

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE HELD ON MARCH 13, 2025 AT THE ONOWAY CIVIC CENTRE – PUBLIC PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

1) Call to Order:

2) Acknowledgement:

(Read: "*We wish to acknowledge that the land on which we gather is Treaty 6 territory and a traditional meeting ground and home for many Indigenous Peoples, including Cree, Saulteaux, Niitsitapi (Blackfoot), Métis, and Nakota Sioux Peoples*".)

3) Acceptance of Agenda:

4) Adoption of the Previous Minutes:

P 4 - 9

- Minutes of the Regular Meeting – February 13, 2025.
(*Motion to approve minutes as read, or with amendments thereto*)

5) Public Hearings: None scheduled.

6) Delegations: None

7) New Business:

a) Potential Purchase of 500 Parkins Avenue

b) Review of Ross Haven Planning Documents - Update

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

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It is your Council’s intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

| Planning Document Review Timeline - 2025 | | | | |
|---|----------------------|-----------------------|-----------------------|--|
| Name | First Reading | Public Hearing | Second Reading | Third Reading & Final Reading |
| Municipal Development Plan | June | September | October | November |
| Municipal Sustainable Plan | June | September | October | November |
| Intermunicipal Collaborative Plan | June | September | October | November |
| Land Use Bylaw | July | September | October | November |

(Action as directed by Council at meeting time.)

c) Development Permit Update – 2023 - 2025

23DP03-27 Plan 4883 KS, Block 5, Lot 10 : 410 – 4 STREET
DEMOLITION OF AN EXISTING DETACHED DWELLING, CONSTRUCTION OF A SINGLE DETACHED DWELLING (175.8 SQ. M.) C/W ATTACHED GARAGE, INSTALLATION OF A SEWAGE COLLECTION SYSTEM AND DRILLING OF A WELL.

23DP04-27 Plan 4883 KS, Block 5, Lot 10 : 410 – 4 STREET
INSTALLATION OF AN IN-GROUND POOL.

24DP03-27 Plan 4883 KS, Block 6, Lot 4 : 524 – 5 STREET
CONSTRUCTION OF AN ADDITION (Raised Deck = 31.2 sq. m.) TO AN EXISTING DETACHED DWELLING

No new permits for February 2025.

(Action as directed by Council at meeting time.)

8) Financial Reports:

- P 10- 13 a) February 2025 Financial Reports – Attached

(Motion to accept for information.)

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9) Correspondence:

P 14

P 15 - 16

P 17 - 18

P 19

- a) Fee for Chambers Use – Town of Onoway
- b) Minister’s Letter – Budget 2025
- c) ASVA – Provision for Councillor Training
- d) Wild Water Commission – Letter to Members

10) Councillor Reports:

P 20

- a) Mayor - Attached
- b) Deputy Mayor

P 21

- c) Councillor - Attached

(Motion to accept for information.)

11) Administrator’s Report

P 22

- a) CAO Report - Attached

(Motion to accept for information.)

12) Open Floor Discussion – (15 minute time limit)

13) Closed Session - None.

Adjournment: Next Meeting April 10, 2025 Regular Meeting of Council

MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
February 13, 2025
IN-PERSON AND VIA ZOOM

ATTENDANCE

Mayor, Ray Hutschal
Deputy Mayor, Lolita Chadd
Councillor, Dieter Brandt
CAO, Tony Sonnleitner

Gallery: 10 ZOOM: 61 Residents

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:00 P.M.

AGENDA

Res. A25-011

Moved by Councillor, D. Brandt that the meeting agenda be adopted as presented.

CARRIED

MINUTES

Res. A25-012

Moved by Councillor, D. Brandt that the following meeting minutes be approved:

- a) Minutes of the Regular Meeting – January 9, 2025.

CARRIED

DELEGATIONS

None

PUBLIC HEARINGS

None

NEW BUSINESS

Res. A25-013

- a) **2025 Municipal Election.**

Moved by Deputy Mayor, L. Chadd that Council appoint Emily House as Returning Officer and Janet Zaplotinsky as Substitute Returning Officer for the 2025 Municipal Elections for the Summer Village of Ross Haven.

