

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE
HELD ON OCTOBER 9, 2025 AT THE ONOWAY CIVIC CENTRE – PUBLIC
PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

1) Call to Order:

2) Acknowledgement:

(Read: "***We wish to acknowledge that the land on which we gather is Treaty 6 territory and a traditional meeting ground and home for many Indigenous Peoples, including Cree, Saulteaux, Niitsitapi (Blackfoot), Métis, and Nakota Sioux Peoples***".)

3) Acceptance of Agenda:

4) Adoption of the Previous Minutes:

P 4-8 • Minutes of the Regular Meeting – September 11, 2025

(Motion to approve minutes as read, or with amendments thereto)

5) Public Hearings: None scheduled.

P 9-15 6) Delegations: **Lac Ste. Anne Fire Services Presentation**

7) New Business:

a) **Proposed 2026 SVREMP Budget**

P 16

(Approve proposed budget or other action as directed by Council at meeting time.).

b) **State of Local Emergency (SOLE)**

P 17

(Accept for information or other action as directed by Council at meeting time.).

c) **Storage of 5th / 6th Street Parkway Dock Sections Upon 500 Parkins Avenue.**

Previously, the owners of 500 Parkins Avenue allowed the storage of some extra dock sections from the 5th / 6th Parkway on 500 Parkins Ave. When the village was in negotiations to purchase 500 Parkins Avenue, Council agreed to continue to honour that agreement. Council has reached out to confirm when the items on 500 Parkins will be removed, and the coordinator of the parkway requested to remove those items in the spring of 2026. If Council requires them to remove these items, they would be stored on the 5th / 6th parkway.

(Approve the storage of the dock sections upon 500 Parkins Avenue until Spring 2025 or other action as directed by Council.)

d) **Review of Ross Haven Planning Documents - Update**

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

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Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca,
plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the
content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed.
The Council and the CAO are planning to undertake this without any significant external
aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline - 2025				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	June	September	October	November
Municipal Sustainable Plan	June	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

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(Action as directed by Council at meeting time.).

e) Development Permit Update – 2025

No new permits for September 2025.

(Action as directed by Council at meeting time.).

8) Financial Reports:

P 18-23

a) September 2025 Financial Reports

(Motion to accept for information).

9) Correspondence:

a) NONE

10) Councillor Reports:

a) Mayor

P 24-26

b) Deputy Mayor - Attached

P 27

c) Councillor - Attached

(Motion to accept for information.).

11) Administrator's Report

P 28

a) CAO Report

(Motion to accept for information.).

12) Open Floor Discussion – (15 minute time limit)

13) Closed Session - None.

Adjournment: Next Meeting - Regular Meeting of Council: November 13, 2025.

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
September 11, 2025
IN-PERSON AND VIA ZOOM**

ATTENDANCE

Mayor, Ray Hutschal
Deputy Mayor, Dieter Brandt
Councillor, Bruce Stonehouse
CAO, Tony Sonnleitner

Gallery: 0 Residents ZOOM: 3 Residents

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:04 p.m.

AGENDA

Res. A25-107

Moved by Deputy Mayor, D. Brandt that the meeting agenda be adopted as presented.

CARRIED

MINUTES

Res. A25-108

Moved by Mayor, R. Hutschal that the following meeting minutes be approved:

- a) Minutes of the Regular Meeting – August 14, 2025.

CARRIED

DELEGATIONS

None

PUBLIC HEARINGS

None

NEW BUSINESS

- a) **Appointment of Ross Haven Steering Committee Member to LILSA's WQ² Steering Committee.**

Res. A25-109

Moved by Mayor, R. Hutschal that Michael Filipowich (826 8 Street) be appointed as the Summer Village of Ross Haven's appointee to LILSA's WQ² Steering Committee.

CARRIED

- b) **Approval to proceed with 4th Street Roundabout and Temporary Exit Construction Projects.**

Res. A25-110

Moved by Mayor, R. Hutschal that the Council for the Summer Village of Ross Haven proceed with both the 4th Street Roundabout and temporary emergency exit projects.

CARRIED

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Res. A25-111 Moved by Mayor, R. Hutschal that the Council for the Summer Village of Ross Haven award the contracts for both the 4th Street Roundabout and temporary emergency exit projects to Rockhill Contracting.

