

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE
HELD ON MARCH 12, 2026 AT THE ONOWAY CIVIC CENTRE – PUBLIC
PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

1) Call to Order:

2) Acknowledgement:

(Read: "***We wish to acknowledge that the land on which we gather is Treaty 6 territory and a traditional meeting ground and home for many Indigenous Peoples, including Cree, Saulteaux, Niitsitapi (Blackfoot), Métis, and Nakota Sioux Peoples***".)

3) Acceptance of Agenda:

4) Adoption of the Previous Minutes:

P 4-9

- Minutes of the Regular Meeting – February 12, 2026.

(Motion to approve minutes as read, or with amendments thereto)

5) Public Hearings: None scheduled.

6) Delegations:

P 10, 24, 25 a) Ed Kennedy – Roads – Icy Conditions

7) New Business:

a) SVREMP 2026 Workplan – Advisory Committee

P 11

Councillor D. Brandt to present this work plan to Council for discussion and decision.

(Action as directed by Council at meeting time).

b) Review of Ross Haven Planning Documents - Update

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),

Intermunicipal Collaboration Framework (2019), and

Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),

**AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE
HELD ON MARCH 12, 2026 AT THE ONOWAY CIVIC CENTRE – PUBLIC
PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.**

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

1. Sending your comments by email to our CAO at cao@rosshaven.com
2. Providing input during the open session at any of our monthly council meetings,
3. Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline - 2026				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	June	September	October	November
Municipal Sustainable Plan	June	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

(Action as directed by Council at meeting time.)

AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE
SUMMER VILLAGE OF ROSS HAVEN IN THE PROVINCE OF ALBERTA TO BE
HELD ON MARCH 12, 2026 AT THE ONOWAY CIVIC CENTRE – PUBLIC
PARTICIPATION IN-PERSON AND VIA ZOOM COMMENCING AT 7:00 P.M.

DETAILS FOR MEETING ACCESS POSTED ON THE ROSS HAVEN WEBSITE

c) Development Permit Update – 2026

P 12-15

Development Permit: 26DP01-27

Plan 4883 KS, Block 9, Lot 4A : 704 – 7th Street

Demo Existing SDD, Construction of a SDD (112.0 sq. m.), Utilization of Existing,
or Drilling of a well, and Installation Septic System.

(Action as directed by Council at meeting time.)

8) Financial Reports:

P 16-21 a) February 2026 Financial Reports

(Motion to accept for information).

9) Correspondence: **None**

10) Councillor Reports:

P 22

a) Mayor

b) Deputy Mayor - Written

c) Councillor

(Motion to accept for information.)

11) Administrator's Report

P 23

a) CAO Report

(Motion to accept for information.)

12) Open Floor Discussion – (15 minute time limit)

13) Closed Session - None.

Adjournment: Next Meeting - Regular Meeting of Council: April 9, 2026.

MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
February 12, 2026
IN-PERSON AND VIA ZOOM

ATTENDANCE

Mayor, Ray Hutschal – In Person
Deputy Mayor, Dieter Brandt – In Person
Councillor, Bruce Stonehouse – In Person
CAO, Tony Sonnleitner – In Person

Gallery: 0 ZOOM: 5 Residents

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:01 p.m.

AGENDA

Res. A26-007

Moved by Deputy Mayor D. Brandt that the meeting agenda be adopted as presented.

CARRIED

MINUTES

Res. A26-008

Moved by Councillor, B. Stonehouse that the following meeting minutes be approved:

- a) Minutes of the Regular Meeting – January 8, 2026.

CARRIED

DELEGATIONS

None

PUBLIC HEARINGS

None

NEW BUSINESS

a) SVREMP 2026 Work Plan – Advisory Committee

Res. A26-009

Moved by Deputy Mayor, D. Brandt that:

1. the SVREMP website be updated as indicated in the Work Plan;
and
2. the Work Plan be accepted for information.