CARRIED

Res. A25-014

Moved by Mayor, R. Hutschal that Council designate:

- i. Nomination Day to be June 21, 2025, 10:00 am until noon;
- ii. Election Day to be July 19, 2025, 10:00 am until 7:00 pm; and
- iii. Advance Poll to be held on July 5, 2025, 10:00 am until 2:00 pm.

All of the above are to be held at 700 Parkins Avenue (Municipal Shop) within the Summer Village of Ross Haven.

CARRIED

**MINUTES
REGULAR COUNCIL MEETING
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b) Bylaw 303-2025 – A Bylaw to Cancel a Portion of Plan 4883 KS.

Res. A25-015 Moved by Mayor, R. Hutscal that Bylaw 303-2025 – A Bylaw to Cancel a Portion of Plan 4883 KS be given first reading.

CARRIED

Res. A25-016 Moved by Councillor, D. Brandt that Bylaw 303-2025 – A Bylaw to Cancel a Portion of Plan 4883 KS be given second reading.

CARRIED

Res. A25-017 Moved by Councillor, D. Brandt that Bylaw 303-2025 – A Bylaw to Cancel a Portion of Plan 4883 KS be presented for third reading.

CARRIED

Res. A25-018 Moved by Deputy Mayor, L. Chadd that Bylaw 303-2025 – A Bylaw to Cancel a Portion of Plan 4883 KS be given third reading and be signed..

CARRIED

c) Fire Services – Lac Ste. Anne County.

Res. A25-019 Moved by Mayor, R. Hutscal that Council enter into an agreements with Lac Ste. Anne County for their provision to the Summer Village of Fire Service per the contract brought forward within minor changes as agreed to by His Worship.

CARRIED

e) Review of Ross Haven Planning Documents - Update.

Mayor, R. Hutscal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the Summer of 2025.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

**MINUTES
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Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council’s intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Fall 2024 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

| Planning Document Review Timeline | | | | |
|--|----------------------|-----------------------|-----------------------|--|
| Name | First Reading | Public Hearing | Second Reading | Third Reading & Final Reading |
| Municipal Development Plan | March | June | July | August |
| Municipal Sustainable Plan | March | June | July | August |

**MINUTES
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SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
February 13, 2025
IN-PERSON AND VIA ZOOM**

| | | | | |
|-----------------------------------|-------|------|--------|-----------|
| Intermunicipal Collaborative Plan | March | June | July | August |
| Land Use Bylaw | April | July | August | September |

No Motion.

f) Development Permit Update – 2025.

No Action to be taken on this item – Information Only.

d) Potential Purchase of 500 Parkins Avenue – Short Update.

Council provided, to those attending in chambers and via Zoom, an update of the proposed purchase of 500 Parkins Avenue.

CARRIED

FINANCIAL REPORTS

a) Financial Statements

Res. A25-020

Moved by Councillor, D. Brandt that the January 2025 financial statements be received as information.

CARRIED

CORRESPONDENCE

a) CPO Fine Fees Received

Res. A25-020

Moved by Deputy Mayor, L. Chadd that the report be received for information.

CARRIED

b) Election 2025 – Candidate Orientation Workshop – Hosted by Wildwillow Enterprises

Moved by Mayor, R. Hutscal that the Council for Ross Haven not proceed with this event.

CARRIED

**MINUTES
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COUNCILLOR REPORTS

- a) Mayor, Ray Hutscal - Attached
- b) Deputy Mayor, Lolita Chadd – Verbal
- c) Councillor, Dieter Brandt – Verbal

Res. A25-021

Moved by Mayor, R. Hutscal that the Councillor Reports be received as information.

CARRIED

CAO REPORT

- a) CAO, Tony Sonnleitner

Res. A25-022

Moved by Councillor, D. Brandt that the CAO Report be accepted for information.

CARRIED

OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

NEXT MEETING(S)

- The next regular meeting of Council is scheduled for March 13, 2025. The meeting will be held at the Onoway Civic Centre (Note: Council Chambers have moved Southward in the same building – Address Changes to 4808 – 51 Street) and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
February 13, 2025
IN-PERSON AND VIA ZOOM**

ADJOURNMENT

Mayor, R. Hutschal adjourned the meeting at 9:19 P.M.

These minutes approved this 13th day of March, 2025.

