77,225.96	865	\$91.80	\$79,682.65	\$97.76709685	\$84,861.84	\$101.24	\$15,889.62	\$87,874.44	\$3,012.60			
Silver Sands	359	\$65.72	\$23,593.48	67.29	\$24,157.11	68.32	\$24,526.88	\$25,115.84	354	\$77.59	\$27,466.86	\$78.44	\$27,767.76	349	\$80.94	\$28,651.10	\$86.19647654	\$30,513.55	\$89.26	\$5,713.39	\$31,596.78	\$1,083.23			
South View	136	\$65.72	\$8,937.92	67.29	\$9,151.44	68.32	\$9,291.52	\$9,514.60	130	\$77.59	\$10,086.70	\$78.44	\$10,197.20	126	\$80.94	\$10,521.59	\$86.19647654	\$11,205.54	\$89.26	\$2,098.14	\$11,603.34	\$397.80			
Yellowstone	176	\$65.72	\$11,566.72	67.29	\$11,843.04	68.32	\$12,024.32	\$12,313.08	176	\$77.59	\$13,655.84	\$78.44	\$13,805.44	174	\$80.94	\$14,244.61	\$86.19647654	\$15,170.58	\$89.26	\$2,840.56	\$15,709.14	\$538.56			
Nakamun Park	191	\$65.72	\$12,552.52	67.29	\$12,852.39	68.32	\$13,049.12	\$13,362.52	190	\$77.59	\$14,742.10	\$78.44	\$14,903.60	188	\$80.94	\$15,377.71	\$86.19647654	\$16,377.33	\$89.26	\$3,066.51	\$16,958.73	\$581.40			
Val Quentin	202	\$75.83	\$15,317.66	77.64	\$15,683.28	78.83	\$15,923.66	\$16,306.20	202	\$88.00	\$17,776.00	\$88.97	\$17,971.94	185	\$91.80	\$18,543.66	\$97.76709685	\$19,748.95	\$101.24	\$3,697.82	\$20,450.04	\$701.09			
Castle Island	19	\$75.83	\$1,440.77	77.64	\$1,475.16	78.83	\$1,497.77	\$1,533.72	26	\$88.00	\$2,288.00	\$88.97	\$2,313.22	24	\$91.80	\$2,386.81	\$97.76709685	\$2,541.94	\$101.24	\$475.96	\$2,632.18	\$90.24			
Sunset Point	198	\$75.83	\$15,014.34	77.64	\$15,372.72	78.83	\$15,608.34	\$15,983.32	305	\$88.00	\$26,840.00	\$88.97	\$27,135.85	200	\$91.80	\$27,999.09	\$97.76709685	\$29,818.96	\$101.24	\$5,583.34	\$30,877.54	\$1,058.57	\$ Variance	\$10,216.19	
SSB Bible Camp (10%)	19.8	\$75.83	\$1,501.43	77.64	\$1,537.27	78.83	\$1,560.83	\$1,598.32																	
Ross Haven	243	\$75.83	\$18,213.35	72.68	\$17,661.24	73.79	\$17,930.97	\$18,362.36	244	\$77.59	\$18,931.96	\$78.44	\$19,139.36	238	\$80.94	\$19,748.22	\$86.19647654	\$21,031.94	\$89.26	\$3,938.04	\$21,778.57	\$746.63	% Variance	\$297,996.22	
	2965.8	68.18%	\$206,968.45	65.63%	\$220,137.73	65.63%	\$223,509.67	\$228,879.16	3073		\$259,035.46		\$261,884.99	2927		\$270,215.99		\$287,780.03		\$89.26	\$53,884.25	\$297,996.22	\$10,216.19	3.550%	\$0.00
		27.37%		26.35%	\$1,537.27	26.35%		\$1,598.33						146											
		4.45%		8.02%		8.02%																			
Operational Costs																									
Onoway	564	\$10.00	\$5,640.00	\$20.00	\$11,280.00	\$20.00	\$11,280.00	\$11,280.00	578		\$10,837.50	\$20.38	\$11,779.64	578	\$21.15	\$12,233.50	\$21.15	\$12,227.50	\$18.94	\$1,864.16	\$10,309.36	(\$1,918.14)			
Alberta Beach	858	\$10.00	\$8,580.00	\$20.00	\$17,160.00	\$20.00	\$17,160.00	\$17,160.00	868		\$16,275.00	\$20.38	\$17,689.84	865	\$21.17	\$18,371.42	\$21.15	\$18,362.40	\$18.94	\$2,799.46	\$15,481.88	(\$2,880.52)			
