

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE HELD ON DECEMBER 11, 2025 AT THE ONOWAY CIVIC CENTRE – PUBLIC PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

1) Call to Order:

2) Acknowledgement:

(Read: "*We wish to acknowledge that the land on which we gather is Treaty 6 territory and a traditional meeting ground and home for many Indigenous Peoples, including Cree, Saulteaux, Niitsitapi (Blackfoot), Métis, and Nakota Sioux Peoples*".)

3) Acceptance of Agenda:

4) Adoption of the Previous Minutes:

P 4-8 • Minutes of the Regular Meeting – November 13, 2025.

*(Motion to approve minutes as read, or with amendments thereto)*

5) Public Hearings: None scheduled.

6) Delegations: **None**

7) New Business:

**a) 2026 Operating Budget + 3 Year Operating Plan**

(Motion to approve and adopt the 2026 Operating Budget and Three-Year Operating Plan, or other direction of Council at meeting time).

**b) 5 Year Capital Budget – 2025 through 2030**

(Motion to approve and adopt the 5 Year Capital Budget for Years 2026 through 2030, or other direction of Council at meeting time).

**c) Review of Ross Haven Planning Documents - Update**

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

**Statutory Plans -**

Municipal Sustainability Plan (March 2010),

Intermunicipal Collaboration Framework (2019), and

Municipal Development Plan (Sept 2011).

**Land Use Bylaw –**

Land Use Bylaw 232a-10 (2010),

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE HELD ON DECEMBER 11, 2025 AT THE ONOWAY CIVIC CENTRE – PUBLIC PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

Amendment 253-13 (2013),  
Amendment 257-14 (2014), and  
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website [www.rosshaven.ca](http://www.rosshaven.ca), plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at [cao@rosshaven.com](mailto:cao@rosshaven.com)
2. Providing input during the open session at any of our monthly council meetings,
3. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

<b>Planning Document Review Timeline - 2025</b>				
<b>Name</b>	<b>First Reading</b>	<b>Public Hearing</b>	<b>Second Reading</b>	<b>Third Reading &amp; Final Reading</b>
Municipal Development Plan	June	September	October	November
Municipal Sustainable Plan	June	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

*(Action as directed by Council at meeting time.).*

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE HELD ON DECEMBER 11, 2025 AT THE ONOWAY CIVIC CENTRE – PUBLIC PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

**d) Development Permit Update – 2025**

**Development Permit: 25DP02-27**

Plan 812 0995, Block 11, Lot 55A – 956 – 9<sup>th</sup> Street

Construction of a SDD (121.5 sq. m.), Utilization of Existing, or Drilling a, well, and Installation Septic System.

*(Action as directed by Council at meeting time.).*

8) Financial Reports:

P 9-14 a) November 2025 Financial Reports

*(Motion to accept for information).*

9) Correspondence:

a) NONE

10) Councillor Reports:

P 15 a) Mayor - Attached

P 16 b) Deputy Mayor - Attached

P 17 c) Councillor - Attached

*(Motion to accept for information.).*

11) Administrator's Report

P 18 a) CAO Report

*(Motion to accept for information).*

12) Open Floor Discussion – (15 minute time limit)

13) Closed Session - None.

Adjournment: Next Meeting - Regular Meeting of Council: January 8, 2025.

**MINUTES  
REGULAR COUNCIL MEETING  
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA  
November 13, 2025  
IN-PERSON AND VIA ZOOM**

**ATTENDANCE**

Mayor, Ray Hutschal  
Deputy Mayor, Dieter Brandt  
Councillor, Bruce Stonehouse  
CAO, Tony Sonnleitner

Gallery: 0 ZOOM: 4 Residents

**CALL TO ORDER**

Mayor, R. Hutschal called the meeting to order at 7:27 p.m.

**AGENDA**

Res. A25-128

Moved by Councillor B. Stonehouse that the meeting agenda be adopted as presented with the addition of item 7(c) Asset Management Project.

CARRIED

**MINUTES**

Res. A25-129

Moved by Mayor, R. Hutschal that the following meeting minutes be approved:

**a)** Minutes of the Regular Meeting – October 9, 2025.

CARRIED

**DELEGATIONS**

**None**

**PUBLIC HEARINGS**

**None**

**NEW BUSINESS**

**a) Review of Ross Haven Planning Documents - Update**

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the fall of 2026.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

**Statutory Plans -**

Municipal Sustainability Plan (March 2010),  
Intermunicipal Collaboration Framework (2019), and  
Municipal Development Plan (Sept 2011).