Mayor

Chief Administrative Officer

Development Permits:

| Permit # | Lot | Date | Website Use | Status |
|-----------------|------------|-------------|---------------------------------------|---------------|
| 23DP03-27 | 410 – 4 St | Jul 23 | Yes Demo, Construct SDD, Sewer + Well | Approved |
| 23DP04-27 | 410 – 4 St | Sep 1 | Yes Construct In-Ground Pool | Approved |
| 24DP03-27 | 524 – 5 ST | Sept 19 | Yes Construct Deck (31.2 Sq. M.) | Approved |

Summer Village of Ross Haven

Balance Sheet

As of February 28, 2025

| | TOTAL |
|---|---------------------|
| Assets | |
| Current Assets | |
| Cash and Cash Equivalent | |
| 1-1210 Operating Bank Account | 96,265.36 |
| 1-1215 Savings Bank Account | 304,588.09 |
| 6-7502 Trailer Registration | 30.00 |
| In/out | 0.00 |
| Undeposited Funds | 0.00 |
| Total Cash and Cash Equivalent | \$400,883.45 |
| Accounts Receivable (A/R) | |
| 1-2110 Accounts Receivable - Property taxes | -6,012.82 |
| Total Accounts Receivable (A/R) | \$ -6,012.82 |
| 1-1226 GIC Investments | 420,000.00 |
| 1238 GIC 12 Renewal Aug 2, 2019 | 0.00 |
| 1239 GIC 0034 renewal Dec 10, 2019 | 0.00 |
| 1240 GIC 0035 Renewal Dec 10, 2019 | 0.00 |
| 1241 GIC 0036 Renewal date - July 29, 2020 | 0.00 |
| 1242 GIC 0037, Renewal Date June 7, 2020 | 0.00 |
| 1243 GIC Investments | -423,173.70 |
| 1245 GIC 0038 | 0.00 |
| Total 1-1226 GIC Investments | -3,173.70 |
| 1-2000 Accounts Receivable Set up by Accountant | 0.00 |
| 1-2020 GIC Accrued Interest | 5,293.15 |
| 1-2100 ASFF Under Levy | 0.00 |
| 1-2111 Arrears Property Taxes | 0.00 |
| 1-2150 Grants Receivable | 314,794.00 |
| 1-2151 MSI Capital Receivable | 91,668.00 |
| Assets | 0.00 |
| Year End Accounts Receivable | 0.00 |
| Total Current Assets | \$803,452.08 |
| Non-current Assets | |
| Property, plant and equipment | |
| 1-6010 Land | 2,094,041.00 |
| 1-6020 Land Improvements - 15 years | 110,402.00 |
| 1-6021 Accu. Dep. - Land Improvement 15 years | -66,320.90 |
| 1-6025 Land Improvements - 20 years | 28,433.00 |
| 1-6026 Accu. Dep. - Land Improvement 20 years | -23,459.55 |
| 1-6030 Buildings | 423,452.00 |
| 1-6031 Accu. Dep. - Buildings | -242,041.96 |
| 1-6040 Engineered Paved Roads | 493,683.40 |
| 1-6041 Accu. Dep. - Engineered Paved Roads | -449,625.74 |
| 1-6050 Engineered Gravel Roads | 810,750.00 |
| 1-6051 Accu. Dep. - Engineered Gravel Roads | -810,750.00 |
| 1-6060 Machinery & Equipment | 148,424.80 |

