

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE  
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE  
HELD ON JUNE 12, 2025 AT THE ONOWAY CIVIC CENTRE – PUBLIC  
PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

1) Call to Order:

2) Acknowledgement:

(Read: "***We wish to acknowledge that the land on which we gather is Treaty 6 territory and a traditional meeting ground and home for many Indigenous Peoples, including Cree, Saulteaux, Niitsitapi (Blackfoot), Métis, and Nakota Sioux Peoples***".)

3) Acceptance of Agenda:

4) Adoption of the Previous Minutes:

- P 4-8
- Minutes of the Regular Meeting – May 8, 2025  
(Motion to approve minutes as read, or with amendments thereto)

5) Public Hearings: None scheduled.

6) Delegations: None

7) New Business:

- P 9-10
- a) 2025 Operating Budget + 3 Year Operating Plan – Revised June 12, 2025  
(Motion to approve and adopt the 2025 Operating Budget and Three-Year Operating Plan, or other direction of Council at meeting time).

- P 11-12
- b) 5 Year Capital Budget – 2025 through 2030 – Revised June 12, 2025  
(Motion to approve and adopt the 5 Year Capital Budget for years 2025 through 2030, or other direction of Council at meeting time).

c) Review of Ross Haven Planning Documents - Update

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

**Statutory Plans -**

Municipal Sustainability Plan (March 2010),  
Intermunicipal Collaboration Framework (2019), and  
Municipal Development Plan (Sept 2011).

**Land Use Bylaw –**

Land Use Bylaw 232a-10 (2010),  
Amendment 253-13 (2013),

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE  
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE  
HELD ON JUNE 12, 2025 AT THE ONOWAY CIVIC CENTRE – PUBLIC  
PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

Amendment 257-14 (2014), and

Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website [www.rosshaven.ca](http://www.rosshaven.ca), plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at [cao@rosshaven.com](mailto:cao@rosshaven.com)
2. Providing input during the open session at any of our monthly council meetings,
3. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline - 2025				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	June	September	October	November
Municipal Sustainable Plan	June	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

*(Action as directed by Council at meeting time.).*

d) Development Permit Update – 2025 to date

No new permits for May 2025.

*(Action as directed by Council at meeting time.).*

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE  
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE  
HELD ON JUNE 12, 2025 AT THE ONOWAY CIVIC CENTRE – PUBLIC  
PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

9) Financial Reports:

- a) May 2025 Financial Reports - Attached

P 13-16

*(Motion to accept for information.).*

10) Correspondence:

P 17-23

- a) Playground Report

11) Councillor Reports:

- a) Mayor

- b) Deputy Mayor

P 24

- c) Councillor - Attached

*(Motion to accept for information.).*

12) Administrator's Report

P 25

- a) CAO Report - Attached

*(Motion to accept for information.).*

13) Open Floor Discussion – (15 minute time limit)

14) Closed Session - None.

Adjournment: Next Meeting - Regular Meeting of Council & Organizational Meeting: TBD

**MINUTES  
REGULAR COUNCIL MEETING  
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA  
May 8, 2025  
IN-PERSON AND VIA ZOOM**

**ATTENDANCE**

Mayor, Ray Hutschal – Via Zoom  
Deputy Mayor, Lolita Chadd  
Councillor, Dieter Brandt  
CAO, Tony Sonleitner

Gallery: 0                      ZOOM: 5 Residents

**CALL TO ORDER**

Mayor, R. Hutschal called the meeting to order at 7:01 p.m.

**AGENDA**

Res. A25-052

Moved by Deputy Mayor, L. Chadd that the meeting agenda be adopted as presented.

CARRIED

**MINUTES**

Res. A25-053

Moved by Councillor, D. Brandt that the following meeting minutes be approved:

- a) Minutes of the Regular Meeting – April 10, 2025.

CARRIED

**DELEGATIONS**

None

**PUBLIC HEARINGS**

None

**NEW BUSINESS**

- a) **Bylaw 307-2025 – Borrowing Bylaw – 2025**

Res. A25-054

Moved by Mayor, R. Hutschal that Bylaw 307-2025 – Borrowing Bylaw – 2025 be given second reading.

CARRIED

Res. A25-055

Moved by Deputy Mayor, L. Chadd that Bylaw 307-2025 – Borrowing Bylaw – 2025 be given third and final reading.

