

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE
HELD ON SEPTEMBER 11, 2025 AT THE ONOWAY CIVIC CENTRE – PUBLIC
PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

1) Call to Order:

2) Acknowledgement:

(Read: "***We wish to acknowledge that the land on which we gather is Treaty 6 territory and a traditional meeting ground and home for many Indigenous Peoples, including Cree, Saulteaux, Niitsitapi (Blackfoot), Métis, and Nakota Sioux Peoples***".)

3) Acceptance of Agenda:

4) Adoption of the Previous Minutes:

P 4-9

- Minutes of the Regular Meeting – August 14, 2025

(Motion to approve minutes as read, or with amendments thereto)

5) Public Hearings: None scheduled.

6) Delegations: None

7) New Business:

a) **Appointment of Ross Haven Steering Committee Member to LILSA's WQ² Steering Committee**

(Motion per direction of Council at meeting time).

b) **Approval to proceed with 4th Street Roundabout and Temporary Exit Construction Projects**

(Motion per direction of Council at meeting time).

P 10-11

c) **Bylaw 308-2025 – Electronic Meeting Bylaw**

(Motion to grant Second and Third Readings to Bylaw or other direction of Council at meeting time).

d) **Review of Ross Haven Planning Documents - Update**

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),

Intermunicipal Collaboration Framework (2019), and

Municipal Development Plan (Sept 2011).

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Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline - 2025				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	June	September	October	November
Municipal Sustainable Plan	June	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

(Action as directed by Council at meeting time.).

e) Development Permit Update – 2025

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No new permits for August 2025.

(Action as directed by Council at meeting time.).

8) Financial Reports:

- a) August 2025 Financial Reports

P 12-15 *(Motion to accept for information).*

9) Correspondence:

- P 16-19 a) 2025 LSAC / SV of Ross Haven – Enforcement Services - Semiannual Report
b) LSAC and SV of Ross Haven – Reporting – Enforcement Services
P 20-21 c) School Board Elections
P 22 d) Grant Funding Receipt – LGFF Operating Funding

10) Councillor Reports:

- P 23 a) Mayor - Attached
P 24 b) Deputy Mayor - Attached
P 25 c) Councillor - Attached

(Motion to accept for information.).

11) Administrator's Report

- P 26 a) CAO Report

(Motion to accept for information.).

12) Open Floor Discussion – (15 minute time limit)

13) Closed Session - None.

Adjournment: Next Meeting - Regular Meeting of Council: October 9, 2025.

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
August 14, 2025
IN-PERSON AND VIA ZOOM**

ATTENDANCE

Mayor, Ray Hutschal
Deputy Mayor, Dieter Brandt
Councillor, Bruce Stonehouse
CAO, Tony Sonnleitner

Gallery: 0 Residents ZOOM: 4 Residents

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:05 p.m.

AGENDA

Res. A25-099

Moved by Deputy Mayor, D. Brandt that the meeting agenda be adopted as presented, with the addition of a 7(e) Bylaw 308-2025 – Electronic Meeting Bylaw.

CARRIED

MINUTES

Res. A25-100

Moved by Councillor, D. Brandt that the following meeting minutes be approved:

- a)** Minutes of the Organizational Meeting of Council – July 10, 2025
- b)** Minutes of the Regular Meeting – July 10, 2025.

CARRIED

DELEGATIONS

None

PUBLIC HEARINGS

None

NEW BUSINESS

- a) Objection to proposed Discretionary Development Permits 24-D091 and 24-D0192 (Frac Sand Mining Development.**

NE 31-55-04 W5M, NW 32-55-04 W5M, SW 05-56-04 W5M,
NW 05-56-04 W5M, NE 05-56-04 W5M, SE 08-56-04 W5M,
SE 09-56-04 W5M, SW 09-56-04 W5M – Lake Isle Area.

Res. A25-101

Moved by Deputy Mayor, B. Stonehouse that the correspondence be received for information. Further, the Council for the Summer Village of Ross Haven will not be submitting a letter of objection, as Council deems the matter left to the decision for the Council of Lac Ste. Anne County.

CARRIED

**MINUTES
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b) Endorsement of LILSA to lead the development of a Lake Management Plan for Lake Isle and Lac Ste. Anne.