Summer Village of Ross Haven

Balance Sheet

As of February 28, 2025

| | TOTAL |
|--|-----------------------|
| 1-6061 Accu. Dep. - Machinery & Equipment | -105,957.43 |
| 1-6070 Vehicles | 60,081.88 |
| 1-6071 Accu. Dep. - Vehicles | -30,513.40 |
| 1-6080 Water Drainage System | 935,925.51 |
| 1-6081 Accu. Dep. - Water Drainage System | -98,604.20 |
| 1-6090 Work In Progress | 20,772.50 |
| 1-6100 Accum. Dep. - Engineer Roads | -800.69 |
| 6090 Water Drainage System - WIP | 0.00 |
| 6091 Engineered Structure Roads | 5,338.00 |
| 6092 500 Parkins Avenue | 1,000.00 |
| Total Property, plant and equipment | \$3,304,230.22 |
| Total Non Current Assets | \$3,304,230.22 |
| Total Assets | \$4,107,682.30 |
| Liabilities and Equity | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable (A/P) | |
| Accounts Payable (A/P) | 0.00 |
| Total Accounts Payable (A/P) | \$0.00 |
| Credit Card | |
| 2-2100 RBC Visa Previous CAO | 0.00 |
| 2-2125 RBC VISA Tony | -4,000.00 |
| 2-2150 RBC VISA Noel | 0.00 |
| Total Credit Card | \$ -4,000.00 |
| 1-2050 GST/HST Receivable | -18,549.37 |
| 2-2750 Accrued payables | 14,016.71 |
| 2-2850 Prepaid Property Taxes | 0.00 |
| 2-2855 Prepaid Taxes In/Out | 0.00 |
| 3-8545 Deferred BMTG Grants | 25,674.00 |
| 3-8550 Deferred FGTF Grants | 232,187.00 |
| 3-8570 Deferred MSI Capital Grants | 282,517.20 |
| 3-8575 MSI Operating Support Grant | 0.00 |
| 3-8580 Deferred FCSS/Other Grants | 6,168.26 |
| 3-8581 Deferred FORTIS Grant | 4,450.00 |
| 3-8585 Deferred ACP Grants | 0.00 |
| 3-8590 Deferred MSP Grant | 0.00 |
| 3-8600 ACP Sidewalk Grant | 6,413.14 |
| GST/HST Suspense | 7,533.82 |
| Total Current Liabilities | \$556,410.76 |
| Non-current Liabilities | |
| 2-2800 Long Term Debt - Truck Loan | 0.00 |
| 2-2801 Long Term Debt - Dump Trailer | 14,565.25 |
| Total Non-current Liabilities | \$14,565.25 |
| Total Liabilities | \$570,976.01 |

Summer Village of Ross Haven

Balance Sheet

As of February 28, 2025

| | TOTAL |
|---------------------------------------|-----------------------|
| Equity | |
| 3-8000 Accumulated Surplus | -231,125.65 |
| 3-8001 Operating reserve fund change | -221,124.00 |
| 3-8100 Equity in TCA | 3,276,272.45 |
| 3-8140 Equity in TCA - additions | 166,392.00 |
| 3-8200 Current Amortization Expense | -62,498.14 |
| 3-8300 Equity in TCA - Disposal | 0.00 |
| 3-8500 Restricted Reserve | 105,000.00 |
| 3-8540 Reserve - Lagoon/Wastewater | 317,127.00 |
| 3-8541 Reserve fund Lagoon/Wastewater | -60,000.00 |
| Retained Earnings | 318,403.24 |
| Profit for the year | -71,740.61 |
| Total Equity | \$3,536,706.29 |
| Total Liabilities and Equity | \$4,107,682.30 |

Summer Village of Ross Haven

Profit and Loss

February 2025

| | TOTAL |
|---|----------------------|
| INCOME | |
| 4-9300 Grants - FCSS | 203.00 |
| 4-9400 Interest Income | 631.91 |
| 4-9550 Safety Codes | 88.11 |
| Total Income | \$923.02 |
| GROSS PROFIT | \$923.02 |
| EXPENSES | |
| 6-2159 Administrator Fee | 4,325.48 |
| 6-2160 Development Officer Fee | 355.00 |
| 6-2165 Wages | 5,675.86 |
| 6-2170 WCB Expense | 631.99 |
| 6-2175 Development Permit & Letters Of Compliance | 509.52 |
| 6-2224 Municipal Memberships | 2,050.66 |
| 6-2230 Professional Fees | -24.00 |
| 6-2511 Bank Charges | 17.55 |
| 6-2512 Cellphone & Communications | 151.28 |
| 6-3520 Equipment - R&M | 3,447.50 |
| 6-3540 Utilities | 2,429.50 |
| 6-4512 Public works - Supplies | 293.41 |
| 6-5510 Garbage Disposal | 217.40 |
| 6-7371 LSA county - Police & Animal | 458.39 |
| 6-7373 Onoway Regional Fire Services | 565.77 |
| 6-7396 Yellowhead Regional Library | 299.25 |
| Total Expenses | \$21,404.56 |
| PROFIT | \$ -20,481.54 |



TOWN OF ONOWAY

Mail: Box 540
Onoway, Alberta
T0E-1V0
Town Office: 4812-51 Street
Phone: 780-967-5338
cao@onoway.ca

February 25, 2025

Mr. Tony Sonnleitner
Chief Administrative Officer
Summer Village of Ross Haven

c/o cao@rosshaven.ca

Town of Onoway - Use of Council Chambers

This letter is to advise you that the Town of Onoway Council has recently passed their 2025 Fees and Charges Bylaw.