CARRIED

**MINUTES  
REGULAR COUNCIL MEETING  
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA  
May 8, 2025  
IN-PERSON AND VIA ZOOM**

**b) Audited Financial Statements – Seniuk & Co. - 2025**

Res. A25-056                      Moved by Mayor, R. Hutschal that the Audited Financial Statements – Seniuk & Co. – Year End December 31, 2024 be accepted and adopted as presented.

CARRIED

**c) Audited Financial Statements – Seniuk & Co. - 2025**

Res. A25-057                      Moved by Mayor, R. Hutschal that the week of June 2 through June 8, 2025 be declared "Seniors Week".

CARRIED

**d) Crack-Sealing Contracts**

Res. A25-058                      Moved by Mayor, R. Hutschal that Crack Fill Pros be awarded a contract to complete crack-sealing along Parkins Avenue approximating the area from 8 street to 10<sup>th</sup> Street for an amount of \$2000.00.

CARRIED

Res. A25-059                      Moved by Mayor, R. Hutschal that Border Paving be awarded a contract to complete crack-sealing along Parkins Avenue, for areas not covered in the contract with Crack Fill Pros in Motion: Res. A24-058, for an amount not to exceed \$3800.00.

CARRIED

**e) Review of Ross Haven Planning Documents - Update**

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the fall of 2025.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

**Statutory Plans -**

Municipal Sustainability Plan (March 2010),  
Intermunicipal Collaboration Framework (2019), and  
Municipal Development Plan (Sept 2011).

**Land Use Bylaw –**

Land Use Bylaw 232a-10 (2010),

**MINUTES  
REGULAR COUNCIL MEETING  
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA  
May 8, 2025  
IN-PERSON AND VIA ZOOM**

Amendment 253-13 (2013),  
Amendment 257-14 (2014), and  
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website [www.rosshaven.ca](http://www.rosshaven.ca), plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at [cao@rosshaven.com](mailto:cao@rosshaven.com)
2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Spring 2026 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	June	September	October	November
Municipal Sustainable Plan	June	September	October	November

**MINUTES  
REGULAR COUNCIL MEETING  
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA  
May 8, 2025  
IN-PERSON AND VIA ZOOM**

Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

No Action to be taken on this item – Information Only

**f) Development Permit Update – April 10, 2025 Year to date**

No new Development Permits since the last report. No action to be taken on this item – Information Only

**FINANCIAL REPORTS**

**a) Financial Statements**

Res. A25-060

Moved by Mayor, R. Hutscal that the April 2025 financial statements be received as information.

CARRIED

**CORRESPONDENCE**

None

**COUNCILLOR REPORTS**

- a) Mayor, Ray Hutscal - Attached**
- b) Deputy Mayor, Lolita Chadd – Verbal**
- c) Councillor, Dieter Brandt - Attached**

Res. A25-061

Moved by Mayor, R. Hutscal that the Councillor Reports be received as information.

CARRIED

**CAO REPORT**

**a) CAO, Tony Sonnleitner – Written & Verbal**

Res. A25-062

Moved by Councillor, D. Brandt, that the CAO report be received as information.

CARRIED

**OPEN FLOOR**

Members of the community availed themselves of the opportunity to speak to Council at this meeting.



**MINUTES  
REGULAR COUNCIL MEETING  
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA  
May 8, 2025  
IN-PERSON AND VIA ZOOM**

**CLOSED SESSION –  
CONFIDENTIAL ITEM**

None

**NEXT MEETING(S)**

- The next regular meeting of Council is scheduled for June 12, 2025 at 7:00 p.m. The meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, [www.rosshaven.ca](http://www.rosshaven.ca), for details.
- Council Open House is scheduled for Saturday, May 24, 2025 – 9:00 am until 10:00 am at the Municipal Shop – 700 Parkins Avenue.
- Next Public Hearing : None Scheduled

**ADJOURNMENT**

Mayor, R. Hutschal adjourned the meeting at 7:56 p.m.