CARRIED

c) Bylaw 308-2025 – Electronic Meeting Bylaw

Res. A25-112 Moved by Mayor, R. Hutschal that Bylaw 308-2025 – Electronic Meeting Bylaw be given second reading.

CARRIED

Res. A25-113 Moved by Deputy Mayor, D. Brandt that Bylaw 308-2025 – Electronic Meeting Bylaw be given third reading and signed.

CARRIED

d) Review of Ross Haven Planning Documents - Update

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the fall of 2025.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

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Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this

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without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

Sending your comments by email to our CAO at cao@rosshaven.com

Providing input during the open session at any of our monthly council meetings,

Providing input at the Council Open House. The next Council Open House is scheduled for Spring 2026 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).

Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	June	September	October	November
Municipal Sustainable Plan	June	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

No Action to be taken on this item – Information Only

e) Development Permit Update

No Action to be taken on this item - Information Only

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FINANCIAL REPORTS

a) Financial Statements

Res. A25-114

Moved by Mayor, R. Hutscal that the July 2025 financial statements be received as information.

CARRIED

CORRESPONDENCE

a) 2025 LSAC / SV of Ross Haven – Enforcement Services - Semiannual Report

b) LSAC and SV of Ross Haven – Reporting – Enforcement Services

c) School Board Elections

d) Grant Funding Receipt – LGFF Operating Funding

Res. A25-115

Moved by Mayor, R. Hutscal that the above Correspondence items to be accepted for information. Further, discussion should occur with Lac Ste. Anne County – Enforcement Services that future reports should include more statistics and detail, especially in light of County desire for more service hours.

CARRIED

COUNCILLOR REPORTS

a) Mayor, Ray Hutscal – Written and Verbal

b) Deputy Mayor, Dieter Brandt – Written and Verbal

c) Councillor, Bruce Stonehouse – Written and Verbal

Res. A25-116

Moved by Deputy Mayor, D. Brandt that the Councillor Reports be received as information.

CARRIED

CAO REPORT

a) CAO, Tony Sonnleitner – Verbal

Res. A25-117

Moved by Deputy Mayor, D. Brandt, that the CAO report be received as information.

CARRIED

**MINUTES
REGULAR COUNCIL MEETING
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OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

NEXT MEETING(S)

- Regular Meeting of Council is scheduled for October 9, 2025 at 7:00 p.m. Meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.
- Next Public Hearing : None Scheduled

Mayor, R. Hutscal adjourned the meeting at 8:23 p.m.

These minutes approved this 9th day of October 2025.

ADJOURNMENT

Mayor

Chief Administrative Officer



Summer Village of Ross Haven 1st & 2nd Quarterly Report

March 8, 2025 to June 30, 2025
Lac Ste. Anne County Fire Services

CountyFire.ca





A snapshot of Lac Ste. Anne Fire Services activities.

An integral aspect of our management and assessment is to compile and analyze fire incident data. This information is utilized in our strategic planning process to ensure we have adequate resources available.

Lac Ste. Anne County Fire Services is committed to community safety through public education, code enforcement, fire suppression and rescue services.

Our Vision

Giving our communities exemplary service, while sharing the responsibility with our citizens to develop a safe environment.

Our Mission

Dedicated to enhancing and preserving the quality of life, property and the environment through education, leadership, partnerships and effective, timely response to all emergencies.



STATION RESPONSES

Total Station Responses – 3

East Station	2
Station 3	1

Station Compliment

EAST Station and Station 3 – Rich Valley

Captain	2	Lieutenant	4	Firefighter	18	Cadet	3
SR Firefighter	6	Recruit Firefighter	14	Support	2		

Incident Types – Events Only – 2 Emergency Incidents

Response Types	Total
Alarm No Fire – Accidental (<i>Report # 25-286</i>) due to cooking	1
Alarm No Fire – Smoke or Steam (<i>Report # 25-233</i>) due to cooking	1

There were 1 incident requiring assistance from multiple LSAC Stations simultaneously.

Average number of personnel responding from any Station to all events in this quarter was 6.50.