**MINUTES**  
**REGULAR COUNCIL MEETING**  
**SUMMER VILLAGE OF ROSS HAVEN, ALBERTA**  
**November 13, 2025**  
**IN-PERSON AND VIA ZOOM**

**Land Use Bylaw –**

Land Use Bylaw 232a-10 (2010),  
Amendment 253-13 (2013),  
Amendment 257-14 (2014), and  
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website [www.rosshaven.ca](http://www.rosshaven.ca), plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

Sending your comments by email to our CAO at  
[cao@rosshaven.com](mailto:cao@rosshaven.com)

Providing input during the open session at any of our monthly council meetings,

Providing input at the Council Open House. The next Council Open House is scheduled for Spring 2026 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).

Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	June	September	October	November
Municipal Sustainable Plan	June	September	October	November

**MINUTES**  
**REGULAR COUNCIL MEETING**  
**SUMMER VILLAGE OF ROSS HAVEN, ALBERTA**  
**November 13, 2025**  
**IN-PERSON AND VIA ZOOM**

Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

No Action to be taken on this item – Information Only

**b) Development Permit Update**

No Action to be taken on this item - Information Only

**c) Asset Management Project.**

Res. A25-130

Moved by Deputy Mayor, D. Brandt that the Summer Village of Ross Haven approve the asset management proposal from Matthewson & Co. in cooperation with the Summer Villages of Lac Ste. Anne County East be approved to a maximum cost of \$1000.00 for the Summer Village of Ross Haven.

CARRIED

**FINANCIAL REPORTS**

**a) Financial Statements**

Res. A25-131

Moved by Councillor, B. Stonehouse the October 2025 financial statements be received as information.

CARRIED

**CORRESPONDENCE**

**None**

**COUNCILLOR REPORTS**

- a) Mayor, Ray Hutschal – Verbal**
- b) Deputy Mayor, Dieter Brandt – Written and Verbal**
- c) Councillor, Bruce Stonehouse – Written and Verbal**

Res. A25-132

Moved by Mayor, R. Hutschal that the Councillor Reports be received as information.

CARRIED

**MINUTES  
REGULAR COUNCIL MEETING  
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA  
November 13, 2025  
IN-PERSON AND VIA ZOOM**

**CAO REPORT**

**a) CAO, Tony Sonnleitner – Written & Verbal**

Res. A25-133

Moved by Deputy Mayor, D. Brandt, that the CAO report be received as information.

CARRIED

**OPEN FLOOR**

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

**CLOSED SESSION –  
CONFIDENTIAL ITEM**

None

**NEXT MEETING(S)**

- Regular Meeting of Council is scheduled for December 11, 2025 at 7:00 p.m. Meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, [www.rosshaven.ca](http://www.rosshaven.ca), for details.
- Next Public Hearing : None Scheduled

**ADJOURNMENT**

Mayor, R. Hutscl adjourned the meeting at 8:17 p.m.

These minutes approved this 11<sup>th</sup> day of December 2025.

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Mayor

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Chief Administrative Officer

**MINUTES**  
**REGULAR COUNCIL MEETING**  
**SUMMER VILLAGE OF ROSS HAVEN, ALBERTA**  
**November 13, 2025**  
**IN-PERSON AND VIA ZOOM**

**Development Permits:**

<b>Permit #</b>	<b>Lot</b>	<b>Date</b>	<b>Website Use</b>	<b>Status</b>	
25DP01-27	700 Parkins	June 12	Yes	Construct Acc Building (15.6 Sq. M.)	Approved