CARRIED

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
February 12, 2026
IN-PERSON AND VIA ZOOM**

b) Review of Ross Haven Planning Documents - Update

Mayor, R. Hutscal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the fall of 2026.

The Summer Village of Ross Haven is embarking upon a review of the Municipality's Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010),
Intermunicipal Collaboration Framework (2019), and
Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010),
Amendment 253-13 (2013),
Amendment 257-14 (2014), and
Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council's intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

Sending your comments by email to our CAO at cao@rosshaven.com

Providing input during the open session at any of our monthly council meetings,

Providing input at the Council Open House. The next Council Open House is scheduled for Spring 2026 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).

Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
February 12, 2026
IN-PERSON AND VIA ZOOM**

Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading
Municipal Development Plan	June	September	October	November
Municipal Sustainable Plan	June	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

No Action to be taken on this item – Information Only

c) **Development Permit Update**

No new development applications during the past month.

No Action to be taken on this item – Information Only

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
February 12, 2026
IN-PERSON AND VIA ZOOM**

FINANCIAL REPORTS

a) Financial Statements

Res. A26-010

Moved by Mayor, R. Hutscal that the January 2026 Financial Statements be accepted for information.

CARRIED

CORRESPONDENCE

9) Correspondence

a) Louis Belland - Letter with respect to shut-off valves for sewer line.

Res. A26-011

Moved by Mayor, R. Hutscal that:

1. the letter be accepted for information, and
2. by May 31, 2026, an action plan be put in place to address the concerns raised in the letter.

CARRIED

COUNCILLOR REPORTS

- a) Mayor, Ray Hutscal – Verbal**
- b) Deputy Mayor, Dieter Brandt – Written and Verbal**
- c) Councillor, Bruce Stonehouse – Verbal**

Res. A26-012

Moved by Mayor, R. Hutscal that the Councillor Reports be received as information.

CARRIED

CAO REPORT

a) CAO, Tony Sonnleitner

Res. A26-013

Moved by Mayor, R. Hutscal that:

1. Council and Administration enter into discussion with the Summer Village of Yellowstone with respect to shared Public Works staff and resources.

CARRIED

OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

**MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
February 12, 2026
IN-PERSON AND VIA ZOOM**

**CLOSED SESSION –
CONFIDENTIAL ITEM** **None**

NEXT MEETING(S)

- Regular Meeting of Council is scheduled for March 12, 2026 at 7:00 p.m. Meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.

- Next Public Hearing : None Scheduled

ADJOURNMENT

Mayor, R. Hutschal adjourned the meeting at 7:56 p.m.

These minutes approved this 12th day of March 2026.

Mayor

Chief Administrative Officer

**MINUTES
 REGULAR COUNCIL MEETING
 SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
 February 12, 2026
 IN-PERSON AND VIA ZOOM**

Development Permits:

Permit #	Lot	Date	Website Use	Status
25DP02-27	956 – 9 th Street	Dec 2	Yes	Demo Existing Dwelling, Construct Dwelling + Water Supply + Septic
				Approved

7:13



Road_Maintenance_Con...



Dear Members of Council,

I am writing to raise a concern regarding winter road maintenance in our village.

On February 9, 2026, at approximately 1:00 p.m., while leaving my driveway with my truck and trailer, I encountered extremely slippery conditions on my road, which had not been sanded. Because the road is on a hill, my truck slid backwards and became stuck.

This is not the first time I have experienced this problem when trying to leave my driveway due to unsafe winter road conditions. On a previous occasion, I was fortunate to receive assistance from council.

However, on February 9, 2026, when this happened again, I attempted to contact council for assistance. When I went to the office, no one was there, and when I phoned, there was no answer. As a result, I had no choice but to deal with the situation myself.

This was not early in the morning. By that time of day, sanding could reasonably have been completed. Several roads in the village were in similar condition.

At the top of the hill there is a stop sign, and due to the icy conditions, I was unable to safely stop without risking getting stuck again. This created a serious safety concern for myself and other road users.