**This statistic is slightly skewed as Headquarters response where needed is always a minimum of one (1) member per Command truck.*



BENCHMARK TIMES

A Cross-Section

Lac Ste. Anne County's current level of service for fire services is based on a Paid-On-Call volunteer availability model. The average total response time from Station 5 includes its catch basin of volunteers living within 5 to 15 minutes mustering to the Station to respond. When required, East Fire Stations main complement lives 3 to 5 minutes from its station with a longer drive time to the Summer Village.

This time is reduced when casuals are scheduled at either of the Stations. The current casual schedule (subject to staffing) is 5 days per week out of either of these stations.

- Both calls were false alarms due to cooking – no response values
- Average Response Time is calculated from time of 9-1-1 Dispatch to arrival on scene.
- Stated current response objective "from any station to any point in Lac Ste. Anne County within 20 minutes 80% of the time."

In comparison, the statistics for Total Annual previously reported to Council are as follows:

2022 Total Average Response Time	00:19:49
2023 Total Average Response Time	00:19:30
2024 Total Average Response Time	00:19:19



TRAINING AND CASUAL STATS

SERVICE WIDE TRAINING SUMMARY

Total Sessions	Total Session Hours	Subjects Covered	Total Staff Hours	Average Attendees	Instructor Hours
34	94	88	986	9.85	63.50

EAST STATION TRAINING SUMMARY

Total Sessions	Total Session Hours	Subjects Covered	Total Staff Hours	Average Attendees	Instructor Hours
21	53	38	796	15	63.50

STATION 3 – RICH VALLEY – TRAINING SUMMARY

Total Sessions	Total Session Hours	Subjects Covered	Total Staff Hours	Average Attendees	Instructor Hours
13	41	50	190	4.69	0

CASUAL SHIFT SUMMARY

Total Shifts	Station Locations	Staff Totals	Total Shift Hours	Average Attendees	Average Shift Hours
76	East	3,449 hrs	1,672	4/shift	8

Topics of instruction include but not limited to rope rescue, officer development, medical and first aid, wildland topics, hazardous materials, fire hose deployment, physical fitness, structural fire attack, victim rescue, communications, scene safety, support operations, and vehicle operations.





MUTUAL AID

Mutual Aid TO Outside Agencies

AGENCY	# of Requests
-	0

Mutual Aid Received FROM Outside Agencies

AGENCY	# of Events
-	0

APPARATUS USAGE

A snapshot of the use of our various Apparatuses

Apparatus	Events	Total Hours
EAST STATION		
Engine 1	2	1
Rescue 2	1	1

Apparatus	Events	Total Hours
STATION 3		
Tanker 3	1	1



COMMUNITY

FireSmart and Public Engagement

**FireSmart Pre-Action Specialist
Crew out doing advertisement and
FREE FireSmart Home
Assessments – *none to date***



STE ANNE SUMMER VILLAGES REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP

2026 BUDGET (PROPOSED AS AT 2025-09-27)

Subject to RDEM/RDDEM Contract Renewal

REVENUE

based on 10 Partners

Member Contributions

Alberta Beach	\$4,000.00	
Birch Cove	\$4,000.00	
Nakamun Park	\$4,000.00	
Ross Haven	\$4,000.00	
Sandy Beach	\$4,000.00	
Silver Sands	\$4,000.00	
South View	\$4,000.00	
Sunrise Beach	\$4,000.00	
Val Quentin	\$4,000.00	
West Cove	\$4,000.00	\$40,000.00

EXPENDITURES:

Regional DEM		-\$18,000.00
Regional Deputy DEM		-\$16,000.00
Administration/Treasury		-\$2,000.00
Committee Honorarium	Meetings for Chair role and Sub-Committee's outside of regular meetings for all members (13 @ \$75.00/meeting)	-\$1,000.00

MATERIALS

Training		-\$1,000.00
Exercise	Small-Local Partnership (Spring)	-\$750.00
Other		-\$1,000.00
Mileage	(@CRA rate of .72)	-\$1,000.00
Subscriptions	Office Suite/Norton	-\$250.00
Office Supplies/copies	Paper, toner, photocopy services	\$1,000.00
		-\$40,000.00

WHAT IS A SOLE:

A State Of Local Emergency or "SOLE" is a declaration made under the Emergency Management Act (2018) by a local authority that grants special powers to the local authority in order to adequately address the emergency. According to Section 21 of the Emergency Management Act (2018), a local authority can declare a State Of Local Emergency at any time when there is or may be an emergency in the community, provided that the local authority believes that a significant emergency exists that poses a serious threat to people or property within the community.