Of note to the Summer Village of Ross Haven is a \$50.00 charge for the use of Council Chambers. Going forward, the Town will invoice the Summer Village for Council Chamber rental in the amount of \$50.00 per use.

If you have any questions, please don't hesitate to contact me.

Yours truly,

Jennifer Thompson
Chief Administrative Officer

/dg

c.c. Finance, Town of Onoway



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR117795

February 27, 2025

Dear Chief Elected Officials:

I am writing to share information with you about *Budget 2025*, tabled in the Alberta Legislature by my colleague, the Honourable Nate Horner, President of Treasury Board and Minister of Finance. Below are some details relevant to Alberta Municipal Affairs.

Budget 2025 is meeting the challenges facing Alberta with responsible decisions to fund today's priorities, investing more than \$1 billion to build stronger communities provincewide. Through these investments, my ministry will continue to support local governments in providing fiscally responsible, collaborative, and accountable services to Albertans.

Last year, Municipal Affairs introduced the Local Government Fiscal Framework (LGFF), delivering predictable capital infrastructure funding to municipalities and Metis Settlements across Alberta. The LGFF represents years of collaboration between the province and local governments, replacing the Municipal Sustainability Initiative with a modern and predictable model.

LGFF funding allocations for the 2025/26 fiscal year have been known to communities for several months. Thanks to the LGFF's revenue index factor, which ties the funding level to provincial revenue from three years prior, *Budget 2025* increases LGFF capital funding by more than 13 per cent, from \$722 million to \$820 million. This increase will help your communities achieve their local infrastructure priorities. *Budget 2025* also maintains LGFF Operating funding at \$60 million to assist with operational costs and help respond to inflationary pressures. This grant was doubled in 2023 to reflect lost municipal revenue through the Grants in Place of Taxes program.


Budget 2025 also increases funding for the Grants in Place of Taxes program (GIPOT). Over the last few years, we heard loud and clear from municipalities that have provincially run buildings within their boundaries about the need for stronger recognition of the impact provincial properties have on municipal services. Starting in the 2025/26 fiscal year, GIPOT will be paid to municipalities at 75 per cent of the property tax amount that would be owed if the properties were subject to municipal taxation. Next year, in 2026/27, GIPOT will be fully restored to 100 per cent.

In light of these increases, the Local Growth and Sustainability Grant (LGSG) program will not continue. Introduced in *Budget 2024*, this three-year, \$60-million grant program aimed to alleviate pressures in fast-growing communities. We received numerous applications from municipalities for the initial \$20 million in LGSG funding allocated in 2024. Those funds will still be distributed, with successful applicants notified by the end of March 2025. However, after careful consideration, our government made the difficult decision to discontinue the LGSG program for *Budget 2025* and focus the investment of taxpayer dollars into other areas, including a comprehensive capital plan to enhance public infrastructure.

As in previous years, *Budget 2025* includes capital support through the federal Canada Community-Building Fund and Investing in Canada Infrastructure Program. We are also maintaining funding levels for public libraries, with more than \$33 million going toward operating grants across the province.

Budget 2025 is meeting the challenge of the cost of living by helping families keep more money in their pockets through lower personal income taxes and continuing investments in education and health care. Our municipal partners are integral to our work. As we face global uncertainties, I look forward to working together over the next year as we continue to build strong, vibrant, and sustainable communities that help keep our province the best place in Canada to live, work, and raise a family.

Sincerely,



Ric McIver
Minister

From: Tony Sonnleitner (Ross Haven) <CAO@rosshaven.ca>
Sent: March 10, 2025 11:51 AM
To: pcm1@telusplanet.net
Subject: FW: ASVA Update on Elected Official Orientation and Training plus Survey

From: ASVA Exec Director <summervillages@gmail.com>
Sent: March 3, 2025 11:05 AM
To: Kathy Krawchuk (execdirector@asva.ca) <execdirector@asva.ca>
Cc: Mike Pashak <mike.pashak@shaw.ca>
Subject: Fwd: ASVA Update on Elected Official Orientation and Training plus Survey

Good morning everyone,

ASVA wants to update you on our progress with Elected Official Orientation and Training. At the CAO Focus Group session, we committed to creating Elected Official - Part 1 training materials that could be delivered by ASVA, a CAO or a CAO designated staff member. I am happy to report that this has been completed. Our target was to develop something that could be delivered in under 30 minutes and we have achieved that. We believe that our training material can be delivered in under 24 minutes.