These minutes approved this 12<sup>th</sup> day of June, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

**Development Permits:**

Permit #	Lot	Date	Website Use	Status
23DP04-27	410 – 4 St	Sep 1	Yes Construct In-Ground Pool	Approved
24DP03-27	524 – 5 ST	Sept 19	Yes Construct Deck (31.2 Sq. M.)	Approved



## 2025 Operating Budget & 3-Year Financial Plan

Last Revised: May 29, 2025

### Information to Copy to Tax Roll

LSAF	-	(49,347.10)	(49,347.10)	(49,347.10)	(49,347.10)
Cash for Bylaw	(340,000.00)	(339,882.87)	(380,377.51)	(383,494.75)	(394,607.24)
% Change in Cash Reqmts Tax Bylaw	7.8%	0.0%	11.9%	0.8%	2.9%
% Change in Expenditures from Previous Year	6.0%	11.5%	2.9%	0.7%	1.8%

	Budget 2024	Actual 2024	Budget 2025	Projected 2026	Projected 2027	Projected 2028
<b>Expenses</b>						
Council Remuneration	(11,000.00)	10,800.00	(11,000.00)	(11,000.00)	(11,000.00)	(11,000.00)
Council Mileage / Subsistence	(6,000.00)	4,108.24	(6,000.00)	(6,000.00)	(6,000.00)	(6,000.00)
Administrator Fee	(51,905.70)	51,905.70	(54,500.99)	(57,226.03)	(60,087.34)	(63,091.70)
DEM/Dep DEM	(2,000.00)	1,600.00	(1,600.00)	(1,600.00)	(1,600.00)	(1,600.00)
Development Officer	(4,355.00)	4,455.24	(4,455.24)	(4,455.24)	(4,455.24)	(4,455.24)
Municipal Memberships - Other	(3,579.78)	5,592.46	(5,600.00)	(5,600.00)	(5,600.00)	(5,600.00)
Municipal Memberships - SVLSACE	(1,170.22)	1,170.22	(1,170.22)	(1,170.22)	(1,170.22)	(1,170.22)
Professional Fees	(8,000.00)	7,707.80	(8,000.00)	(8,000.00)	(8,000.00)	(8,000.00)
Insurance	(7,200.00)	9,265.12	(9,500.00)	(9,690.00)	(9,883.80)	(10,081.48)
Office & Misc	(5,500.00)	6,098.18	(6,100.00)	(6,222.00)	(6,346.44)	(6,473.37)
Bank Charges	(350.00)	269.93	(300.00)	(300.00)	(300.00)	(300.00)
Cell / Communication	(2,400.00)	2,322.88	(2,000.00)	(2,000.00)	(2,000.00)	(2,000.00)
Meals & Entertainment	(200.00)	88.28	(250.00)	(250.00)	(250.00)	(250.00)
Utilities	(26,000.00)	23,915.32	(24,000.00)	(24,720.00)	(25,461.60)	(26,225.45)
Public Works Supplies	(14,500.00)	12,281.40	(13,000.00)	(13,390.00)	(13,791.70)	(14,205.45)
Weed Control	(500.00)	576.00	(600.00)	(600.00)	(600.00)	(600.00)
Wages	(82,000.00)	91,927.71	(89,872.00)	(94,365.60)	(99,083.88)	(104,038.07)
WCB Expense	(1,600.00)	1,812.71	(2,390.00)	(2,509.50)	(2,634.98)	(2,766.72)
Municipal Election	-	-	(6,300.00)	(6,500.00)	(6,500.00)	(6,500.00)
WILD Water	(10,460.64)	9,698.10	(8,663.42)	(8,663.42)	(8,663.42)	(8,663.42)
Yellowhead Regional Library	(800.00)	670.05	(700.00)	(700.00)	(700.00)	(700.00)
School Taxes	(163,226.00)	156,326.10	(182,739.00)	(182,739.00)	(182,739.00)	(182,739.00)
FCSS Contribution	(2,200.00)	2,200.00	(2,200.00)	(2,200.00)	(2,200.00)	(2,200.00)
LSAC Community Peace Officer	(5,000.00)	5,235.85	(5,150.00)	(5,304.50)	(5,463.64)	(5,627.54)
RHCL	(4,100.00)	4,100.00	(6,400.00)	(6,400.00)	(6,400.00)	(6,400.00)
Lac Ste. Anne Foundation	(16,087.52)	16,087.52	(16,170.51)	(16,170.51)	(16,170.51)	(16,170.51)
500 Parkins Loan Repayment	-	-	(49,347.10)	(49,347.10)	(49,347.10)	(49,347.10)
<b>Subtotal Expenses</b>	<b>(434,474.86)</b>		<b>(518,008.48)</b>	<b>(527,123.12)</b>	<b>(536,448.86)</b>	<b>(546,205.28)</b>

