

MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
May 14, 2026
IN-PERSON AND VIA ZOOM

ATTENDANCE

Mayor, Ray Hutschal – In Person
Deputy Mayor, Dieter Brandt – In Person
Councillor, Bruce Stonehouse – In Person
CAO, Tony Sonnleitner – In Person

Gallery: 1 ZOOM: 5 Residents

CALL TO ORDER

Mayor, R. Hutschal called the meeting to order at 7:09 p.m.

AGENDA

Res. A26-044

Moved by Deputy Mayor, D. Brandt that the meeting agenda be adopted as presented.

CARRIED

MINUTES

Res. A26-045

Moved by Councillor, B. Stonehouse that the following meeting minutes be approved:

- a) Minutes of the Regular Meeting – April 9, 2026.

CARRIED

DELEGATIONS

None

PUBLIC HEARINGS

None

NEW BUSINESS

- a) **SVREMP 2026 Work Plan – Advisory Committee**

Res. A26-046

Moved by Deputy Mayor D. Brandt that the information provided by Deputy Mayor, D. Brandt be accepted for information.

CARRIED

- b) **REVIEW OF ROSS HAVEN PLANNING DOCUMENTS**
- UPDATE.

Mayor, R. Hutschal provided an update on the progress of the Review of the Ross Haven Planning Documents, expressing that the expected timelines be extended to the fall of 2027.

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The Summer Village of Ross Haven is embarking upon a review of the Municipality’s Planning Documents, including:

Statutory Plans -

Municipal Sustainability Plan (March 2010), Intermunicipal Collaboration Framework (2019), and Municipal Development Plan (Sept 2011).

Land Use Bylaw –

Land Use Bylaw 232a-10 (2010), Amendment 253-13 (2013), Amendment 257-14 (2014), and Amendment 263-16 (2016).

Note: The above noted documents are on the Ross Haven website www.rosshaven.ca, plus an Office Consolidation of the Land Use Bylaw prepared in 2017 to make the content of the bylaw and amendments more readable.

It is your Council’s intent to review each document, identifying changes where needed. The Council and the CAO are planning to undertake this without any significant external aid or costs. The proposed schedule of Readings and Public Hearings is below.

Members of the community can provide their input by:

Sending your comments by email to our CAO at cao@rosshaven.com

Providing input during the open session at any of our monthly council meetings,

Providing input at the Council Open House. The next Council Open House is scheduled for Spring 2026 (Date and Time TBD) at the Municipal Shop (700 Parkins Avenue).

Providing formal input / submission at the Public Hearing for the proposed Bylaws.

Planning Document Review Timeline				
Name	First Reading	Public Hearing	Second Reading	Third Reading & Final Reading

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Municipal Development Plan	June	September	October	November
Municipal Sustainable Plan	June	September	October	November
Intermunicipal Collaborative Plan	June	September	October	November
Land Use Bylaw	July	September	October	November

No Action to be taken on this item – Information Only

c) **Development Permit Update**

No new development permit applications during the past month.

FINANCIAL REPORTS

d) **Financial Statements**

Res. A26-047

Moved by Deputy Mayor, D. Brandt that the April 2026 Financial Statements be accepted for information.

CARRIED

CORRESPONDENCE

Ken Bouchard – 8 Street Drainage Concerns – Presentation by Landowner.

Res. A26-048

Moved by Councillor B. Stonehouse that Mr. Bouchard’s presentation be accepted for information.

COUNCILLOR REPORTS

- a) **Mayor, Ray Hutscal – Verbal**
- b) **Deputy Mayor, Dieter Brandt – Written and Verbal**
- c) **Councillor, Bruce Stonehouse – Verbal**

Res. A26-049

Moved by Deputy Mayor, D. Brandt that the Councillor Reports be received as information.

CARRIED

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CAO REPORT

a) CAO, Tony Sonnleitner

Res. A26-050

Moved by Mayor, R. Hutschal that the CAO Report be received as information.

CARRIED

OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

**CLOSED SESSION –
CONFIDENTIAL ITEM**

None

NEXT MEETING(S)

- Regular Meeting of Council is scheduled for June 11, 2026 at 7:00 p.m. Meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.
- Council Open House is scheduled for Saturday, May 23, 2026 – 10:00 am until 11:00 am at the Municipal Shop – 700 Parkins Avenue.
- Next Public Hearing : None Scheduled

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ADJOURNMENT

Mayor, R. Hutschal adjourned the meeting at 8:15 p.m.

These minutes approved this 11th day of June 2026.

Mayor

Chief Administrative Officer

Development Permits:

Permit #	Lot	Date	Website Use	Status
25DP02-27	956 – 9 th Street	Dec 2	Yes	Demo Existing Dwelling, Construct Dwelling + Water Supply + Septic
				Approved
26DP01-27	704 – 7 th Street	Jan 30	Yes	Demo Existing Dwelling, Construct Dwelling + Water Supply + Septic
				Approved