REASONS TO DECLARE A SOLE: (NOTE: local authority will provide compensation for any property that it uses, takes or demolishes)

YES NO

1. Does a serious emergency exist that requires unusual power or resources from the local authority in order to address the emergency that is sufficiently large enough to constitute a disaster
2. Does Municipality need to acquire or use personal property
3. Does Municipality need to Control or Prohibit travel to - from - within community
4. Does Municipality need to Evacuate People, livestock or personal property
5. Does Municipality need to Enter any building or Land without a warrant
6. Does Municipality need to Demolish or remove trees, crops or structures
7. Does Municipality need to ensure Fixed Pricing
8. Does Municipality need to Conscript people to work/assist (if they do not do so willingly)

A SOLE IS NOT REQUIRED FOR THE FOLLOWING PURPOSES:

1. SOLE is not required to activate your Incident Command Centre (ICP)
2. SOLE is not required for a local authority or citizen to be eligible for financial assistance through a Disaster Recovery Program (DRP)

HOW LONG IS A SOLE EFFECTIVE FOR:

1. Until lifted/removed by local authority OR maximum of seven (7) days
3. Pandemic SOLE is in effect for 28 days

WHO HAS AUTHORITY TO DECLARE SOLE:

1. Mayor or in their absence any 2 members of Council (Should consult with their Local DEM)
2. Any two (2) members of the AEMA Advisory Board Council/Committee (Summer Villages Group) (Should consult with R-DEM)

HOW TO DECLARE:

1. Usually recommended by Director of Emergency Management, Emergency Advisory Committee or other Emergency Management personnel who believe that a serious emergency exists that requires unusual power or resources from community
2. Complete Declaration of State Of Local Emergency form - present to authorized individuals to review, sign
3. Submit Declaration to AEMA (Fax: 780-422-1549 or 780-427-1044)
4. Forward copy of Declaration to applicable Field Officers (John Swist/Mark Pickford)
5. Send out Alberta Alert to notify citizens of SOLE Declaration
6. To Remove Declaration - complete applicable form and submit to AEMA (Fax: 780-422-1549 or 780-427-1044) and AEMA Field Officers

NOTE: Declaration will expire in seven (7) days if not lifted

Balance Sheet
Summer Village of Ross Haven
As of September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
1-1210 Operating Bank Account	358,426.06
1-1215 Savings Bank Account	308,353.01
6-7502 Trailer Registration	30.00
In/out	0.00
Undeposited Funds	1,355.02
Total for Cash and Cash Equivalent	\$668,164.09
Accounts Receivable (A/R)	
1-2110 Accounts Receivable - Property taxes	-4,016.68
Total for Accounts Receivable (A/R)	-\$4,016.68
1-1226 GIC Investments	\$0.00
1238 GIC 12 Renewal Aug 2, 2019	0.00
1239 GIC 0034 renewal Dec 10, 2019	0.00
1240 GIC 0035 Renewal Dec 10, 2019	0.00
1241 GIC 0036 Renewal date - July 29, 2020	0.00
1242 GIC 0037, Renewal Date June 7, 2020	0.00
1243 GIC Investments	0.00
1245 GIC 0038	0.00
Total for 1-1226 GIC Investments	\$0.00
1-2000 Accounts Receivable Set up by Accountant	0.00
1-2020 GIC Accrued Interest	0.00
120 Prepays	2,060.00
1-2100 ASFF Under Levy	2,425.80
1-2111 Arrears Property Taxes	-121.67
1-2150 Grants Receivable	407,206.00
1-2151 MSI Capital Receivable	91,668.00
Assets	0.00
Year End Accounts Receivable	0.00
Total for Current Assets	\$1,167,385.54
Non-current Assets	
Property, plant and equipment	
1-6010 Land	2,094,041.00
1-6020 Land Improvements - 15 years	110,402.00
1-6021 Accu. Dep. - Land Improvement 15 years	-71,693.81
1-6025 Land Improvements - 20 years	28,433.00
1-6026 Accu. Dep. - Land Improvement 20 years	-24,881.20
1-6030 Buildings	423,452.00
1-6031 Accu. Dep. - Buildings	-258,660.04
1-6040 Engineered Paved Roads	493,683.40
1-6041 Accu. Dep. - Engineered Paved Roads	-457,937.71
1-6050 Engineered Gravel Roads	874,418.50