<b>Revenue</b>						
Rev - School Taxes	163,226.00	163,226.00	182,739.00	182,739.00	182,739.00	182,739.00
Rev - Lac Ste. Anne Foundation	16,087.52	16,087.52	16,170.51	16,170.51	16,170.51	16,170.51
Rev - FCSS Grant	-	6,141.00	6,400.00	6,400.00	6,400.00	6,400.00
Rev - MSI Operating Grant	17,078.00	17,078.00	17,078.00	17,078.00	17,078.00	17,078.00
Grant - Safety Codes	-	-	150.00	150.00	150.00	150.00
Development Permits	-	-	750.00	750.00	750.00	750.00
Rev - CPO Ticket Revenue	-	203.00	150.00	150.00	150.00	150.00
Rev - Interest Income	2,500.00	14,726.08	7,000.00	7,000.00	7,000.00	7,000.00
Rev - Tax Certificates	1,000.00	1,190.00	200.00	200.00	200.00	200.00
Rev - Recreation Services Tax	-	-	49,347.10	49,347.10	49,347.10	49,347.10
<b>Subtotal Revenue</b>	<b>205,777.83</b>		<b>279,984.61</b>	<b>279,984.61</b>	<b>279,984.61</b>	<b>279,984.61</b>
<b>Net Revenue (Tax Subsidy)</b>	<b>(228,697.03)</b>		<b>(238,023.87)</b>	<b>(247,138.51)</b>	<b>(256,464.25)</b>	<b>(266,220.67)</b>

### Protective Services

#### Expenses

Fire Services	(30,927.08)	31,025.72	(24,600.00)	(25,830.00)	(27,121.50)	(28,477.58)
Policing (RCMP)	(12,562.00)	12,562.00	(11,409.00)	(11,409.00)	(11,409.00)	(11,409.00)
	(43,489.08)		(36,009.00)	(37,239.00)	(38,530.50)	(39,886.58)

### Transportation

#### Expenses

Road R & M	(9,000.00)	6,792.64	(6,800.00)	(5,500.00)	(5,500.00)	(5,500.00)
Equipment R & M	(4,000.00)	7,926.16	(5,000.00)	(4,500.00)	(4,500.00)	(4,500.00)
<b>Net Revenue (Tax Subsidy)</b>	<b>(13,000.00)</b>		<b>(11,800.00)</b>	<b>(10,000.00)</b>	<b>(10,000.00)</b>	<b>(10,000.00)</b>

### Water/Wastewater

#### Expenses

Lagoon / Wastewater	(55,424.82)	55,425.21	(55,425.21)	(57,087.97)	(58,800.61)	(60,564.62)
	(55,424.82)		(55,425.21)	(57,087.97)	(58,800.61)	(60,564.62)

## Ross Haven 5-Year Capital Plan Worksheet

Last Modified: May 29, 2025

	2025	2026	2027	2028	2029	2030+
--	------	------	------	------	------	-------

Planned Capital Expenditures						
<b>Council</b>						
Council Laptops, including setup						15,000
<b>Administration</b>						
Laptop, including setup						2,000
<b>Public Works</b>						
Pickup Truck Replacement				100,000		
Skid-steer Replacement			35,000			
Mower Replacement				25,000		
<b>Streets / Walkways</b>						
Address Second Street being below 1:100 year flood level (Engineering & Remediation)				25,000	175,000	
Fourth Street Remediation	85,000					
Removal of Street Islands (Parkins to Street)			20,000			
RR34						750,000
8th Street Asphalt Millings Along Park		25,000				
Street Paving				100,000	100,000	100,000
<b>Recreation / Parkways</b>						
Gate Repairs / Replacements		12,000				
Purchase 500 Parkins Avenue	700,000					
<b>Infrastructure</b>						
New Street Signage		12,000				
Entry Signage		10,000				
Residential Signage						25,000
Entry Gate	110,000					
Entry Camera		2,500				
Village Beautification				15,000		
Electronic Signage Board						15,000
<b>Total Planned Capital Expenditures</b>	<b>895,000</b>	<b>61,500</b>	<b>55,000</b>	<b>265,000</b>	<b>275,000</b>	<b>907,000</b>

	2025	2026	2027	2028	2029	2030+
<b>Capital Funding</b>						
Cash from Reserves	150,000					
500 Parkins Loan from Province	550,000					
LGFF Funding	195,000					
<b>Total Planned Capital Funding</b>	<b>895,000</b>					
<b>Funding less Expenditures</b>						

Negative amount means taking from reserves...