# Summer Village of Ross Haven

## Balance Sheet

As of November 30, 2025

	TOTAL
<b>Assets</b>	
<b>Current Assets</b>	
<b>Cash and Cash Equivalent</b>	
1-1210 Operating Bank Account	268,905.62
1-1215 Savings Bank Account	309,390.43
6-7502 Trailer Registration	30.00
In/out	0.00
Undeposited Funds	1,355.02
<b>Total Cash and Cash Equivalent</b>	<b>\$579,681.07</b>
<b>Accounts Receivable (A/R)</b>	
1-2110 Accounts Receivable - Property taxes	-7,683.27
<b>Total Accounts Receivable (A/R)</b>	<b>\$ -7,683.27</b>
<b>1-1226 GIC Investments</b>	<b>0.00</b>
1238 GIC 12 Renewal Aug 2, 2019	0.00
1239 GIC 0034 renewal Dec 10, 2019	0.00
1240 GIC 0035 Renewal Dec 10, 2019	0.00
1241 GIC 0036 Renewal date - July 29, 2020	0.00
1242 GIC 0037, Renewal Date June 7, 2020	0.00
1243 GIC Investments	0.00
1245 GIC 0038	0.00
<b>Total 1-1226 GIC Investments</b>	<b>0.00</b>
<b>1-2000 Accounts Receivable Set up by Accountant</b>	<b>0.00</b>
<b>1-2020 GIC Accrued Interest</b>	<b>0.00</b>
<b>1-2100 ASFF Under Levy</b>	<b>2,425.80</b>
<b>1-2111 Arrears Property Taxes</b>	<b>-121.67</b>
<b>1-2150 Grants Receivable</b>	<b>407,206.00</b>
<b>1-2151 MSI Capital Receivable</b>	<b>91,668.00</b>
<b>120 Prepays</b>	<b>2,060.00</b>
<b>Assets</b>	<b>0.00</b>
<b>Year End Accounts Receivable</b>	<b>0.00</b>
<b>Total Current Assets</b>	<b>\$1,075,235.93</b>
<b>Non-current Assets</b>	
<b>Property, plant and equipment</b>	
1-6010 Land	2,094,041.00
1-6020 Land Improvements - 15 years	110,402.00
1-6021 Accu. Dep. - Land Improvement 15 years	-71,693.81
1-6025 Land Improvements - 20 years	28,433.00
1-6026 Accu. Dep. - Land Improvement 20 years	-24,881.20
1-6030 Buildings	423,452.00
1-6031 Accu. Dep. - Buildings	-258,660.04
1-6040 Engineered Paved Roads	493,683.40
1-6041 Accu. Dep. - Engineered Paved Roads	-457,937.71
1-6050 Engineered Gravel Roads	874,418.50

# Summer Village of Ross Haven

## Balance Sheet

As of November 30, 2025

	TOTAL
1-6051 Accu. Dep. - Engineered Gravel Roads	-812,438.82
1-6060 Machinery & Equipment	148,424.80
1-6061 Accu. Dep. - Machinery & Equipment	-110,982.45
1-6070 Vehicles	60,081.88
1-6071 Accu. Dep. - Vehicles	-35,889.49
1-6080 Water Drainage System	935,925.51
1-6081 Accu. Dep. - Water Drainage System	-119,402.55
1-6090 Work In Progress	0.00
1-6100 Accum. Dep. - Engineer Roads	-978.62
6090 Water Drainage System - WIP	0.00
6091 Engineered Structure Roads	5,338.00
6092 500 Parkins Avenue	700,000.00
<b>Total Property, plant and equipment</b>	<b>\$3,981,335.40</b>
<b>Total Non Current Assets</b>	<b>\$3,981,335.40</b>
<b>Total Assets</b>	<b>\$5,056,571.33</b>
<hr/>	
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
Accounts Payable (A/P)	0.00
<b>Total Accounts Payable (A/P)</b>	<b>\$0.00</b>
Credit Card	
2-2100 RBC Visa Previous CAO	0.00
2-2125 RBC VISA Tony	-2.82
2-2150 RBC VISA Noel	182.18
<b>Total Credit Card</b>	<b>\$179.36</b>
1-2050 GST/HST Receivable	-4,343.52
2-2750 Accrued payables	8,330.80
2-2850 Prepaid Property Taxes	0.00
2-2855 Prepaid Taxes In/Out	0.00
3-8545 Deferred BMTG Grants	25,674.00
3-8550 Deferred FGTG Grants	249,998.27
3-8570 Deferred MSI Capital Grants	282,517.20
3-8571 Deferred LGFF Capital	80,072.00
3-8575 MSI Operating Support Grant	0.00
3-8580 Deferred FCSS/Other Grants	0.00
3-8581 Deferred FORTIS Grant	4,450.00
3-8585 Deferred ACP Grants	0.00
3-8590 Deferred MSP Grant	0.00
3-8600 ACP Sidewalk Grant	0.00
GST/HST Suspense	-39,604.79
<b>Total Current Liabilities</b>	<b>\$607,273.32</b>