Res. A25-102

Moved by Deputy Mayor, D. Brandt that the Summer Village of Ross Haven endorse the Lake Isle / Lac Ste. Anne Stewardship Society (LILSA) – an established non-profit organization with a focus on lake stewardship, water quality, and wetland / riparian health – to take the lead in investigating and developing a comprehensive Lake Management Plan for Lake Isle, Lac Ste. Anne, and the surrounding watersheds, including Devils Lake, Big Lake, and other applicable tributaries.

Further, that Council recommends the plan include, at a minimum:

- Strategies for protecting and improving water quality and quantity;
- An assessment of historical and current lake levels; and
- Consideration of the potential need for, and implications of, a water control structure; and
- That all work undertaken through this initiative be conducted in alignment with applicable Provincial regulatory requirements and environmental approval processes.

CARRIED

c) Review of Ross Haven Planning Documents - Update

Mayor, R. Hutscal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the fall of 2025.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

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It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing input at the Council Open House. The next Council Open House is scheduled for Spring 2026 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).
4. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	June	September	October	November
Municipal Sustainable Plan	June	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

No Action to be taken on this item – Information Only

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d) Development Permit Update

Information only – No Motion.

e) Bylaw 308-2025 - Electronic Meeting Bylaw

Res. A25-103

Moved by Deputy Mayor, D. Brandt that Bylaw 308-2025 – Electronic Meeting Bylaw be given First Reading.

CARRIED

FINANCIAL REPORTS

a) Financial Statements

Res. A25-104

Moved by Mayor, R. Hutscal that the July 2025 financial statements be received as information.

CARRIED

CORRESPONDENCE

None

COUNCILLOR REPORTS

a) Mayor, Ray Hutscal – Written and Verbal

b) Deputy Mayor, Dieter Brandt – Verbal

c) Councillor, Bruce Stonehouse – Verbal

Res. A25-105

Moved by Mayor, R. Hutscal that the Councillor Reports be received as information.

CARRIED

CAO REPORT

a) CAO, Tony Sonnleitner – Verbal

Res. A25-106

Moved by Deputy Mayor, D. Brandt, that the CAO report be received as information.

CARRIED

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OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

NEXT MEETING(S)

- Council "Open House" is scheduled for September 6, 2025 to be held at the Ross Haven Municipal Shop – 700 Parkins Avenue. 9:00 a.m. until 11:00 am.
- Regular Meeting of Council is scheduled for September 11, 2025 at 7:00 p.m. Meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.
- Next Public Hearing : None Scheduled

ADJOURNMENT

Mayor, R. Hutschal adjourned the meeting at 8:07 p.m.

These minutes approved this 11th day of September 2025.

Mayor

Chief Administrative Officer

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IN-PERSON AND VIA ZOOM**

Development Permits:

Permit #	Lot	Date	Website Use	Status
25DP01-27	700 Parkins	June 12	Yes Construct Acc Building (15.6 Sq. M.)	Approved

BYLAW NO. 308-2025

SUMMER VILLAGE OF ROSS HAVEN

BEING A BYLAW OF THE SUMMER VILLAGE OF ROSS HAVEN, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE TO PROVIDE COUNCIL, CHIEF ADMINISTRATIVE OFFICER, STAFF, DELEGATIONS AND THE PUBLIC TO ATTEND COUNCIL MEETINGS BY ELECTRONIC MEANS.

WHEREAS, pursuant to Section 199(2) of the *Municipal Government Act, R.S.A. 2000, Chapter M-26* (hereinafter called the "*Act*") as amended, the Council of the Summer Village of Ross Haven may by bylaw provide for Council Meetings, Council Committee Meetings, or Public Hearings to be conducted by electronic means.

NOW THEREFORE, under the authority of the *Act*, the Council of the Summer Village of Ross Haven hereby enacts as follows:

1. This bylaw shall be cited as the "Electronic Meeting Bylaw No. 308-2025".
2. An Electronic Meeting may be conducted by videoconference or teleconference means. An Electronic Meeting includes an in-person meeting with one or more attending people joining by videoconference or telephone (with the speaker on), ensuring that dialogue is available for both parties; through the use of a personal computer, smart phone, or tablet; or other means as technology advances.
3. Any member of Council, the Chief Administrative Officer, Staff, Delegations, or Public may join via videoconference or teleconference means.
4. A Council member or Chief Administrative Officer attending a meeting via electronic communications is deemed to be present at the meeting for whatever period their connection via electronic communication remains active.
5. The Mayor, Deputy Mayor or Presiding Officer shall announce to those in attendance at the Council meeting if a Council member or the Chief Administrative Officer is attending the meeting by means of electronic communications.
6. When a vote is called, all Council members shall state their vote in the normal order that they cast their votes, regardless if they are present or connected by electronic communications.
7. Electronic Meeting details shall be posted on a meeting Agenda, which is used to notify the public of such meeting and shall be posted on the Summer Village website. The same method shall make any legislatively required information publicly available before and during the meeting.
8. If the public may be present at the Council Chambers, at least one Council Member and the Chief Administrative Officer shall be present in the Council Chambers..
9. If all Council members, Chief Administrative Officer, Staff, Delegations and the Public are participating by way of electronic communication, notice shall be posted on the Summer Village's website at least 24 hours prior to the meeting, indicating the way the meeting will be conducted.
10. All Electronic Meetings shall be live streamed so that the public may attend a meeting. The Agenda, including Submissions, will have been made available on the Summer Village's website..

11. If Council elects to hold all Council meetings via an Electronic Meeting only, then Council shall pass a Motion stating this, and conduct another Organization Meeting at the following Council Meeting.
12. Any other public audio or video recordings shall not be permitted in Council Chambers unless explicitly approved by Council at the meeting.
13. If any provision of this bylaw is deemed invalid, then such provision shall be severed, and the remaining bylaw shall be maintained.
14. This bylaw shall come into force and effect upon the date of third and final reading and being signed.

Read a first time on this 14th day of August, 2025.

Read a second time on this 11th day of September, 2025.

Unanimous Consent to proceed to third reading on this 11th day of September, 2025.

Read a third and final time on this 11th day of September, 2025.

Signed this 11th day of September, 2025.

Mayor

Chief Administrative Officer

Balance Sheet
Summer Village of Ross Haven
As of August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
1-1210 Operating Bank Account	462,394.62
1-1215 Savings Bank Account	307,816.57
6-7502 Trailer Registration	30.00
In/out	0.00
Undeposited Funds	1,355.02
Total for Cash and Cash Equivalent	\$771,596.21
Accounts Receivable (A/R)	
1-2110 Accounts Receivable - Property taxes	-1,621.52
Total for Accounts Receivable (A/R)	-\$1,621.52
1-1226 GIC Investments	\$0.00
1238 GIC 12 Renewal Aug 2, 2019	0.00
1239 GIC 0034 renewal Dec 10, 2019	0.00
1240 GIC 0035 Renewal Dec 10, 2019	0.00
1241 GIC 0036 Renewal date - July 29, 2020	0.00
1242 GIC 0037, Renewal Date June 7, 2020	0.00
1243 GIC Investments	0.00
1245 GIC 0038	0.00
Total for 1-1226 GIC Investments	\$0.00
1-2000 Accounts Receivable Set up by Accountant	0.00
1-2020 GIC Accrued Interest	0.00
120 Prepays	2,060.00
1-2100 ASFF Under Levy	2,425.80
1-2111 Arrears Property Taxes	-121.67
1-2150 Grants Receivable	407,206.00
1-2151 MSI Capital Receivable	91,668.00
Assets	0.00
Year End Accounts Receivable	0.00
Total for Current Assets	\$1,273,212.82
Non-current Assets	
Property, plant and equipment	
1-6010 Land	2,094,041.00
1-6020 Land Improvements - 15 years	110,402.00
1-6021 Accu. Dep. - Land Improvement 15 years	-71,693.81
1-6025 Land Improvements - 20 years	28,433.00
1-6026 Accu. Dep. - Land Improvement 20 years	-24,881.20
1-6030 Buildings	423,452.00
1-6031 Accu. Dep. - Buildings	-258,660.04
1-6040 Engineered Paved Roads	493,683.40
1-6041 Accu. Dep. - Engineered Paved Roads	-457,937.71
1-6050 Engineered Gravel Roads	874,418.50