SIGNED: JUNE 12, 2025

•  
•  
•

\_\_\_\_\_  
MAYOR, RAY HUTSCAL

•  
•  
•

\_\_\_\_\_  
CAO, TONY SONNLEITNER

Revenue						
Rev - Lagoon / Sewer Fund Tax	56,450.00	56,450.00	55,425.21	57,087.97	58,800.61	60,564.62
	56,450.00		55,425.21	57,087.97	58,800.61	60,564.62
Net Revenue (Tax Subsidy)	1,025.18		-	-	-	-
<b>Waste Management</b>						
Expenses						
Garbage Disposal	(6,750.00)	6,117.85	(6,500.00)	(6,500.00)	(6,500.00)	(6,500.00)
	(6,750.00)		(6,500.00)	(6,500.00)	(6,500.00)	(6,500.00)
<b>Planning and Development</b>						
Expenses						
Municipal Assessment Services	(8,100.00)	8,080.00	(8,100.00)	(8,100.00)	(8,100.00)	(8,100.00)
Development / Safety Codes Expense						
	(8,100.00)		(8,100.00)	(8,100.00)	(8,100.00)	(8,100.00)
Revenue						
Rev - Development/Safety Codes	1,000.00	495.00	500.00	1,000.00	1,000.00	1,000.00
	1,000.00		500.00	1,000.00	1,000.00	1,000.00
Net Revenue (Tax Subsidy)	(7,100.00)		(7,600.00)	(7,100.00)	(7,100.00)	(7,100.00)
<b>Recreation and Culture (including FCSS)</b>						
Expenses						
Trees & Park Improvements	(2,500.00)	1,695.00	-	(10,000.00)	(2,500.00)	(2,500.00)
Net Revenue (Tax Subsidy)	(2,500.00)		-	(10,000.00)	(2,500.00)	(2,500.00)
<b>Amortization</b>						
Expenses	(62,400.00)		(62,400.00)	(62,400.00)	(62,400.00)	(62,400.00)
Net Revenue (Tax Subsidy)	(62,400.00)		(62,400.00)	(62,400.00)	(62,400.00)	(62,400.00)
<b>Total Revenue</b>	<b>263,227.83</b>		<b>335,909.82</b>	<b>338,072.58</b>	<b>339,785.22</b>	<b>341,549.23</b>
<b>Total Expenditures</b>	<b>(626,138.76)</b>		<b>(698,242.69)</b>	<b>(718,450.09)</b>	<b>(723,279.96)</b>	<b>(736,156.48)</b>
<b>Excess Revenue (Shortfall)</b>	<b>(362,910.93)</b>		<b>(362,332.87)</b>	<b>(380,377.51)</b>	<b>(383,494.75)</b>	<b>(394,607.24)</b>
Tax Required to Balance Budget	(362,910.93)		(362,332.87)	(380,377.51)	(383,494.75)	(394,607.24)
Add: Debt Principle Payments	-		-	-	-	-
Add: Surplus for future plans	-		-	-	-	-
Subtract: Amortization Expense	22,910.93		22,450.00	-	-	-
<b>Total Cash Requirements (Tax Bylaw)</b>	<b>(340,000.00)</b>		<b>(339,882.87)</b>	<b>(380,377.51)</b>	<b>(383,494.75)</b>	<b>(394,607.24)</b>
<b>Amount transferred to Cash Reserves</b>	<b>39,489.07</b>		<b>39,950.00</b>	<b>62,400.00</b>	<b>62,400.00</b>	<b>62,400.00</b>

SIGNED: JUNE 12, 2025

.

.

MAYOR, RAY HUTSCAL

.

.