Profit and Loss
Summer Village of Ross Haven
September 1-30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
4-9000 Property Taxes	296.43
4-9400 Interest Income	536.44
Total for Income	\$832.87
Cost of Goods Sold	
Gross Profit	\$832.87
Expenses	
6-1140 School Taxes Paid	55,023.69
6-1151 Council Remuneration	1,000.00
6-1211 Council Mileage & Subsistence	91.64
6-2159 Administrator Fee	4,325.48
6-2160 Development Officer Fee	355.00
6-2165 Wages	6,558.32
6-2224 Municipal Memberships	114.00
6-2510 Office & Misc Expense	160.00
6-2511 Bank Charges	12.55
6-2512 Cellphone & Communications	302.56
6-3251 Road - R&M	27,746.00
6-3520 Equipment - R&M	155.40
6-3540 Utilities	2,155.00
6-4512 Public works - Supplies	969.13
6-4516 Parkways/Drainage	9,925.00
Total for Expenses	\$108,893.77
Other Income	
Other Expenses	
Profit	-\$108,060.90

Summer Village of Ross Haven

Budget vs. Actuals: 2025 Budget - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4-9000 Property Taxes	341,774.07		341,774.07	
4-9050 Recreation Services Tax	191,554.60		191,554.60	
4-9055 Lagoon/Sewer Fund Tax	56,210.00	55,425.21	784.79	101.42 %
4-9100 School Taxes	182,915.93	182,739.00	176.93	100.10 %
4-9250 Lac Ste Anne Foundation	16,139.16	16,170.51	-31.35	99.81 %
4-9299 CPO Ticket Revenue		150.00	-150.00	
4-9300 Grants - FCSS	22,094.02	6,400.00	15,694.02	345.22 %
4-9302 Grants - MSI Operating		17,078.00	-17,078.00	
4-9304 Grants - Other	3,048.24		3,048.24	
4-9400 Interest Income	5,087.59	7,000.00	-1,912.41	72.68 %
4-9500 Development/Safety Codes		500.00	-500.00	
4-9550 Safety Codes	88.11	500.00	-411.89	17.62 %
4-9600 Tax Certificates, Maps, Snowplowing & Other Income	275.00	200.00	75.00	137.50 %
4-9700 Fines & Penalties	1,337.19		1,337.19	
4-9800 Development Permits	535.00	750.00	-215.00	71.33 %
4-9940 Grants - Safety Codes		150.00	-150.00	
Other Income	550,050.87		550,050.87	
Total Income	\$1,371,109.78	\$287,062.72	\$1,084,047.06	477.63 %
GROSS PROFIT	\$1,371,109.78	\$287,062.72	\$1,084,047.06	477.63 %
Expenses				
6-1140 School Taxes Paid	137,054.09	182,739.00	-45,684.91	75.00 %
6-1141 Lac Ste Anne Foundation Payable	16,170.51	16,170.51	0.00	100.00 %
6-1144 Other Miscellaneous	2,246.02		2,246.02	
6-1151 Council Remuneration	1,000.00	11,000.00	-10,000.00	9.09 %
6-1211 Council Mileage & Subsistence	91.64	6,000.00	-5,908.36	1.53 %
6-2159 Administrator Fee	45,850.09	54,500.99	-8,650.90	84.13 %
6-2160 Development Officer Fee	3,550.00	4,455.24	-905.24	79.68 %
6-2161 DEM/Dep DEM		1,600.00	-1,600.00	
6-2165 Wages	65,765.08	89,872.00	-24,106.92	73.18 %
6-2170 WCB Expense	1,827.05	2,390.00	-562.95	76.45 %
6-2175 Development Permit & Letters Of Compliance	509.52		509.52	
6-2224 Municipal Memberships	4,745.19	5,600.00	-854.81	84.74 %
6-2230 Professional Fees	12,121.60	8,000.00	4,121.60	151.52 %
6-2240 Municipal Memberships - SVLSACE		1,170.22	-1,170.22	
6-2274 Insurance	4,283.45	9,500.00	-5,216.55	45.09 %
6-2510 Office & Misc Expense	3,961.46	6,100.00	-2,138.54	64.94 %
6-2511 Bank Charges	328.06	300.00	28.06	109.35 %
6-2512 Cellphone & Communications	1,361.52	2,000.00	-638.48	68.08 %
6-2513 Meals & Entertainment	80.19	250.00	-169.81	32.08 %
6-3230 Interest expense	25.33		25.33	
6-3251 Road - R&M	33,450.76	6,800.00	26,650.76	491.92 %
6-3520 Equipment - R&M	29,345.86	5,000.00	24,345.86	586.92 %
6-3540 Utilities	15,866.87	24,000.00	-8,133.13	66.11 %
6-4511 FCSS & Recreation Programs		2,200.00	-2,200.00	
6-4512 Public works - Supplies	7,812.87	13,000.00	-5,187.13	60.10 %
6-4516 Parkways/Drainage	31,550.00		31,550.00	