In order to get moving again, I had to unload my trailer, leave the site, obtain sand and gravel, return, and spread it on the road myself so I could safely get up the hill. After that, I had to reload and continue on my way.

This resulted in a delay of approximately 1.5 hours and caused me to miss a scheduled medical appointment, which had to be rescheduled.

In addition to vehicle safety, these conditions were also dangerous for residents who walk on the roads. Many people use these roads on foot, and the surfaces were extremely slippery.

I understand that winter maintenance can be challenging, but hills, intersections, and high-risk areas should be prioritized. Residents should not have to supply and apply their own sand in order to travel safely, nor should they be unable to reach council when assistance is needed.

I would appreciate knowing what steps will be taken to improve sanding, response times, and winter maintenance going forward to ensure both vehicle and pedestrian safety.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

Ed Kennedy



2026 SVREMP WORKPLAN: MONTHLY UPDATE FEBRUARY 2026

ADMINISTRATION

- **RDEM Transition**
 - E-mail to LSAC CAO and Emergency Mgmt team, and AEMA, Troy Carriere and John Swist to arrange for introductory meeting with RDEM Stephen Wright, Chief Schroeder and EM team - sent Feb 23, 2026
- **ANNUAL PLAN AUDIT**
 - Plan and supporting documentation shared with AEMA on February 13, 2026
- **Ministerial Order Meeting** - February 26, 2026
 - Attended by Alison, Stephen, Marlene & Janice
 - Discussion regarding Partners in Partnership; Bill 21; Bill 49
 - Consistency in Bylaws and Partnership Agreements
 - Alison will do some additional research and be in touch within 2 weeks.
- **SANG Meeting** - email sent February 24, 2026 to arrange for a March Meeting
- **NAKAMUN PARK BIBLE CAMP** - sent message to Luke Henkleman for meeting
- **Planning Kit Review** - Arranged for Greg King to pick up the Planning Kit from Alberta Alberta Beach office so he can review contents

COMMUNICATION

- [SVREMP Website Updates](#) ongoing
 - Financial overview will be uploaded on website

EDUCATION AND TRAINING

- Training Completed by Stephen Wright
 - BEM; ICS 100, ICS 200
 - ICS 300 (scheduled)
- Marlene attended the Virtual Resilience Builders Network (RBN) Information Session on February 24, 2026
 - Focus on youth programs, events, or speaking opportunities where preparedness could fit — whether through conferences, school initiatives, or other youth-focused events — please email us at Beprepared@gov.ab.ca.
 - **There is opportunity to invite representatives from RBN to Community events email: amanda.sobierajski@gov.ab.ca**
 - [Alberta Preparedness Week](#) shared with SVREMP on Social Media

MARCH ACTION ITEMS

- Hazard and Risk Assessments for March 2026 (4 to be scheduled)
- Meeting with SANG
- Regional Mock Emergency Exercise
- Ministerial Order followup meeting
- LAEMR Audit



March 6, 2026

File: 26DP01-27

.
. .
. .
. .

**Re: Development Permit Application No. 26DP01-27
Plan 4883 KS, Block 9, Lot 4A : 704 – 7th Street (the "Lands")
R – Residential District : Summer Village of Ross Haven**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit, with regard to the following:

DEMOLITION OF AN EXISTING DWELLING, CONSTRUCTION OF A SINGLE DETACHED DWELLING (112.0 SQ. M.), UTILIZATION OF EXISTING, OR DRILLING A, WELL, AND INSTALLATION OF A SEWAGE COLLECTION SYSTEM (HOLDING TANK).

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- Septic System:

Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector. The on-site sewage disposal system shall comply with the Private Sewage Systems Standard of Practice – November 2022 as adopted by legislation for use in the Province of Alberta.

Note: The Summer Village of Ross Haven has installed a Municipal Sewage Collection System, where it would be prudent to plan for connection to that system.