Balance Sheet

Summer Village of Ross Haven

As of August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
1-6051 Accu. Dep. - Engineered Gravel Roads	-812,438.82
1-6060 Machinery & Equipment	148,424.80
1-6061 Accu. Dep. - Machinery & Equipment	-110,982.45
1-6070 Vehicles	60,081.88
1-6071 Accu. Dep. - Vehicles	-35,889.49
1-6080 Water Drainage System	935,925.51
1-6081 Accu. Dep. - Water Drainage System	-119,402.55
1-6090 Work In Progress	0.00
1-6100 Accum. Dep. - Engineer Roads	-978.62
6090 Water Drainage System - WIP	0.00
6091 Engineered Structure Roads	5,338.00
6092 500 Parkins Avenue	736,267.09
Total for Property, plant and equipment	\$4,017,602.49
Total for Non-current Assets	\$4,017,602.49
Total for Assets	\$5,290,815.31
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
Accounts Payable (A/P)	0.00
Total for Accounts Payable (A/P)	\$0.00
Credit Card	
2-2100 RBC Visa Previous CAO	0.00
2-2125 RBC VISA Tony	-182.48
2-2150 RBC VISA Noel	0.00
Total for Credit Card	-\$182.48
1-2050 GST/HST Receivable	-6,461.38
2-2750 Accrued payables	8,330.80
2-2850 Prepaid Property Taxes	0.00
2-2855 Prepaid Taxes In/Out	0.00
3-8545 Deferred BMTG Grants	25,674.00
3-8550 Deferred FGTF Grants	249,998.27
3-8570 Deferred MSI Capital Grants	282,517.20
3-8571 Deferred LGFF Capital	80,072.00
3-8575 MSI Operating Support Grant	0.00
3-8580 Deferred FCSS/Other Grants	0.00
3-8581 Deferred FORTIS Grant	4,450.00
3-8585 Deferred ACP Grants	0.00
3-8590 Deferred MSP Grant	0.00
3-8600 ACP Sidewalk Grant	0.00
GST/HST Suspense	125.47
Total for Current Liabilities	\$644,523.88

Balance Sheet
Summer Village of Ross Haven
As of August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Non-current Liabilities	
2-2800 Long Term Debt - Truck Loan	0.00
2-2801 Long Term Debt - Dump Trailer	14,565.25
Total for Non-current Liabilities	\$14,565.25
Total for Liabilities	\$659,089.13
Equity	
3-8000 Accumulated Surplus	-231,125.65
3-8001 Operating reserve fund change	-221,124.00
3-8100 Equity in TCA	3,276,272.45
3-8140 Equity in TCA - additions	166,392.00
3-8200 Current Amortization Expense	-62,498.14
3-8300 Equity in TCA - Disposal	0.00
3-8500 Restricted Reserve	105,000.00
3-8540 Reserve - Lagoon/Wastewater	209,015.00
3-8541 Reserve fund Lagoon/Wastewater	0.00
Retained Earnings	359,767.03
Profit for the year	1,030,027.49
Total for Equity	\$4,631,726.18
Total for Liabilities and Equity	\$5,290,815.31

Profit and Loss
Summer Village of Ross Haven
August 1-31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
4-9000 Property Taxes	225.00
4-9300 Grants - FCSS	17,078.00
4-9400 Interest Income	535.44
Total for Income	\$17,838.44
Cost of Goods Sold	0.00
Gross Profit	\$17,838.44
Expenses	
6-1144 Other Miscellaneous	2,244.24
6-2159 Administrator Fee	4,325.48
6-2160 Development Officer Fee	355.00
6-2165 Wages	9,632.37
6-2170 WCB Expense	597.53
6-2224 Municipal Memberships	375.00
6-2511 Bank Charges	43.35
6-3520 Equipment - R&M	4,374.52
6-3540 Utilities	2,169.69
6-4512 Public works - Supplies	4,938.22
6-4516 Parkways/Drainage	7,225.00
6-5510 Garbage Disposal	732.30
6-7371 LSA county - Police & Animal	916.78
6-7373 Onoway Regional Fire Services	3,900.00
6-7396 Yellowhead Regional Library	299.25
Total for Expenses	\$42,128.73
Other Income	0.00
Other Expenses	0.00
Profit	-\$24,290.29

2025

SUMMER VILLAGE OF ROSS HAVEN SEMIANNUAL REPORT

Enforcement Services



LAC STE. ANNE COUNTY

AT A GLANCE

Lac Ste. Anne County is proud to work alongside our neighbouring summer villages to provide professional and responsive bylaw enforcement services. Because summer villages are small and seasonal in nature, most do not have the resources to employ enforcement staff. By partnering with the County, they gain access to trained Community Peace Officers (CPOs) who help keep communities safe, fair, and welcoming.