CAO, TONY SONNLEITNER

# Summer Village of Ross Haven

## Profit and Loss

May 2025

	TOTAL
INCOME	
4-9000 Property Taxes	2,500.00
4-9400 Interest Income	530.67
<b>Total Income</b>	<b>\$3,030.67</b>
<b>GROSS PROFIT</b>	<b>\$3,030.67</b>
EXPENSES	
6-2159 Administrator Fee	4,325.48
6-2160 Development Officer Fee	355.00
6-2165 Wages	4,557.28
6-2170 WCB Expense	597.53
6-2230 Professional Fees	979.10
6-2510 Office & Misc Expense	315.01
6-2511 Bank Charges	32.95
6-2512 Cellphone & Communications	151.28
6-3230 Interest expense	1.24
6-3520 Equipment - R&M	204.18
6-3540 Utilities	2,126.96
6-4512 Public works - Supplies	1,099.21
6-5510 Garbage Disposal	166.20
6-7395 Wild Water Commission	1,063.73
<b>Total Expenses</b>	<b>\$15,975.15</b>
OTHER EXPENSES	
Other Miscellaneous Expense	-1,270.69
<b>Total Other Expenses</b>	<b>\$ -1,270.69</b>
<b>PROFIT</b>	<b>\$ -11,673.79</b>

# Summer Village of Ross Haven

## Balance Sheet

As of May 31, 2025

	TOTAL
<b>Assets</b>	
Current Assets	
Cash and Cash Equivalent	
1-1210 Operating Bank Account	105,256.98
1-1215 Savings Bank Account	306,230.40
6-7502 Trailer Registration	30.00
In/out	0.00
Undeposited Funds	0.00
<b>Total Cash and Cash Equivalent</b>	<b>\$411,517.38</b>
Accounts Receivable (A/R)	
1-2110 Accounts Receivable - Property taxes	78,466.37
<b>Total Accounts Receivable (A/R)</b>	<b>\$78,466.37</b>
1-1226 GIC Investments	0.00
1238 GIC 12 Renewal Aug 2, 2019	0.00
1239 GIC 0034 renewal Dec 10, 2019	0.00
1240 GIC 0035 Renewal Dec 10, 2019	0.00
1241 GIC 0036 Renewal date - July 29, 2020	0.00
1242 GIC 0037, Renewal Date June 7, 2020	0.00
1243 GIC Investments	0.00
1245 GIC 0038	0.00
<b>Total 1-1226 GIC Investments</b>	<b>0.00</b>
1-2000 Accounts Receivable Set up by Accountant	0.00
1-2020 GIC Accrued Interest	0.00
1-2100 ASFF Under Levy	2,425.80
1-2111 Arrears Property Taxes	0.00
1-2150 Grants Receivable	407,206.00
1-2151 MSI Capital Receivable	91,668.00
120 Prepays	2,060.00
Assets	0.00
Year End Accounts Receivable	0.00
<b>Total Current Assets</b>	<b>\$993,343.55</b>
Non-current Assets	
Property, plant and equipment	
1-6010 Land	2,094,041.00
1-6020 Land Improvements - 15 years	110,402.00
1-6021 Accu. Dep. - Land Improvement 15 years	-71,693.81
1-6025 Land Improvements - 20 years	28,433.00
1-6026 Accu. Dep. - Land Improvement 20 years	-24,881.20
1-6030 Buildings	423,452.00
1-6031 Accu. Dep. - Buildings	-258,660.04
1-6040 Engineered Paved Roads	493,683.40
1-6041 Accu. Dep. - Engineered Paved Roads	-457,937.71
1-6050 Engineered Gravel Roads	874,418.50

