

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
April 10, 2025
IN-PERSON AND VIA ZOOM**

c) Bylaw 304-2025 – Lagoon Access and Connection Tax – 2025

Res. A25-034 Moved by Mayor, R. Hutscal that Bylaw 304-2025 – Lagoon Access and Connection Tax – 2025 be given first reading.

CARRIED

Res. A25-035 Moved by Councillor, D. Brandt that Bylaw 304-2025 – Lagoon Access and Connection Tax – 2025 be given second reading.

CARRIED

Res. A25-036 Moved by Mayor, R. Hutscal that Bylaw 304-2025 – Lagoon Access and Connection Tax – 2025 be presented for third reading.

CARRIED

Res. A25-037 Moved by Deputy Mayor, L. Chadd that Bylaw 304-2025 – Lagoon Access and Connection Tax – 2025 be given third reading.

CARRIED

d) Bylaw 305-2025 – Special Recreation Tax – Purchase 500 Parkins Avenue – 2025

Res. A25-038 Moved by Mayor, R. Hutscal that Bylaw 305-2025 – Special Recreation Tax – 2025 be given first reading.

CARRIED

Res. A25-039 Moved by Councillor, D. Brandt that Bylaw 305-2025 – Special Recreation Tax – 2025 be given second reading.

CARRIED

Res. A25-040 Moved by Deputy Mayor, L. Chadd that Bylaw 305-2025 – Special Recreation Tax – 2025 be presented for third reading.

CARRIED

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Res. A25-041 Moved by Deputy Mayor, L. Chadd that Bylaw 305-2025 – Special Recreation Tax – 2025 be given third reading.

CARRIED

e) Bylaw 306-2025 – Tax Rate Bylaw – 2025

Res. A25-042 Moved by Mayor, R. Hutscal that Bylaw 306-2025 – Tax Rate Bylaw – 2025 be given first reading.

CARRIED

Res. A25-043 Moved by Councillor, D. Brandt that Bylaw 306-2025 – Tax Rate Bylaw – 2025 be given second.

CARRIED

Res. A25-044 Moved by Deputy Mayor, L. Chadd that Bylaw 306-2025 – Tax Rate Bylaw – 2025 be presented for third reading.

CARRIED

Res. A25-045 Moved by Deputy Mayor, L. Chadd that Bylaw 306-2025 – Tax Rate Bylaw – 2025 be given third reading.

CARRIED

f) Bylaw 307-2025 – Borrowing Bylaw – 2025

Res. A25-046 Moved by Councillor, D. Brandt that Bylaw 307-2025 – Borrowing Bylaw – 2025 be given first reading. Further, that in the event that a petition is filed with the Summer Village of Ross Haven with respect to Bylaw 307-2025 within the prescribed timeframe, a Public Hearing be scheduled for Thursday, May 8, 2025 at 6:30 PM, held at the Onoway Civic Centre.

CARRIED

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g) Audited Financial Statements – Seniuk & Co. - 2025

Res. A25-047

Moved by Mayor, R. Hutschal that the Audited Financial Statements – Seniuk & Co. – Year End December 31, 2024 be accepted as information. Further, that the Statements be brought forward at the May 8, 2025 regular meeting of Council for any additional discussion or motion.

CARRIED

h) Review of Ross Haven Planning Documents - Update

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the fall of 2025.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,

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3. Providing input at the Council Open House. The next Council Open House is scheduled for Spring 2026 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	June	September	October	November
Municipal Sustainable Plan	June	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

No Action to be taken on this item – Information Only

i) Development Permit Update – April 10, 2025 Year to date

No new Development Permits since the last report. No action to be taken on this item – Information Only

j) Purchase of 500 Parkins Avenue - Update

Res. A25-048

Mayor R, Hutschal provided a verbal report on the process and progress of the purchase of 500 Parkins Avenue by the Summer Village of Ross Haven.

Moved by Mayor, R. Hutschal that the report be accepted for information.

CARRIED

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FINANCIAL REPORTS

a) Financial Statements

Res. A25-049

Moved by Councillor, D. Brandt that the March 2025 financial statements be received as information.

CARRIED

CORRESPONDENCE

None

COUNCILLOR REPORTS

- a) Mayor, Ray Hutscal - Verbal**
- b) Deputy Mayor, Lolita Chadd – Verbal**
- c) Councillor, Dieter Brandt - Verbal**

Res. A25-050

Moved by Mayor, R. Hutscal that the Councillor Reports be received as information.

CARRIED

CAO REPORT

- a) CAO, Tony Sonnleitner - Verbal**

Res. A25-051

Moved by Mayor, R. Hutscal, that the CAO report be received as information.

CARRIED

OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

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NEXT MEETING(S)

- The next regular meeting of Council is scheduled for May 8, 2025 at 7:00 p.m. The meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.
- Council Open House is scheduled for Saturday, May 24, 2025 – 9:00 am until 10:00 am at the Municipal Shop – 700 Parkins Avenue.
- Next Public Hearing : None Scheduled

ADJOURNMENT

Mayor, R. Hutschal adjourned the meeting at 8:04 p.m.

These minutes approved this 8th day of May, 2025.

Mayor

Chief Administrative Officer

Development Permits:

Permit #	Lot	Date	Website Use	Status
23DP03-27	410 – 4 St	Jul 23	Yes Demo, Construct SDD, Sewer + Well	Approved
23DP04-27	410 – 4 St	Sep 1	Yes Construct In-Ground Pool	Approved
24DP03-27	524 – 5 ST	Sept 19	Yes Construct Deck (31.2 Sq. M.)	Approved