- 3- Water Supply:

The well: certification provided by a professional engineer or certified hydrologist or certified plumbing inspector attesting an adequate flow of water of potable quality.

- 4- Two (2) Off-Street parking spaces must be provided on site.

5- Access, including required culvert, shall be installed to the satisfaction of the Summer Village of Ross Haven.



Development Services

For the

Summer Village of Ross Haven

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342

Email: pcm1@telusplanet.net

- 6- That the applicants shall display for no less than twenty-one (21) days after the permit is issued, in a conspicuous place on the site or on streets abutting the site, the enclosed notice.
- 7- Prior to the start of construction of the subject Single Detached Dwelling, the applicants shall provide to the Summer Village of Ross Haven a Topographical Survey of the Lands, indicating the location of the building in three coordinates and indicating in the manner by which the Lands will be drained (A sample Topographical Survey is attached to this approval for your information).
- 8- The applicants are required to have a Real Property Report (RPR), prepared and signed by an Alberta Land Surveyor, and submitted to the Development Officer. The RPR is to be completed at foundation stage and prior to commencement of framing of the development, for evaluating the compliance of the development against all Land Use regulations relating to the building(s) that are the subject of this development permit application.
- 9- The applicants shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 10- The applicants shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 11- The applicants shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 12- The improvements take place in accordance with the plans and sketch submitted as part of the permit application, and the Topographical Survey to be provided, including:

EXISTING DWELLING DEMOLITION:

All refuse and demolition debris shall be hauled from the site by December 31, 2026 and disposed of in an appropriate manner.

CONSTRUCTION OF A SINGLE DETACHED DWELLING:

- **Finished first floor elevation, or opening in the building, shall be greater than the 1:100 year flood plain contour (723.8 M ASL);**
- Front Yard setback shall be a minimum of 8.0 metres;
- Side Yard setback shall comply with the requirements of the Alberta Building Code or be a minimum of 1.5 metres whichever is greater;
- Rear Yard setback shall be a minimum of 1.5 metres; and
- Maximum Height shall be 9.0 metres (average grade to peak).



Development Services

For the

Summer Village of Ross Haven

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342

Email: pcm1@telusplanet.net

Note: Where walls are located within 2.4 metres of the property line they shall be constructed as a fire separation of not less than 45 minutes. (Alberta Fire Code -Article 9.10.15.5).

Note: Development shall also conform to the Alberta Electrical and Communication Utility Code. A copy of ELECTRICAL SAFETY NOTICE – Structures Near Power Lines. is attached to the permit for your information.

- 13- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 14- The applicants are responsible for determining if there are any special considerations required for building foundation construction.
- 15- Positive grading must be provided to ensure drainage. A minimum gradient of two percent (and greater if possible) is recommended.
- 16- All development shall be landscaped and graded in a manner that all surface run-off is either contained on-site, directed into an existing water body (i.e. the lake) or public drainage system (i.e. a municipal ditch). All buildings must be completed with eaves which either drain into the ditch at the front of the property or into the lake.
- 17- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 18- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Note: Additional approvals may be required from Provincial and / or Federal Departments and Agencies. It is the responsibility of the Applicant(s) to make themselves aware of such requirements and garner approval(s) where required.



Development Services

For the

Summer Village of Ross Haven

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342

Email: pcm1@telusplanet.net

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed **March 6, 2026**

Complete

Date of Decision

March 6, 2026

Effective Date of

Permit

April 4, 2026

Signature of Development
Officer

Tony Sonnleitner, Development Officer, Summer Village of Ross Haven

cc Tony Sonnleitner, Municipal Administrator, Summer Village of Ross Haven
Superior Safety Codes Inc.

Travis Horne - Assessor

Note: An appeal of any of the conditions of the approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing, be accompanied by a \$150.00 appeal fee, and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should include a statement of grounds for appeal, and be directed to this office at:

Clerk of the Subdivision and Development Appeal Board, Summer Village of Ross Haven, Box 70, Site 19, RR 1, Gunn, Alberta T0E 1A0.

