

MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
March 12, 2026
IN-PERSON AND VIA ZOOM

ATTENDANCE

Mayor, Ray Hutschal – In Person
Deputy Mayor, Dieter Brandt – In Person
Councillor, Bruce Stonehouse – In Person
CAO, Tony Sonnleitner – In Person

Gallery: 1 ZOOM: 5 Residents

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:03 p.m.

AGENDA

Res. A26-014

Moved by Mayor R. Hutschal that the meeting agenda be adopted as presented.

CARRIED

MINUTES

Res. A26-015

Moved by Deputy Mayor, D. Brandt that the following meeting minutes be approved:

- a) Minutes of the Regular Meeting – February 12, 2026.

CARRIED

DELEGATIONS

- a) **Ed Kennedy:**
 - I. Icy Roads**
 - II. Weed Cutting**

Res. A26-016

Moved by Mayor R. Hutschal that Council post upon the Municipal Website and on the RHCL Facebook page a post seeking community interest in weed cutting for piers.

CARRIED

Res. A26-017

Moved by Councillor B. Stonehouse that Council review the procedures to address icy road conditions, including the use of "buck-shot", "pickled sand", and potentially calcium.

CARRIED

Res. A26-018

Moved by Councillor B. Stonehouse that the presentation by Ed Kennedy be accepted for information.

CARRIED

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PUBLIC HEARINGS

None

NEW BUSINESS

a) SVREMP 2026 Work Plan – Advisory Committee

Res. A26-019

Moved by Mayor R. Hutscal that the information provided by Deputy Mayor, D. Brandt be accepted for information.

CARRIED

**b) Review of Ross Haven Planning Documents –
Update.**

Mayor, R. Hutscal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the fall of 2027.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

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Sending your comments by email to our CAO at cao@rosshaven.com

Providing input during the open session at any of our monthly council meetings,

Providing input at the Council Open House. The next Council Open House is scheduled for Spring 2026 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).

Providing formal input / submission at the Public Hearing for the proposed Bylaws.

| Planning Document Review Timeline | | | | |
|-----------------------------------|---------------|----------------|----------------|-------------------------------|
| Name | First Reading | Public Hearing | Second Reading | Third Reading & Final Reading |
| Municipal Development Plan | June | September | October | November |
| Municipal Sustainable Plan | June | September | October | November |
| Intermunicipal Collaborative Plan | June | September | October | November |
| Land Use Bylaw | July | September | October | November |

No Action to be taken on this item – Information Only

c) Development Permit Update

New development permit application during the past month.
26DP01-27 Demo Existing, Construct Dwelling + Water + Septic
704 – 7 Street

Res. A26-020

Moved by Councillor B. Stonehouse that the update be accepted for information.

CARRIED

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FINANCIAL REPORTS

d) Financial Statements

Res. A26-021

Moved by Mayor, R. Hutschal that:

- i. the February 2026 Financial Statements be accepted for information, and
- ii. the CAO arrange a meeting between Members of Council, the CAO, and a delegate from Seniuk & Marcato re: Accounting matters.

CARRIED

CORRESPONDENCE

9) None

COUNCILLOR REPORTS

- a) Mayor, Ray Hutschal – Verbal**
- b) Deputy Mayor, Dieter Brandt – Written and Verbal**
- c) Councillor, Bruce Stonehouse – Verbal**

Res. A26-022

Moved by Deputy Mayor, D. Brandt that the Councillor Reports be received as information.

CARRIED

CAO REPORT

a) CAO, Tony Sonnleitner

Res. A26-023

Moved by Deputy Mayor, D. Brandt that the CAO Report be received as information.

CARRIED

OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

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NEXT MEETING(S)

- Regular Meeting of Council is scheduled for April 9, 2026 at 7:00 p.m. Meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.

- Council Open House is scheduled for Saturday, May 23, 2026 – 9:00 am until 10:00 am at the Municipal Shop – 700 Parkins Avenue.

- Next Public Hearing : None Scheduled

ADJOURNMENT

Mayor, R. Hutschal adjourned the meeting at 8:27 p.m.

These minutes approved this 9th day of April 2026.

Mayor

Chief Administrative Officer

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Development Permits:

| Permit # | Lot | Date | Website Use | Status |
|-----------------|------------------------------|-------------|--------------------|--|
| 25DP02-27 | 956 – 9 th Street | Dec 2 | Yes | Demo Existing Dwelling, Construct Dwelling + Water Supply + Septic Approved |
| 26DP01-27 | 704 – 7 th Street | Jan 30 | Yes | Demo Existing Dwelling, Construct Dwelling + Water Supply + Septic Approved |