

**MINUTES  
REGULAR COUNCIL MEETING  
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA  
August 14, 2025  
IN-PERSON AND VIA ZOOM**

**ATTENDANCE**

Mayor, Ray Hutschal  
Deputy Mayor, Dieter Brandt  
Councillor, Bruce Stonehouse  
CAO, Tony Sonnleitner

Gallery: 0 Residents                      ZOOM: 4 Residents

**CALL TO ORDER**

Mayor, R. Hutschal called the meeting to order at 7:05 p.m.

**AGENDA**

Res. A25-099

Moved by Deputy Mayor, D. Brandt that the meeting agenda be adopted as presented, with the addition of a 7(e) Bylaw 308-2025 – Electronic Meeting Bylaw.

CARRIED

**MINUTES**

Res. A25-100

Moved by Councillor, D. Brandt that the following meeting minutes be approved:

- a)** Minutes of the Organizational Meeting of Council – July 10, 2025
- b)** Minutes of the Regular Meeting – July 10, 2025.

CARRIED

**DELEGATIONS**

**None**

**PUBLIC HEARINGS**

**None**

**NEW BUSINESS**

- a) Objection to proposed Discretionary Development Permits 24-D091 and 24-D0192 (Frac Sand Mining Development.**

NE 31-55-04 W5M, NW 32-55-04 W5M, SW 05-56-04 W5M,  
NW 05-56-04 W5M, NE 05-56-04 W5M, SE 08-56-04 W5M,  
SE 09-56-04 W5M, SW 09-56-04 W5M – Lake Isle Area.

Res. A25-101

Moved by Deputy Mayor, B. Stonehouse that the correspondence be received for information. Further, the Council for the Summer Village of Ross Haven will not be submitting a letter of objection, as Council deems the matter left to the decision for the Council of Lac Ste. Anne County.

CARRIED

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**b) Endorsement of LILSA to lead the development of a Lake Management Plan for Lake Isle and Lac Ste. Anne.**

Res. A25-102

Moved by Deputy Mayor, D. Brandt that the Summer Village of Ross Haven endorse the Lake Isle / Lac Ste. Anne Stewardship Society (LILSA) – an established non-profit organization with a focus on lake stewardship, water quality, and wetland / riparian health – to take the lead in investigating and developing a comprehensive Lake Management Plan for Lake Isle, Lac Ste. Anne, and the surrounding watersheds, including Devils Lake, Big Lake, and other applicable tributaries.

Further, that Council recommends the plan include, at a minimum:

- Strategies for protecting and improving water quality and quantity;
- An assessment of historical and current lake levels; and
- Consideration of the potential need for, and implications of, a water control structure; and
- That all work undertaken through this initiative be conducted in alignment with applicable Provincial regulatory requirements and environmental approval processes.

CARRIED

**c) Review of Ross Haven Planning Documents - Update**

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the fall of 2025.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

**Statutory Plans -**

Municipal Sustainability Plan (March 2010),  
Intermunicipal Collaboration Framework (2019), and  
Municipal Development Plan (Sept 2011).

**Land Use Bylaw –**

Land Use Bylaw 232a-10 (2010),  
Amendment 253-13 (2013),  
Amendment 257-14 (2014), and  
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website [www.rosshaven.ca](http://www.rosshaven.ca), plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

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It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at [cao@rosshaven.com](mailto:cao@rosshaven.com)
2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Spring 2026 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	June	September	October	November
Municipal Sustainable Plan	June	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

No Action to be taken on this item – Information Only

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**d) Development Permit Update**

Information only – No Motion.

**e) Bylaw 308-2025 - Electronic Meeting Bylaw**

Res. A25-103

Moved by Deputy Mayor, D. Brandt that Bylaw 308-2025 – Electronic Meeting Bylaw be given First Reading.

CARRIED

**FINANCIAL REPORTS**

**a) Financial Statements**

Res. A25-104

Moved by Mayor, R. Hutscal that the July 2025 financial statements be received as information.

CARRIED

**CORRESPONDENCE**

**None**

**COUNCILLOR REPORTS**

**a) Mayor, Ray Hutscal – Written and Verbal**

**b) Deputy Mayor, Dieter Brandt – Verbal**

**c) Councillor, Bruce Stonehouse – Verbal**

Res. A25-105

Moved by Mayor, R. Hutscal that the Councillor Reports be received as information.

CARRIED

**CAO REPORT**

**a) CAO, Tony Sonnleitner – Verbal**

Res. A25-106

Moved by Deputy Mayor, D. Brandt, that the CAO report be received as information.

CARRIED

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**OPEN FLOOR**

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

**CLOSED SESSION –  
CONFIDENTIAL ITEM**

None

**NEXT MEETING(S)**

- Council "Open House" is scheduled for September 6, 2025 to be held at the Ross Haven Municipal Shop – 700 Parkins Avenue. 9:00 a.m. until 11:00 am.
- Regular Meeting of Council is scheduled for September 11, 2025 at 7:00 p.m. Meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, [www.rosshaven.ca](http://www.rosshaven.ca), for details.
- Next Public Hearing : None Scheduled

**ADJOURNMENT**

Mayor, R. Hutschal adjourned the meeting at 8:07 p.m.

These minutes approved this 11<sup>th</sup> day of September 2025.

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Mayor

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Chief Administrative Officer

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**Development Permits:**

<b>Permit #</b>	<b>Lot</b>	<b>Date</b>	<b>Website Use</b>	<b>Status</b>
25DP01-27	700 Parkins	June 12	Yes Construct Acc Building (15.6 Sq. M.)	Approved