Summer Village of Ross Haven

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4-9000 Property Taxes		182,739.00	-182,739.00	
4-9250 Lac Ste Anne Foundation		16,170.51	-16,170.51	
4-9299 CPO Ticket Revenue		150.00	-150.00	
4-9300 Grants - FCSS	1,605.00	6,400.00	-4,795.00	25.08 %
4-9302 Grants - MSI Operating	305,892.00		305,892.00	
4-9307 LGFF Operating Grant		17,078.00	-17,078.00	
4-9400 Interest Income	1,387.10	1,000.00	387.10	138.71 %
4-9550 Safety Codes		150.00	-150.00	
4-9600 Tax Certificates, Maps, Snowplowing & Other Income		200.00	-200.00	
4-9800 Development Permits		750.00	-750.00	
Total Income	\$308,884.10	\$224,637.51	\$84,246.59	137.50 %
GROSS PROFIT	\$308,884.10	\$224,637.51	\$84,246.59	137.50 %
Expenses				
6-1140 School Taxes Paid		182,739.00	-182,739.00	
6-1151 Council Remuneration		11,000.00	-11,000.00	
6-1211 Council Mileage & Subsistence		6,000.00	-6,000.00	
6-2159 Administrator Fee	13,625.25	57,226.03	-43,600.78	23.81 %
6-2160 Development Officer Fee	1,065.00	4,455.24	-3,390.24	23.90 %
6-2161 DEM/Dep DEM		500.00	-500.00	
6-2165 Wages	20,031.03	89,584.95	-69,553.92	22.36 %
6-2170 WCB Expense	467.54	2,509.50	-2,041.96	18.63 %
6-2224 Municipal Memberships	2,065.09	5,600.00	-3,534.91	36.88 %
6-2230 Professional Fees	390.00	8,000.00	-7,610.00	4.88 %
6-2240 Municipal Memberships - SVLSACE		1,206.00	-1,206.00	
6-2274 Insurance	8,040.00	8,000.00	40.00	100.50 %
6-2510 Office & Misc Expense	150.00	5,000.00	-4,850.00	3.00 %
6-2511 Bank Charges	42.45	300.00	-257.55	14.15 %
6-2512 Cellphone & Communications	302.52	1,700.00	-1,397.48	17.80 %
6-2513 Meals & Entertainment		250.00	-250.00	
6-3230 Interest expense	1.58	100.00	-98.42	1.58 %
6-3251 Road - R&M	9,701.61	9,000.00	701.61	107.80 %
6-3520 Equipment - R&M	4,301.69	8,000.00	-3,698.31	53.77 %
6-3540 Utilities	6,820.44	24,720.00	-17,899.56	27.59 %
6-4511 FCSS & Recreation Programs		2,200.00	-2,200.00	
6-4512 Public works - Supplies	2,712.73	10,000.00	-7,287.27	27.13 %
6-4516 Parkways/Drainage	122,925.52		122,925.52	
6-4520 Equipment - Supplies	889.00		889.00	
6-4550 Weed Control		600.00	-600.00	
6-5510 Garbage Disposal	205.20		205.20	
6-6200 Municipal Assessment Service	2,100.00	8,100.00	-6,000.00	25.93 %
6-7374 Lac Ste. Anne County Fire Services		16,493.92	-16,493.92	
6-7382 LSAC Community Peace Office		5,304.50	-5,304.50	
6-7395 Wild Water Commission	4,331.71	8,663.42	-4,331.71	50.00 %
6-7396 Yellowhead Regional Library		700.00	-700.00	
6-7501 RHCL		6,400.00	-6,400.00	