Through service agreements, County Peace Officers extend their patrols into partnering summer villages, providing cost-effective service, consistency, and flexibility. This collaboration ensures residents and visitors receive the same level of enforcement throughout the region.

On September 1, 2023, Lac Ste. Anne County entered into an agreement with the Summer Village of Ross Haven to provide Community Peace Officer and bylaw enforcement services. This joint venture strengthens the relationship between the two municipalities, enhancing both awareness and community safety.

ON THE GROUND IN ROSS HAVEN

Lac Ste. Anne County Peace Officers began patrolling the Summer Village of Ross Haven immediately following completion of the service agreement. Patrols began with the intention of public information and engagement, focussing on helping residents understand the services available, promoting traffic safety, and encouraging responsible use of municipal resources. Since May, County Peace Officers have engaged directly with residents—answering questions, listening to concerns, and encouraging use of the LSAC Bylaw Complaint Line, focussed on education and awareness—explaining local bylaws, traffic safety rules, and the process for filing a complaint, and collaborating with protective services partners to support safety across the community.

Patrol observations have shown a seasonal increase in activity, particularly in day-use and boat launch areas between April and June. Residents also requested patrols in response to growing off-highway vehicle (OHV/ATV) use within the community. Officers noted significant issues in June, including riders without helmets, missing plates, or a lack of registration for use on public roads.

While patrol schedules must balance demand across the region, offices have successfully connected with community members during visits. Feedback from residents and visitors has been positive, highlighting the value of officer presence and the importance of visible patrols in Ross Haven.

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August 20, 2025

Summer Village of Ross Haven
PO Box 70, Site 19, RR1
Gunn, AB
T0E 1A0

Dear Sir/Madam,

RE: SCHOOL BOARD ELECTION

Northern Gateway Public Schools and Lac Ste. Anne County have partnered to provide an opportunity for permanent Summer Village residents to vote for trustees in the upcoming school board election on October 20, 2025. Summer Village elections are held at different times than municipal and trustee elections and therefore permanent residents do not normally have the opportunity to vote for their trustees.

Advance voting will be available at the following three locations and residents may vote at any location *after providing proof of person and residence*:

Friday, October 10, 2025 from 12 noon until 8:00 pm
and
Saturday, October 11, 2025 from 10:00 am until 4:00 pm

Onoway Community Hall – Basement
Gunn Community Hall
Sangudo Community Hall

Election Day is Monday, October 20, 2025. *Every elector must provide proof of person and residence.* The following voting stations are open from 10:00 am until 8:00 pm:

Onoway Community Hall–Basement
Stettin Nakamun Hall
Rich Valley Agriplex
Gunn Community Hall
Cherhill Community Hall
Darwell Community Hall

Alberta Beach Seniors Hall
Darwell Community Hall
Greencourt Community Hall
Deer Lodge Hall
Sangudo Community Hall
Peavine Romeo Lake

I have attached a poster for you to hang in your polling stations to notify your permanent residents of this voting opportunity in the fall.