# Summer Village of Ross Haven

## Balance Sheet

As of May 31, 2025

	TOTAL
1-6051 Accu. Dep. - Engineered Gravel Roads	-812,438.82
1-6060 Machinery & Equipment	148,424.80
1-6061 Accu. Dep. - Machinery & Equipment	-110,982.45
1-6070 Vehicles	60,081.88
1-6071 Accu. Dep. - Vehicles	-35,889.49
1-6080 Water Drainage System	935,925.51
1-6081 Accu. Dep. - Water Drainage System	-119,402.55
1-6090 Work In Progress	0.00
1-6100 Accum. Dep. - Engineer Roads	-978.62
6090 Water Drainage System - WIP	0.00
6091 Engineered Structure Roads	5,338.00
6092 500 Parkins Avenue	1,000.00
<b>Total Property, plant and equipment</b>	<b>\$3,282,335.40</b>
<b>Total Non Current Assets</b>	<b>\$3,282,335.40</b>
<b>Total Assets</b>	<b>\$4,275,678.95</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
Accounts Payable (A/P)	0.00
<b>Total Accounts Payable (A/P)</b>	<b>\$0.00</b>
Credit Card	
2-2100 RBC Visa Previous CAO	0.00
2-2125 RBC VISA Tony	-459.65
2-2150 RBC VISA Noel	449.43
<b>Total Credit Card</b>	<b>\$ -10.22</b>
1-2050 GST/HST Receivable	-3,816.25
2-2750 Accrued payables	8,330.80
2-2850 Prepaid Property Taxes	0.00
2-2855 Prepaid Taxes In/Out	0.00
3-8545 Deferred BMTG Grants	25,674.00
3-8550 Deferred FGTF Grants	249,998.27
3-8570 Deferred MSI Capital Grants	282,517.20
3-8571 Deferred LGFF Capital	80,072.00
3-8575 MSI Operating Support Grant	0.00
3-8580 Deferred FCSS/Other Grants	0.00
3-8581 Deferred FORTIS Grant	4,450.00
3-8585 Deferred ACP Grants	0.00
3-8590 Deferred MSP Grant	0.00
3-8600 ACP Sidewalk Grant	0.00
GST/HST Suspense	0.00
<b>Total Current Liabilities</b>	<b>\$647,215.80</b>



# Summer Village of Ross Haven

## Balance Sheet

As of May 31, 2025

	TOTAL
Non-current Liabilities	
2-2800 Long Term Debt - Truck Loan	0.00
2-2801 Long Term Debt - Dump Trailer	14,565.25
<b>Total Non-current Liabilities</b>	<b>\$14,565.25</b>
<b>Total Liabilities</b>	<b>\$661,781.05</b>
Equity	
3-8000 Accumulated Surplus	-231,125.65
3-8001 Operating reserve fund change	-221,124.00
3-8100 Equity in TCA	3,276,272.45
3-8140 Equity in TCA - additions	166,392.00
3-8200 Current Amortization Expense	-62,498.14
3-8300 Equity in TCA - Disposal	0.00
3-8500 Restricted Reserve	105,000.00
3-8540 Reserve - Lagoon/Wastewater	209,015.00
3-8541 Reserve fund Lagoon/Wastewater	0.00
Retained Earnings	359,767.03
Profit for the year	12,199.21
<b>Total Equity</b>	<b>\$3,613,897.90</b>
<b>Total Liabilities and Equity</b>	<b>\$4,275,678.95</b>

June 4, 2025

Council/ Administration  
S.V. Ross Haven

Dear Council/ Administration,

The inspection and report was completed by Jason Madge CPSI (Canadian Playground Safety Inspector) on June 4, 2025 at the playground(s) located in your community.

The CAN/ CSA-Z614-14 standards were used to evaluate the safety of your playground and it's play equipment.

The hazards and non-compliant items will be identified in this letter and will indicate which classification each item falls under.

Playground hazards are classified into three categories:

**Category 1** - a condition that has the potential to cause a life-threatening injury, or the permanent loss of a body part.

**Category 2** - a condition that has the potential to cause serious injury, or temporary disability.

**Category 3** - a condition that has the potential to cause a minor injury, or does not Comply with the CSA standard.

S.V Ross Haven  
Annual Playground Audit  
June 4, 2025



June 4, 2025

## Playground Overview

We inspected two parks located in your community today. There were a few minor and a major issue at the time of inspection.

The inspection of the parks revealed that the protective surfacing (wood fibre) requires some work. Periodic redistributing the material will ensure adequate protection of the users. Removal of the weeds will also ensure the protective surfacing provides adequate protection. The average is approximately 14" which is slightly above the minimum standard of 12". 75% of all playground injuries are a result of falling off the playground equipment and striking the surface below. This is why the surface has to be as resilient as possible. Both also had some growth of weeds and accumulation of leaves which should be removed.

There were records of previous inspections at the time of this inspection. 25% of injuries occur from not being inspected and maintained.

There were age-appropriate stickers placed at both parks (required by CSA), however there was no signage stating who and where to contact with concerns or questions. Age specific signage is important as different age groups have different abilities. Playground age groups are 1.5- 5yrs 5- 12yrs. What is perfectly safe for an 8yr old could be potentially dangerous to a 3yr old.

## 5st Public Park

Overall 5st Park is in good condition. There were a couple of minor observations made here.