Summer Village of Ross Haven

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

January - December 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total Expenses	\$200,168.36	\$484,352.56	\$ -284,184.20	41.33 %
NET OPERATING INCOME	\$108,715.74	\$ -259,715.05	\$368,430.79	-41.86 %
NET INCOME	\$108,715.74	\$ -259,715.05	\$368,430.79	-41.86 %

Balance Sheet

Summer Village of Ross Haven

As of February 28, 2026

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
1-1210 Operating Bank Account	\$378,490.18
1-1215 Savings Bank Account	\$310,811.34
6-7502 Trailer Registration	\$30.00
In/out	\$0.00
Undeposited Funds	\$0.00
Total for Cash and Cash Equivalent	\$689,331.52
Accounts Receivable (A/R)	
1-2110 Accounts Receivable - Property taxes	-\$13,362.26
Total for Accounts Receivable (A/R)	-\$13,362.26
1-1226 GIC Investments	\$0.00
1238 GIC 12 Renewal Aug 2, 2019	\$0.00
1239 GIC 0034 renewal Dec 10, 2019	\$0.00
1240 GIC 0035 Renewal Dec 10, 2019	\$0.00
1241 GIC 0036 Renewal date - July 29, 2020	\$0.00
1242 GIC 0037, Renewal Date June 7, 2020	\$0.00
1243 GIC Investments	\$0.00
1245 GIC 0038	\$0.00
Total for 1-1226 GIC Investments	\$0.00
1-2000 Accounts Receivable Set up by Accountant	\$0.00
1-2020 GIC Accrued Interest	\$0.00
120 Prepays	\$2,060.00
1-2100 ASFF Under Levy	\$2,425.80
1-2111 Arrears Property Taxes	\$0.00
1-2150 Grants Receivable	\$407,206.00
1-2151 MSI Capital Receivable	\$91,668.00
Assets	\$0.00
Year End Accounts Receivable	\$0.00
Total for Current Assets	\$1,179,329.06
Non-current Assets	
Property, plant and equipment	
1-6010 Land	\$2,094,041.00
1-6020 Land Improvements - 15 years	\$110,402.00
1-6021 Accu. Dep. - Land Improvement 15 years	-\$71,693.81
1-6025 Land Improvements - 20 years	\$28,433.00
1-6026 Accu. Dep. - Land Improvement 20 years	-\$24,881.20
1-6030 Buildings	\$423,452.00
1-6031 Accu. Dep. - Buildings	-\$258,660.04
1-6040 Engineered Paved Roads	\$493,683.40
1-6041 Accu. Dep. - Engineered Paved Roads	-\$457,937.71
1-6050 Engineered Gravel Roads	\$874,418.50

Balance Sheet

Summer Village of Ross Haven

As of February 28, 2026

DISTRIBUTION ACCOUNT	TOTAL
1-6051 Accu. Dep. - Engineered Gravel Roads	-\$812,438.82
1-6060 Machinery & Equipment	\$148,424.80
1-6061 Accu. Dep. - Machinery & Equipment	-\$110,982.45
1-6070 Vehicles	\$60,081.88
1-6071 Accu. Dep. - Vehicles	-\$35,889.49
1-6080 Water Drainage System	\$935,925.51
1-6081 Accu. Dep. - Water Drainage System	-\$119,402.55
1-6090 Work In Progress	\$0.00
1-6100 Accum. Dep. - Engineer Roads	-\$978.62
6090 Water Drainage System - WIP	\$0.00
6091 Engineered Structure Roads	\$5,338.00
6092 500 Parkins Avenue	\$700,000.00
Total for Property, plant and equipment	\$3,981,335.40
Total for Non-current Assets	\$3,981,335.40
Total for Assets	\$5,160,664.46
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
Accounts Payable (A/P)	\$19,561.77
Total for Accounts Payable (A/P)	\$19,561.77
Credit Cards	
2-2100 RBC Visa Previous CAO	\$0.00
2-2125 RBC VISA Tony	-\$1,565.40
2-2150 RBC VISA Noel	\$0.00
Total for Credit Cards	-\$1,565.40
1-2050 GST/HST Receivable	-\$6,938.60
2-2750 Accrued payables	\$8,330.80
2-2850 Prepaid Property Taxes	\$0.00
2-2855 Prepaid Taxes In/Out	\$0.00
3-8545 Deferred BMTG Grants	\$25,674.00
3-8550 Deferred FGTF Grants	\$249,998.27
3-8570 Deferred MSI Capital Grants	\$282,517.20
3-8571 Deferred LGFF Capital	\$80,072.00
3-8575 MSI Operating Support Grant	\$0.00
3-8580 Deferred FCSS/Other Grants	\$0.00
3-8581 Deferred FORTIS Grant	\$4,450.00
3-8585 Deferred ACP Grants	\$0.00
3-8590 Deferred MSP Grant	\$0.00
3-8600 ACP Sidewalk Grant	\$0.00
GST/HST Suspense	-\$39,604.79
Total for Current Liabilities	\$622,495.25