The next steps for ASVA and Summer Village members are to understand how and when CAOs would like to have Elected Official orientation and training delivered to your Council. As a reminder, this training is mandated by the Government of Alberta in the MGA and ASVA presented three options, which are included in the PowerPoint slide from the CAO session. ***There will be a survey for you to answer at the end of this email that will help ASVA organize the delivery of this training.***

As a quick reminder:

Option 1 to be delivered by Brownlee LLP, for it to be affordable, it would need to have multiple Summer Villages agree to a date and attend the session. Multiple sessions could be organized and hosted by ASVA if there was enough interest.

Option 2 to be delivered by EOEP (Elected Official Education Program - ABmunis/RMA collaboration). They agreed to host multiple 2 hour evening Part 1 sessions throughout the summer and a full day Part 2 session in September for all Summer Village Elected Officials.

Option 3 was a Part 1 only training to be developed by ASVA and delivered through various options. With this option, Council would still need to attend an EOEP Part 2 session or Brownlee LLP session.

Survey (please return answers by March 24, CC both ASVA Executive Director Kathy and ASVA President Mike)

Question

- 1 Are you interested in Option 1 if it could be organized, answer Y even if interested in another options
- 2 Are you interested in Option 2 including both Part 1 & Part 2 training
- 3 If yes to Option 2, would you prefer a Part 1 training date during the week of July 21 to July 25
- 4 If yes to Option 2, would you prefer a Part 1 training date during the week of August 18 to August 22
- 5 If yes to Option 2, would you prefer a Part 1 training date during the week of September 2 to September
- 6 If yes to Option 2, would you prefer a Part 2 training date of September 6

- 7 If yes to Option 2, would you prefer a Part 2 training date of September 13
- 8 If yes to Option 2, would you prefer a Part 2 training date of September 20
- 9 Are you interested in Option 3 - Part 1 training, if Yes also select when you would like Part 2 delivered, 6
- 10 If yes to Option 3, would you like ASVA to deliver the training
- 11 If yes to Option 3, would you prefer to deliver the training yourself

Additional Comments can be provided and should be added below the survey.

PowerPoint Slide

DELIVERY OF ORIENTATION & TRAINING

| OPTIONS | DELIVERY METHOD | JUN | JULY | | | | | AUGUST | | | | | SEPTEMBER | | | | COST (\$) |
|-----------------|--------------------------------|---|------|----|----|----|---|--------|----|----|----|---|-----------|----|------------------------------------|------------------------------|-----------|
| | | 29 | 5 | 12 | 19 | 26 | 2 | 9 | 16 | 23 | 30 | 6 | 13 | 20 | 27 | | |
| Option 1 | Brownlee LLP (Alifeyah) | Combined Part 1 & Part 2 based on SV schedule (Brownlee - typically 6 hrs, in-person, and length depends Q&A) | | | | | | | | | | | | | | 4400 (per session) | |
| Option 2 | EOEP (SV only) | | 1 | | 1 | | | | | | | | | 1 | (virtual) Part 2 (8 hrs) | 300 (per EO) | |
| Option 3 | ASVA CAO/staff | Part 1 - prior to or part of SV org meeting (ASVA to develop materials - training session 30-40 minutes) (note: would still need to complete Part 2 with EOEP or Brownlee) | | | | | | | | | | | | | | 50 free (per EO) | |

Thank you everyone for your attention to this email.

Sincerely,

Kathy

Kathy Krawchuk, CLGM
 Executive Director
 Association of Summer Villages of Alberta
 780-236-5456
execdirector@asva.ca
www.asva.ca

February 12th, 2025

TO: ALL COMMISSION MEMBERS
(Sent by Email)

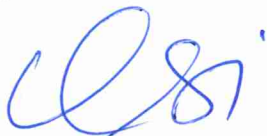
Dear Member,

Re: WILD Water Commission - 2025 Annual General Meeting

Please be advised that the Board of Directors scheduled the 2025 Annual General Meeting to be held on April 29th, 2025 at 6:30 p.m. at the Alberta Beach Seniors Centre located at 5012 49 avenue in Alberta Beach.