Summer Village of Ross Haven

Budget vs. Actuals: 2025 Budget - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6-4521 Trees & Park Improvements	2,345.00		2,345.00	
6-4550 Weed Control		600.00	-600.00	
6-5510 Garbage Disposal	4,399.40	6,500.00	-2,100.60	67.68 %
6-6200 Municipal Assessment Service	6,180.00	8,100.00	-1,920.00	76.30 %
6-7341 Policing	11,196.00	11,409.00	-213.00	98.13 %
6-7371 LSA county - Police & Animal	3,667.12		3,667.12	
6-7373 Onoway Regional Fire Services	9,039.89	24,600.00	-15,560.11	36.75 %
6-7380 Lagoon/Wastewater - LSAC	9,396.41	55,425.21	-46,028.80	16.95 %
6-7382 LSAC Community Peace Office		5,150.00	-5,150.00	
6-7395 Wild Water Commission	5,395.44	8,663.42	-3,267.98	62.28 %
6-7396 Yellowhead Regional Library	598.50	700.00	-101.50	85.50 %
6-7460 Municipal Election	1,300.00	6,300.00	-5,000.00	20.63 %
6-7501 RHCL	7,641.00	6,400.00	1,241.00	119.39 %
Total Expenses	\$480,155.92	\$586,495.59	\$ -106,339.67	81.87 %
NET OPERATING INCOME	\$890,953.86	\$ -299,432.87	\$1,190,386.73	-297.55 %
Other Expenses				
6-2150 Amortization		62,400.00	-62,400.00	
Other Miscellaneous Expense	-10,121.97		-10,121.97	
Total Other Expenses	\$ -10,121.97	\$62,400.00	\$ -72,521.97	-16.22 %
NET OTHER INCOME	\$10,121.97	\$ -62,400.00	\$72,521.97	-16.22 %
NET INCOME	\$901,075.83	\$ -361,832.87	\$1,262,908.70	-249.03 %

