

MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
March 13, 2025
IN-PERSON AND VIA ZOOM

ATTENDANCE

Mayor, Ray Hutschal
Deputy Mayor, Lolita Chadd
Councillor, Dieter Brandt
CAO, Tony Sonnleitner

Gallery: 3 ZOOM: 28 Residents

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:03 P.M.

AGENDA

Res. A25-023

Moved by Councillor, D. Brandt that the meeting agenda be adopted as presented, with the addition of a delegation made up of Roy Zenke and Sabine Zenke re: 500 Parkins Avenue purchase.

CARRIED

MINUTES

Res. A25-024

Moved by Deputy Mayor, L. Chadd that the following meeting minutes be approved:

- a) Minutes of the Regular Meeting – February 13, 2025.

CARRIED

DELEGATIONS

Roy Zenke and Sabine Zenke re: 500 Parkins Avenue purchase

No Council action.

PUBLIC HEARINGS

None

NEW BUSINESS

- a) **Potential Purchase of 500 Parkins Avenue.**

Res. A25-025

Moved by Deputy Mayor, L. Chadd that Council proceed with the purchase of 500 Parkins Avenue.

Recorded Vote:

Mayor, R. Hutschal – Yes
Deputy Mayor, L. Chadd – Yes
Councillor, D. Brandt – Yes

CARRIED

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b) Review of Ross Haven Planning Documents - Update.

Mayor, R. Hutscal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the Summer of 2025.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Fall 2024 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline

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Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	March	June	July	August
Municipal Sustainable Plan	March	June	July	August
Intermunicipal Collaborative Plan	March	June	July	August
Land Use Bylaw	April	July	August	September

No Motion.

c) Development Permit Update – 2025.

No Action to be taken on this item – Information Only.

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FINANCIAL REPORTS

a) Financial Statements

Res. A25-026

Moved by Mayor, R. Hutschal that the February 2025 financial statements be received as information.

CARRIED

CORRESPONDENCE

- a) Fee for Chambers Use – Town of Onoway**
- b) Minister’s Letter – Budget 2025**
- c) ASVA – Provision for Councillor Training**
- d) Wild Water Commission – Letter to Members**

Res. A25-027

Moved by Councillor D. Brandt that the regular meeting of Council continue to be held at the Onoway Chambers at a fee of \$600.00 / yr. and further that items b, c, and d be accepted for information.

CARRIED

COUNCILLOR REPORTS

- a) Mayor, Ray Hutschal - Attached**
- b) Deputy Mayor, Lolita Chadd – Verbal**
- c) Councillor, Dieter Brandt – Verbal**

Res. A25-028

Moved by Mayor, R. Hutschal that the Councillor Reports be received as information.

CARRIED

CAO REPORT

- a) CAO, Tony Sonnleitner**

Res. A25-029

Moved by Deputy Mayor, L. Chadd that the CAO Report be accepted for information.

CARRIED

OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

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NEXT MEETING(S)

- The next regular meeting of Council is scheduled for April 10, 2025. The meeting will be held at the Onoway Civic Centre (Note: Council Chambers have moved Southward in the same building – Address Changes to 4808 – 51 Street) and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.

ADJOURNMENT

Mayor, R. Hutschal adjourned the meeting at 8:40 P.M.

These minutes approved this 10th day of April, 2025.

Mayor

Chief Administrative Officer

Development Permits:

Permit #	Lot	Date	Website Use	Status
23DP03-27	410 – 4 St	Jul 23	Yes Demo, Construct SDD, Sewer + Well	Approved
23DP04-27	410 – 4 St	Sep 1	Yes Construct In-Ground Pool	Approved
24DP03-27	524 – 5 ST	Sept 19	Yes Construct Deck (31.2 Sq. M.)	Approved