- 1) Protective surfacing on the main structure requires some minor attention to redistribute to meet the minimum levels set by the standards. As per standard 10.4.4 Class B



## Main Public Park

This park is in overall good condition. There were some minor observations made here as well.

- 1) There are a few panels that are cracked and broken, these will need to be replaced. As per standard 12.3.1.1 Class B



- 2) There are two high risk potentials for serious injury or death at the top of the slide. There are gaps that can allow the draw strings of a child's clothes to become caught resulting in possible harm. This will need to be addressed immediately as per standard 12.4.1. Class A



June 4, 2025

## Summary and Conclusion

Overall your parks are in good shape, but you do however require some immediate attention to those items identified in the inspection to prevent injury. It is suggested that you maintain regularly scheduled maintenance and inspections.

If you have any questions in regard to this report please feel free to contact us.

Sincerely,

Jason Madge CPSI



June 4, 2025

## Disclaimer

The information contained in this playground safety audit is considered to be a true and accurate recording of the conditions found on these two sites at the time of our visit. Jaymad Contracting Inc. assumes no liability for any incidents that may arise from the application of any of the afore mentioned recommendations. This playground safety audit has been done at your request, with the sole intention of making your playground and it's play equipment safer.

It is recommended that you repair the class A hazards in this report and checklist ASAP! Any class B hazards should be repaired by the next scheduled maintenance visit of your crews. The class C hazards and CSA non-compliant items are usually minor and could wait until budget permits.

After the class A&B hazards are corrected a re-inspection should be completed. This shows due diligence on your part, and unless these repairs are performed by someone familiar with playgrounds they often make things worse as stats have shown.

Thank you for giving Jaymad Contracting Inc. the opportunity to help you make your playgrounds safer

## 12 June 2025 – Councillor Report – Dieter Brandt

### 09 May 2025 – Regional Municipalities Meeting

There was a presentation from the RCMP. The main point was that crime in this area is down overall by 5 – 10%.

There was an election Q&A by Reanne Springer. In the past, there have been concerns that full time village residents had difficulties voting for their school trustees. This has now been remedied and permanent residents are allowed to at any voting station in the area.

There was a presentation by Northwest of 16 Tourism Association and they were asking groups to join their association. Summer Village memberships would be \$100 annually. My recommendation is to join since we are not a tourist destination.

There were also presentations made by Northern Gateway Public Schools, our MLS, Shane Getson, and the Alberta Beach Heritage Village and Museum.

A final presentation was put forward by Ste. Anne Natural Gas Coop (SANG). They stated that the rules for propane tanks less than 250 PSIG and that those tanks would no longer be filled as of October 1<sup>st</sup>, 2025. They stated that summer villages should not have propane tanks anymore. SANG may be offering a \$500 rebate to install natural gas to those affected by this change.

I looked online to learn more about this change and found the following on the Alberta Government website:

*As of October 1, 2025, Alberta will not accept 200 psig tanks including those relocated from other provinces. 200 psig tanks in Alberta will no longer be allowed to remain in service. These tanks are stamped with an identification number, generally known as an "A-number". The format of the "A-number" is a capital A within a circle followed by numerals. Some older vessels are stamped with an "AL-number" of similar format.*

I recommend that residents with propane tanks used to heat their dwellings, conduct their own research into this and act based on the information that they find.

Finally, LSAC has indicated that Intermunicipal Collaboration Framework (ICF) discussions have been extended until 2027.

### 2025 Summer Village Council Election

This is a formal announcement that I will put my name forth to volunteer for a second term for the Council of the Summer Village of Ross Haven.

**Dieter Brandt**

Councillor

Summer Village of Ross Haven

# CAO REPORT

## Regular Meeting of Council – June 12, 2025

---

### **December 31, 2024 Assessments for 2025 Municipal Taxes.**

The Property Assessments ahead of the 2025 Municipal Taxes are on the Ross Haven website. 2025 Combined Assessment & Tax Notices went into the mail on April 16, 2025. Taxes are due on June 30, 2025.

If you do not have your Tax Notice yet, please contact the CAO to discuss the situation.

### **Election 2025.**

Nomination Day – Saturday, June 21, 2025 from 10:00 am to Noon

Advance Poll – Saturday, July 5, 2025 from 10:00 am to 2:00 pm

Election Day – Saturday, July 19, 2025 from 10:00 am to 7:00 pm

**Enjoy Summer activities at the Lake!!**

---