Balance Sheet
Summer Village of Ross Haven
As of September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
1-6051 Accu. Dep. - Engineered Gravel Roads	-812,438.82
1-6060 Machinery & Equipment	148,424.80
1-6061 Accu. Dep. - Machinery & Equipment	-110,982.45
1-6070 Vehicles	60,081.88
1-6071 Accu. Dep. - Vehicles	-35,889.49
1-6080 Water Drainage System	935,925.51
1-6081 Accu. Dep. - Water Drainage System	-119,402.55
1-6090 Work In Progress	0.00
1-6100 Accum. Dep. - Engineer Roads	-978.62
6090 Water Drainage System - WIP	0.00
6091 Engineered Structure Roads	5,338.00
6092 500 Parkins Avenue	736,267.09
Total for Property, plant and equipment	\$4,017,602.49
Total for Non-current Assets	\$4,017,602.49
Total for Assets	\$5,184,988.03
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
Accounts Payable (A/P)	0.00
Total for Accounts Payable (A/P)	\$0.00
Credit Card	
2-2100 RBC Visa Previous CAO	0.00
2-2125 RBC VISA Tony	0.00
2-2150 RBC VISA Noel	0.00
Total for Credit Card	\$0.00
1-2050 GST/HST Receivable	-7,625.20
2-2750 Accrued payables	8,330.80
2-2850 Prepaid Property Taxes	0.00
2-2855 Prepaid Taxes In/Out	0.00
3-8545 Deferred BMTG Grants	25,674.00
3-8550 Deferred FGTF Grants	249,998.27
3-8570 Deferred MSI Capital Grants	282,517.20
3-8571 Deferred LGFF Capital	80,072.00
3-8575 MSI Operating Support Grant	0.00
3-8580 Deferred FCSS/Other Grants	0.00
3-8581 Deferred FORTIS Grant	4,450.00
3-8585 Deferred ACP Grants	0.00
3-8590 Deferred MSP Grant	0.00
3-8600 ACP Sidewalk Grant	0.00
GST/HST Suspense	125.47
Total for Current Liabilities	\$643,542.54

Balance Sheet

Summer Village of Ross Haven

As of September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Non-current Liabilities	
2-2800 Long Term Debt - Truck Loan	0.00
2-2801 Long Term Debt - Dump Trailer	14,565.25
Total for Non-current Liabilities	\$14,565.25
Total for Liabilities	\$658,107.79
Equity	
3-8000 Accumulated Surplus	-231,125.65
3-8001 Operating reserve fund change	-221,124.00
3-8100 Equity in TCA	3,276,272.45
3-8140 Equity in TCA - additions	166,392.00
3-8200 Current Amortization Expense	-62,498.14
3-8300 Equity in TCA - Disposal	0.00
3-8500 Restricted Reserve	105,000.00
3-8540 Reserve - Lagoon/Wastewater	209,015.00
3-8541 Reserve fund Lagoon/Wastewater	0.00
Retained Earnings	359,767.03
Profit for the year	925,181.55
Total for Equity	\$4,526,880.24
Total for Liabilities and Equity	\$5,184,988.03

09 October 2025 – Councillor Report – Dieter Brandt

15 Sep 2025 – Councillor Training

Spent a day with a lawyer from Brownlee who presented the dos and don'ts for Councillors in municipal positions.

16 Sep 2025 – North 43 Lagoon Commission meeting

We were informed that Brian Hartmann has been appointed to the position of Commission Manager. Mr. Hartmann showed the Commission a flow rate chart that illustrated an increase in the flow rate for the lagoon over the last year. With more people hooking up to the wastewater line, the amount of wastewater is increasing.

I asked about the possible line flushing that had been discussed in the spring. A report was produced by Stantec advising that it was a good idea to flush the line after a new construction especially in deadend areas where no one had yet connected. Mr. Hartmann was asked to get a price to flush Ross Haven. That flush would be monitored to see if there were any real solid buildups in the line. Based on what was found, a decision would be made on whether to flush the whole North 43 area. We are awaiting a price.

20 Sep 2025 – Summer Villages of Lac Ste. Anne County East (SVLSACE) meeting

Reports from the different Committees

- Hwy 43 East Waste Commission
 - SVLSACE provides 2 members to this commission to represent Summer Villages.
 - There will be crushed concrete available at cost for member municipalities
 - There has been some movement in getting a recycling program. Apparently, the provincial government is reimbursing participating municipalities for costs of recycling. Council should ask the CAO to look into how we would join the program and whether or not the costs are actually covered.
- Lac Ste. Anne Seniors Foundation
 - SVLSACE provides 2 members to the Foundation's Board.
 - There are 3 larger senior complexes within the boundaries of SVLSACE along with numerous smaller ones.
 - Currently, the budget of the Foundation is healthy.
- Lac Ste. Anne East End Bus Society
 - SVLSACE provides 1 board member to this society
 - Currently, operating budgets are tight but there are enough capital funds to look at replacing the bus in 2026
- Wild Water Commission
 - SVLSACE provides 2 board members to the Wild Water Commission
 - Currently, things are operating fine other than a situation occurring on the east end of the line past Sandy Beach. Residents in the vicinity are regularly running short on water because the fill station cannot keep up. There is currently an added use from Alexander First Nations because of a problem with their line from Sturgeon County. Alexander First Nations has been given permission by the provincial government to truck water from the Sandy Lake fill station and all this extra usage is causing the low-pressure line to run

short of community needs. A fix to the Alexander First Nations water problem is being worked on.