Members and guests are invited to stay after the meeting for a light snack and refreshments. Please RSVP to Administration at wildwatercommission@gmail.com by 4:00pm on April 22nd, 2025 that would be much appreciated.

On behalf of the Board of Directors and commission staff, thank you to all our members and stakeholders who continue to share in our successes. We look forward to another year of growth – as a regional utility and as a community partner.



Lorne Olsvik
Chairman
Director for Lac Ste. Anne County
WILD Water Commission

cc: Members
Board of Directors
Commission Manager

**Councillor Report
Ray Hutscal
February 2025**

• **LILSA / Water Levels / Water Quality**

- Meeting February 25, 2025
- \$152K grant received (LILSA) for Flowering Rush/Invasive Plants for the next three years.
- \$200K grant received (SRWA) for water quality evaluation over the whole sturgeon water system and to review infrastructure components (not the weir) impacting water, fish, etc.

• **500 Parkins Avenue**

- After last council meeting, and receiving Council approval to proceed with conditional offer, completed research, formed basis of offer, reviewed with Council/CAO, made conditional offer to Realtor.
- Compiled a list of “ToDo” and “Potential Uses” regarding potential purchase
- Received counter from seller, countered back. Got Conditional Approval.
- Drafted info to residents, completed amortization table. Review and modified with Council / CAO.

• **General Village Items**

- **Budget 2025** – Created folder, commenced preliminary work on 3 Year Operating and 5 Year Capital plan.
- **Drainage issues** on parkway between 8th Street and 9th Street, and Portion of 8th street that runs parallel to lake.
 - *Update: Parkway - Work completed last fall, will review in spring. Remind people to stay off the upper parkway (from middle walkway between 8 and 9 up to Parkins) until barriers removed.*
 - *Update – 8th Street – Will review in spring, then closeout.*
- **Road, drainage, and safety issues** at the round-a-bout of 4th street.
 - *Update: Looking to complete final drawings in February, go for tender, for work to be complete this year.*
- **Drainage issues** on 5th/6th parkway
 - *Update: Work completed last fall, will review in spring. Remind people to stay off the parkway from Parkins to the lower walkway between 5 and 6.*
- **Road and drainage issues** on 7th street
 - *Update: Construction complete. Will review in spring, then closeout.*

Ray Statistics Update (Month of February)

| | | |
|-----------------|---------------------------|-------|
| Incoming Emails | Meeting / Telephone Hours | 4 |
| Sent Emails | Total Hours | 11.25 |

13 March 2025 – Councillor Report – Dieter Brandt

19 Feb 2025 – North 43 Lagoon Commission Meeting

The first item on the agenda was to discuss the possibility of creating a single Regional Board which would bring the North 43 Lagoon Commission, the Darwell Lagoon Commission and the County Lagoons together in one body. It was decided to move forward with the exploration of such an entity and what the advantages or disadvantages would be.

The 2025 budget was passed the last meeting and Ross Haven's portion will remain the same as in 2024.

Possible Purchase of 500 Parkins Avenue

Many conversations were had regarding the possible purchase of 500 Parkins Avenue by the village.

Dieter Brandt

Councillor

Summer Village of Ross Haven

CAO REPORT

Regular Meeting of Council – March 13, 2025

December 31, 2024 Assessments for 2025 Municipal Taxes.

The Property Assessments ahead of the 2025 Municipal Taxes are on the Ross Haven website. 2025 Combined Assessment & Tax Notices will be in the mail in late April. Please confirm whether you received the survey for the proposed 500 Parkins Avenue purchase, such will confirm that we have your correct mailing address.

Pick up after your pet.

It's the courteous thing to do. You need to scoop it up and throw it away. Public Works has placed refuse cans around the Main Park and along Parkins Avenue to make disposal easy.

Fire Insurance recommendation.

Recent events have brought to the fore the need for fire insurance and reviewing such policies to confirm that a home is properly covered. I would highlight the need for coverage for firefighting expenses. When the fire department is dispatched to your property, a bill for service will be in the mail to you.

Enjoy Winter activities at the Lake!!
