

MINUTES
REGULAR COUNCIL MEETING
SUMMER VILLAGE OF ROSS HAVEN, ALBERTA
July 9, 2026
IN-PERSON AND VIA ZOOM

ATTENDANCE

Mayor, Ray Hutscal – Zoom
Deputy Mayor, Dieter Brandt – In Person
Councillor, Bruce Stonehouse – Zoom
CAO, Tony Sonnleitner – In Person

Gallery: 1 ZOOM: 5 Residents

CALL TO ORDER

Deputy Mayor, D. Brandt called the meeting to order at 7:05 p.m.

AGENDA

Res. A26-059

Moved by Deputy Mayor, D. Brandt that the meeting agenda be adopted as presented, with the addition of item 7h – Crack Sealing.

CARRIED

MINUTES

Res. A26-060

Moved by Councillor, B. Stonehouse that the following meeting minutes be approved:

- a) Minutes of the Regular Meeting – June 11, 2026.

CARRIED

DELEGATIONS

LILSA / WQ2 (Water Quantity & Water Quality) – Mike Filipowich

Res. A26-061

Moved by Mayor, R. Hutscal that the report provided by Mike Filipowich be received as information.

CARRIED

PUBLIC HEARINGS

None

NEW BUSINESS

a) SVREMP 2026 Work Plan – Advisory Committee

Res. A26-062

Moved by Deputy Mayor D. Brandt that the information provided be accepted for information.

CARRIED

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**b) BYLAW 312-2026 – ACCESS TO INFORMATION
BYLAW.**

Res. A26-063 Moved by Mayor, R. Hutscal that Bylaw 312-2026 – Access to Information Bylaw be given first reading.

CARRIED

Res. A26-064 Moved by Councillor, B. Stonehouse that Bylaw 312-2026 – Access to Information Bylaw be given second reading.

CARRIED

Res. A26-065 Moved by Deputy Mayor, D. Brandt that Bylaw 312-2026 – Access to Information Bylaw be presented for third reading.

CARRIED

Res. A26-066 Moved by Deputy Mayor, D. Brandt that Bylaw 312-2026 – Access to Information Bylaw be given third reading.

CARRIED

**c) BYLAW 313-2026 – PROTECTION OF PRIVACY
ACT BYLAW.**

Res. A26-067 Moved by Deputy Mayor, D. Brandt that Bylaw 313-2026 – Protection of Privacy Act Bylaw be given first reading.

CARRIED

Res. A26-068 Moved by Councillor, B. Stonehouse that Bylaw 313-2026 – Protection of Privacy Act Bylaw be given second reading.

CARRIED

Res. A26-069 Moved by Mayor, R. Hutscal that Bylaw 313-2026 – Protection of Privacy Act Bylaw be presented for third reading.

CARRIED

Res. A26-070 Moved by Mayor, R. Hutscal that Bylaw 313-2026 – Protection of Privacy Act Bylaw be given third reading.

CARRIED

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**d) POLICY AND PROCEDURE MANUAL FOR
COMPLIANCE WITH THE ACCESS TO
INFORMATION ACT AND PROTECTION OF
PRIVACY – POLICY POL-005-2026**

Res. A26-071 Moved by Councillor B. Stonehouse that the Policy and Procedure Manual for Compliance with the Access to Information Act and Protection of Privacy – Policy POL-005-2026 be adopted.

CARRIED

**e) ASSET MANAGEMENT PLAN – DRAFT – FOR
REVIEW.**

Res. A26-072 Moved by Mayor, R. Hutscal that review and comments are to be deferred to the August 13, 2026 regular meeting of Council.

CARRIED

**f) WATER ACT APPROVAL – WEED CUTTING –
DAU0027421 AND COSTS FOR THE CUTTING OF
AQUATIC WEEDS.**

Res. A26-073 Moved by Mayor, R. Hutscal that the information of the Water Act Approval and the cost estimate for having the weed cutting performed be accepted for information.

CARRIED

Res. A26-074 Moved by Deputy Mayor, D. Brandt that the Summer Village of Ross Haven engage with Aquatic Weed Harvesters Inc. to gather information on logistics and pricing for the weed cutting.

CARRIED

g) Development Permit Update

No new development permit applications during the past month.

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h) Parkins Avenue Crack Sealing.

Res. A26-075

Moved by Mayor, R. Hutscal that the Council for the Summer Village of Ross Haven engage Crack Fill Pros to complete the work of cracking filling on Parkins Avenue to a maximum amount of \$15,000.00, plus GST.

CARRIED

CORRESPONDENCE

Letter from Resident adjacent to Parkway R8 with respect to drainage from the parkway onto the rear of their property.

No motion at meeting date – Council to gather additional information.

COUNCILLOR REPORTS

- a) Mayor, Ray Hutscal – Verbal**
- b) Deputy Mayor, Dieter Brandt – Written and Verbal**
- c) Councillor, Bruce Stonehouse – Verbal**

Res. A26-076

Moved by Deputy Mayor, D. Brandt that the Councillor Reports be received as information.

CARRIED

CAO REPORT

- a) CAO, Tony Sonnleitner**

Res. A26-077

Moved by Mayor, R. Hutscal that the CAO Report be received as information.

CARRIED

**PUBLIC WORKS
REPORT**

- a) Public Works, Noel Tomm**

Res. A26-078

Moved by Councillor, B. Stonehouse that the Public Works Report be received as information.

CARRIED

OPEN FLOOR

Members of the community availed themselves of the opportunity to speak to Council at this meeting.

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NEXT MEETING(S)

- Regular Meeting of Council is scheduled for August 13, 2026 at 7:00 p.m. Meeting will be held at the Onoway Civic Centre and via ZOOM. Check the Summer Village of Ross Haven website, www.rosshaven.ca, for details.

ADJOURNMENT

Deputy Mayor, D. Brandt adjourned the meeting at 8:32 p.m.

These minutes approved this 13th day of August 2026.

Mayor

Chief Administrative Officer

Development Permits:

Permit #	Lot	Date	Website Use	Status
25DP02-27	956 – 9 th Street	Dec 2	Yes	Demo Existing Dwelling, Construct Dwelling + Water Supply + Septic
26DP01-27	704 – 7 th Street	Jan 30	Yes	Demo Existing Dwelling, Construct Dwelling + Water Supply + Septic