Balance Sheet

Summer Village of Ross Haven

As of February 28, 2026

DISTRIBUTION ACCOUNT	TOTAL
Non-current Liabilities	
2-2700 Long Term Debt 500 Parkins Avenue Loan	\$543,931.29
2-2800 Long Term Debt - Truck Loan	\$0.00
2-2801 Long Term Debt - Dump Trailer	\$0.00
Total for Non-current Liabilities	\$543,931.29
Total for Liabilities	\$1,166,426.54
Equity	
3-8000 Accumulated Surplus	-\$231,125.65
3-8001 Operating reserve fund change	-\$221,124.00
3-8100 Equity in TCA	\$3,276,272.45
3-8140 Equity in TCA - additions	\$166,392.00
3-8200 Current Amortization Expense	-\$62,498.14
3-8300 Equity in TCA - Disposal	\$0.00
3-8500 Restricted Reserve	\$105,000.00
3-8540 Reserve - Lagoon/Wastewater	\$209,015.00
3-8541 Reserve fund Lagoon/Wastewater	\$0.00
Retained Earnings	\$498,362.71
Net Income	\$253,943.55
Total for Equity	\$3,994,237.92
Total for Liabilities and Equity	\$5,160,664.46

Profit and Loss
 Summer Village of Ross Haven
 February 1-28, 2026

DISTRIBUTION ACCOUNT	TOTAL
Income	
4-9400 Interest Income	\$475.51
Total for Income	\$475.51
Gross Profit	
\$475.51	
Expenses	
6-2159 Administrator Fee	\$4,541.75
6-2160 Development Officer Fee	\$355.00
6-2165 Wages	\$6,258.62
6-2170 WCB Expense	\$467.54
6-2224 Municipal Memberships	\$1,070.09
6-2230 Professional Fees	\$390.00
6-2274 Insurance	\$8,040.00
6-2511 Bank Charges	\$12.75
6-2512 Cellphone & Communications	\$151.26
6-3230 Interest expense	\$1.15
6-3251 Road - R&M	\$9,701.61
6-3540 Utilities	\$2,388.96
6-4512 Public works - Supplies	\$841.52
6-4520 Equipment - Supplies	\$889.00
6-5510 Garbage Disposal	\$205.20
Total for Expenses	\$35,314.45
Profit	-\$34,838.94

12 March 2026 – Councillor Report – Dieter Brandt

24 Feb 2026 – Highway 43 East Waste Commission

The Commission met to discuss a possible presentation to the Lac Ste Anne County Council regarding the operations of the Commission along with a possible tour of the facilities. The Commission members were all in favour of the Manager creating and delivering a presentation of this kind. An offer was put forth by the Commission Manager, Brian Hartmann, that such a presentation could be made available to any of the member municipalities.

The Commission was informed that an older truck (no longer in use) which was owned by the Commission would be going to auction.

An amendment was made to Policy 235 stating that the Vehicle Expense Allowance would equal the CRA approved rate for that calendar year.