VOTE FOR YOUR SCHOOL BOARD TRUSTEE

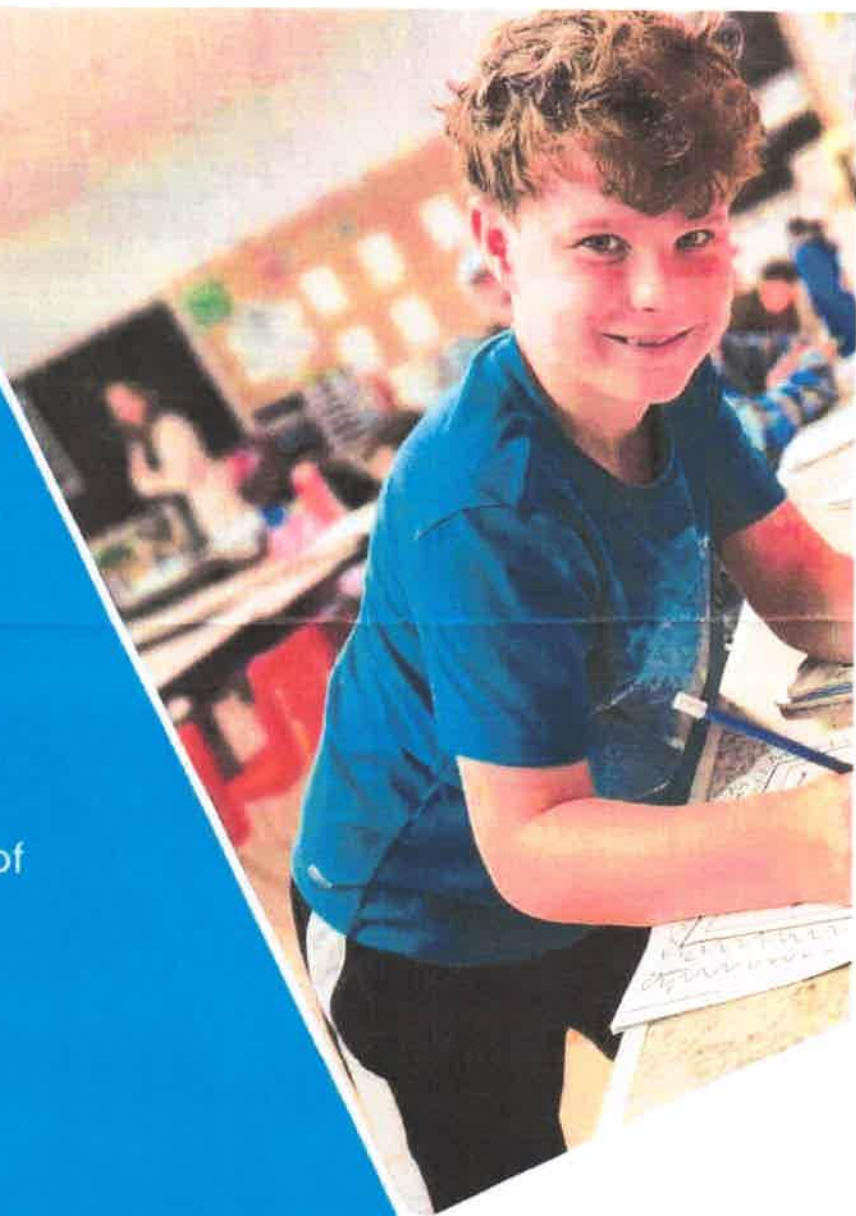
THIS OCTOBER

If you are a permanent resident of a Summer Village within the boundaries of Lac Ste Anne County, you may vote for your NGPS School Trustee at any Advance or Election Day Lac Ste Anne County Polling Station.

**For a list of voting locations,
visit lsac.ca/election**



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NEED MORE INFO?

Tamara Spong, Returning Officer

Northern Gateway Public Schools

 P: 780.778.2800

 tamara.spong@ngps.ca

OR

Reanne Springer, Returning Officer

Lac Ste. Anne County

 P: 780.305.9162

 returningofficer2025@lsac.ca

From: Tony Sonleitner (Ross Haven) <CAO@rosshaven.ca>
Sent: August 27, 2025 9:16 AM
To: Tony Sonleitner
Subject: Fw: Payment Advice Notification

Get [Outlook for iOS](#)

From: sa-ap.eft-remittance@gov.ab.ca <sa-ap.eft-remittance@gov.ab.ca>
Sent: Wednesday, August 27, 2025 9:14:46 AM
To: Tony Sonleitner (Ross Haven) <CAO@rosshaven.ca>
Subject: Payment Advice Notification

Hello SUMMER VILLAGE OF ROSS HAVEN,

Please find below your electronic remittance advice for payments made to you by the Government of Alberta.

STATEMENT OF DEPOSIT

VENDOR		VENDOR ID	DATE ISSUED	
SUMMER VILLAGE OF ROSS HAVEN		0070000393	28-Aug-2025	
DEPOSITED AT BANK:	000305259	DEPOSIT NO	DATE	AMOUNT
BRANCH:	05259	2001534018	28-Aug-2025	\$17,078.00
ACCOUNT:	****6385	TOTAL		\$17,078.00
DEPOSIT NO:	2001534018	DEPOSIT DATE:	28-Aug-2025	
VOUCHER	DESCRIPTION/REASON FOR PAYMENT	INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
1901661020	LGFF-Ope-0273: LGFF-Summer Village of Ross Haven	GI14228	\$17,078.00	
	Total Payment From MA			\$17,078.00
		DEPOSIT TOTAL		\$17,078.00

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Councillor Report - Ray Hutscal – August 2025