- LILSA
 - It was reported to SVLSACE that LILSA was forming a committee to look at water quantity and quality Lac Ste. Anne / Lake Isle watershed. Each community is asked to provide one member to be part of the committee so that all voices would be involved.
- ASVA
 - The Alberta Summer Villages Association will hold their annual conference on October 16 & 17 in Edmonton
- AB Munies
 - It was reported that the Government of Alberta is instituting some very large education tax increases in 2025, 2026 and 2027. These increases are making it difficult for municipalities to increase their own tax rates not wanting to overburden their ratepayers. This is causing serious problems throughout the province.
 - RCMP fees have gone up considerably because of pay increases.
 - The AB Munis Conference will be on November 11 – 14. (Johnny Harris is a keynote speaker)

Organization Meeting for SVLSACE

New Chair for 2025/2026 – Gwen Jones

Vice Chair for 2025/2026 – Cathy Dion

*** I have been elected to take one of 2 seats allocated to SVLSACE on the North 43 East Waste Commission. This will involve 4 to 5 meetings for the year. It is an annual appointment.

27 Sep 2025 – Elected Official Emergency Management Training

I took part in a full day course put on by the Alberta Emergency Management Agency (AEMA). It went through all the expectations of elected officials before, during and after an emergency situation.

27 Sep 2025 – Summer Villages Regional Emergency Management Partnership (SVREMP) Advisory Committee Meeting

The meeting was called in order to fulfill the annual organizational requirements of the committee. In this meeting I was elected as the new chairperson and Sandi Benford (Mayor of South View) was elected as the vice chairperson. On top of her role as RDEM, Janice Christensen will take care of the financial services for the committee. On top of her role as RDDEM, Marlene Walsh will take care of the administrative services for the committee.

As Janice Christensen will be retiring from the role of RDEM at the end of this calendar year, it will be necessary to hire a new RDEM. The position was advertised and a number of interested individuals have applied. A selection committee consisting of the Chair, Vice Chair, RDEM and RDDEM has been tasked with short listing applicants, conducting interviews, and making recommendations to the SVREMP Committee.

It was unanimously decided by the committee that the annual fee to the membership be increased from \$3,900.00 to \$4,000.00. Individual municipalities will continue to compensate their representatives for attending general committee meetings. An extra line was added to the budget to cover a per meeting stipend of \$75.00 for any extra meetings that the executive had to attend. This budget line had a

maximum amount of \$750.00. Also, any mileage paid to committee members for these extra meetings would be in line with current CRA amounts.

Dieter Brandt

Deputy Mayor

Summer Village of Ross Haven

September Councillor Report

Sept 6 Open House at Village Shop,

-28 residents attended. Council answered questions on a variety of topics

Sept 6 meet with stakeholder on 4th Street Roundabout project

Sept 11 meet with Bolson Engineering and Council on tender award for 4th street
and temp exit project

Sept 11 Regular Council meeting

Sept 15 Councillor training put on By ABMunis. Required training for all elected officials in
Alberta. All day in class at AB Seniors Club. 7 hours

Sept 27 Emergency Management Training for Elected Officials, put on by AB Government
Emergency Management Staff. 6 hours online

Review all correspondence from our CAO, and Council and reply and discuss as required

CAO REPORT

Regular Meeting of Council – October 9, 2025

4th Street Roundabout & Temporary Exit Projects

Work on the Temporary Exit is almost complete, while the 4th Street Roundabout project has slowed to an extent. I await updates to the 4th Street project timelines. The works will disrupt access and parking to properties abutting the Roundabout.

Notification will be forthcoming, both on the RH website and through the mail as to disruption dates / status.

Municipal Accountability Program (MAP) review

I continue to work with a representative from Municipal Affairs on our MAP review.

Enjoy Fall activities at the Lake!!