First reading was given to an updated procedures bylaw that would allow for the broadcast of Commission meetings in an electronic format. These broadcasts would also be kept on a website library for future reference purposes.

09 Mar 2026 – SVREMP On-site Hazard Assessment

Members of Council, the CAO, the DEM, and the DDEM met with the Regional DEM and Regional DDEM to complete a hazard assessment of Ross Haven.

Dieter Brandt
Deputy Mayor
Summer Village of Ross Haven

CAO REPORT

Regular Meeting of Council – March 12, 2026

December 31, 2025 Assessments for 2026 Municipal Taxes.

The Property Assessments ahead of the 2026 Municipal Taxes are on the Ross Haven website. 2026 Combined Assessment & Tax Notices will be in the mail in late April. Please advise Administration if your mailing address has changed, as well as the Land Titles Office for Alberta North.

Pick up after your pet.

It's the courteous thing to do. You need to scoop it up and throw it away. Public Works has placed refuse cans around the Main Park and along Parkins Avenue to make disposal easy.

Enjoy Winter activities at the Lake!!

Ross Haven Aquatic Weed Growth and Lake Access Proposal

March 12, 2026

To the Village Council,

I am writing on behalf of multiple lakefront and off-lake property owners regarding the significant aquatic weed growth affecting boat access along the shoreline of Ross Haven.

Due to prolonged and recent low water levels, many residents have been forced to extend their docks from approximately **150 feet to as much as 500 feet** in order to reach adequate water depth to launch and store boats on their lifts. Many boats are stored on individual lifts, and several of these lifts are located in areas where heavy aquatic vegetation now restricts safe access.

The current weed density is creating several serious issues:

- Boats are overheating while attempting to exit shallow, weed-choked areas.
- Navigation is becoming unsafe due to propeller fouling, which can cause engines to shut down unexpectedly.
- Access to open water is now severely restricted for numerous residences.

Property value and recreational use of the lake are also being negatively affected.

We respectfully request that the Village consider establishing a **Ross Haven Lake Access Improvement Program**, consisting of approximately **5–10 official navigation channels** connecting weed-affected areas to deeper water. These channels would provide safer access between shorelines and open water, helping prevent engine failure and reducing the risk of residents becoming stranded should weather conditions change unexpectedly.

We also suggest the designation of **cluster zones** where groups of approximately **2–10 boat lifts** are located. These areas could allow minimal localized vegetation clearing through a village-led application for a **group aquatic vegetation removal permit**.

In addition, the Village could consider the **seasonal hiring of a weed-cutting contractor**, ideally once per year in early summer, to maintain navigation channels and priority access areas.

A **shared-cost model** could be implemented where the Village contributes a portion from the municipal budget while participating residents contribute the remainder.

Several residents have already expressed concern about the increasing difficulty in safely accessing open water. With continued low water levels and expanding vegetation growth, this issue is expected to worsen in the coming seasons.

This proposal also aligns with the Village's responsibility for maintaining safe community access and supporting resident infrastructure.

We appreciate your consideration of this proposal and welcome the opportunity to discuss the details at the March 12, 2026 Council Meeting.

Winter Road Maintenance – Pedestrian Safety

March 12, 2026

To the Village Council,

I would like to bring attention to the current winter road conditions in Ross Haven. Due to daytime thawing and evening temperature drops, the roads and walking areas are becoming extremely slippery and unsafe for pedestrians.

It has been noted that rock chips are being applied in certain areas; however, in many cases they appear to be placed in clumps rather than spread evenly.

My suggestion is that the rock chips be distributed more evenly across the most hazardous walking areas. In particular, rock chips should be placed on slippery inclines and at intersections where residents are most likely to lose traction while walking or driving.

This would provide better traction and improve safety for residents who must walk along the roads during winter conditions.

Thank you for your attention to this safety concern.

Sincerely,

Ed Kennedy
Ross Haven Resident