

MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
January 8, 2026
IN-PERSON AND VIA ZOOM

ATTENDANCE

Mayor, Ray Hutschal – Via ZOOM
Deputy Mayor, Dieter Brandt – In Person
Councillor, Bruce Stonehouse – Via ZOOM
CAO, Tony Sonnleitner – In Person

Gallery: 0 ZOOM: 5 Residents

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:02 p.m.

AGENDA

Res. A26-001

Moved by Deputy Mayor D. Brandt that the meeting agenda be adopted as presented.

CARRIED

MINUTES

Res. A26-002

Moved by Councillor, D. Brandt that the following meeting minutes be approved:

- a) Minutes of the Regular Meeting – December 11, 2025.

CARRIED

DELEGATIONS

None

PUBLIC HEARINGS

None

NEW BUSINESS

Res. A26-003

a) 500 Parkins Avenue; Naming and Potential Uses

Moved by Councillor B. Stonehouse that the Lands at 500 Parkins Avenue be named "Haven Meadows". Further: that

- the Lands be designated an off-leash dog walking park;
- no motorized vehicles be permitted upon the Lands;
- the Summer Village of Ross Haven develop walking trails on the former fairways, and those trails be

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maintained through the use of Municipal staff and equipment; and

- recommendations made by the Ross Haven Community League be considered by the Council for the Summer Village of Ross Haven as a priority.

CARRIED

b) Review of Ross Haven Planning Documents - Update

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the fall of 2026.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010), Intermunicipal Collaboration Framework (2019), and Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010), Amendment 253-13 (2013), Amendment 257-14 (2014), and Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

Sending your comments by email to our CAO at cao@rosshaven.com

Providing input during the open session at any of our monthly council meetings,

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Providing input at the Council Open House. The next Council Open House is scheduled for Spring 2026 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).

Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	June	September	October	November
Municipal Sustainable Plan	June	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

No Action to be taken on this item – Information Only

c) Development Permit Update

No new development applications during the past month.

No Action to be taken on this item – Information Only

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FINANCIAL REPORTS

a) Financial Statements

Res. A26-004

Moved by Deputy Mayor, D. Brandt that the December 2025 Financial Statements be accepted for information.

CARRIED

CORRESPONDENCE

9) Correspondence

- a) Municipal Accountability Program (MAP) Letter and Information
- b) Letter from Ric McIver – Speaker of the Legislative Assembly of Alberta
- c) East End Bus – Letter of Request

Res. A26-005

Moved by Mayor, R. Hutscal that the Municipal Accountability Letter and the Letter from the Honourable Ric McIver be accepted as information. Further, in response to the letter of request from the East End Bus Society, an amount of \$375.00 be sent to that organization.

CARRIED

COUNCILLOR REPORTS

- a) Mayor, Ray Hutscal – Verbal**
- b) Deputy Mayor, Dieter Brandt – Written and Verbal**
- c) Councillor, Bruce Stonehouse – Verbal**

Res. A26-006

Moved by Mayor, R. Hutscal that the Councillor Reports be received as information.

CARRIED

CAO REPORT

a) CAO, Tony Sonnleitner

No Report

OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

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**CLOSED SESSION –
CONFIDENTIAL ITEM** None

NEXT MEETING(S)

- Regular Meeting of Council is scheduled for February 12, 2026 at 7:00 p.m. Meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.

- Next Public Hearing : None Scheduled

ADJOURNMENT

Mayor, R. Hutschal adjourned the meeting at 8:12 p.m.

These minutes approved this 12th day of February 2026.

Mayor

Chief Administrative Officer

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Development Permits:

Permit #	Lot	Date	Website Use	Status
25DP02-27	956 – 9 th Street	Dec 2	Yes	Demo Existing Dwelling, Construct Dwelling + Water Supply + Septic
				Approved