# Summer Village of Ross Haven

## Balance Sheet

As of November 30, 2025

	TOTAL
Non-current Liabilities	
2-2800 Long Term Debt - Truck Loan	0.00
2-2801 Long Term Debt - Dump Trailer	0.00
<b>Total Non-current Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$607,273.32</b>
Equity	
3-8000 Accumulated Surplus	-231,125.65
3-8001 Operating reserve fund change	-221,124.00
3-8100 Equity in TCA	3,276,272.45
3-8140 Equity in TCA - additions	166,392.00
3-8200 Current Amortization Expense	-62,498.14
3-8300 Equity in TCA - Disposal	0.00
3-8500 Restricted Reserve	105,000.00
3-8540 Reserve - Lagoon/Wastewater	209,015.00
3-8541 Reserve fund Lagoon/Wastewater	0.00
Retained Earnings	359,767.03
Profit for the year	847,599.32
<b>Total Equity</b>	<b>\$4,449,298.01</b>
<b>Total Liabilities and Equity</b>	<b>\$5,056,571.33</b>

# Summer Village of Ross Haven

## Profit and Loss

November 2025

	TOTAL
<b>INCOME</b>	
4-9400 Interest Income	517.32
4-9600 Tax Certificates, Maps, Snowplowing & Other Income	25.00
Unapplied Cash Payment Income	-3.60
<b>Total Income</b>	<b>\$538.72</b>
<b>GROSS PROFIT</b>	<b>\$538.72</b>
<b>EXPENSES</b>	
6-2159 Administrator Fee	4,325.48
6-2160 Development Officer Fee	355.00
6-2165 Wages	5,960.52
6-2170 WCB Expense	597.53
6-2230 Professional Fees	4,115.50
6-2511 Bank Charges	7.95
6-3230 Interest expense	6.54
6-3540 Utilities	2,149.11
6-4512 Public works - Supplies	512.82
6-5510 Garbage Disposal	634.20
6-7371 LSA county - Police & Animal	1,375.17
6-7380 Lagoon/Wastewater - LSAC	36,632.39
<b>Total Expenses</b>	<b>\$56,672.21</b>
<b>PROFIT</b>	<b>\$ -56,133.49</b>

# Summer Village of Ross Haven

## Budget vs. Actuals: 2025 Budget - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
4-9000 Property Taxes	342,070.50		342,070.50	
4-9050 Recreation Services Tax	191,554.60		191,554.60	
4-9055 Lagoon/Sewer Fund Tax	56,210.00	55,425.21	784.79	101.42 %
4-9100 School Taxes	182,915.93	182,739.00	176.93	100.10 %
4-9250 Lac Ste Anne Foundation	16,139.16	16,170.51	-31.35	99.81 %
4-9299 CPO Ticket Revenue		150.00	-150.00	
4-9300 Grants - FCSS	6,620.35	6,400.00	220.35	103.44 %
4-9302 Grants - MSI Operating	17,078.00	17,078.00	0.00	100.00 %
4-9304 Grants - Other	3,048.24		3,048.24	
4-9400 Interest Income	6,125.01	7,000.00	-874.99	87.50 %
4-9500 Development/Safety Codes		500.00	-500.00	
4-9550 Safety Codes	681.97	500.00	181.97	136.39 %
4-9600 Tax Certificates, Maps, Snowplowing & Other Income	325.00	200.00	125.00	162.50 %
4-9700 Fines & Penalties	1,337.19		1,337.19	
4-9800 Development Permits	535.00	750.00	-215.00	71.33 %
4-9940 Grants - Safety Codes		150.00	-150.00	
Other Income	550,050.87		550,050.87	
Unapplied Cash Payment Income	-3.60		-3.60	
<b>Total Income</b>	<b>\$1,374,688.22</b>	<b>\$287,062.72</b>	<b>\$1,087,625.50</b>	<b>478.88 %</b>
<b>GROSS PROFIT</b>	<b>\$1,374,688.22</b>	<b>\$287,062.72</b>	<b>\$1,087,625.50</b>	<b>478.88 %</b>
<b>Expenses</b>				
6-1140 School Taxes Paid	137,054.09	182,739.00	-45,684.91	75.00 %
6-1141 Lac Ste Anne Foundation Payable	16,170.51	16,170.51	0.00	100.00 %
6-1144 Other Miscellaneous	2,246.02		2,246.02	
6-1151 Council Remuneration	5,800.00	11,000.00	-5,200.00	52.73 %
6-1211 Council Mileage & Subsistence	2,793.55	6,000.00	-3,206.45	46.56 %
6-2159 Administrator Fee	54,501.05	54,500.99	0.06	100.00 %
6-2160 Development Officer Fee	4,759.48	4,455.24	304.24	106.83 %
6-2161 DEM/Dep DEM		1,600.00	-1,600.00	
6-2165 Wages	85,319.86	89,872.00	-4,552.14	94.93 %
6-2170 WCB Expense	2,424.58	2,390.00	34.58	101.45 %
6-2175 Development Permit & Letters Of Compliance	509.52		509.52	
6-2224 Municipal Memberships	4,745.19	5,600.00	-854.81	84.74 %
6-2230 Professional Fees	17,363.51	8,000.00	9,363.51	217.04 %
6-2235 Property Taxes (500 Parkins Avenue	1,267.09		1,267.09	
6-2240 Municipal Memberships - SVLSACE		1,170.22	-1,170.22	
6-2274 Insurance	7,598.00	9,500.00	-1,902.00	79.98 %
6-2510 Office & Misc Expense	4,525.68	6,100.00	-1,574.32	74.19 %
6-2511 Bank Charges	18.00	300.00	-282.00	6.00 %
6-2512 Cellphone & Communications	1,664.08	2,000.00	-335.92	83.20 %
6-2513 Meals & Entertainment	80.19	250.00	-169.81	32.08 %
6-3230 Interest expense	31.87		31.87	
6-3251 Road - R&M	34,865.16	6,800.00	28,065.16	512.72 %
6-3520 Equipment - R&M	15,647.69	5,000.00	10,647.69	312.95 %
6-3540 Utilities	26,491.73	24,000.00	2,491.73	110.38 %
6-4511 FCSS & Recreation Programs	<b>13</b>	2,200.00	-2,200.00	

