

MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
February 13, 2025
IN-PERSON AND VIA ZOOM

ATTENDANCE

Mayor, Ray Hutschal
Deputy Mayor, Lolita Chadd
Councillor, Dieter Brandt
CAO, Tony Sonnleitner

Gallery: 10 ZOOM: 61 Residents

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:00 P.M.

AGENDA

Res. A25-011

Moved by Councillor, D. Brandt that the meeting agenda be adopted as presented.

CARRIED

MINUTES

Res. A25-012

Moved by Councillor, D. Brandt that the following meeting minutes be approved:

- a) Minutes of the Regular Meeting – January 9, 2025.

CARRIED

DELEGATIONS

None

PUBLIC HEARINGS

None

NEW BUSINESS

- a) **2025 Municipal Election.**

Res. A25-013

Moved by Deputy Mayor, L. Chadd that Council appoint Emily House as Returning Officer and Janet Zaplotinsky as Substitute Returning Officer for the 2025 Municipal Elections for the Summer Village of Ross Haven.

CARRIED

Res. A25-014

Moved by Mayor, R. Hutschal that Council designate:

- i. Nomination Day to be June 21, 2025, 10:00 am until noon;
- ii. Election Day to be July 19, 2025, 10:00 am until 7:00 pm; and
- iii. Advance Poll to be held on July 5, 2025, 10:00 am until 2:00 pm.

All of the above are to be held at 700 Parkins Avenue (Municipal Shop) within the Summer Village of Ross Haven.

CARRIED

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
February 13, 2025
IN-PERSON AND VIA ZOOM**

**b) Bylaw 303-2025 – A Bylaw to Cancel a Portion of Plan 4883
KS.**

Res. A25-015 Moved by Mayor, R. Hutscal that Bylaw 303-2025 – A Bylaw to Cancel a Portion of Plan 4883 KS be given first reading.

CARRIED

Res. A25-016 Moved by Councillor, D. Brandt that Bylaw 303-2025 – A Bylaw to Cancel a Portion of Plan 4883 KS be given second reading.

CARRIED

Res. A25-017 Moved by Councillor, D. Brandt that Bylaw 303-2025 – A Bylaw to Cancel a Portion of Plan 4883 KS be presented for third reading.

CARRIED

Res. A25-018 Moved by Deputy Mayor, L. Chadd that Bylaw 303-2025 – A Bylaw to Cancel a Portion of Plan 4883 KS be given third reading and be signed..

CARRIED

c) Fire Services – Lac Ste. Anne County.

Res. A25-019 Moved by Mayor, R. Hutscal that Council enter into an agreements with Lac Ste. Anne County for their provision to the Summer Village of Fire Service per the contract brought forward within minor changes as agreed to by His Worship.

CARRIED

e) Review of Ross Haven Planning Documents - Update.

Mayor, R. Hutscal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the Summer of 2025.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
February 13, 2025
IN-PERSON AND VIA ZOOM**

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council’s intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Fall 2024 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	March	June	July	August
Municipal Sustainable Plan	March	June	July	August

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
February 13, 2025
IN-PERSON AND VIA ZOOM**

Intermunicipal Collaborative Plan	March	June	July	August
Land Use Bylaw	April	July	August	September

No Motion.

f) Development Permit Update – 2025.

No Action to be taken on this item – Information Only.

d) Potential Purchase of 500 Parkins Avenue – Short Update.

Council provided, to those attending in chambers and via Zoom, an update of the proposed purchase of 500 Parkins Avenue.

CARRIED

FINANCIAL REPORTS

a) Financial Statements

Res. A25-020

Moved by Councillor, D. Brandt that the January 2025 financial statements be received as information.

CARRIED

CORRESPONDENCE

a) CPO Fine Fees Received

Res. A25-020

Moved by Deputy Mayor, L. Chadd that the report be received for information.

CARRIED

b) Election 2025 – Candidate Orientation Workshop – Hosted by Wildwillow Enterprises

Moved by Mayor, R. Hutscal that the Council for Ross Haven not proceed with this event.

CARRIED

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
February 13, 2025
IN-PERSON AND VIA ZOOM**

COUNCILLOR REPORTS

- a) Mayor, Ray Hutscal - Attached**
- b) Deputy Mayor, Lolita Chadd – Verbal**
- c) Councillor, Dieter Brandt – Verbal**

Res. A25-021

Moved by Mayor, R. Hutscal that the Councillor Reports be received as information.

CARRIED

CAO REPORT

- a) CAO, Tony Sonnleitner**

Res. A25-022

Moved by Councillor, D. Brandt that the CAO Report be accepted for information.

CARRIED

OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

NEXT MEETING(S)

- The next regular meeting of Council is scheduled for March 13, 2025. The meeting will be held at the Onoway Civic Centre (Note: Council Chambers have moved Southward in the same building – Address Changes to 4808 – 51 Street) and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
February 13, 2025
IN-PERSON AND VIA ZOOM**

ADJOURNMENT

Mayor, R. Hutschal adjourned the meeting at 9:19 P.M.

These minutes approved this 13th day of March, 2025.

Mayor

Chief Administrative Officer

Development Permits:

Permit #	Lot	Date	Website Use	Status
23DP03-27	410 – 4 St	Jul 23	Yes Demo, Construct SDD, Sewer + Well	Approved
23DP04-27	410 – 4 St	Sep 1	Yes Construct In-Ground Pool	Approved
24DP03-27	524 – 5 ST	Sept 19	Yes Construct Deck (31.2 Sq. M.)	Approved