- **LILSA**

- Meeting August 26. Completed organization meeting. I am now Vice Chair of LILSA.
- Three EM Fluids units installed and operating in Lake Isle. Testing to continue till end of August. Should be able to share results in September or October. Website: <https://www.emfluids.com/>



- LILSA approved name of Water Quality and Water Quantity Project – WQ²
 - Bernie and I will be Co Chairs of the Project
 - Agreed to Committee structure. One from every municipality or group around the lakes
 - Agreed to Communication plan
 - I drafted letter than went out to all municipalities and groups around the lakes requesting Steering Committee member
 - Attended West Cove and Yellowstone’s Council meeting regarding WQ²
 - Attended two meetings with Provincial EPA on this project.
 - Reached out to SV Ross Haven regarding hosting a Sharepoint site for data sharing.
 - Drafted and provided update on the WQ² project.
- **500 Parkins Avenue**
 - *Will present a draft bylaw for Council to review during August, within intent of passing in September.*
 - Didn’t complete.
- **General Village Items**
 - **Drainage issues** on parkway between 8th Street and 9th Street.
 - *Update: Parkway – Reviewed with Bolson / Council / CAO. Noel will complete adding culvert and grading after the walkway.*
 - **Road, drainage, and safety issues** at the round-a-bout of 4th street.
 - *Update: Completed tender walkthrough with Council and proponents. Tender closed earlier this week.*
 - **Temp / Permanent Emerg Exit** – Added Temp exit as addendum to above project to save \$\$ and to get work done this year.

Ray Statistics Update (Current Month)

Incoming Emails	278	Meeting / Telephone Hours	14,5
Sent Emails	93	Total Hours	31

11 September 2025 – Councillor Report – Dieter Brandt

28 Aug 2025 – Pick up Mulcher

The village was able to purchase a mulcher attachment for the skid steer. It was purchased at TEAMS Auction. It was brand new. The object of having this piece of equipment is to clear and create paths on the 500 Parkins lot as needed and possibly in other areas of the village for both Fire Smart and aesthetic purposes. Noel and I picked up the mulcher in Northwest Edmonton at the TEAMS Auction yard.

28 Aug 2025 – Contractor Meeting – Ross Haven

Met with the Engineer from Bolson Engineering and several contractors to go over an RFP for the 4th Street and the Temporary Emergency Exit projects. Council was present and we answered any questions posed by the contractors as they were preparing to tender bids on the projects.

06 Sep 2025 – Council Open House

Council held the second open house of the year for residents. 28 residents attended. A number of topics were brought forth and discussed.

Dieter Brandt

Councillor

Summer Village of Ross Haven

August Councillor Report for Bruce

August 5- Meeting with Bolson Engineering re 4th street roundabout and temp exit

Aug 14 regular meeting of Council

Aug 20 Meet with our tech guy to have SV of Rosshaven Outlook email added to my iphone.

Aug 28 Meet with Bolson Engineering and prospective bidders on 4th street and our temp exit. Walk sites and discuss requirements of projects.

Review all correspondence from our CAO and Mayor, reply and discuss as required

CAO REPORT

Regular Meeting of Council – September 11, 2025

4th Street Roundabout Project

Work is slated for late September / early October. The works will disrupt access and parking to properties abutting the Roundabout.

Notification will be forthcoming, both on the RH website and through the mail as to disruption dates / status.

Parkway Storage Guidelines

Policy for the storage of Resident's Personal Chattels upon the Parkways during the winter months: September 1 through May 31.

Guidelines:

Personal Chattels stored upon Parkways shall be located:

- 1) in a manner that allows for safe and unencumbered access to Lac Ste. Anne;
- 2) to the side boundary of the Parkway;
- 3) at least one metre (3.3 ft.), including any overhang, from any residents' property line.
- 4) at least two metres (6.6 ft.), including any overhang, from the Walkways.
- 5) in a neat and tidy manner.
- 6) on a Parkway that is reasonably close to the owner's property.

Garbage Pickup Guidelines

I wish to remind the community that it is individual human beings collecting the garbage, **not machines**.

Please:

- **Weight Limit per bag is 13 kg (30 lbs).**
- No sharp objects. Cut resistant gloves are worn, but needles and shards of glass will penetrate them.
- All garbage is to be enclosed in garbage bags.
- HOUSEHOLD GARBAGE ONLY. NO Construction waste.
- No oil, fuel or paint

Enjoy Fall activities at the Lake!!