# Summer Village of Ross Haven

## Budget vs. Actuals: 2025 Budget - FY25 P&L

January - December 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6-4512 Public works - Supplies	9,147.69	13,000.00	-3,852.31	70.37 %
6-4516 Parkways/Drainage	31,550.00		31,550.00	
6-4521 Trees & Park Improvements	8,345.00		8,345.00	
6-4550 Weed Control		600.00	-600.00	
6-5510 Garbage Disposal	5,828.90	6,500.00	-671.10	89.68 %
6-6200 Municipal Assessment Service	6,180.00	8,100.00	-1,920.00	76.30 %
6-6201 Development/Safety Codes expense	400.00		400.00	
6-7341 Policing	11,196.00	11,409.00	-213.00	98.13 %
6-7371 LSA county - Police & Animal	5,042.29		5,042.29	
6-7373 Onoway Regional Fire Services	9,039.89	24,600.00	-15,560.11	36.75 %
6-7380 Lagoon/Wastewater - LSAC	46,028.80	55,425.21	-9,396.41	83.05 %
6-7382 LSAC Community Peace Office		5,150.00	-5,150.00	
6-7395 Wild Water Commission	5,395.44	8,663.42	-3,267.98	62.28 %
6-7396 Yellowhead Regional Library	598.50	700.00	-101.50	85.50 %
6-7460 Municipal Election	1,300.00	6,300.00	-5,000.00	20.63 %
6-7501 RHCL	7,641.00	6,400.00	1,241.00	119.39 %
<b>Total Expenses</b>	<b>\$573,570.36</b>	<b>\$586,495.59</b>	<b>\$ -12,925.23</b>	<b>97.80 %</b>
<b>NET OPERATING INCOME</b>	<b>\$801,117.86</b>	<b>\$ -299,432.87</b>	<b>\$1,100,550.73</b>	<b>-267.55 %</b>
Other Expenses				
6-2150 Amortization		62,400.00	-62,400.00	
Other Miscellaneous Expense		-10,121.97	-10,121.97	
<b>Total Other Expenses</b>	<b>\$ -10,121.97</b>	<b>\$62,400.00</b>	<b>\$ -72,521.97</b>	<b>-16.22 %</b>
<b>NET OTHER INCOME</b>	<b>\$10,121.97</b>	<b>\$ -62,400.00</b>	<b>\$72,521.97</b>	<b>-16.22 %</b>
<b>NET INCOME</b>	<b>\$811,239.83</b>	<b>\$ -361,832.87</b>	<b>\$1,173,072.70</b>	<b>-224.20 %</b>

## Councillor Report

Ray Hutschal

November 2025

- **LILSA**

- Attended the LILSA November Steering Committee meeting.
- Three EM Fluids units installed and operating in Lake Isle. Testing concluded end of August. No data to share yet. Website: <https://www.emfluids.com/>



- On behalf of LILSA and WQ<sup>2</sup> Project, Bernie and I presented to Parkland County Governing Committee – requesting their endorsement on the Project and to appoint a committee member. Parkland County to bring forward these two items at their next Council meeting in the middle of January.
- WQ<sup>2</sup> Project had their first steering committee meeting. Had representation from 11 of 13 of the members. Next meeting beginning of January. Ross Haven's representative, Michael Filipowich has posted some minutes on the RHCL website.