Silver Sands	359	\$10.00	\$3,590.00	\$20.00	\$7,180.00	\$20.00	\$7,180.00	\$7,180.00	354		\$6,637.50	\$20.38	\$7,214.52	349	\$21.17	\$7,492.49	\$21.15	\$7,488.81	\$18.94	\$1,141.72	\$6,314.04	(\$1,174.78)			
South View	136	\$10.00	\$1,360.00	\$20.00	\$2,720.00	\$20.00	\$2,720.00	\$2,720.00	130		\$2,437.50	\$20.38	\$2,649.40	126	\$21.17	\$2,751.48	\$21.15	\$2,750.13	\$18.94	\$419.27	\$2,318.71	(\$431.41)			
Yellowstone	176	\$10.00	\$1,760.00	\$20.00	\$3,520.00	\$20.00	\$3,520.00	\$3,520.00	176		\$3,300.00	\$20.38	\$3,586.88	174	\$21.17	\$3,725.08	\$21.15	\$3,723.25	\$18.94	\$567.63	\$3,139.18	(\$584.07)			
Nakamun Park	191	\$10.00	\$1,910.00	\$20.00	\$3,820.00	\$20.00	\$3,820.00	\$3,820.00	190		\$3,562.50	\$20.38	\$3,872.20	188	\$21.17	\$4,021.39	\$21.15	\$4,019.42	\$18.94	\$612.79	\$3,388.89	(\$630.53)			
Val Quentin	202	\$10.00	\$2,020.00	\$20.00	\$4,040.00	\$20.00	\$4,040.00	\$4,040.00	202		\$3,787.50	\$20.38	\$4,116.76	185	\$21.17	\$4,275.38	\$21.15	\$4,273.28	\$18.94	\$651.49	\$3,602.92	(\$670.35)			
Castle Island	19	\$10.00	\$190.00	\$20.00	\$380.00	\$20.00	\$380.00	\$380.00	26		\$487.50	\$20.38	\$529.88	24	\$21.17	\$550.30	\$21.15	\$550.03	\$18.94	\$83.85	\$463.74	(\$86.28)			
Sunset Point	198	\$10.00	\$2,000.00	\$20.00	\$3,960.00	\$20.00	\$3,960.00	\$3,960.00	305		\$5,718.75	\$20.38	\$6,215.90		\$21.17	\$6,455.41	\$21.15	\$6,452.23	\$18.94	\$983.68	\$5,440.06	(\$1,012.17)			
SSB Bible Camp (10%)	19.8			\$20.00	\$396.00	\$20.00	\$396.00	\$396.00																	
Ross Haven	243		\$1,215.00	\$20.00	\$4,860.00	\$20.00	\$4,860.00	\$4,860.00	244		\$4,575.00	\$20.38	\$4,972.72	238	\$21.17	\$5,164.32	\$21.15	\$5,161.78	\$18.94	\$786.95	\$4,352.05	(\$809.73)			
	2965.8		\$28,265.00		\$59,316.00		\$59,316.00	\$59,316.00	3073		\$57,618.75		\$62,627.74	2727		\$65,040.76		\$65,008.82		\$9,911.00	\$54,810.83	(\$10,197.99)			
Mutual Hwy Responses								\$10,000.00			\$5,000.00		\$5,000.00			\$0.00		\$5,000.00		\$0.00	\$0.00	(\$5,000.00)			
2021 Surplus Hwy Response											\$10,000.00		\$0.00			\$0.00		\$0.00		\$0.00	\$0.00	\$0.00			
From Reserves for AFRRCs radios													\$17,124.00			\$0.00		\$0.00		\$0.00	\$0.00	\$0.00			
								\$69,316.00			\$72,618.75		\$84,751.74			\$70,040.76		\$70,008.82		\$9,911.00	\$54,810.83	(\$15,197.99)			

2024 Rates Calculation			
Member	Parcel Count	2024 Per Parcel Rate Set by Committee Motion (?)	2024 Base Service Charge
Onoway	578	\$ 97.77	\$ 56,509.38
Alberta Beach	868	\$ 97.77	\$ 84,861.84
Silver Sands	354	\$ 86.20	\$ 30,513.55
South View	130	\$ 86.20	\$ 11,205.54
Yellowstone	176	\$ 86.20	\$ 15,170.58
Nakamun Park	190	\$ 86.20	\$ 16,377.33
Val Quentin	202	\$ 97.77	\$ 19,748.95
Castle Island	26	\$ 97.77	\$ 2,541.94
Sunset Point	305	\$ 97.77	\$ 29,818.96
Ross Haven	244	\$ 86.20	\$ 21,031.94
Total	3073		\$ 287,780.03

Discount \$\$\$	\$	11.57
Discount Factor		11.83%
		11.834882%
Base Rate		97.76709685
Discount Rate		86.19647654