

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
September 11, 2025
IN-PERSON AND VIA ZOOM**

ATTENDANCE

Mayor, Ray Hutschal
Deputy Mayor, Dieter Brandt
Councillor, Bruce Stonehouse
CAO, Tony Sonnleitner

Gallery: 0 Residents ZOOM: 3 Residents

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:04 p.m.

AGENDA

Res. A25-107

Moved by Deputy Mayor, D. Brandt that the meeting agenda be adopted as presented.

CARRIED

MINUTES

Res. A25-108

Moved by Mayor, R. Hutschal that the following meeting minutes be approved:

- a) Minutes of the Regular Meeting – August 14, 2025.**

CARRIED

DELEGATIONS

None

PUBLIC HEARINGS

None

NEW BUSINESS

- a) Appointment of Ross Haven Steering Committee Member to LILSA's WQ² Steering Committee.**

Res. A25-109

Moved by Mayor, R. Hutschal that Michael Filipowich (826 8 Street) be appointed as the Summer Village of Ross Haven's appointee to LILSA's WQ² Steering Committee.

CARRIED

- b) Approval to proceed with 4th Street Roundabout and Temporary Exit Construction Projects.**

Res. A25-110

Moved by Mayor, R. Hutschal that the Council for the Summer Village of Ross Haven proceed with both the 4th Street Roundabout and temporary emergency exit projects.

CARRIED

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Res. A25-111 Moved by Mayor, R. Hutschal that the Council for the Summer Village of Ross Haven award the contracts for both the 4th Street Roundabout and temporary emergency exit projects to Rockhill Contracting.

CARRIED

c) Bylaw 308-2025 – Electronic Meeting Bylaw

Res. A25-112 Moved by Mayor, R. Hutschal that Bylaw 308-2025 – Electronic Meeting Bylaw be given second reading.

CARRIED

Res. A25-113 Moved by Deputy Mayor, D. Brandt that Bylaw 308-2025 – Electronic Meeting Bylaw be given third reading and signed.

CARRIED

d) Review of Ross Haven Planning Documents - Update

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the fall of 2025.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this

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without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

Sending your comments by email to our CAO at cao@rosshaven.com

Providing input during the open session at any of our monthly council meetings,

Providing input at the Council Open House. The next Council Open House is scheduled for Spring 2026 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).

Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	June	September	October	November
Municipal Sustainable Plan	June	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

No Action to be taken on this item – Information Only

e) Development Permit Update

No Action to be taken on this item - Information Only

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FINANCIAL REPORTS

a) Financial Statements

Res. A25-114

Moved by Mayor, R. Hutscal that the July 2025 financial statements be received as information.

CARRIED

CORRESPONDENCE

a) 2025 LSAC / SV of Ross Haven – Enforcement Services - Semiannual Report

b) LSAC and SV of Ross Haven – Reporting – Enforcement Services

c) School Board Elections

d) Grant Funding Receipt – LGFF Operating Funding

Res. A25-115

Moved by Mayor, R. Hutscal that the above Correspondence items to be accepted for information. Further, discussion should occur with Lac Ste. Anne County – Enforcement Services that future reports should include more statistics and detail, especially in light of County desire for more service hours.

CARRIED

COUNCILLOR REPORTS

a) Mayor, Ray Hutscal – Written and Verbal

b) Deputy Mayor, Dieter Brandt – Written and Verbal

c) Councillor, Bruce Stonehouse – Written and Verbal

Res. A25-116

Moved by Deputy Mayor, D. Brandt that the Councillor Reports be received as information.

CARRIED

CAO REPORT

a) CAO, Tony Sonnleitner – Verbal

Res. A25-117

Moved by Deputy Mayor, D. Brandt, that the CAO report be received as information.

CARRIED

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OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

NEXT MEETING(S)

- Regular Meeting of Council is scheduled for October 9, 2025 at 7:00 p.m. Meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.

- Next Public Hearing : None Scheduled

Mayor, R. Hutschal adjourned the meeting at 8:23 p.m.

These minutes approved this 9th day of October 2025.

ADJOURNMENT

Mayor

Chief Administrative Officer