### General Council Items

- Adjusted and distributed the revised 5-year capital plan for consideration and review
- Adjusted and distributed the revised 3-year operating plan for consideration and review

### Ray Statistics Update (Current Month)

Incoming Emails	164	Meeting / Telephone Hours	7
Sent Emails	29	Total Hours	15

## **09 December 2025 – Councillor Report – Dieter Brandt**

### **25 Nov 2025 – North 43 Lagoon Commission Meeting**

The Commission met to have an Organizational Meeting. All 5 members of the Commission save me are newly elected to their municipalities. There are two members from Lac Ste. Anne County, one from Castle Island, one from Yellowstone, and one from Ross Haven. It was decided that the positions of Chair and Vice Chair would be a one-year term for this first year at least. I was elected as the Chair and Mike Derksen was elected Vice Chair. The next meeting was set for Dec. 15.

### **01 Dec 2025 – Highway 43 East Waste Commission**

This Commission met to have an Organizational Meeting. Most of the 7 members are new to the Commission. There are two members from Lac. Ste. Anne County, one from Mayerthorpe, one from Onoway, one from Alberta Beach, and two from SVLSACE (Summer Villages of Lac Ste. Anne County East) of which I am one. The terms of the Chair and Vice Chair would be one year. Dale Johnson was elected Chair and Bernie Poulin was elected Vice Chair. The next meeting was set for Dec. 16.

### **02 Dec 2025 – Meeting with the RDEM (Janice Christianen)**

Met with Janice to sign papers in my role as Chair of SVREMP. I then went to ATB in Onoway to organize the signing authority for that role.

### **SVREMP Update**

A new RDEM has been hired and will start on 01 January 2026. His name is Stephen Wright. There will be a one-month crossover between our current RDEM and Stephen for the month of January.

### **Dieter Brandt**

Deputy Mayor

Summer Village of Ross Haven

## November Councillor Report

November 13-25

- Regular Meeting of Council in Onoway Chambers
- Council and CAO present, technical difficulties with zoom, no one able to sign on
- Agreed on threshold to plow temp exit
- General discussion on progress of 4<sup>th</sup> street project-final grading/packing, landscaping

November 14-25

- Team discussion with Bolson Engineering re 4<sup>th</sup> street project. Power pole still has not been relocated, and look at CB elevation in roadway

November 24-2025

- Meet with Kathy Filipowich re: RHCL and 500 Parkins ave. Kathy is going to compile all the responses from the “Name the Park” request made to RHCL members, along with all the responses council received regarding potential uses

November 25-2025

- Met with several members of 7<sup>th</sup> parkway concerning issues with boatlifts that had been moved. Public works had moved them to allow Limbwalkers access to remove 7 very large dangerous trees. The tree limbs have been removed and the lifts returned
- Parkway captain will coordinate final cleanup in the spring and organize lift storage next fall so no obstructing of access to the lake. Public works may have to use mulcher to finalize.

Review all correspondence from our CAO, and Council and reply and discuss as required

# CAO REPORT

## Regular Meeting of Council – December 11, 2025

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### 4<sup>th</sup> Street Roundabout

Work on the Temporary Exit is almost complete; a few touch-ups remain to be address during the Spring of 2026. Thank you all for your patience during the disruption while the work was be performed.

### Municipal Accountability Program (MAP) review

I continue to work with a representative from Municipal Affairs on our MAP review.

### Senior Fraud Alert

SPOT & STOP SENIOR SCAMS

Visit the following website to use this free resource to learn how to identify fraud and protect yourself from it.

<https://seniorfraudalert.ca/>

### Power Outages

Did you know that you can sign up with FortisAlberta for Power Outage Alerts? Power outage alerts will inform you:

- When the power goes out,
- Why the power is out,
- If there is updated restoration information, and
- When the power is back on.

Find the information here:

<https://www.fortisalberta.com/outages/power-outage-alerts>

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## Enjoy Christmas and winter activities at the Lake!!

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